CITY OF CLARKSTON
where possibilities grow

3921 CHURCH STREET ♦ CLARKSTON, GEORGIA 30021
(404) 296-6489 ♦WWW.CLARKSTONGA.GOV

Mayor Beverly H. Burks
Councilmembers:
Jamie Carroll *Laura Hopkins*
Awet Eyasu *Ytterenickia Bell*
Debra Johnson *Susan Hood*
Shawanna Qawiy, City Manager

CITY COUNCIL MEETING AGENDA

Tuesday, January 10, 2023 - 7:00PM
ZOOM

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **ADMINISTRATIVE BUSINESS/ PRESENTATION**
   - **A.** To approve the 12/06/2022 City Council Meeting Minutes and 01/03/2023 City Council Work Session Minutes.
   - **B.** To approve awarding Russell Landscaping the Right-of-Way Maintenance and Landscape Services Project in the amount of $242,022.

4. **REPORTS**
   - **A.** Planning/Economic and Development Report
   - **B.** City Manager's Report
   - **C.** City Attorney's Report
   - **D.** Council Remarks
   - **E.** Mayor's Report

5. **PUBLIC COMMENTS**
   Any member of the public may address the Council during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the City Clerk in writing. This will facilitate follow-up by the council or staff. The City Council desires to allow an opportunity for public comment; however, the business of the city must proceed in an orderly, timely manner.

6. **OLD BUSINESS**
   - **A.** To approve the 2023 LMIG Proposed Projects.

7. **CONSENT AGENDA**
   - **A.** To approve the reappointment of the City Attorney.
   - **B.** To approve a resolution authorizing the reappointment of the Municipal Court Judge.
   - **C.** To approve a resolution authorizing the reappointment of the Auditor.

D. To approve the appointment of Councilmembers to the Standing Advisory Committees: Public Safety and Legal Committee; Transportation and Environment Committee; Housing and Infrastructure Committee; Community Development and Civic Innovation Committee; Business and Economic Development Committee; and Equity, Inclusion, and Opportunity Committee.

8. NEW BUSINESS

A. PUBLIC HEARING - To approve amending the zoning map to rezone the properties located at 572 Woodland Avenue (18 047 32 007), 582 Woodland Avenue (18 047 32 002), 586 Woodland Avenue (18 047 32 006), 590 Woodland Avenue (18 047 32 005), 596 Woodland Avenue (18 047 32 004), 600 Woodland Avenue (18 047 32 009), 606 Woodland Avenue (18 047 32 008) and 616 Woodland Avenue (18 047 34 001) Scottdale, GA 30079 (within the City of Clarkston) from I- Light Industrial to NR-CD Neighborhood Residential Community Development District.

B. To approve selecting a Vice-Mayor.

9. EXECUTIVE SESSION

10. ADJOURNMENT

PUBLIC PARTICIPATION BY VIDEO CONFERENCE

The City of Clarkston, Georgia will conduct the City Council Meeting at 7:00 p.m. on Tuesday, January 10, 2023. The public may participate in the meeting by using the following information below:

https://us02web.zoom.us/j/89264835648?pwd=d1B1dVgvMWdTNVZGNnM2eDI5NlpuQT09

Dial by your location
+1 301 715 8592 US (Washington DC)
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+1 253 215 8782 US (Tacoma)
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+1 669 900 9128 US (San Jose)
Meeting ID: 892 6483 5648
Find your local number: https://us02web.zoom.us/u/kcGjX0xbfL

MINUTES OF A REGULAR MEETING

OF THE CITY COUNCIL OF CLARKSTON, GEORGIA HELD

BY TELECONFERENCE, ZOOM AUDIO/VIDEO

IN SAID CITY ON TUESDAY, DECEMBER 6, 2022

On the 6th day of December 2022, at 7:00 p.m., the City Council of Clarkston, Georgia met in regular session by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following members of the Council Members were present: Vice Mayor Awet Eyasu; Councilmembers Jamie Carroll; Debra Johnson; Yterenickia Bell, Laura Hopkins, and Susan Hood. Absent: None. The following City staff were present: Shawanna Qawiy (City Manager); Dan Defnall (Finance Director); Tomika R. Mitchell (City Clerk); and Stephen Quinn (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER
   The meeting was called to order at 7:00 p.m.

2. ROLL CALL
   All members of Council were present.

   Councilmember Carroll made a motion to defer Item 8D, regarding the 2023 LMIG Proposed Projects to the January City Council Work Session and City Council Meeting agendas. Vice Mayor Eyasu duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

3. ADMINISTRATIVE BUSINESS/ PRESENTATION
   Approved the 11/01/2022 City Council Meeting minutes and 11/29/2022 City Council Work Session minutes.

   Councilmember Hood made a motion to approve the 11/01/2022 City Council Meeting Minutes and the 11/29/2022 City Council Work Session Minutes. Councilmember Hopkins duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

4. REPORTS
   A. Planning/Economic and Development Report and the City Manager's Report
      - The last Planning and Zoning Board Meeting will be held on December 20, 2022, for a rezoning request.
      - Appreciation to Multi-family Community for allowing staff to discuss hard topics with them.
      - The results of the Sidewalk Audit were received today.
      - The Holiday Festival will be held on December 9, 2022, at Milam Park with the Tree Lighting at 7:00pm.

B. City Manager's Report
   - This report was given during the Planning/Economic and Development Report.

C. City Attorney's Report
   - No report given.

D. Council Remarks
   - The Council members briefly gave an overview of meetings and events they attended, and projects they are currently working on.

E. Mayor's Report
   - Mayor Burks gave a brief overview of meetings and events she attended and other news of the City.

5. PUBLIC COMMENTS

   David Jaffer, representing a group of seven gas stations/ convenience stores, presented comments about gas station hours being limited and enforced.

   Kassamali Kassam, owner of the convenience store located at 1382 Brockett Rd. deferred his time to Mr. Jaffer.

   Bishan Rai, owner of the convenience store located at 1307 Brocket Rd. and 1109 Montreal Rd. deferred his time to Mr. Jaffer.

   Brian Medford presented comments pertaining to the ordinance regarding Clarkston apartment inspections.

6. OLD BUSINESS

A. To approve an ordinance amending Article V Multifamily Rental Dwellings, Section 11-97. Fee and certificate required (c) to include increasing the annual inspection reports from 20% to 50% annually.

   Mayor Burks requested the changes to the ordinance be displayed on the screen during the meeting.

   Councilmember Hood made a motion to approve the updated version of the ordinance, which requires twenty (20) percent of newly constructed units to be inspected for the first two years and after that comply with the requirement of inspection, every other year.

   The Council briefly discussed this item.

   Councilmember Vice Mayor Eyasu duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

7. CONSENT AGENDA
   A. To approve a resolution to adopt Dekalb County's 2023 Hazardous Mitigation Plan.
   B. To approve the proposed City Council Regular and Work Session Meeting dates and City Holiday Calendar.
   C. To approve the reappointments of Herbert Clark and Charles McFarland to the Planning and Zoning Board.

   Vice Mayor Eyasu made a motion to approve the Consent Agenda. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

8. NEW BUSINESS
   A. To present the Proposed FY 2023 Operating & Enterprise Fund Budget.

   City Manager, Shawanna Qawiy presented the Proposed FY 2023 Operating & Enterprise Fund Budget.

   The Council presented comments.

   B. Public Hearing – Public Comments on the Proposed FY 2023 Operating & Enterprise Fund Budget.

   The Public Hearing opened at 7:49 p.m.

   There were no public comments.

   The Public Hearing closed at 7:50 p.m.

   C. To adopt an ordinance of the FY 2023 Operating & Enterprise Fund Budget.

   Vice Mayor Eyasu made a motion to approve the Proposed FY 2023 Operating & Enterprise Fund Budget in the amount of $12,079,688. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

   D. To approve the 2023 LMIG Proposed Projects.

   At the beginning of the meeting, the City Council approved deferring this item to the January 2023 City Council Work Session and City Council meeting.

9. ADJOURNMENT

Vice Mayor Eyasu made a motion to adjourn. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (6-0).

The meeting was adjourned at 7:52 p.m.

ATTEST:

Tomika R. Mitchell City Clerk	Beverly H. Burks Mayor

MINUTES OF A WORK SESSION

OF THE CITY COUNCIL OF CLARKSTON, GEORGIA

HELD BY TELECONFERENCE, ZOOM AUDIO/VIDEO

IN SAID CITY ON TUESDAY, JANUARY 3, 2023

On the 3rd day of January 2023, at 7:00 p.m., the City Council of Clarkston, Georgia met in a Work Session by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following members of the City Council were present: Vice Mayor Awet Eyasu; Councilmembers Jamie Carroll; Laura Hopkins; Debra Johnson; Yterenickia Bell, and Susan Hood. Absent: None. The following City staff were present: Shawanna Qawiy (City Manager); Dan Defnall (Finance Director); Tomika R. Mitchell (City Clerk); and Stephen Quinn (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

2. ROLL CALL
   All members of the City Council were present.

   Councilmember Hopkins made a motion to approve the agenda with the exception of Item 6E, which will be deferred to the February Work Session and Council Meeting. Vice Mayor Eyasu duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (6-0).

3. WORK SESSION- RESIDENT COMMENT POLICY
   Mayor Burks read the Resident Comment Policy.

4. PRESENTATION/ ADMINISTRATIVE BUSINESS
   A. To discuss awarding Russell Landscaping the Right-of-Way Maintenance and Landscape Services Project in the amount of $242,022.

      City Manager, Shawanna Qawiy stated the City was seeking bids from qualified bidders based on discussions with leadership for landscaping services for the city. Two fee proposals were received for the Right-of-Way Maintenance and Landscape Services from Kitson's Landscaping and Russell Landscaping.

      The review team reviewed the bids and requirements.

      The Council briefly discussed this item, inquiring if the project was budgeted. Ms. Qawiy stated this project was budgeted in the 2023 budget.

      Public Works Director, Rodney Beck, gave a brief overview of the project.

Ms. Qawiy stated staff recommended Russell Landscaping, the low bidder for $242,022. Russell Landscaping has met all the bid requirements and is lower than the staff's estimated cost of the work prepared prior to bid advertising. Russell Landscaping is recommended to perform the work as outlined in the RFP.

This item will be placed on the next City Council meeting agenda.

B. To introduce the new Planning/Economic and Development Manager, Katherine Hernandez.

City Manager, Shawanna Qawiy introduced the new Planning /Economic Development Manager, Katherine Hernandez.

Ms. Hernandez gave a brief introduction and background of herself.

The Mayor and Council welcomed Ms. Hernandez to the City of Clarkston, as a new employee.

5. OLD BUSINESS

A. To discuss the 2023 LMIG Proposed Projects.

City Manager, Shawanna Qawiy gave a brief overview of the proposed project list, stating to complete the application process, staff is providing the proposed list of projects with amendments to the list for consideration under this fiscal year of funding. The formula amount for the Fiscal Year 2023 program is $93,532.50 with a local match of $28,059.75 (30%). The total project budget will be $ 121,592.25. Staff recommended approval of the 2023 LMIG Proposed Projects list.

The Council briefly discussed and inquired about projects listed on the LMIG list.

Brian Medford presented comments pertaining to this item.

This item will be placed on the next City Council meeting agenda.

6. NEW BUSINESS

A. A discussion by the Mayor and City Council to consider amending the zoning map to rezone the properties located at 572 Woodland Avenue (18 047 32 007), 582 Woodland Avenue (18 047 32 002), 586 Woodland Avenue (18 047 32 006), 590 Woodland Avenue (18 047 32 005), 596 Woodland Avenue (18 047 32 004), 600 Woodland Avenue (18 047 32 009), 606 Woodland Avenue (18 047 32 008) and 616 Woodland Avenue (18 047 34 001) Scottdale, GA 30079 (within the City of Clarkston) from I- Light Industrial to NR-CD Neighborhood Residential Community Development District.

City Manager, Shawanna Qawiy stated this item is to consider an amendment to the zoning map and to rezone the subject properties from I- Light Industrial to NR-CD Neighborhood Residential Community Development District.

The amendment to the zoning map and rezoning of the subject properties will better align the area with the adopted Clarkston 2040 Comprehensive Plan.

Staff recommended approval of the rezoning and to amend the official zoning map from I– Light Industrial Zoning District to Neighborhood Residential – Community Development Zoning District for the subject properties.

The Planning and Zoning Board recommended approval of the amendment to the zoning map and to rezone the subject properties from I– Light Industrial Zoning District to Neighborhood Residential – Community Development Zoning District for the subject properties.

The Council briefly discussed this item and provided additional information on this item.

Mr. Quinn provided his legal opinion, facts and responded to the Council inquiries on this matter.

Brian Medford presented comments pertaining to this item.

This item will be placed on the next City Council meeting agenda.

B. To discuss selecting a Vice-Mayor.

Mayor Burks stated the Council is to recommend a new Vice-Mayor every year. The Vice-Mayor is selected for a term of one year. The Vice-Mayor shall perform the duties of the Mayor during his/her absence or inability to act, and shall fill out any unexpired term in the office of Mayor, unless and until the position is filled by special election.

The Council briefly discussed this item.

Councilmember Hopkins recommended Councilmember Johnson for the Vice-Mayor role and Councilmember Hood recommended Vice Mayor Eyasu to continue the role as Vice-Mayor.

This item will be placed on the next City Council meeting agenda.

C. To discuss reappointing the City Attorney.

City Manager, Shawanna Qawiy stated the City Attorney, Stephen Quinn of Wilson, Morton & Downs, LLC, has been very responsive and productive as the City Attorney over the years and has done a great job.

Mr. Quinn presented a little background of working with Clarkston and stated it would be a privilege to continue providing legal representation for the City.

The Council briefly discussed this item with Councilmember Bell inquiring about his pay increase.

Mr. Quinn informed the Council of his compensation stating it was a substantial discount on what he would charge for businesses. In 2023, he stated he was proposing a 4% rate increase from $240 an hour to $250 an hour.

This item will be placed on the Consent Agenda on the next City Council meeting agenda.

D. To discuss a resolution authorizing the reappointment of the Municipal Court Judge.

Ms. Qawiy stated the Municipal Court Judge, David Will would continue to preside over the City of Clarkston Municipal Court and has been doing an exceptional job.

This item will be placed on the Consent Agenda on the next City Council meeting agenda.

E. To discuss a resolution authorizing the recommendation by the Municipal Court Judge to appoint a Solicitor.

Mayor Burks stated this item was deferred to the February Work Session, during the approval of the agenda.

F. To discuss a resolution authorizing the reappointment of the Auditor.

Ms. Qawiy stated this item was for the authorization to reappoint the Auditor for the city. The auditor will conduct an annual audit of all financial books and records of the City in compliance with the requirements of State general law. The City Council shall engage, pursuant to an annual contract, a Certified Public Accountant or Accounting Firm. Staff recommended reappointing the Auditor, Mauldin & Jenkins, LLC.

This item will be placed on the Consent Agenda on the next City Council meeting agenda.

G. To discuss appointing Councilmembers to the Standing Advisory Committees: Public Safety and Legal Committee; Transportation and Environment Committee; Housing and Infrastructure Committee; Community Development and Civic Innovation Committee; Business and Economic Development Committee; and Equity, Inclusion, and Opportunity Committee.

The Mayor and Council discussed the Standing Advisory Committees and who would like to serve on each committee.

Public Safety and Legal Committee
Chair: Y'Terenickia Bell
Vice Chair: Awet Eyasu
Members: Jamie Carroll and Mayor Beverly Burks

Transportation and Environment Committee
Chair: Awet Eyasu
Vice-Chair: Laura Hopkins
Members: Susan Hood

Housing and Infrastructure Committee
Chair: Jamie Carroll
Vice-Chair: Susan Hood
Members: Debra Johnson, Y'Terenickia Bell, and Mayor Beverly Burks

Community Development and Civic Innovation Committee
Chair: Debra Johnson
Vice-Chair: Y'Terenickia Bell
Members: Awet Eyasu and Mayor Beverly Burks

Business and Economic Development Committee
Chair: Susan Hood
Vice-Chair: Y'Terenickia Bell
Members: Debra Johnson and Mayor Beverly Burks

Equity, Inclusion, and Opportunity Committee
Chair: Debra Johnson
Vice-Chair: Laura Hopkins
Members: Awet Eyasu, Y'Terenickia Bell, and Mayor Beverly Burks

Ms. Qawiy stated the public can get involved by going to the "Resident Services" tab on the City website and visiting the "Download Forms" tab.

Monee Sanders, citizens would love to learn and help the City of Clarkston.

This item will be placed on the Consent Agenda on the next City Council meeting agenda.

H. To discuss the Mayor, Council, and Staff Retreat.

Ms. Qawiy stated this would be a wonderful opportunity for the Mayor, Council, and Staff to get together and discuss strategies and planning efforts for 2023 to 2024. Annually city management, city department heads and the mayor and city council convene at a location to discuss the mission and goals of the city. This meeting/workshop allows leadership to review accomplishments from the previous year and to establish program goals and strategies for the upcoming year.

This year the retreat will be on February 10, 2023, held at the Georgia Municipal Association Offices. The facilitators will reach out to the Mayor and Council prior to the retreat to get some feedback and ideas before the meeting.

7. EXECUTIVE SESSION

The Council did not enter Executive Session.

8. ADJOURNMENT

Councilmember Johnson made a motion to adjourn the meeting. Councilmember Hood duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (6-0).

The meeting adjourned at 8:44 p.m.

ATTEST:

Tomika R. Mitchell City Clerk	Beverly H. Burks Mayor

CITY OF CLARKSTON

ITEM NO: 3B

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

HEARING TYPE: Council Meeting

ACTION TYPE: Approve

MEETING DATE: January 10, 2023

SUBJECT: To approve the Right-of-Way Maintenance and Landscape Services.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐YES ☒ NO

ATTACHMENT: ☐YES ☐NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy, City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the two (2) fee proposals that were received November 2022 from Kitson's Landscaping and Russell Landscaping for the Right-of-Way Maintenance and Landscape Services for the City.

NEED/ IMPACT: Based on current unit prices for other projects in the Atlanta area for similar work tasks, staff estimated the cost of work to be in the range of $250,000 to $325,000.

RECOMMENDATION: Russell Landscaping is the low bidder, has met all the bid requirements and is lower than the staff's estimated cost of the work prepared prior to bid advertising. Russell Landscaping is recommended to perform the work as outlined in the RFP.

12/9/2022

MEMO

RIGHT-OF-WAY MAINTENANCE AND LANDSCAPE SERVICES

Background: Two fee proposals were received on November 22nd. 2022; Kitson's Landscaping and Russell Landscaping

Staff Estimated Cost of Work:

Prior to advertising for the project, staff prepared a cost estimate to ensure bid amounts were reasonable. Based on current unit prices for other projects in the Atlanta area for similar work tasks, staff estimated the cost of work to be in the range of $250,000 to $325,000.

Required Bid Submittal Documents: Both firms submitted the required documents as outlined in the bid tabulation.

Post Bid Submittal Review of Documents: As with all bids, a detailed analysis of the submittal documents was performed after the bids were submitted to ensure compliance with the RFP requirements. This analysis resulted in the following analysis:

- Russell Landscaping
  (a) Met all experience requirements with work performed on local/state/federal right-of-way's
  (b) Met all bid document submittals
  (c) Bid Price - $242,022

- Kitson's Landscaping
  (a) Did not meet the local/state/federal government right-of-way experience requirements as set forth in the RFP
  (b) Omitted the Payment & Performance Bond dollar amount in the bid (Table A-2)
  (c) Omitted the "written" description of the dollar bid amount
  (d) Omitted the cost for herbicide and fertilizer treatments
  (e) The addition of (a) and (d) will increase the submitted bid amount – final bid amount TBD
  (f) Bid price - $348,684

Recommendation

Russell Landscaping is the low bidder, has met all the bid requirements and is lower than the staff's estimated cost of the work prepared prior to bid advertising.

Russell Landscaping is recommended to perform the work as outlined in the RFP

INVITATION-TO-BID

"RIGHT-OF-WAY MOWING
&
LANDSCAPE MAINTENANCE SERVICES"

Date of Invitation-to-Bid Release: October 18th, 2022

Bids Due: November 22nd, 2022; 4:00 PM

Submit Bids To: Rodney Beck

Public Works Director
City of Clarkston
1055 Rowland Street
Clarkston, Georgia 30021
Monday-Friday; 9:00 am to 4:00 pm

Direct Questions To: Rodney Beck
rbeck@cityofclarkston.com
(No phone calls shall be made to Mr. Beck All questions shall be emailed)

Right of Way (ROW) Mowing & Landscape Maintenance Services

INVITATION TO BID - City of Clarkston 2022
October 18th, 2022

The City of Clarkston is accepting bids from qualified vendors for Right-of-Way Mowing and Landscape Maintenance Services. The selected Contractor shall provide all labor, materials, equipment and related services necessary in the performance of this Invitation-to-Bid (ITB). Right-of-Way Mowing and Landscape Maintenance Services is generally described as mowing, weed control, hardscape cleanup of gutters and sidewalks and related flat surfaces, tree pruning, sidewalk edging, trash pickup and related work tasks as described in the Invitation-to-Bid (ITB).

Bids will be received until 4:00 PM local time on November 22nd, 2022 by the City of Clarkston at the following address;

Clarkston City Hall Annex
ATTN: Rodney Beck, Director of Public Works
1055 Rowland Street
Clarkston, Ga. 30021
Monday-Friday; 9:00 am to 4:00 pm

Monday thru Friday from 9:00 AM to 4:00 PM; **ATTENTION**: City of Clarkston, c/o Rodney Beck; Public Works Director. Late bids will not be considered nor returned.

A non-mandatory pre-submission meeting will be held on November 2nd, 2022 at 2:00 PM at 1055 Rowland Street Clarkston, Georgia 30021 (Clarkston City Hall Annex). **All potential bidders are strongly encouraged to attend.**

Bids may be submitted by mail, common carrier, or delivered in person. Electronic (fax or e-mail) bids are **not** acceptable. All bids must be received at or prior to the time specified. Bids will be opened by the City of Clarkston Public Works Director. Bidders and their agents are invited to attend. Bid amounts will be read aloud after the bid opening. Bids are not final until which time the Director and/or City Manager reviews the entire bid submittal package and ensures all bid requirements are met. The selection of the firm will be based on the lowest, most responsive and qualified bidder.

Payment will be made on a monthly basis for work performed the previous month. Invoices to be paid within 30 days after approval by the City of Clarkston.

Each bidder shall submit with the bid either a bid bond, certified check or cashier's check in the amount of five percent (5%) of the total bid, made payable to the City of Clarkston.

The Bidding Documents and Specifications are **only** available for review and download at the follow web site:

https://www.clarkstonga.gov/

Addendum (if applicable) and other project bid information will **only** be available on this web site. All questions regarding the bid documents shall be made via email to Rodney Beck at rbeck@cityofclarkston.com. The deadline to submit questions to Mr. Beck is no later than 3:00 PM (local time), November 14th, 2022 (Monday). The City of Clarkston will post "Response to Questions and/or Addenda", if applicable, on the City of Clarkston web site no later than 3:00PM, November 15th, 2022 (Tuesday).

Bids may not be withdrawn for sixty (60) days after the time and date set for bid opening.
Bids are legal and binding upon the bidder when submitted. All bids should be submitted in duplicate. Award will be made to the vendor (s) based on a ranking criteria as outlined in the RFP document. The City of Clarkston reserves the right to reject any or all bids, to waive technicalities and to make an award (s) as deemed in its best interest. The written bid documents supersede any verbal or written prior communications between the parties.

The selected bidder must ensure that all employees and applicants for employment are not discriminated against because of their gender, race, color, genetic information, religion, national origin, political affiliation, age, handicapped status, sexual orientation, sexual preference, or gender identity and expression

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SECTION 1
INTRODUCTION AND BACKGROUND

The City of Clarkston is seeking sealed Bids from qualified firms to provide right-of-way mowing and related landscape maintenance services on specific city street segments and federal interstate right-of-way.

The City of Clarkston's intent with this project is to procure the services of a contractor that will provide superior service and workmanship in accomplishing the tasks outlined in this ITB. The visual appearance of the city right-of-way includes landscaping and beautification, cleanup and overall attention to detail in the cleanup process. This visual appearance of the City has been identified as the #1 priority by the Clarkston City Council. The City of Clarkston desires to enhance the services and tasks currently being provided by the Public Works Department. This will be accomplished by procuring the services of a highly skilled and conscientious landscape and maintenance contractor with appropriate experience to perform right-of-way mowing, landscape maintenance and related services. The visual appeal of the City is critical in attracting new businesses while maintaining the existing business within the City boundaries.

The frequency and type of tasks performed on each specified street is identified on the attached maps and spreadsheets.

The Public Works Director will have the flexibility to modify the project scope; specifically frequency's and/or estimated quantities identified in the spreadsheet work scope. If the frequencies and/or estimated quantities are exceeded, the contractor and the Director will negotiate a fee based on the Lump Sum fees in the contract.

SECTION 2
PROPOSER'S SPECIAL INSTRUCTIONS

A. **SCHEDULE OF EVENTS**

RFP Anticipated Issuance Date	October 18th, 2022
Non-Mandatory Pre-Submission Conference	November 2nd, 2022; 2:00 PM
Deadline for Submission of Questions to City	November 14th, 2022; 3:00 PM
Final Addendum (if applicable) Issued posted by City	November 15th, 2022; 3:00 PM
Bid Due Date & Bid opening	November 22nd, 2022; 4:00 PM
Interviews, if requested	November 28th – 30th, 2022
Assessment of Bid	December 1st, 2022
Presentation of Low Bid Firm to Council	December 2022
Anticipated Start Date	January 2023
Completion Date (contract duration)	January 1st, 2024

NOTE: The City of Clarkston reserves the right to modify this schedule at the City's discretion

B. **LOCAL GOVERNMENT MOWING EXPERIENCE**

Prospective bidders must have experience working within local, state and/or federal highway right-of-way. This experience shall include work tasks performed under the direction of a city or county government.

Insurance coverage meeting or exceeding GDOT requirements must also be provided for work undertaken on the interstate right-of-way. Contractors (or subcontractors) not meeting these minimum state requirements will not be considered qualified bidders and the respective bid packages will not be reviewed by the Director. Contractors must also be able to provide a 100% payment & performance bond to the GDOT for work within state ROW (I-285 Exit Ramp @ Church Street).

C. **GENERAL**

By submitting a Bid, the Proposer certifies that the Bid has been arrived at independently and has been submitted without any collusion designed to limit competition.

D. **BID SUBMITTAL**

The Bid and all amendments must be signed and submitted no later than 4:00 p.m., November 9th, 2022 to the address below. **Each Bid must be submitted in a sealed package with the outside of the package identified with Bid title as shown below**. Within the sealed package, bidders shall include a ***SEPARATE*** sealed individual envelope for the Technical Approach and for the Price (see section 4 for descriptions). A total of three (3) originals of the Technical and Cost Bids are to be submitted.

REQUEST FOR BID
Right of Way Mowing & Landscape Maintenance Services
City of Clarkston
Due Date: November 22nd, 2022 at 4:00 PM
C/o Rodney Beck
Public Works Director
City of Clarkston
1055 Rowland Street
Clarkston, Georgia 30021

Proposer shall put their name and address on the outside of the envelope. It is the Proposer's responsibility to ensure that Bids are received prior to the stated closing time. The City of Clarkston shall not be responsible for the proper identification and handling of any Bids submitted incorrectly. Late Bids, late modification or late withdrawals shall not be considered accepted after the stated bid date and time.

No Bid will be considered unless fully completed in a manner provided in the RFP packet. Facsimile and electronic (email) Bids will not be accepted nor will any Bid be accepted after the stated due date and time. Any Bid received after the closing time will be returned to the submitting firm unopened after a contract has been awarded for the required services.

The City of Clarkston may reject any Bid not in compliance with all prescribed bidding procedures and requirements and may reject for good cause any or all Bids upon a finding of the City of Clarkston if it is in the interest of the business owners and public to do so.

The City may choose to select any work tasks of the Bid or the entire submittal in the best interest of the City.

E. **BID SUBMISSION AND SIGNING**

All requested forms and attachments (Signature Page, Acknowledgment Addendum, Statement of Bid, etc.) must be submitted with the Bid and in the required format. The submission and signing of a Bid shall indicate the intention of the firm to adhere to the provisions described in this RFP.

F. **COST OF PREPARING A BID** The RFP does not commit the City of Clarkston to paying any costs incurred by Proposer in the submission or presentation of a Bid, or in making the necessary studies for the preparation thereof.

G. **INTERPRETATIONS AND ADDENDA**

All questions regarding this project Bid shall be directed to Rodney Beck If necessary, interpretations or clarifications in response to such questions will be made by issuance of an "Addendum" to all prospective Proposers by the date identified in the Schedule of Events table. If an addendum is necessary after that time, the City of Clarkston at its discretion can extend the closing date. ***Any Addendum issued, as a result of any change in the RFP, must be acknowledged by submitting the "Acknowledgment of Addendum" with the Bid as described herein.*** Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

H. **FEDERAL TAX ID AND E-VERIFY DOCUMENTS REQUIRED**

A federal EIN number and E-verify documentation must be completed and submitted with the bid package.

I. **CITY OF CLARKSTON PROJECT MANAGER** The City of Clarkston's Project Manager for this work will be Public Works Director Rodney Beck and/or Assistant Director Marcus Seaton.

J. **BID VALIDITY PERIOD** Each Bid shall be irrevocable for a period of sixty (60) days from the Bid Opening Date.

K. **TERM OF CONTRACT** The term of the contract shall be a period of twelve (12) months from the date of NTP issuance and may be extended one (1) or more additional year if both parties concur.

L. **TERMINATION**

The contract may be terminated by the City of Clarkston at its sole discretion with a 14 day written notice. Written notice may also take the form of an email. If the agreement is so terminated, Contractor shall be paid in accordance with the terms of the agreement.

M. **NON-COLLUSION AND "NO CONTACT"**

Proposer certifies that this Bid had been arrived at independently and has been submitted without collusion designed to limit independent bidding or competition. A Non-Collusion Affidavit is included in this RFP and all submittals must include a completed Affidavit.

No firm, proposer or other interested parties associated with a potential bidder shall make contact with any City Council member or Mayor including the City Manager or city consultants regarding this RFP; except as noted in this RFP. Such contact may be considered as grounds for dismissal as a qualified bidder.

N. **PUBLIC RECORD**

All bid material submitted by bidder shall become the property of the City of Clarkston.

O. **BIDDER PREPARATION OF BID SUBMITTAL**

- The bidder shall be responsible for examining the work sites and be familiar with the work scope required at each site
- The areas identified on the Project Area Maps (Exhibit A) are to be used for bidding purposes only. The areas and project limits are approximate only and should be verified by the prospective bidders. The City of Clarkston boundaries are included in this bid package. Care must be taken to understand the scope of work within the boundaries.

P. **CONTRACTOR GENERAL RESPONSIBILITIES**

- The Contractor shall complete a work sheet identifying work accomplished when monthly invoice is submitted. The work sheet shall identify any issues encountered during the mowing operation. The City of Clarkston will prepare this work sheet.
- Notify the Director or Assistant Director of the City of Clarkston for approval prior to performing work that was not identified in the ITB or negotiated work scope.
- The Contractor will consult with the Director or Assistant Director for approval prior to any schedule variance not identified in the ITB or negotiated work schedule. Contractor shall notify the Director or Assistant Director at least 2 days prior to each mowing activity. Correspondence may occur via email or phone call.
- The Contractor shall provide competent, suitable and qualified personnel to perform the work as required by the specifications. The Contractor shall provide a list of all foremen and supervisors who will perform the work. This list will also contain twenty-four (24) hour emergency telephone numbers
- The Contractor shall at all times, maintain good work discipline and order at the work site. Contractor, including Contractor's employees and agents, shall treat the public with respect and courtesy while performing work for the City of Clarkston. The use of profanity, disrespectful language and/or behavior is prohibited while performing work
- Contractor's vehicles shall be in good repair, free from leaking fluids, properly registered, of uniform color and shall bear the company name on each side of the vehicle
- The Contractor shall satisfy the Georgia Department of Transportation's (GDOT) "Work Zone" safety, truck and signage requirements and submit this plan to the City of Clarkston for approval prior to initiating work activities on interstate right-of-way. A traffic safety plan will also be required and submitted to the city for work on city streets and CSX right-of-way. The contractor will be required to follow MUTCD when working within city or state right of way. **Lump sum bids for Work Scope Tasks is inclusive of all traffic control.**

- All personnel are required to wear safety vests or other protective clothing, eye protection, Safety vests, etc.
- Contractor shall purchase and provide all materials and supplies and labor necessary to fulfill the requirements of this Bid.
- The Contractor shall not commence work until which time a contract is signed by the selected Contractor (s) and the City of Clarkston issues a NTP.
- The mowing and other equipment utilized shall meet all GDOT requirements for signage, lighting and related devices.
- The use of city streets by the Contractor will provide a minimum inconvenience to the public and traffic.
- The City of Clarkston Public Works Director or his designated representative may direct removal of any contractor employee at any time during performance of this contract for cause. Failures to present the appropriate licenses, performing unsafe acts, or any other questionable acts that expose the City of Clarkston to risk or unfavorable attention would be conditions which meet the criteria "for cause". Any removed employee must be replaced with a fully qualified person within 8 working hours. Repeated incidents may be cause for termination of the contract.
- Selected bidder (s) foreman/superintendent shall attend all required meetings or other meetings as required by GDOT or City of Clarkston.

Q. **CITY OF CLARKSTON PERSONNEL**

No Officer, agent, consultant or employee of the City of Clarkston shall be permitted any interest in the contract.

R. **SPECIAL CONDITIONS**

The work hours required to perform the work tasks on any city right-of-way shall be limited to the following: Monday through Friday from 8:30 A.M. to 4:30 P.M.; unless specified differently by the City Manager.

S. **BONDING**

The bid shall be accompanied by a Bid Bond in an amount not less than 5% of the TOTAL bid amount. The Bid Bond shall be in the form of one of the following;

1. Surety issued bond (issued by a surety licensed to conduct business in the State of Georgia),
2. Surety bond issued by an individual surety that pledges certain defined types of assets
3. Letter of Credit from a financial institution, or
4. A company check

The Bid Bond shall be assigned to the City of Clarkston.

T. **SUMMARY OF DOCUMENTS TO BE SUBMITTED TO THE CITY**

To be considered as a qualified bidder, the following documents are to be included in the bid submittal:

- Bid Submittal
- Payment & Performance Bonds
- Min. Requirements for Pass/Fail (see Section 5)
- Sections 6-14

SECTION 3
SCOPE AND SCHEDULE OF WORK

The Work Areas are generally defined by city streets, city medians and landscape areas, including detention ponds and other water quality systems, pocket parks and CSX right-of-way. No work will be performed on private property.

:

The following narratives generally describe the specific Work Tasks and Frequency. Note that work tasks and frequency may vary within each city street segment or segments and landscape areas. The "work task narratives" are described in the following:

A. Right-of-Way Mowing:

Work Tasks

Right-of-Way mowing work will be performed ***within city's right-of-way*** unless otherwise specified by the Director or his representative. **Except as otherwise noted on the Exhibits or Spreadsheets, mowing areas are generally described as follows:**

1. Local roads – the maximum cut width and overgrowth removal shall be within CSX Railroad Right-of-Way defined as back of inside curb-of-back on Church Street to inside back-of-curb on East Ponce de Leon with the following exceptions; RR embankment slopes where no growth exists currently and where equipment cannot be realized to provide mowing services.
2. Mowing of bermuda, zoysia or fescue along commercial or residential properties within right-of-way unless the homeowner or commercial owner maintains the right-of-way which in this case mowing will not take place by the city's contractor. Cut depth shall be consistent with the grass areas on private property for any individual parcel.
3. Mowing will also occur in various city parks or landscape areas
4. Herbicide treatment where practical to use to minimize trimming
5. Includes trimming and herbicide treatment at all sign posts, fences or other structures within the ROW.
6. Overgrowth vegetation shall be removed from all sign posts, fences, guardrails or other structures within right-of-way.
7. Mowing height shall be shall be no greater than 2 inches

Pickup of trash shall occur before each mowing operation. Additional trash pickups, if applicable, are identified in the work task and frequency spreadsheets.

Sidewalks, curbs, and other hard surfaces shall be kept free of leaves, litter, grass clippings and debris resulting from mowing. The use of power blowers is acceptable, however,

accumulations of debris must be removed from the site and not blown unto adjacent property, street surfaces, fence lines, or plant areas (rough or bedded). No trash, debris or plant material shall be blown or deposited into curb/gutters or storm drains by the Contractor. If plant material or debris is deposited into the curb/gutter or storm drain during mowing /trimming operations, the Contractor will remove it immediately by hand or mechanical means at no cost to the City of Clarkston.

B. Trash and Debris:

Work Tasks

Trash and debris and miscellaneous services will be performed ***within city and state right-of-way*** on the specified city streets unless otherwise specified by the Director or his representative **OR as otherwise noted on the spreadsheets.**

Trash and misc. debris is defined as any organic or inorganic material that can readily picked up by hand or mechanical device.

Illegal signs and posted marketing advertisements within right of way shall be removed and disposed of in a proper manner. Illegal signs and other similar signs are defined as any sign that is mounted on any utility pole, bus shelter, signal cabinet box, wall or fence. This work shall be included in the cost of trash pickup.

Highway signs that are crooked and can be straightened without a need to reset (which requires notification to Utility Protection notification) shall be undertaken by the Contractor. During the course of this contract, the Contractor shall make a list of city signs that have observed to be on the ground, damaged or faded and provide said list to the Director **monthly.**

All debris shall be disposed of in a proper manner according to local, state or federal guidelines. The City of Clarkston will pay for tipping fees upon receiving the receipt state approved landfill.

All trash to be bagged and properly removed for disposal

NOTE: The Contractor shall provide the City of Clarkston project manager an approximate weight of all trash removed on a monthly basis

C. Maintenance of Hard Surfaces:

Work Task

Sediment and other deleterious material shall be removed from the curb line, catch basin inlets or gutter, concrete surfaces and pavers, island areas and sidewalks. This includes sediment removal from the flumes of the bio-swales on Project Area A and bottom of the bio-retention area on Project Area L.

Vegetation in sidewalks, pavers, curbs, gutters and other hard surfaces can be removed by hand or through the use of an approved herbicide chemical.

Edging/trimming will include along walls, fences, foundations, behind curbs, sidewalks, paths, shrubs, guardrails, tree trunks, poles or other objects or structures within or bordering the mowing area within state. City or CSX right-of-way. The sidewalks, curbs, and other hard surfaces shall be kept free of leaves, litter, grass clippings and debris resulting from

edging/trimming activities. The use of power blowers is acceptable, however, accumulations of debris must be removed from the site and not blown unto adjacent property, street surfaces, fence lines, or plant areas (rough or bedded).

In no case shall any pre or post emergent herbicides with residual characteristics be used in these areas (no staining of concrete or paver surfaces). The herbicides can also be utilized in the concrete median flat surfaces where weeds are present.

No restricted use chemicals shall be used in weed and grass control. Herbicide must be of a glyphosate type (Round Up or approved equal) specifically designed for post-emergent control of weeds and grass. All herbicide application shall be done in accordance with label directions. Federal, state and local laws shall take precedence for compliance purposes. Identification color may be added to herbicide to track application areas. Color must fade with moisture or within 3-5 days after application.

Landscape Maintenance

Mulch or pine straw (comparable to existing conditions) shall be replenished at each tree island or landscaped area as defined in the Work Tasks and Frequency spreadsheets. Weed control also required as defined in the Work Tasks and Frequency spreadsheets

Pruning of existing plants and trees at landscaped areas required as defined in the Work Tasks and Frequency spreadsheets.

Fertilizer and pre/post emergent for grasses and landscape plantings, including trees, application rates per recommended landscape industry practices in Georgia.

.

Pre-emergent herbicide treatments shall be applied between mid-February to mid-March and again between mid-September and mid-October. Post-Emergent shall be applied once in the spring.

Fertilizer for grasses and landscape plantings, including trees, per recommended landscape industry practices in Georgia

SECTION 4
BID CONTENT AND FORMAT

A. FORMAT

To provide a degree of consistency in review of the written Bids, firms are requested to prepare their Bids in the standard format specified below.

TECHNICAL APPROACH

1. **Title Page** Proposer should identify the RFP Title, name and title of contact person, address, telephone number, fax number, email address and date of submission.

2. **Transmittal Letter** The transmittal letter should be not more than two (2) pages long and should include as a minimum the following:

   a. A brief statement of the Proposer 's understanding of the project and services to be performed;
   b. A positive commitment to perform the services within the time period specified, starting and completing the project within the deadlines stated in this RFP; and the names of persons authorized to represent the Proposer, their title, address and telephone number (if different from the individual who signs the transmittal letter.

3. Table of Contents

The table of contents should include a clear and complete identification by section and page number of the materials submitted.

4. Firm and Team Qualifications

a. Background of the firm. This should include a brief history of the firm and types of services the firm is qualified to perform.

b. Qualifications of the firm in performing this type of work. This should include examples of related experience and references for similar projects. Contractor must demonstrate successful past performance of the firm's ability to provide services as set forth in this specification. Contractors must provide a minimum of two (2) references to document similar experience as provide in this ITB.

c. Proposers must identify the anticipated supervisor (s) of their firm that will be assigned to meet the City of Clarkston needs. Proposers should identify individuals and subcontractors who will provide the services, their experience, and their individual qualifications. Pertinent resumes of assigned personnel should be included.

d. Identification of where similar services have occurred with the Georgia Department of Transportation right-of-way within the constraints of state permitted conditions for the Church Street off-ramp work scope.

5. Project Understanding and Approach

Proposers should provide the City of Clarkston with information regarding their understanding of the City's needs with regards to the Scope and Schedule of Work. Proposers should demonstrate a general understanding of the project scope expected by the City of Clarkston in providing roadside mowing and related landscape maintenance services. As part of this understanding, Proposer's should address their availability to meet the City of Clarkston needs.

8. Intangibles

Provide the Selection Committee, as applicable, any differentiating feature that may be of value to the City (savings in time and/or money) in the performance of this contract. This may include the Alternative Approaches discussed herein this ITB.

PRICE

9. Cost Structure

The Attached Bid Tabulation Form shall be utilized for the submittal. This Form will include the submitted Total Bid and Lump Sum Costs for each task. In addition, the unit price for chemical treatments and Performance & Payment bonds shall also be provide.

SECTION 5

BID EVALUATION PROCEDURES

A. SELECTION AND EVALUATION PROCESS

A Selection Committee assembled by the City of Clarkston will review the Bids. The low bid will be evaluated after meeting the mandatory requirements (pass/fail) The low bidder will be deemed acceptable only if previous experience on similar projects and associated client references are found to meet the requirements set forth in the ITB.

Note: The Evaluation Team will not review the low bidder if that firm receives one or more "fail" scores.

1.	**Completed Bid submittals (refer to Section 9)**	**Pass/Fail**
2.	**An original plus three (3) copies of the complete Bid**	**Pass/Fail**
3.	**Title Page & Transmittal letter**	**Pass/Fail**
4.	**Local and/or State Government experience (Section 2. B)**	**Pass/Fail**

B. PRESENTATION/INTERVIEW

At the option of the City of Clarkston, the low bidder could be interviewed by the Committee or City Council. This will provide an opportunity to clarify or elaborate on the submitted bid, but will not, in any way provide an opportunity to change any fee amount originally proposed. The City of Clarkston Public Works Director will schedule the time and location of these presentations and notify the selected firms if interviews are held.

C. INVESTIGATION OF REFERENCES

The City of Clarkston reserves the right to investigate references and the past performance of any Proposer with respect to its successful performance of similar projects, compliance with specifications and contractual obligations, and its completion or delivery of projects.

D. CLARIFICATION OF BIDS

The City of Clarkston reserves the right to obtain clarification of any point in regards to a Bid or to obtain additional information necessary to properly evaluate or particular bid. Failure of a Proposer to respond to such a request for additional information or clarification could result in rejection of their submitted bid.

E. **INTENT OF AWARD**

The City of Clarkston may negotiate a scope of work and a general services agreement with the low bidder. The City reserves the right to accept Lump Sum bids for any or all of the Work Tasks.

G. **BID REJECTION**

The City of Clarkston reserves the right to:

1. Reject any or all bids not in compliance with all public procedures and requirements;
2. Reject any bid not meeting the specifications set forth herein;
3. Waive any or all irregularities in Bids submitted;
4. **R**eject all bids;
5. Award any or all parts of any bid; and
6. Request additional references to clarify the bidders current or previous experiences

SECTION 6

Non-discrimination Clause

The Contractor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, color, religion, sex, national origin, handicap or age with regard to, but not limited to, the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. It is further understood that any contractor who is in violation of this clause shall be barred from receiving contract awards from the City of Clarkston, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.

Agreed by: _____

Firm Name: _____

Address_____

_____

MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID

SECTION 7

PROPOSER ACKNOWLEDMENT

The undersigned proposes to perform all work as listed in the Summary of Work Tasks & Task Frequency Summary sections, for the bid (s) stated; and that all articles supplied under any resultant contract will conform to the specifications herein,

The undersigned agrees to be bound by all applicable laws and regulations, the accompanying specifications and by City of Clarkston policies and regulations.

The undersigned, by submitting a Bid, represents that:

A) The Proposer has read and understands the specifications. Work scope and frequency
B) Failure to comply with the specifications or any terms of the ITB may disqualify the bidder as being non-responsive.
C) The actual work to be performed at the issuance of the NTP will be dependent on the time of the year. The City will use a percentage of work completed for each Lump Sum Amount as the basis for invoice payment.

The undersigned certifies that the Bid has been arrived at independently and has been submitted without any collusion designed to limit competition.

The undersigned certifies that all addenda to the specifications has been received and duly considered and that all costs associated with all addenda have been included in this Bid:

We therefore offer and make this Bid to furnish services at the price(s) indicated herein in fulfillment of the attached requirements and specifications of the City of Clarkston.

Name of firm: Address: _____

_____

Telephone Number: _____ Email Address:

By: _____ Date: _____
(Signature of Authorized Official. If partnership, signature of one partner.)

Typed Name/Title:

If corporation, attest: _____

☐ (Corporate Officer) Corporation ☐ Partnership ☐ Individual

Federal Tax Identification Number (EIN): _____

Secretary of State Business License Number: _____

MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID

SECTION 8
ADDENDUM ACKNOWLDEGMENT

CITY OF CLARKSTON

RIGHT OF WAY MOWING AND LANDSCAPE MAINTENANCE SERVICES

PROPOSER INFORMATION AND ADDENDUM ACKNOWLEDGMENT

FEIN # (required) _____
(Federal I.D. Number)

COMPANY_____

ADDRESS_____

CITY/STATE/ZIP CODE_____

PHONE_____ FAX _____

AUTHORIZED SIGNATURE _____

TYPED/PRINTED NAME_____

TITLE _____ EMAIL_____

PROPOSER IS RESPONSIBLE FOR ACKNOWLEDGING ALL ISSUED ADDENDUM

AS FOLLOWS:

INITIAL YOU REVIEWED EACH OF THE FOLLOWING ADDENDA FOR THIS PROJECT:

Addendum #1 _____

Addendum #2 _____

Addendum #3 _____

Other Addendum #_____ (as applicable)

Signature acknowledges that the bidder has read the bid documents thoroughly before submitting a Bid, will fulfill the obligations in accordance to the scope of work or specifications, terms, and conditions, and is submitting without collusion with any other individual or firm. Lack of acknowledgement of addendum issuance may result in bidder deemed non-responsive and being qualified as a bidder for this ITB. Only one (1) bid will be accepted from any person, firm or corporation. You must submit a bid with an authorized signature.

MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID

SECTION 9

BID FORM – CONTRACTOR 'S BID

CITY OF CLARKSTON RESERVES THE RIGHT TO DELETE WORK SITES IN THIS CONTRACT.

BIDDERS ARE REQUIRED TO SUBMIT A PRICE FOR ALL THE TASKS DEFINED IN THIS BID FORM, PERFORMANCE & PAYMENT BONDS AND THE COMPLETION OF THE UNIT PRICES FOR CHEMCIAL TREATMENTS.

The Bidder, whose legal signature binding the Bidder to the bid prices indicated on these pages, hereby bids as follows:

TABLE A-1
BID SUBMITTAL

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
CSX Right of Way Mowing (Refer to Table A for Maintenance Tasks) (Areas H.1, H.2, H.3, H.4, H.5, H.7, H.8)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Church Street Off-Ramp (Refer to Table A for Maintenance Tasks) (Area I)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Church Street Off-Ramp Initial Prep (Refer to Exhibit C for Maintenance Tasks) (Area I – Refer to Exhibit C	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Rowland Street (Refer to Table A for Maintenance Tasks) (Area A)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Bio-retention Facility (Refer to Table A for Maintenance Tasks) (Area L)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Sod and Grass Mowing (Areas C, D, F, G, I, J)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Trash and Debris Pickup (Areas C, D,,E,F, G, H.6, J, M)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Maintenance of Hard Surfaces (Areas C, D, ,E, F, G, H.6, J, M)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Tree Pruning (Areas C, D, E, F, G, H.6, J, M)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Ornamental Bush Pruning (Areas C, D, E, F, G, H.6, J, M)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Pine Straw Tree Wells (Areas C, D, E, F, G, H.6, J, M)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Pine Straw Landscape Islands/Medians (Areas C, D, E, F, G, H.6, J, M)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Grass Trimming (Areas C, D, E, F, G, H.6, J, M)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Bus Shelter Cleanup	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Market Street (K-1)and Rowland Street (K-2) speed control islands (6 locations) (Refer to Table A for Maintenance Tasks) (Area K)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Mell Ave @ Northern Pocket Park (Refer to Table A for Maintenance Tasks) (Area B)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Weed Control (Areas A-G)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Edging (Areas A-E, G, H and J)	1	LS	$_____	$_____

DESCRIPTION	Quantity	Unit Item	Unit Price	Total
Advertising/Marketing sign and Graffiti Removal (Areas A,B,D)	1	LS	$_____	$_____

NOTE: Refer to Table B – Maintenance Work Tasks for a description of the tasks to be performed

TABLE A-2
LUMP SUM FOR PAYMENT & PERFORMANCE BONDS

100% PAYMENT & PERFORMANCE (P&P)BONDS (bond for Church Street off-ramp)	$_____

TABLE A-3
HERBICIDE AND FERTILIZER TREATMENT

LOCATION	Herbicide Frequency	Fertilizer Frequency	Application Rate
All grass/sod areas (except CSX ROW)	• Twice per year pre-emergent weed control • Once per year post emergent weed control	Twice per year	Pre-Emergent: $____ per gallon Post-Emergent: $ ____per gallon
Tree islands and landscape areas	• Monthly Roundup application (standard application rate) and weed control (manual)	Once per year	Roundup: $_____ per gallon

NOTE: ***Bidder shall identify the product to be used and the application rate proposed*** for the emergents and fertilizer. Application rate shall be in accordance with general lawn maintenance practices in Georgia for turf grasses that exist in the project areas where sod/grass exists.

TOTAL BID AMOUNT
(TABLES A-1, A-2 & A-3)

$_____

Written Total Bid Amount: _____

MUST SUBMIT THIS SECTION WITH THE BID SUBMITTAL

SECTION 10

NON-COLLUSION AFFIDAVIT

Under oath I certify that I am a principal or other representative of the firm of and that I am authorized by it to execute the foregoing offer on its behalf. I am a principal person of the foregoing with management responsibilities for the foregoing subject matter and as such I am personally knowledgeable of all of its pertinent matters. We certify that this bid/Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid/Bid for the same services, materials, labor, supplies, or equipment and is in all respects fair and without collusion or fraud. We understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. We agree to abide by all conditions of this bid/Bid. We certify that no person associated with our firm is an employee of, or affiliated with the City of Clarkston or its consultants.

_____
Signature

Sworn and subscribed before me
This _____ day of _____, 20___.

_____
NOTARY PUBLIC

_____
NOTARY SEAL

My Commission Expires: _____

MUST SUBMIT THIS SECTION WITH YOUR BID

SECTION 11

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor(s) Name: _____

Address: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.GA. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Clarkston within five (5) business days after any subcontractor(s) is/are retained to perform such service.

_____ _____

E Verify ™ Company Identification Number Date of Authorization

_____ _____

BY: Authorized Officer or Agent Date

(Name of Person or Entity)

SUBSCRIBED AND SWORN BEFORE
ME ON THIS THE

_____DAY OF , 202_

_____ [NOTARY SEAL]

Notary Public

My Commission Expires: _____

*** or any subsequent replacement** operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

MUST SUBMIT THIS SECTION WITH THE BID SUBMITTAL

SECTION 12

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A.§ 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub- subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Subcontractor

_____
Name of Project

_____
Name of Public Employer

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____DAY OF_____, 202_

[NOTARY SEAL]

_____
Notary Public

My Commission Expires: _____

MUST SUBMIT THIS SECTION WITH THE BID SUBMITTAL

SECTION 13
DRUG-FREE WORKPLACE

The undersigned certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-free Workplace Act", have been complied with in full. The undersigned further certifies that:

(1) A drug-free workplace will be provided for the Contractor's employees during the performance of the Contract; and

(2) Each Contractor who hires a subcontractor to work in a drug-free workplace shall secure from the subcontractor the following written certification:
"As part of the subcontracting agreement with_____(Contractor),
_____(subcontractor) certifies to the Contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this Contract pursuant to paragraph (7) of the subsection (b) of Code Section 50-24-03."

Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.

_____
Company Name

_____
BY: Authorized Officer or Agent Date
(Contractor Signature)

_____
Title of Authorized Officer or Agent of Contractor

_____
Printed Name of Authorized Officer or Agent

MUST SUBMIT THIS SECTION WITH THE BID SUBMITTAL

SECTION 14
STATEMENT OF BID

Name of Contractor:

Mailing Address: _____

_____

Contact Person: _____

Telephone: _____ Fax: _____ Email: _____

accepts all the terms and conditions contained in the City's Invitation-to-Bid for Right-of-Way Mowing and Landscape Maintenance Services.

_____ _____
Signature of authorized representative Date

_____ _____
Type or print name of authorized representative Telephone Number

_____ _____
Type or print name of person(s) authorized to negotiate contracts Telephone Number

REFERENCES (projects similar to this ITB)

_____
Reference #1 Telephone Number _____

_____ _____
Project Title Contact Individual

_____ _____
Reference #2 Telephone Number

_____ _____
Project Title Contact Individual

LIST ALL SUBCONTRACTORS PROPOSED FOR THIS ITB

1. Name & Address: _____

2. Name and Address: _____

MUST SUBMIT THIS SECTION WITH YOUR BID

EXHIBIT A
ROW MAINTENANCE SERVICES
TASK FREQUENCY SUMMARY
Informational Purposes Only
(Refer to Table E for Project Area Details)

Road Areas	Nos. of Sod and/or Grass Mowing	Frequency of Trash and Debris Pickup	Frequency for Maintenance of Hard Surfaces incl. concrete and granite curb & sidewalk; remove deleterious materials and weeds	Frequency of Tree Pruning (# of trees)	Frequency of Ornamental Bush Pruning	Frequency of Pine Straw Tree Wells	Frequency of Pine Straw Landscape Islands Placements (or wood mulch Area A)	Frequency of Grass Trimming along bottom of decorative fence and walls	Frequency for all 4 Bus Shelter Cleanups	Frequency of Remove Signs & Graffiti	Frequency of Weed Removal from Landscape areas, tree wells or islands	Frequency of Edging
A	26	26	26	2	2	3	3	0	0	4	26	26
B	52	26	26	2	2	3	3	26	0	4	52	26
C	78	52	26	2	2	3	3	26	52	0	26	52
D	52	52	26	2	2	3	3	0	0	4	26	52
E	0	52	26	2	2	3	0	26	0	0	26	26
F	26	12	0	2	0	2	0	0	0	0	12	0
G	52	26	26	2	3	2	3	0	0	0	26	26
H.1-H.5 & H.7 to H.8 (note 2)	22	12 (note 1)	12 (note 3)	12	12	3	0	12	0	0	0	26
H.6	0	12	0	0	2	0	3	0	0	0	26	0
I	50	26	0	2	2	2	3	0	0	0	26	0
J	52	52	26	2	2	3	3	12	0	26	26	26

K	0	52	0	2	2	3	3	0	0	0	26	0
L	0	52	0	2	2	3	3	0	0	0	26	0
M	26	52	52	2	2	3	3	26	0	0	52	26
N	0	0	0	2	2	2	0	0	0	0	12	0
TOTAL (yearly)	436	504	246	38	39	38	33	128	52	38	388	286

Note: 1. Trash pickup occurs before mowing and is included in all the mowing tasks for all Areas. Additional trash pickup Area H.5 (north side of road) Area H.8 as described in Table E with frequency bi-weekly
2. 22 cuts for each section.
3. Frequency the same in each section – monthly gutter cleaning

EXHIBIT B

SUMMARY OF ROW MAINTENANCE TASKS - FREQUENCY - PROJECT LOCATIONS

ROAD SECTION	FROM-TO	MAINTENANCE TASKS	FREQUENCY
Rowland Street Area A	Norman Rd to Lovejoy	• Remove weeds by hand from all bioswales (ensure landscape plantings are not mistaken as weeds) • Remove all trash and debris from bioswale area • Remove all debris/sediment/silt from bioswale flumes and from the openings of the french drains located at the flume inlet • Prune trees within right-of-way • Replace all dead plants and trees. Replace with the same species between Nov-April (Note: Under warranty by SOL Construction until August 2023. After warranty will require a change order for replacements) • Remove all weeds from sidewalk, stairs and roadway curb and gutter & header curb • Replenish wood mulch in islands and at tree wells • Mow grass within R/W (40 feet) including beauty strips. Weed eaters shall not be used to ensure a consistent cut • Edge all sidewalks • Removal of graffiti/advertisements/etc. on any city infrastructure (assume 100 SF of graffiti removal) and clean interpretive panels (2) surfaces and associated posts with a scratch-free cloth/soap and water on a quarterly frequency)	_____ Biweekly _____ Biweekly _____ Biweekly _____ 2x/year _____ TBD _____ Biweekly _____ 3x/year _____ Biweekly _____ Biweekly _____ Quarterly
Mell Ave at Northern pocket park Area B	NA	• Mow sod • Herbicide and fertilizer application all grass areas • Weed removal tree wells • Pine straw tree wells and landscape areas • Weed removal in bio-retention area • Weed removal along tracks & sidewalks • Graffiti removal (100 SF) and panel/post cleaning • Prune trees and bushes • Edging along sidewalk and granite walls	_____ Weekly _____ Table D _____ Weekly _____ 3x/year _____ Weekly _____ Weekly _____ Quarterly _____ 2x/year _____ Weekly
East Ponce de	I-285 to	• Clean gutter line both sides of the street	_____ Biweekly

Leon (EPDL) Area C	Market Street	• Prune trees • Place pine straw at tree wells • Weed tree wells • Grass trimming along decorative fence (Note 6) • Mow from decorative fence to back of curb • Edging shall occur along sidewalks and back of concrete or granite curb • Herbicide application all crack weeds in gutter line and sidewalk/brick pavers • Mow sod areas north of EPDL • Fertilize and herbicide applications for sod • Pine straw landscape island • Pick-up trash within city/CSX ROW (from fence to north side of EPDL) • Remove all trash from within bus shelters including signs and other graffiti (note #2) • Remove all signs from power poles/pedestrian poles/signal boxes including removal of graffiti • Weed removal in landscape island	_____ 2x/year _____ 3x/year _____ Biweekly _____ Biweekly _____ Biweekly _____ 1x/week _____ TBD _____ Weekly _____ See Table D _____ 3x/year _____ Weekly _____ Weekly _____ Weekly _____ Biweekly
Market Street Area D	North Indian Creek to EPDL	• Remove all signs from power poles/pedestrian poles/signal boxes/fences/stone walls including removal of graffiti • Herbicide application all crack weeds in gutter line and sidewalk/brick pavers • Prune trees • Place pine straw at tree wells • Weed tree wells • Clean gutter line both sides of the street • Remove all trash from within bus shelters including signs and other graffiti (note #3) • Mow sod • Edging	_____ Weekly _____ Monthly _____ 2x/year _____ 3x/year _____ Biweekly _____ Biweekly _____ Weekly _____ Weekly _____ Weekly
Norman Road Area G	Church Street to Milam Park entrance (south side of Norman Rd only)	• Removal all weeds in gutter line and sidewalk • Edging shall occur along sidewalk • Pick-up trash within 5 ft. off BOC within R/W • Mow within R/W on west side only including **on** dam between fence line and BOC • Mow from Milam Park ball field Fence to edge of bank creek embankment including to Milam	_____ Biweekly _____ Biweekly _____ Biweekly _____ Weekly _____ Weekly _____ Weekly

		Park entrance and beginning of pedestrian bridge • Prune trees • Place pine straw at tree wells • Weed tree wells • Weed control speed devices islands • Place pine straw speed control devices • Prune trees speed control devices	 _____ 2x/year _____ 3x/year _____ Biweekly _____ Biweekly _____3x/year _____2x/year
North Indian Creek pocket park Area E		• Remove weeds from landscape areas • Pick-up trash within pocket park • Herbicide application all crack weeds in sidewalk and brick paver areas • Pruning trees and shrubs • Trimming/edging along granite wall and walkway • Pine straw tree wells	_____ Biweekly _____ Weekly _____ Biweekly _____ 2x/year _____ Biweekly _____ 3x/year
North Indian Creek (NIC) Detention Pond Area F		• Herbicide treatment detention pond slopes and hand removal of weeds as needed for a weed-free appearance • Pine straw at tree wells • Weed removal at tree wells • Mow grass • Trash pick-up	_____ TBD _____ 2x/year _____ Monthly _____ Biweekly _____ Monthly
CSX ROW Mowing Area H	<u>Section 1</u>: I-285 to Mell Ave (both sides of tracks on EPDL and Church St) Area H.1	• Mow from curb to ballast stone on both sides of CSX tracks. Pickup garbage before & after mowing • Edge back of curb – concrete or granite & gutter cleaning	_____ 22 cuts/yr. _____ Monthly
	<u>Section 2</u>: Mell Ave to NIC (both sides of tracks on EPDL and Church St) Area H.2	• Mow from inside of decorative fence to ballast stone on the EPDL side and Church St from granite to ballast stone. • Use weed trimmer along fence line to remove high grass. Pickup garbage before mowing • Edge back of curb – concrete or granite & gutter cleaning	_____22 cuts/yr. _____ Biweekly _____ Monthly

	<u>Section 3:</u> NIC to Market Street (both sides of tracks on EPDL and Church St) Area H.3	• Mow CSX R/W from inside of decorative fence to ballast stone (EPDL) & Church St granite to ballast stone. • Use weed trimmer along fence line to remove high grass. • Edge back of granite header curb on Church Street & gutter cleaning. Pickup garbage before mowing. • Grass trim rear and & front of retaining wall • Pick-up Trash	_____ 22 cuts/yr. _____ Biweekly _____ Monthly _____ Monthly _____ Monthly
	<u>Section 4:</u> Market Street to Church Street/EPDL intersection (both sides of tracks on EPDL and Church St) Area H.4	• Mow CSX R/W from ballast stone to granite header curb; EPDL & Church St. Pick-up trash before mowing occurs • Edge back of header curb where curb reveal exists on Church Street & gutter cleaning • Tree Pruning • Weed removal from tree wells • Pine straw tree wells • Pick-up Trash	_____ 22 cuts/yr. _____ Monthly _____ 2x/year _____ Biweekly _____ 3x/year _____ Monthly
	<u>Section 5:</u> Mell Ave from Church St to EPDL & NIC from Church St to EPDL Area H.5	• Remove weeds in sidewalk, brick paver areas and gutter line • Pick-up trash • Remove graffiti	_____ Biweekly _____ Biweekly _____ Quarterly
	<u>Section 7:</u> Church Street from North Decatur Road to I-285 on-ramp incl. PATH Trail Area H.7	• Mow CSX R/W from city side of Church St RR tracks to BOC on city side of Church Street. Includes south side of Church Street • Remove weeds in PATH Trail • Pick-up trash • Edge back of header curb where curb reveal	_____22 cuts/yr. _____ Monthly _____ Weekly _____ Monthly _____ Monthly

	<u>Section 8:</u> EPDL from Church St/EPDL intersection to Idlewood (DeKalb County) Area H.8	exists on Church Street and edge PATH Trail • Grass trimming (PATH Fence) • Mow from ballast stone to granite curb on EPDL side of CSX R/W. Pick-up trash before mowing • Pick-up trash • Edge back of header curb where curb reveal exists on Church Street. • Remove weeds in sidewalk • Pine straw at tree wells • Weed removal at tree wells • Mow grass – north side of EPDL	_____ Monthly _____ 22 cuts/yr. _____ Biweekly _____ Monthly _____ Monthly _____ Monthly _____ 3x/year _____ Monthly _____ Biweekly
Church Street Off Ramp Area I	Interstate fence line to outside edge of interstate shoulder	• Mow from fence line to bush line • Mow from bush line to back of guardrail • Pine straw placement between rows of plantings • Prune shrubs and trees incl. bushes at guardrail • Weed removal in pine straw areas. Herbicide or by-hand • Mow 10 feet grass strip from landscape area to interstate shoulder • Trash pick-up	_____ Monthly _____ Monthly _____ 3x/year _____ 2x/year _____ Biweekly _____ Biweekly _____ Biweekly
Market Street Area J	EPDL to Rowland Street	• Weed removal in island • Place pine straw in island • Remove deleterious material from sidewalk/walkway • Mow within R/W • Weed tree wells • Trash pick-up • Graffiti removal incl. signs on signal posts/etc. • Edging	_____ Biweekly _____ 3x/year _____ Biweekly _____ Weekly _____ Biweekly _____ Weekly _____ Biweekly _____ Biweekly
Market Street (K-		• Pine straw installation	_____ 3x/year

1)and Rowland Street (K-2) speed control islands Area K	6 Speed Table Locations	• Trash pickup • Prune trees/bushes • Weed removal	_____ 1x/week _____ 2x/year _____ Weekly
Landscaped embankments ; Church @ NIC & EPDL @ NIC	Area H.6	• Weed removal • Pine Straw installation • Bush pruning • Trash pick-up	_____ Biweekly _____ 3x/year _____ 2x/year _____ Monthly
Bio-Retention Facility Area L	North Indian Creek at Market St	• Remove sediment and other debris that is deposited on the surface of the bio-retention facility. Remove by hand without disturbing plantings. Care to not surface sand • Trash pickup within and on perimeter of facility • Remove sediment and debris that collects at the inlet and outfall of the bio-retention flume • Weed removal	____ 1x/month ____ Weekly ____ Weekly ____ Biweekly
East Ponce de Leon & Montreal Road Area M	From Market St to 4253 East Ponce de Leon & Montreal Road from EPDL to Vaughan Street	• Pine straw installation landscape islands • Trash pickup • Prune trees/bushes • Weed removal in landscape island • Clean gutters and sidewalk surfaces • Weed tree wells • Edging • Mowing sod • Grass Trimming	_____ 3x/year _____ Weekly _____ 2x/year _____ Weekly _____ Weekly _____ Biweekly _____ Biweekly _____ Biweekly _____ Biweekly
Church Street Area N	Lovejoy to Church St/East Ponce de Leon Intersection	• Pine straw tree wells • Weed removal tree wells • Prune trees/bushes	_____ 2x/year _____ Monthly _____ 2x/year

NOTE: 1. Mowing frequency to change depending on season. See frequency spreadsheet

2. No trash removal from trash containers
3. 4 Bus Shelter locations; 3 on East Ponce de Leon and 1 located on North Indian Creek
4. Exclude maintenance on EPDL and Market Street frontages of Refuge Coffee
5. Includes trash pickup before mowing in all Areas. Grass clippings shall be removed from roadway and sidewalks after mowing
6. Included in the “Maintenance of Hard Surfaces” work task
7. Quantities are approximate (except for trash & debris pickup). Bidders are encouraged to verify quantities and field conditions.

EXHIBIT C

Church St Off-Ramp Initial Cleanup Tasks

SPECIFIC CLEANUP AT CHURCH ST OFF RAMP LANDSCAPE EMBANKMENT

Prior to commencing with monthly maintenance tasks; perform the following:

- ✓ Remove all grass within the embankment landscape area. Scarify surface min. 3 inches below surface to remove roots and add topsoil as needed to compensate for haul off of root waste
- ✓ Herbicide treatment all areas where grass removed.
- ✓ Place 4 inches of pine straw (place quantity of pine straw bales) between all rows of plantings and tree wells from grass strip at interstate R/W to edge of pavement at off-ramp
- ✓ Scarify, over-seed with fescue and fertilize existing grass area between landscape area and interstate shoulder along entire length of landscape area on interstate embankment

EXHIBIT D

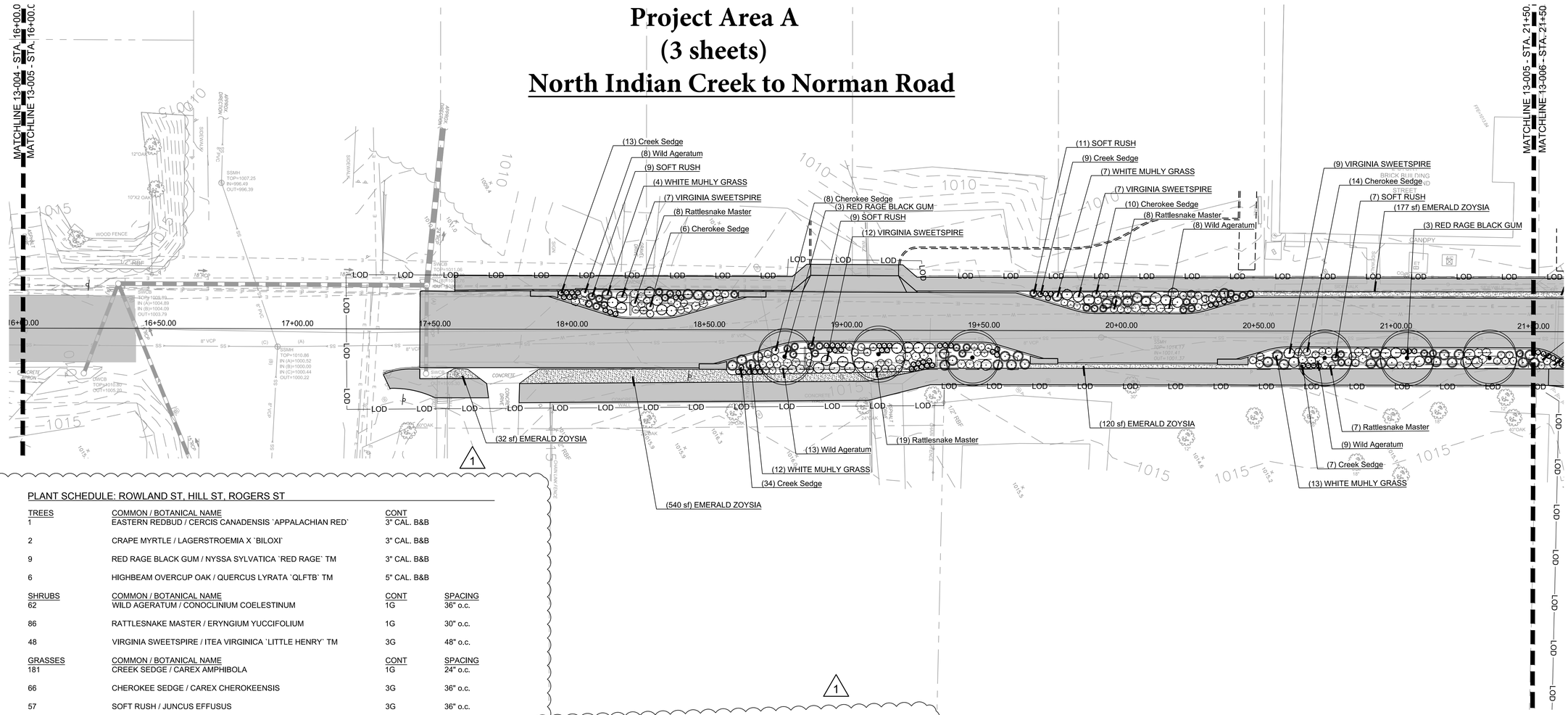
Estimated Hardscape Quantities

TYPE OF HARDSCAPE	LOCATION	QUANTITIES
Medians	Norman & East Ponce de Leon	4600 SF
Sidewalks/Path Trails	Church St – North Decatur to East Ponce de Leon	Sidewalk – 12,115 LF
	East Ponce de Leon – I-285 to City Limits	Sidewalk – 11,375 LF
	Norman Rd from Church to Milam Park	Sidewalk - 2000 LF
	Market St – Rogers to North Indian Creek	Sidewalk - 1850 LF
Gutter (both sides of road where applicable)	Church St – North Decatur to East Ponce de Leon	Gutter – 26,000 LF
	East Ponce de Leon – I-285 to City Limits	Gutter - 19,600 LF
	Norman Rd from Church to Milam Park	Gutter - 2570 LF
	Market St – Rogers to North Indian Creek	Gutter - 1850 LF
ROW Mowing (includes CSX)	Church Street from North Decatur Rd to East Ponce de Leon	12.33 Acres
	East Ponce de Leon from I-285 to Idlewood	10.06 Acres

EXHIBIT E

Project Location Maps

Project Area A
(3 sheets)
North Indian Creek to Norman Road



PLANT SCHEDULE: ROWLAND ST, HILL ST, ROGERS ST

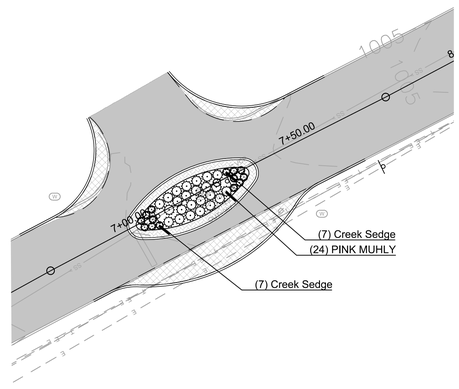
TREES	COMMON / BOTANICAL NAME	CONT
1	EASTERN REDBUD / CERCIS CANADENSIS `APPALACHIAN RED`	3" CAL. B&B
2	CRAPE MYRTLE / LAGERSTROEMIA X `BILOXI`	3" CAL. B&B
9	RED RAGE BLACK GUM / NYSSA SYLVATICA `RED RAGE` TM	3" CAL. B&B
6	HIGHBEAM OVERCUP OAK / QUERCUS LYRATA `QLFTB` TM	5" CAL. B&B

SHRUBS	COMMON / BOTANICAL NAME	CONT	SPACING
62	WILD AGERATUM / CONOCLINIUM COELESTINUM	1G	36" o.c.
86	RATTLESNAKE MASTER / ERYNGIUM YUCCIFOLIUM	1G	30" o.c.
48	VIRGINIA SWEETSPIRE / ITEA VIRGINICA `LITTLE HENRY` TM	3G	48" o.c.

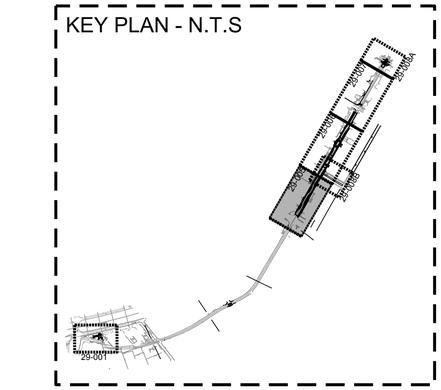
GRASSES	COMMON / BOTANICAL NAME	CONT	SPACING
181	CREEK SEDGE / CAREX AMPHIBOLA	1G	24" o.c.
66	CHEROKEE SEDGE / CAREX CHEROKEENSIS	3G	36" o.c.
57	SOFT RUSH / JUNCUS EFFUSUS	3G	36" o.c.
44	PINK MUHLY / MUHLENBERGIA CAPILLARIS	3G	36" o.c.
82	WHITE MUHLY GRASS / MUHLENBERGIA CAPILLARIS `WHITE CLOUD`	3G	48" o.c.

GROUND COVERS	COMMON / BOTANICAL NAME	CONT	SPACING
243	MILKWEED / ASCLEPIAS TUBEROSA 'HELLO YELLOW'	4" POT	18" o.c.

SOD/SEEDING	COMMON / BOTANICAL NAME	CONT	SPACING
9,259 SF	EMERALD ZOYSIA / ZOYSIA JAPONICA `EMERALD`	SOD	



B1 ROWLAND STREET EASEABOUT
SCALE: 1" = 20'-0"



SCALE: 1" = 20'
0 10' 20' 40' 60'

BID SET

CITY OF CLARKSTON
where possibilities grow

GEORGIA REGISTERED No. 1229 LANDSCAPE ARCHITECT ROBERT BRADLEY JONES
11/11/2020 SEAL

MARK	DESCRIPTION	DATE	APPR
1	ADDENDUM 1	11.11.2020	

DESIGNED BY: RBJ
DRAWN BY: XXX
CHKD BY: XXXX
SUBMITTED BY: XXX
DATE:
SOLICITATION NO.: -
CONTRACT NO.: -
FILE NUMBER: -
FILE NAME: 29-001.dwg
SIZE: 22" x 34"
PLOT SCALE: 1:1
PLOT DATE: 11/11/2020

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C - ROWLAND STREET ROAD DIET TRAILHEAD DESIGN

POND
3500 Parkway Lane
Peachtree Corners, GA
30092 Suite 320
Phone 678.336.7740
Fax 678.336.7744
POND PROJECT No. 11804.26

ROWLAND STREET ROAD DIET AND TRAILHEAD DESIGN

LANDSCAPE PLANS

SHEET IDENTIFICATION NUMBER
29-005

FILE PATH: X:\EY19\11901540\4.CAD_BIM\04.02.CAD\ROWLAND_TRAILHEAD\29-001.DWG PLOTTED BY: THOMPSON, SYDNEY

MATCHLINE 13-005 - STA. 21+50.00
MATCHLINE 13-006 - STA. 21+50.00

MATCHLINE 13-006 - STA. 27+00.00
MATCHLINE 13-007 - STA. 27+00.00

(55 sf) EMERALD ZOYSIA
(2) CRAPE MYRTLE
(104 sf) EMERALD ZOYSIA
(137) MILKWEED
(10) WHITE MUHLY GRASS
(9) Creek Sedge
(11) WHITE MUHLY GRASS
(106) MILKWEED
(10) Creek Sedge
(3) VIRGINIA SWEETSPIRE
(9) Creek Sedge
(4) Rattlesnake Master
(162 sf) EMERALD ZOYSIA
(8) Cherokee Sedge
(6) SOFT RUSH
(3) RED RAGE BLACK GUM
(7) SOFT RUSH
(1) Wild Ageratum
(3) Rattlesnake Master
(6) Creek Sedge
(111 sf) EMERALD ZOYSIA
(1,253 sf) EMERALD ZOYSIA
(163 sf) EMERALD ZOYSIA
(200 sf) EMERALD ZOYSIA
(13) Rattlesnake Master
(9) Wild Ageratum
(9) WHITE MUHLY GRASS
(14) Creek Sedge
(1) EASTERN REDBUD
(229 sf) EMERALD ZOYSIA

2-STORY BRICK BUILDING #3895 ROWLAND STREET

2-STORY BRICK BUILDING #3919 ROWLAND STREET

SEE SHEET 29-008 FOR HILL STREET AND ROGERS STREET PLANTING PLAN

KEY PLAN - N.T.S

SCALE: 1" = 20'

0 10' 20' 40' 60'

BID SET

FILE PATH: X:\FY19\1190154\04.CAD_BIM\04.02.CAD\ROWLAND_TRAILHEAD\29-001.DWG PLOTTED BY: THOMPSON, SYDNEY

CITY OF CLARKSTON
where possibilities grow

GEORGIA REGISTERED No. 1229 LANDSCAPE ARCHITECT ROBERT BRADLEY JONES
11/11/2020
SEAL

MARK	DESCRIPTION	DATE	APPR.
1	ADDENDUM 1	11.11.2020	

DESIGNED BY: RBJ
DRAWN BY: XXX
CHKD BY: XXXX
SUBMITTED BY: XXX
DATE:
SOLICITATION NO.: -
CONTRACT NO.: -
FILE NUMBER: -
FILE NAME: 29-001.dwg
SIZE: 22" x 34"
PLOT SCALE: 1:1
PLOT DATE: 11/11/2020

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C - ROWLAND STREET ROAD DIET TRAILHEAD DESIGN

POND
3500 Parkway Lane
Peachtree Corners, GA
30092 Suite 300
Phone 678.336.7740
Fax 678.336.7744
POND PROJECT No.11804.26

ROWLAND STREET ROAD DIET AND TRAILHEAD DESIGN

LANDSCAPE PLANS

SHEET IDENTIFICATION NUMBER
29-006

MATCHLINE 13-006 - STA. 27+00.00
MATCHLINE 13-007 - STA. 27+00.00

MATCHLINE 13-007 - STA. 32+50.00
MATCHLINE 13-008 - STA. 32+50.00

(20) Cherokee Sedge
(24) Creek Sedge
(16) WHITE MUHLY GRASS
(10) VIRGINIA SWEETSPIRE
(24) Rattlesnake Master
(8) SOFT RUSH
(14) Wild Ageratum

(1,181 sf) EMERALD ZOYSIA
(781 sf) EMERALD ZOYSIA

LOD

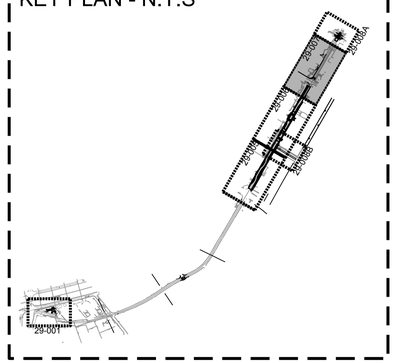
27+00.00 27+50.00 28+00.00 28+50.00 29+00.00 29+50.00 30+00.00 30+50.00 31+00.00 31+50.00 32+00.00 32+50.00

1-STORY FRAME BUILDING
1-STORY METAL BUILDING
1-STORY BRICK BUILDING #3704 MARKET STREET
SIDEWALK
ASPHALT
CONCRETE
CHAIN LINK FENCE
WOOD FENCE
4" CREPE MYRTLE
PYRAMIDAL

SCALE: 1" = 20'

0 10' 20' 40' 60'

KEY PLAN - N.T.S



BID SET

MARK	DESCRIPTION	DATE	APPR.
1	ADDENDUM 1	11.11.2020	

CITY OF CLARKSTON
where possibilities grow

GEORGIA REGISTERED No. 1239 LANDSCAPE ARCHITECT ROBERT BRADLEY JONES
11/11/2020
SEAL

DESIGNED BY: RBJ
XXX
DWN BY: XBRT
SUBMITTED BY: XXX
FILE NAME: 29-001.dwg
SIZE: 22" x 34"
DATE:
CKD BY: XMAW
CONTRACT NO.: -
FILE NUMBER: -
PLOT SCALE: 1:1
PLOT DATE: 11/11/2020

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C - ROWLAND STREET ROAD DIET TRAILHEAD DESIGN

POND
3500 Parkway Lane
Peachtree Corners, GA
30092 Suite 320
Phone: 678.336.7744
Fax: 678.336.7744
POND PROJECT No.1180426

ROWLAND STREET ROAD DIET AND TRAILHEAD DESIGN

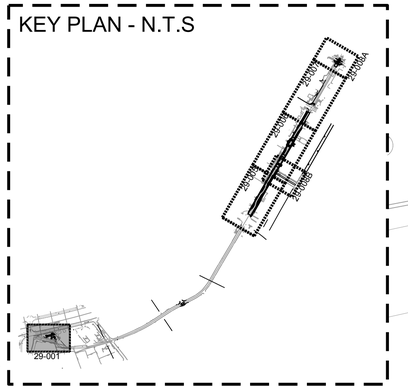
LANDSCAPE PLANS

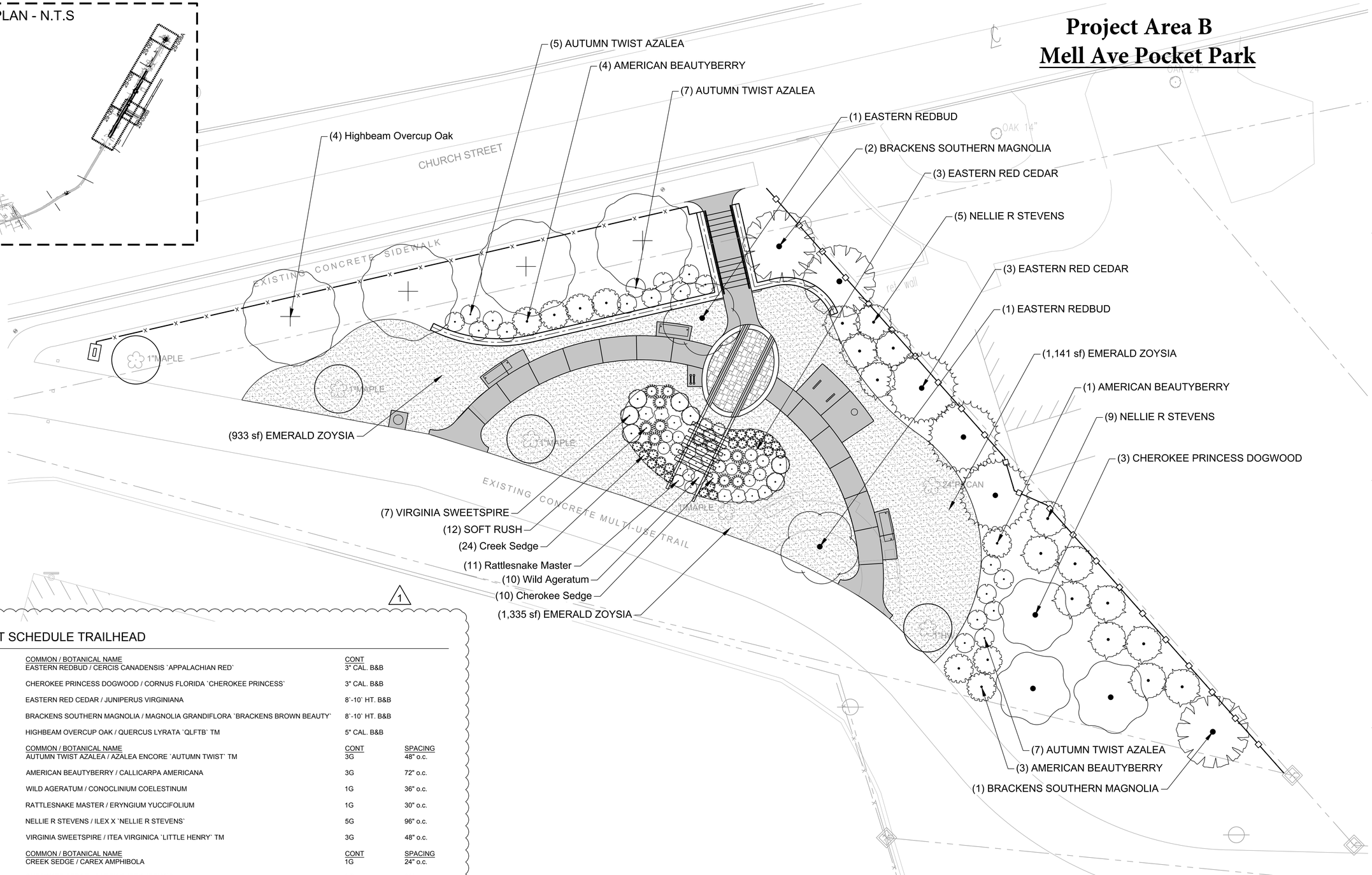
SHEET IDENTIFICATION NUMBER
29-007

FILE PATH: X:\FY19\1190154\04.CAD_BIM\04.02.CAD\ROWLAND_TRAILHEAD\29-001.DWG PLOTTED BY: THOMPSON, SYDNEY

Project Area B
Mell Ave Pocket Park

KEY PLAN - N.T.S





PLANT SCHEDULE TRAILHEAD

TREES	COMMON / BOTANICAL NAME	CONT
2	EASTERN REDBUD / CERCIS CANADENSIS `APPALACHIAN RED`	3" CAL. B&B
3	CHEROKEE PRINCESS DOGWOOD / CORNUS FLORIDA `CHEROKEE PRINCESS`	3" CAL. B&B
3	EASTERN RED CEDAR / JUNIPERUS VIRGINIANA	8`-10` HT. B&B
3	BRACKENS SOUTHERN MAGNOLIA / MAGNOLIA GRANDIFLORA `BRACKENS BROWN BEAUTY`	8`-10` HT. B&B
4	HIGHBEAM OVERCUP OAK / QUERCUS LYRATA `QLFTB` TM	5" CAL. B&B

SHRUBS	COMMON / BOTANICAL NAME	CONT	SPACING
19	AUTUMN TWIST AZALEA / AZALEA ENCORE `AUTUMN TWIST` TM	3G	48" o.c.
8	AMERICAN BEAUTYBERRY / CALLICARPA AMERICANA	3G	72" o.c.
10	WILD AGERATUM / CONOCLINIUM COELESTINUM	1G	36" o.c.
11	RATTLESNAKE MASTER / ERYNGIUM YUCCIFOLIUM	1G	30" o.c.
14	NELLIE R STEVENS / ILEX X `NELLIE R STEVENS`	5G	96" o.c.
7	VIRGINIA SWEETSPIRE / ITEA VIRGINICA `LITTLE HENRY` TM	3G	48" o.c.

GRASSES	COMMON / BOTANICAL NAME	CONT	SPACING
24	CREEK SEDGE / CAREX AMPHIBOLA	1G	24" o.c.
10	CHEROKEE SEDGE / CAREX CHEROKEENSIS	3G	36" o.c.
12	SOFT RUSH / JUNCUS EFFUSUS	3G	36" o.c.

SOD/SEEDING	COMMON / BOTANICAL NAME	CONT	SPACING
3,409 SF	EMERALD ZOYSIA / ZOYSIA JAPONICA `EMERALD`	SOD	

SCALE: 1" = 10'

0 5' 10' 20' 30'

BID SET

CITY OF CLARKSTON
where possibilities grow

GEORGIA REGISTERED No. 1239 LANDSCAPE ARCHITECT ROBERT BRADLEY JONES
11/11/2020
SEAL

MARK	DESCRIPTION	DATE	APPR.
1	ADDENDUM 1	11.11.2020	

DESIGNED BY: RBJ
DWN BY: SPT
CKD BY: MAW
SUBMITTED BY:
DATE:
SOLICITATION NO.: -
CONTRACT NO.: -
FILE NUMBER: -
FILE NAME: 29-001.dwg
SIZE: 24" x 36"
PLOT SCALE: 1:1
PLOT DATE: 11/11/2020

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C - ROWLAND STREET ROAD DIET
TRAILHEAD DESIGN

POND
3500 Parkway Lane
Peachtree Corners, GA
30092, Suite B-200
Phone: 678.336.7470
Fax: 678.336.7744

POND PROJECT No.11804026

ROWLAND STREET ROAD DIET AND TRAILHEAD DESIGN

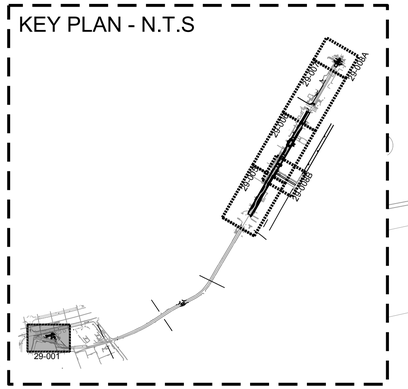
TRAILHEAD LANDSCAPE PLAN

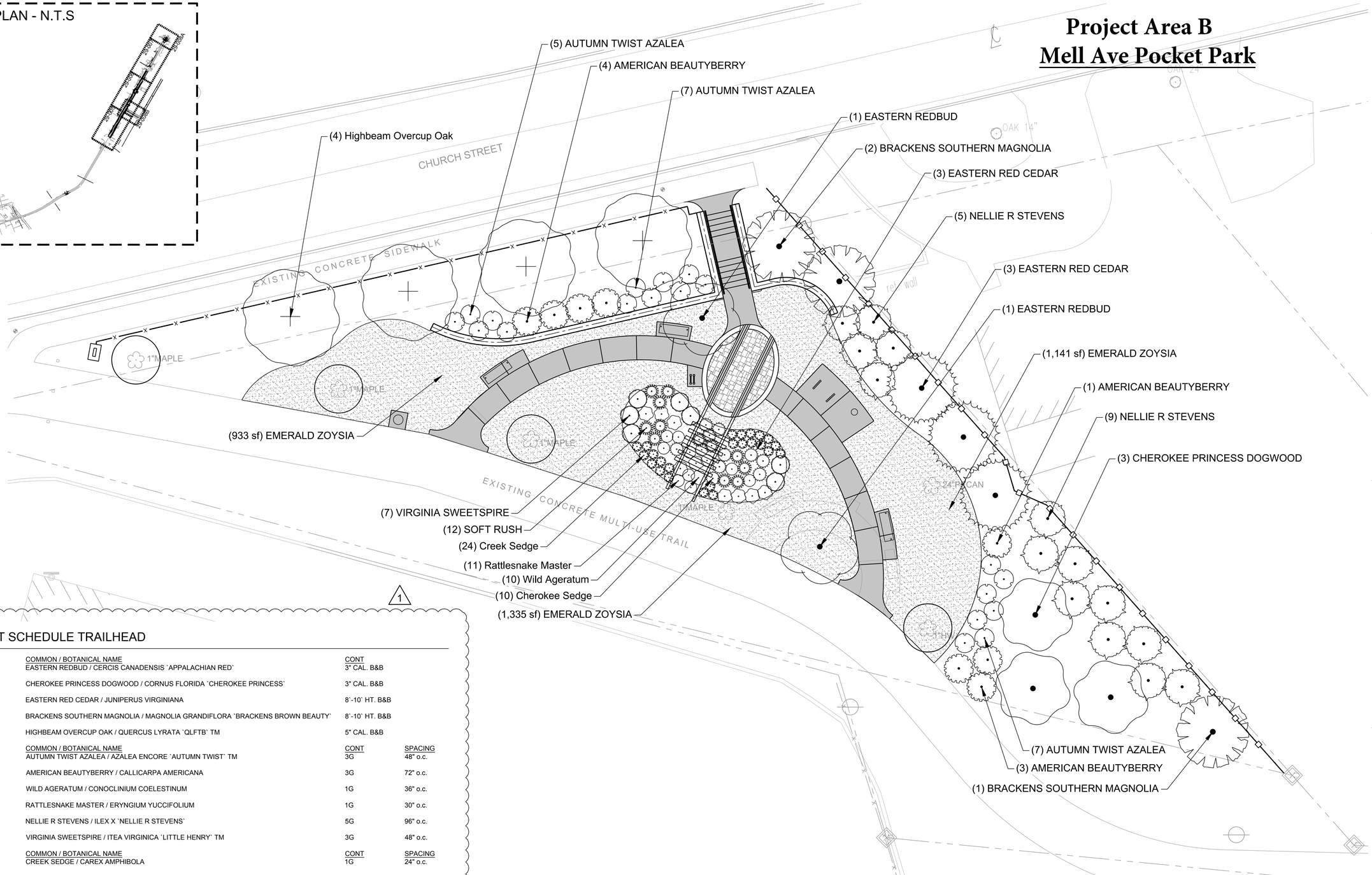
SHEET IDENTIFICATION NUMBER
29-001

FILE PATH: X:\PT\19\11904\04.CAD_BIM\04.02.CAD\ROWLAND_TRAILHEAD\29-001.DWG PLOTTED BY: THOMPSON, SYDNEY

Project Area B
Mell Ave Pocket Park

KEY PLAN - N.T.S





PLANT SCHEDULE TRAILHEAD

TREES	COMMON / BOTANICAL NAME	CONT
2	EASTERN REDBUD / CERCIS CANADENSIS `APPALACHIAN RED`	3" CAL. B&B
3	CHEROKEE PRINCESS DOGWOOD / CORNUS FLORIDA `CHEROKEE PRINCESS`	3" CAL. B&B
3	EASTERN RED CEDAR / JUNIPERUS VIRGINIANA	8`-10` HT. B&B
3	BRACKENS SOUTHERN MAGNOLIA / MAGNOLIA GRANDIFLORA `BRACKENS BROWN BEAUTY`	8`-10` HT. B&B
4	HIGHBEAM OVERCUP OAK / QUERCUS LYRATA `QLFTB` TM	5" CAL. B&B

SHRUBS	COMMON / BOTANICAL NAME	CONT	SPACING
19	AUTUMN TWIST AZALEA / AZALEA ENCORE `AUTUMN TWIST` TM	3G	48" o.c.
8	AMERICAN BEAUTYBERRY / CALLICARPA AMERICANA	3G	72" o.c.
10	WILD AGERATUM / CONOCLINIUM COELESTINUM	1G	36" o.c.
11	RATTLESNAKE MASTER / ERYNGIUM YUCCIFOLIUM	1G	30" o.c.
14	NELLIE R STEVENS / ILEX X `NELLIE R STEVENS`	5G	96" o.c.
7	VIRGINIA SWEETSPIRE / ITEA VIRGINICA `LITTLE HENRY` TM	3G	48" o.c.

GRASSES	COMMON / BOTANICAL NAME	CONT	SPACING
24	CREEK SEDGE / CAREX AMPHIBOLA	1G	24" o.c.
10	CHEROKEE SEDGE / CAREX CHEROKEENSIS	3G	36" o.c.
12	SOFT RUSH / JUNCUS EFFUSUS	3G	36" o.c.

SOD/SEEDING	COMMON / BOTANICAL NAME	CONT	SPACING
3,409 SF	EMERALD ZOYSIA / ZOYSIA JAPONICA `EMERALD`	SOD	

SCALE: 1" = 10'

0 5' 10' 20' 30'

BID SET

CITY OF CLARKSTON
where possibilities grow

GEORGIA REGISTERED No. 1239 LANDSCAPE ARCHITECT ROBERT BRADLEY JONES
11/11/2020
SEAL

MARK	DESCRIPTION	DATE	APPR.
1	ADDENDUM 1	11.11.2020	

DESIGNED BY: RBJ
DWN BY: SPT
CKD BY: MAW
SUBMITTED BY:
DATE:
SOLICITATION NO.: -
CONTRACT NO.: -
FILE NUMBER: -
FILE NAME: 29-001.dwg
SIZE: 24" x 36"
PLOT SCALE: 1:1
PLOT DATE: 11/11/2020

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C - ROWLAND STREET ROAD DIET
TRAILHEAD DESIGN

POND
3500 Parkway Lane
Peachtree Corners, GA
30092, Suite B-200
Phone: 678.336.7470
Fax: 678.336.7744

POND PROJECT No.11804026

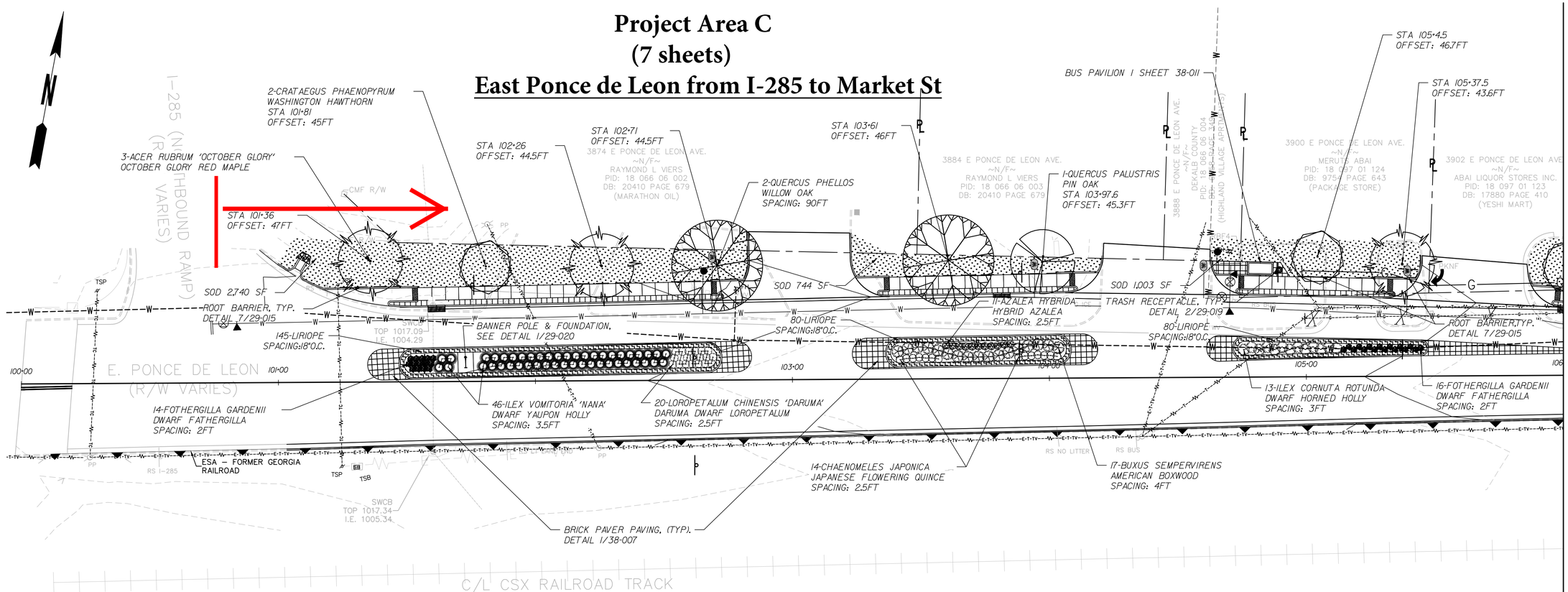
ROWLAND STREET ROAD DIET AND TRAILHEAD DESIGN

TRAILHEAD LANDSCAPE PLAN

SHEET IDENTIFICATION NUMBER
29-001

FILE PATH: X:\PT\19\11904\04.CAD_BIM\04.02.CAD\ROWLAND_TRAILHEAD\29-001.DWG PLOTTED BY: THOMPSON, SYDNEY

Project Area C
(7 sheets)
East Ponce de Leon from I-285 to Market St



MATCHLINE STA 106+00.00
SEE SHEET 29-002

PLANT MATERIAL LEGEND

- RED MAPLE (3)
- PIN OAK (1)
- WILLOW OAK (2)
- WASHINGTON HAWTHORN (2)
- AMERICAN BOXWOOD (17)
- DWARF YAUPON HOLLY (46)
- DWARF HORNED HOLLY (13)
- JAPANESE FLOWERING QUINCE (14)
- DWARF FATHERGILLA (30)
- HYBRID AZALEA (11)
- DARUMA DWARF LOROPETALUM (20)
- GROUND COVER - SOD (4,487 SF)
- GROUND COVER - LIRIOPE (305)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

amec foster wheeler

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS
E. PONCE DE LEON AVE.
BEGIN TO STA. 106+00

CHECKED:	C. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	C. BOWMAN	DATE:	-

DRAWING No. 29-001

4/24/2017 4:13:36 PM
christopher.jung

J:\Clarkston Streetscape\dwg\0007613_29-001.dwg

P. I. No. 0007613

MATCHLINE STA 106+00.00
SEE SHEET 29+001

MATCHLINE STA 112+00.00
SEE SHEET 29+003

1-ACER RUBRUM 'OCTOBER GLORY'
OCTOBER GLORY RED MAPLE
106+96.5
OFFSET: 41FT

2-QUERCUS PALUSTRIS
PIN OAK
107+92.9
OFFSET: 65FT

107+48.1
OFFSET: 44.7FT
SPACING: 20FT

PLAZA PAVING, TYP.
DETAIL 2/38-007

8'x24' GAZEBO, TYP.
DETAIL 1&2/38-008

5-ILEX x ATTENUATA 'SAVANNAH'
SAVANNAH HOLLY
109+64
OFFSET: 21.8FT
SPACING: 18FT

1-VITEX AGNUS-CASTUS
CHASTE TREE
111+32.5
OFFSET: 23.2FT

1-PRUNUS YEDOENSIS
YOSHINO CHERRY
111+96.3
OFFSET: 23.3FT

3-LAGERSTROEMIA x 'NATCHEZ'
NATCHEZ CRAPE MYRTYLE
109+5.8
OFFSET: 21.6FT
SPACING: 12FT

5-LAGERSTROEMIA INDICA 'WATERMELON RED'
WATERMELON RED CRAPE MYRTLE
110+94.3
OFFSET: 16FT
SPACING: 12FT

5-CRATAEGUS PHAENOPYRUM
WASHINGTON HAWTHORN
106+02.51
OFFSET: 42FT
SPACING: 20FT

ROOT BARRIER, TYP.
DETAIL 7/29-015

BRICK PAVER PAVING (TYP).
SEE DETAIL 1/38-007

BENCH, TYP.
DETAIL 1/29-019

TRASH RECEPTACLE, TYP.
DETAIL 2/29-019

SOD 685 SF
SOD 1,762 SF
SOD 885 SF
SOD 320 SF
SOD 566 SF
SOD 496 SF
SOD 252 SF

107+31.5
OFFSET: 41.6FT

107+66.5
OFFSET: 42.2FT

111+5.8
OFFSET: 26FT

3906 E PONCE DE LEON AVE
~N/F~
PHMP KRISH LLC
PID: 18 097 01 002
DB: 19419 PAGE 174
(TEXACO)

3914
PID: 18 097 10 008
DB: 09612 PAGE 406

3930 E PONCE DE LEON AVE.
~N/F~
GOD BLESS NEIGHBORHOOD SERVICE
PID: 18 097 10 009
DB: 20872 PAGE 39

3934 E PONCE DE LEON AVE.
~N/F~
SON HOANG LAM
PID: 18 097 10 056
DB: 10114 PAGE 310

3938 E PONCE DE LEON AVE.
~N/F~
SON HOANG LAM
PID: 18 097 10 010
DB: 10114 PAGE 310

3948 E PONCE DE LEON AVE.
~N/F~
WENDELL WRIGHT
PID: 18 097 10 055
DB: 08743 PAGE 480

E. PONCE DE LEON
(P/W VARIES)

MELL AVENUE
(47' R/W)

CR 990

C/L CSX RAILROAD TRACK

CHURCH STREET

ESA - FORMER GEORGIA RAILROAD

50'-0"

PLANT MATERIAL LEGEND

- RED MAPLE (1)
- SAVANNAH HOLLY (5)
- WATERMELON RED CRAPE MYRTLE (5)
- NATCHEZ CRAPE MYRTLE (3)
- WASHINGTON HAWTHORN (6)
- PIN OAK (2)
- CHASTE TREE (1)
- YOSHINO CHERRY (1)
- GROUND COVER - SOD (5,149 SF)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA - ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

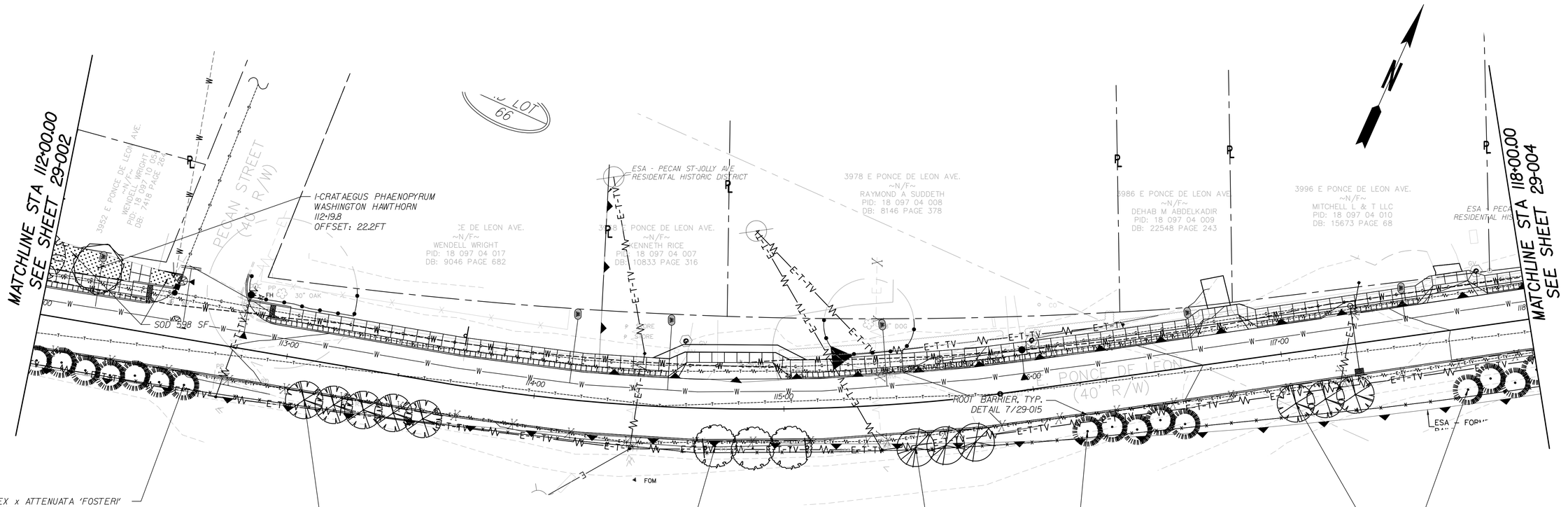
SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS
E. PONCE DE LEON AVE.
STA. 106+00 TO STA. 112+00

CHECKED:	C. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	C. BOWMAN	DATE:	-

DRAWING No. 29-002



PLANT MATERIAL LEGEND

- FOSTER'S HOLLY (16)
- SAVANNAH HOLLY (3)
- WATERMELON RED CRAPE MYRTLE (8)
- NATCHEZ CRAPE MYRTLE (3)
- WASHINGTON HAWTHORN (1)
- GROUND COVER - SOD (598 SF)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4–003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

amec foster wheeler

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

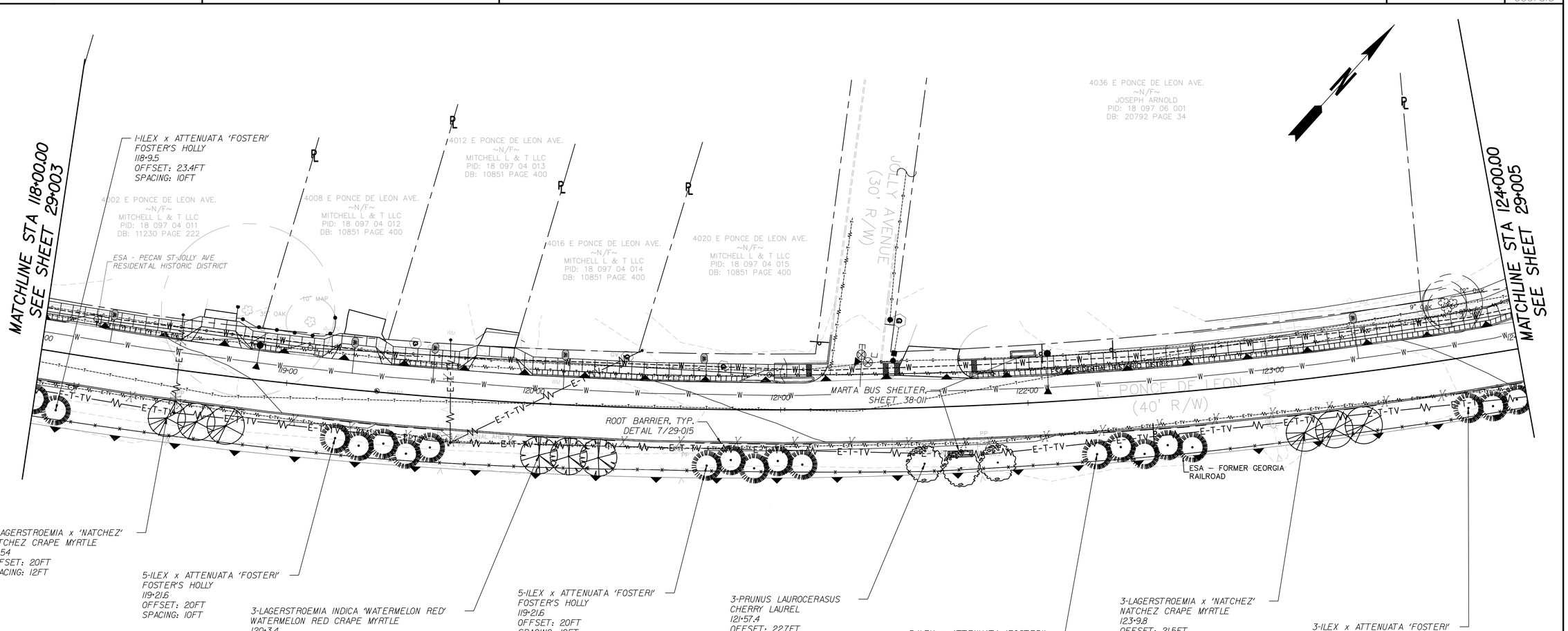
SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS E. PONCE DE LEON AVE. STA. 112+00 TO STA. 118+00

CHECKED:	G. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No. 29-003



PLANT MATERIAL LEGEND

- FOSTER'S HOLLY (19)
- WATERMELON RED CRAPE MYRTLE (3)
- NATCHEZ CRAPE MYRTLE (6)
- CHERRY LAUREL (3)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow
CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

amec foster wheeler
AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS
E. PONCE DE LEON AVE.
STA. 118+00 TO STA. 124+00

CHECKED:	C. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No. 29-004

MATCHLINE STA 199+50.00
SEE SHEET 29-015

MATCHLINE STA 124+00.00
SEE SHEET 29-004

MATCHLINE STA 130+00.00
SEE SHEET 29-006

4050 E PONCE DE LEON AVE.
~N/F~
JOSEPH T ARNOLD
PID: 18 097 06 002
DB: 17251 PAGE 216

4060 E PONCE DE LEON AVE.
~N/F~
PHYLLIS EVETTE INGRAM
PID: 18 097 06 003
DB: 16737 PAGE 470

4080 E PONCE DE LEON AVE.
~N/F~
CREEK POINT LLC
PID: 18 097 06 004
DB: 9776 PAGE 1

E. PONCE DE LEON (40' R/W)

CHURCH STREET (40' R/W)

INDIAN CREEK DR (R/W VARIES)

ESA - PECAN ST-JOLLY AVE RESIDENTAL HISTORIC DISTRICT

ESA – FORMER GEORGIA RAILROAD

ESA – SOUTHEAST CLARKSTON RESIDENTAL HISTORIC DISTRICT

1-ILEX x ATTENUATA 'FOSTERI'
FOSTER'S HOLLY
125+63
OFFSET: 19.8FT
SPACING: 10FT

3-LAGERSTROEMIA INDICA 'WATERMELON RED'
WATERMELON RED CRAPE MYRTLE
124+57.7
OFFSET: 20.8FT
SPACING: 12FT

5-ILEX x ATTENUATA 'FOSTERI'
FOSTER'S HOLLY
125+23.7
OFFSET: 19.7FT
SPACING: 10FT

3-LAGERSTROEMIA x 'NATCHEZ'
NATCHEZ CRAPE MYRTLE
126+7
OFFSET: 20FT
SPACING: 12FT

5-LAGERSTROEMIA x 'NATCHEZ'
NATCHEZ CRAPE MYRTLE
199+75.9
OFFSET: 31.9FT
SPACING: 20FT

3-CRATAEGUS PHAENOPYRUM
WASHINGTON HAWTHORN
129+24
OFFSET: 38.7FT
SPACING: 18FT

STONE SEAT WALL 3
DETAIL 1/29-018

1-ACER RUBRUM
'OCTOBER GLORY'
OCTOBER GLORY
RED MAPLE
199+63.9
OFFSET: 86.8FT

129+46.6
OFFSET: 35FT
SPACING: 20FT

3-ILEX x ATTENUATA 'FOSTERI'
FOSTER'S HOLLY
129+34.7
OFFSET: 49.2FT
SPACING: 12FT

TRASH RECEPTACLE, TYP.
DETAIL 2/29-019

BENCH, TYP.
DETAIL 1/29-019

3-VITEX AGNUS-CASTUS
CHASTE TREE
129+21.5
OFFSET: 31.8FT
SPACING: 15FT

ROOT BARRIER, TYP.
DETAIL 7/29-015

PLAZA PAVING (TYP).
DETAIL 2/38-007

INV IN (18") 986.26
INV IN (36") 984.28
INV OUT 984.13

TOP N INDIAN CREEK
~N/F~
DEKALB COUNTY
PID: 18 097 12 001

INV IN 985.73
INV OUT 985.73

TOP 995.57
I.E. IN 992.57
I.E. OUT 988.77

SWCB
TOP 995.72
I.E. 989.52

JB
TOP 995.51
INV IN (30") 988.01
INV IN (18") 988.41
INV OUT 987.61

SWCB
TOP 996.11
INV IN 990.01
INV OUT 989.91

SWCB
TOP 998.01
INV IN 991.71
INV OUT 991.61

DWCB
TOP 991.90
INV IN 987.2
INV OUT 987.10

SWCB
TOP 995.38
INV IN 988.53
INV OUT 988.48

SWCB
TOP 996.83
INV IN 991.63
INV OUT 991.53

DWCB
TOP 998.58
I.E. 992.38

DWCB
TOP 998.32
INV IN 992.42
INV OUT 992.17

LAND LOT 97

LAND LOT 96

TSP
RS I-285

SSMH

FOM

RBF

18" CUM

125+00
126+00
127+00
128+00
200+00
201+00
202+00
202+76

PLANT MATERIAL LEGEND

- FOSTER'S HOLLY (9)
- WATERMELON RED CRAPE MYRTLE (3)
- NATCHEZ CRAPE MYRTLE (8)
- WASHINGTON HAWTHORN (3)
- CHASTE TREE (3)
- RED MAPLE (1)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow
CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

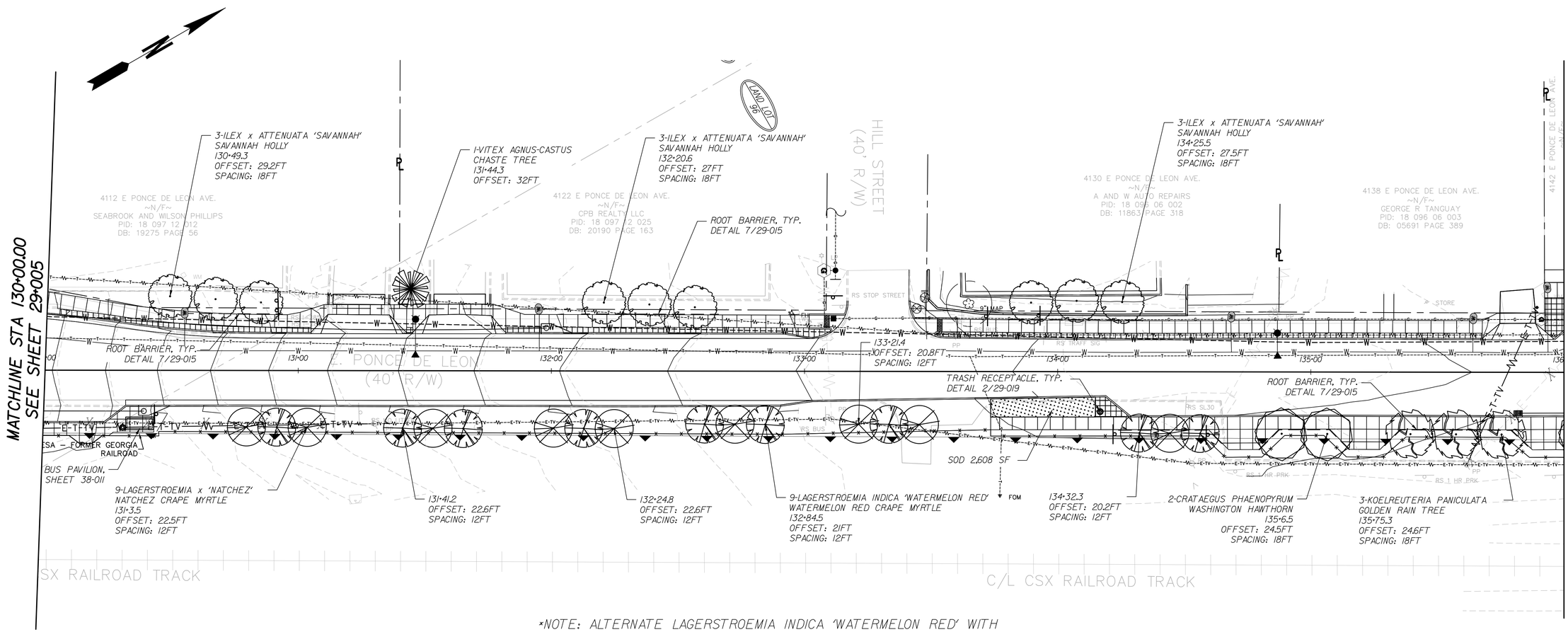
amec foster wheeler
AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS
E. PONCE DE LEON AVE.
STA. 124+00 TO STA. 130+00

CHECKED:	C. BOWMAN	DATE:	-	DRAWING No.
BACKCHECKED:	V. WORD	DATE:	-	29-005
CORRECTED:	C. JUNG	DATE:	-	
VERIFIED:	C. BOWMAN	DATE:	-	



*NOTE: ALTERNATE LAGERSTROEMIA INDICA 'WATERMELON RED' WITH LAGERSTROEMIA x 'NATCHEZ' AS INDICATED @ 12FT SPACING.

PLANT MATERIAL LEGEND

- SAVANNAH HOLLY (9)
- GOLDEN RAIN TREE (3)
- WATERMELON RED CRAPE MYRTLE (9)
- NATCHEZ CRAPE MYRTLE (9)
- WASHINGTON HAWTHORN (2)
- CHASTE TREE (1)
- GROUNDCOVER - SOD (2,608 SF)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

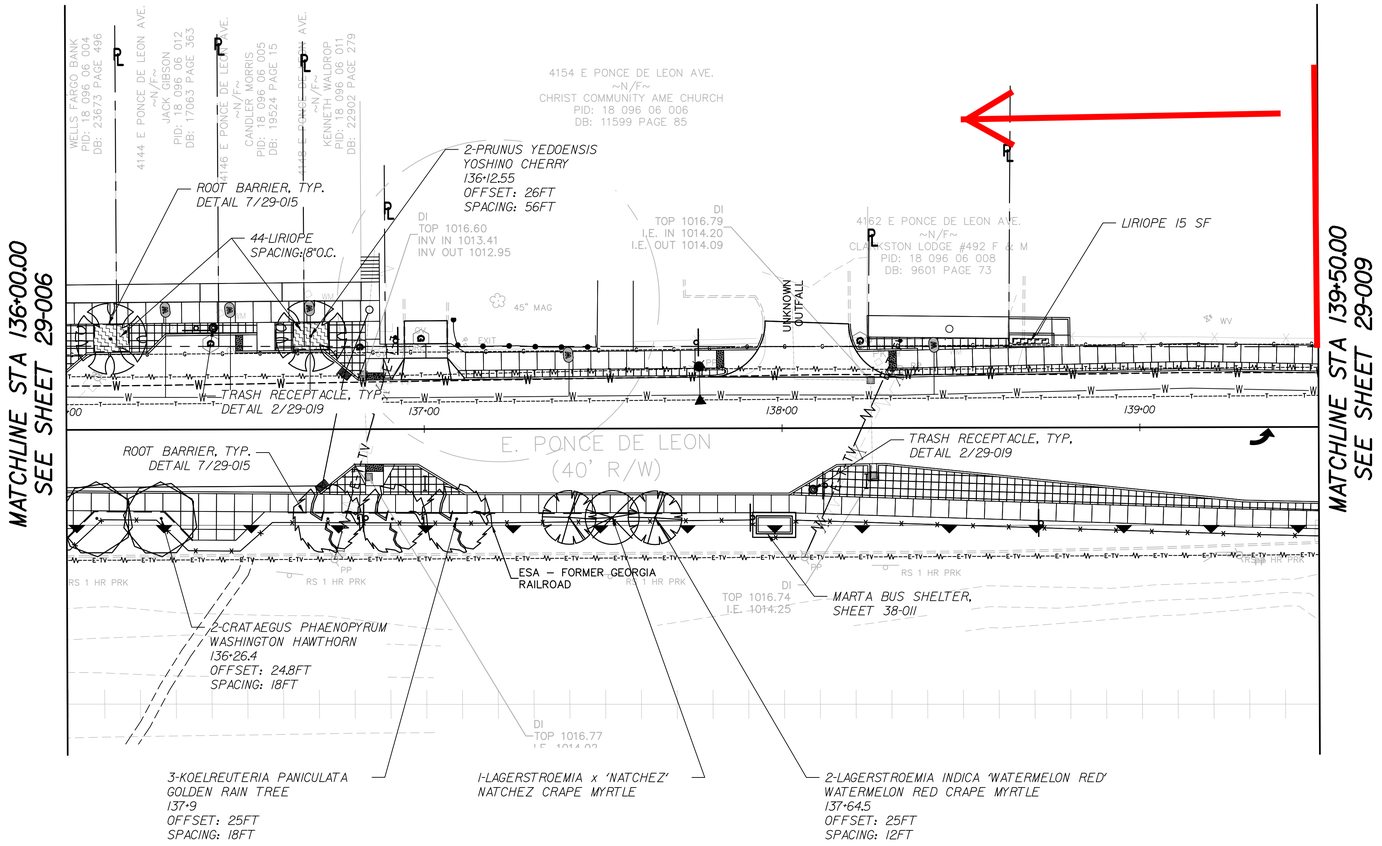
SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS
E. PONCE DE LEON AVE.
STA. 130+00 TO STA. 136+00

CHECKED:	G. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No. 29-006



PLANT MATERIAL LEGEND

- GOLDEN RAIN TREE (3)
- YOSHINO CHERRY (2)
- WATERMELON RED CRAPE MYRTLE (2)
- GROUND COVER - LIRIOPE (49)
- NATCHEZ CRAPE MYRTLE (1)
- WASHINGTON HAWTHORN (2)

*NOTE: ALTERNATE LAGERSTROEMIA INDICA 'WATERMELON RED' WITH LAGERSTROEMIA x 'NATCHEZ' AS INDICATED @ 12FT SPACING.

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
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EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

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CLARKSTON, GA. 30021
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AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS E. PONCE DE LEON AVE. STA. 136+00 TO STA. 139+50

CHECKED:	G. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No. 29-007

Project Area D-1 to D-2
Market St from East Ponce de Leon to North Indian Creek

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P. I. No. 0007613

PLANT MATERIAL LEGEND

WATERMELON RED CRAPE MYRTLE (5)

NATCHEZ CRAPE MYRTLE (3)

GROUNDCOVER – LIRIOPE (171)

MATCHLINE STA 403+00.00
SEE SHEET 29+010

MATCHLINE STA 305+00.00
SEE SHEET 29+009

MATCHLINE STA 139+50.00
SEE SHEET 29+007

AREA D

E. PONCE DE LEON (40' R/W)

CHURCH STREET (40' R/W)

MARKET STREET (80' R/W)

ROWLAND STREET (50' R/W)

C/L CSX RR

ESA – FORMER GEORGIA RAILROAD

ESA – SOUTHEAST CLARKSTON RESIDENTAL HISTORIC DISTRICT

4186 E PONCE DE LEON AVE
~N/F~
ALDEAN BROOKS
PID: 18 096 04 003

3700 MARKET ST. #A
~N/F~
CALVERT W HARRISON
PID: 18 096 17 008
DB: 20758 PAGE 37

3704 MARKET ST.
~N/F~
ALDEN HEWETT M ET AL
PID: 18 096 17 002
DB: 4127 PAGE 20

1055 ROWLAND ST
~N/F~
CITY OF CLARKSTON
PID: 18 096 18 002
DB: 24436 PAGE 267

1037 ROWLAND ST
~N/F~
CATHERINE OCONNOR
PID: 18 096 15 001
DB: 19615 PAGE 437

8'x24' GAZEBO, TYP.
DETAIL 1&2/38-008

BENCH, TYP.
DETAIL 1/29-019

TRASH RECEPTACLE, TYP.
DETAIL 2/29-019

STONE SEAT WALL 1, TYP.
DETAIL 2/29-017

DECORATIVE FENCE, TYP.
DETAIL 3/29-019

BRICK PAVER PAVING, TYP.
DETAIL 1/38-007

STONE SEAT WALL 2
DETAIL 3/29-017

PLAZA PAVING
(TYP). SEE DETAIL
2/38-007

5-LAGERSTROEMIA INDICA 'WATERMELON RED'
WATERMELON RED CRAPE MYRTLE
308+14.6
OFFSET: 28.6FT
SPACING: 14FT

3-LAGERSTROEMIA 'NATCHEZ'
NATCHEZ CRAPE MYRTLE
309+22
OFFSET: 30FT
SPACING: 14FT

401+37.5
OFFSET: 28.5FT
SPACING: 16FT

80-LIRIOPE
SPACING:18"O.C.

91-LIRIOPE
SPACING:18"O.C.

ROOT BARRIER, TYP.
DETAIL 7/29-015

SWCB
TOP ELEV= 1008.04'
INV IN ELEV= 1002.14'
INV OUT ELEV= 1001.94'

CATCH BASIN
TOP ELEV= 1008.13'
INV IN ELEV= 1005.53'
INV OUT ELEV= 1003.13'

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
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CITY OF CLARKSTON
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amec foster wheeler

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS MARKET STREET STA. 305+25 TO END

CHECKED:	C. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	C. BOWMAN	DATE:	-

DRAWING No. 29-009

Project Area D-1 to D-2
Market Street from East Ponce de Leon to North Indian Creek

4/24/2017 4:16:12 PM christopher.jung

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P. I. No. 0007613

AREA D

LAND LOT 96

LAND LOT 97

3644 MARKET ST. ~N/F~ HUOC LOC THO INC PID: 18 096 02 001 DB: 16759 PAGE 576

2-QUERCUS PHELLOS WILLOW OAK 300+35.5 OFFSET: 46FT

SOD 1,560 SF

8-QUERCUS PALUSTRIS PIN OAK 300+64 OFFSET: 26.2FT SPACING: 24FT

4-ACER RUBRUM 'OCTOBER GLORY' OCTOBER GLORY RED MAPLE 301+39 OFFSET: 23.6FT

96-LIRIOPE SPACING:18"O.C.

4-KOELREUTERIA PANICULATA GOLDEN RAIN TREE 301+97.3 OFFSET: 26FT

3652 MARKET ST. ~N/F~ H & J INVESTMENT REALTY & ASSOCIATES LLC PID: 18 096 03 003 DB: 15841 PAGE 285

303+27 OFFSET: 23.3FT

3660 MARKET ST. ~N/F~ CHYNCIA FRANCIS RAINFORD PID: 18 096 04 001 DB: 20614 PAGE 112

3666 MARKET ST. ~N/F~ TY DU LUONG PID: 18 096 04 002 DB: 20694 PAGE 252

15-LIRIOPE SPACING:18"O.C.

303+70.3 OFFSET: 20.8FT

304+40.3 OFFSET: 21.3FT

304+ OFFSET: 21FT

STONE SEAT WALL 2 DETAIL 3/29-017

PLAZA PAVING (TYP). SEE DETAIL 1/38-007

PLAZA PAVING, (TYP). DETAIL 2/38-007

ASPHALT

BUILDING

N. INDIAN CREEK (R/W VARIES)

HC BUS

TSP

SOD 805 SF

301+00

ROOT BARRIER, TYP. DETAIL 7/29-015

302+00

56-LIRIOPE SPACING:18"O.C.

MARKET STREET (80' R/W)

303+00

127-LIRIOPE SPACING:18"O.C.

32-LIRIOPE SPACING:18"O.C.

23-LIRIOPE SPACING:18"O.C.

66-LIRIOPE SPACING:18"O.C.

106-LIRIOPE SPACING:18"O.C.

40-LIRIOPE SPACING:18"O.C.

104-LIRIOPE SPACING:18"O.C.

8'x24' GAZEBO, TYP. DETAIL 1&2/38-008

305+00

6'x16' GAZEBO, TYP. DETAIL 3&4/38-008

300+78.5 OFFSET: 25FT

300+42.8 OFFSET: 45.5FT

299+

53-RUDBECKIA FULGIDA 'GOLSTURM' BLACK EYED SUSAN SPACING: 18"O.C.

ASTER MIX 55-ASTER AMELLUS KING GEORGE ASTER 55-ASTER CORDIFOLIUS SILVER SPRAY ASTER SPACING:18"O.C.

TRASH RECEPTACLE, TYP. DETAIL 2/29-019

BENCH, TYP. DETAIL 1/29-019

BUS PAVILION, SHEET 38-011

BOARDWALK (BIO-RETENTION). SHEET 38-004

3-BETULA NIGRA RIVER BIRCH 300+35 OFFSET: 90FT SPACING: 22FT

68-RUDBECKIA FULGIDA 'GOLSTURM' BLACK EYED SUSAN SPACING: 18"O.C.

TOP ELEV= 995.18' INV IN ELEV (EAST)= 990.08' INV IN ELEV (SOUTH)= 989.68' INV OUT ELEV= 989.58'

301+57 OFFSET: 20.6T

301+97.3 OFFSET: 24.3FT

302+45.3 OFFSET: 24.3FT

3-MAGNOLIA x VIRGINIANA SWEET BAY MAGNOLIA 301+17.5 OFFSET: 23FT SPACING: 18FT

4-ILEX x ATTENUATA 'FOSTERI' FOSTER'S HOLLY 301+19J OFFSET: 56.5FT SPACING: 15FT

46-PENNOSETUM ALOPECUROIDES FOUNTAIN GRASS SPACING: 3.5FT

ASTER MIX 136-ASTER AMELLUS KING GEORGE ASTER 136-ASTER CORDIFOLIUS SILVER SPRAY ASTER SPACING:18"O.C.

3643 MARKET ST. ~N/F~ CHAU T TRAN PID: 18 096 05 004 DB: 11578 PAGE 157

VAUGHAN STREET (50' R/W)

195-LIRIOPE SPACING:18"O.C.

303+6.2 OFFSET: 21.3FT

GHANT STREET (40' R/W)

40-LIRIOPE SPACING:18"O.C.

3-VITEX AGNUS-CASTUS CHASTE TREE 303+67 OFFSET: 34FT SPACING: 15FT

304+41 OFFSET: 36FT

64-LIRIOPE SPACING:18"O.C.

305+7 OFFSET: 35.8FT

TRASH RECEPTACLE, TYP. DETAIL 2/29-019

170 E PONCE DE LEON AVE. ~N/F~ IBERIABANK PID: 18 096 06 009 DB: 20975 PAGE 563

MATCHLINE STA 305+25.00 SEE SHEET 29-009

PLANT MATERIAL LEGEND

- RED MAPLE (4)
- RIVER BIRCH (3)
- FOSTER'S HOLLY (4)
- SWEET BAY MAGNOLIA (3)
- GOLDEN RAIN TREE (4)
- PIN OAK (8)
- WILLOW OAK (2)
- CHASTE TREE (3)
- FOUNTAIN GRASS (46)
- GROUNDCOVER – SOD (2,365 SF)
- GROUNDCOVER – LIRIOPE (964)
- BLACK EYED SUSAN (121)
- MIXED ASTER
  - –KING GEORGE ASTER (191)
  - –SILVER SPRAY ASTER (191)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4–003)
PROPERTY AND EXISTING R/W LINE
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CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

amec foster wheeler

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS MARKET STREET BEGIN TO STA. 305+25

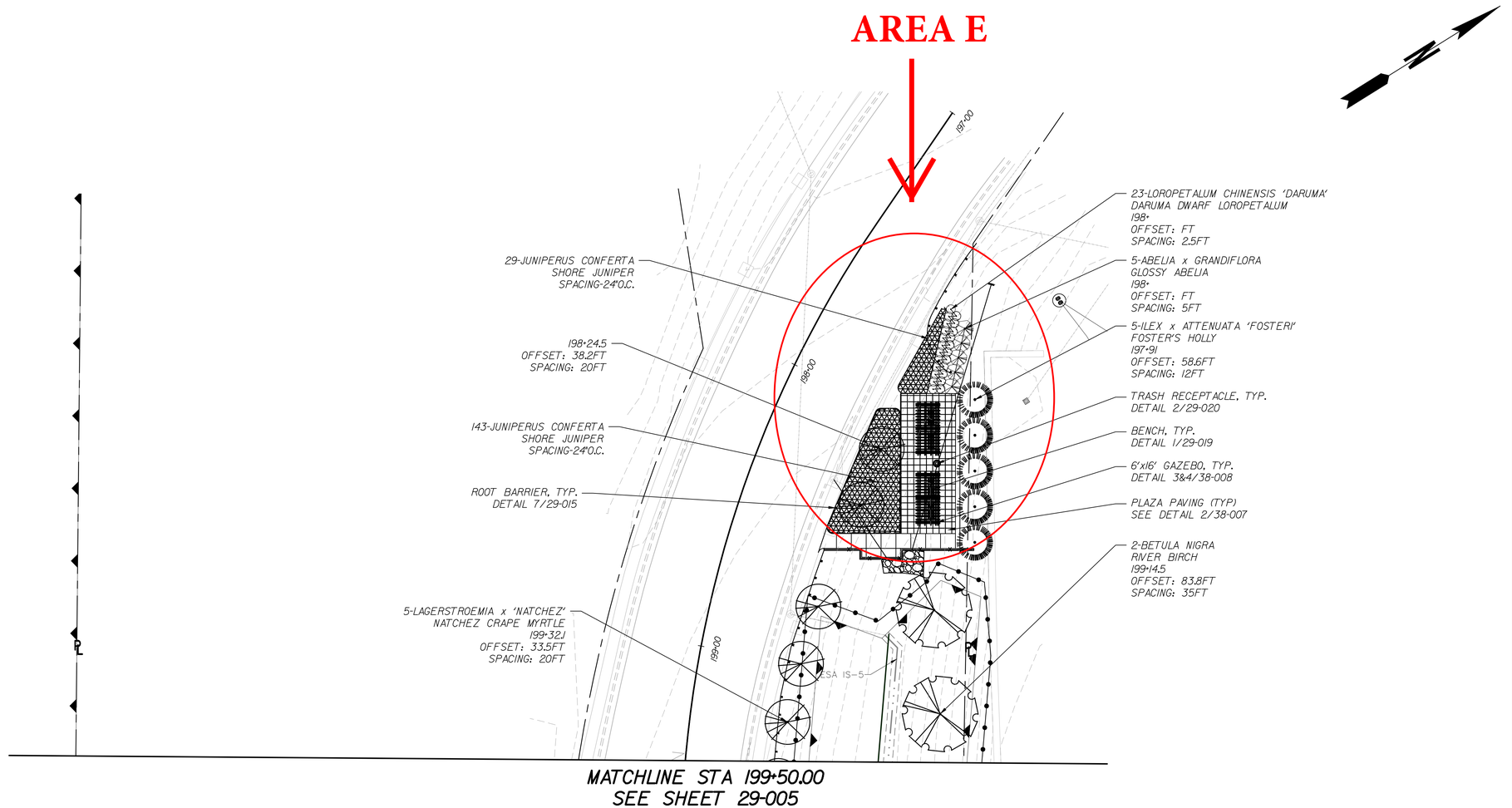
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BACKCHECKED:	V. WORD	DATE:	-	29-008
CORRECTED:	C. JUNG	DATE:	-	
VERIFIED:	G. BOWMAN	DATE:	-	

Project Area E
North Indian Creek Pocket Park

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christopher.jung

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P. I. No.
0007613



MATCHLINE STA 199+50.00
SEE SHEET 29-005

PLANT MATERIAL LEGEND

- FOSTER'S HOLLY (5)
- NATCHEZ CRAPE MYRTLE (5)
- RIVER BIRCH (2)
- DARUMA DWARF LOROPETALUM (23)
- GLOSSY ABELIA (5)
- SHORE JUNIPER (172)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
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CITY OF CLARKSTON
where possibilities grow

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1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

amec foster wheeler

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1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS
N. INDIAN CREEK DR.
STA. 199+50.00 TO END

CHECKED:	C. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No.
29-014

Project Area F
(2 sheets)

AREA F

North Indian Creek Detention Pond

4/24/2017 4:14:17 PM christopher.jung

P. I. No. 0007613

MATCHLINE STA 124+00.00 SEE SHEET 29-004

MATCHLINE STA 199+50.00 SEE SHEET 29-015

MATCHLINE STA 130+00.00 SEE SHEET 29-006

4050 E PONCE DE LEON AVE. ~N/F~ JOSEPH T ARNOLD PID: 18 097 06 002 DB: 17251 PAGE 216

4032 E PONCE DE LEON AVE. ~N/F~ PHYLLIS EVETTE INGRAM PID: 18 097 06 003 DB: 16737 PAGE 470

4080 E PONCE DE LEON AVE. ~N/F~ CREEK POINT LLC PID: 18 097 06 004 DB: 9776 PAGE 1

ESA - PECAN ST-JOLLY AVE RESIDENTAL HISTORIC DISTRICT

E. PONCE DE LEON (40' R/W)

I-ILEX x ATTENUATA 'FOSTERI' FOSTER'S HOLLY 125+63 OFFSET: 19.8FT SPACING: 10FT

3-LAGERSTROEMIA INDICA 'WATERMELON RED' WATERMELON RED CRAPE MYRTLE 124+57.7 OFFSET: 20.8FT SPACING: 12FT

5-ILEX x ATTENUATA 'FOSTERI' FOSTER'S HOLLY 125+23.7 OFFSET: 19.7FT SPACING: 10FT

3-LAGERSTROEMIA x 'NATCHEZ' NATCHEZ CRAPE MYRTLE 126+7 OFFSET: 20FT SPACING: 12FT

5-LAGERSTROEMIA x 'NATCHEZ' NATCHEZ CRAPE MYRTLE 199+75.9 OFFSET: 31.9FT SPACING: 20FT

3-CRATAEGUS PHAENOPYRUM WASHINGTON HAWTHORN 129+24 OFFSET: 38.7FT SPACING: 18FT

STONE SEAT WALL 3 DETAIL 1/29-018

I-ACER RUBRUM 'OCTOBER GLORY' OCTOBER GLORY RED MAPLE 199+63.9 OFFSET: 86.8FT

129+46.6 OFFSET: 35FT SPACING: 20FT

3-ILEX x ATTENUATA 'FOSTERI' FOSTER'S HOLLY 129+34.7 OFFSET: 49.2FT SPACING: 12FT

TRASH RECEPTACLE, TYP. DETAIL 2/29-019

BENCH, TYP. DETAIL 1/29-019

ROOT BARRIER, TYP. DETAIL 7/29-015

PLAZA PAVING (TYP.) DETAIL 2/38-007

3-VITEX AGNUS-CASTUS CHASTE TREE 129+21.5 OFFSET: 31.8FT SPACING: 15FT

ESA – FORMER GEORGIA RAILROAD

INDIAN CREEK DR (R/W VARIES)

N INDIAN CREEK DR ~N/F~ DEKALB COUNTY PID: 18 097 12 001

INV IN (18") 986.26
INV IN (36") 984.28
INV OUT 984.13

ESA IS-5

INV IN 985.73
INV OUT 985.73

TOP 998.77
I.E. IN 992.97
I.E. OUT 988.77

SSMH

TSP

FOM

SWCB
TOP 995.72
I.E. 989.52

JB
TOP 995.51
INV IN (30") 988.01
INV IN (18") 988.41
INV OUT 987.61

SWCB
TOP 996.11
INV IN 990.01
INV OUT 989.91

SWCB
TOP 995.38
INV IN 988.53
INV OUT 988.48

DWCB
TOP 991.90
INV IN 987.2
INV OUT 987.10

SWCB
TOP 996.83
INV IN 991.63
INV OUT 991.53

SWCB
TOP 998.01
INV IN 991.71
INV OUT 991.61

DWCB
TOP 998.58
I.E. 992.38

DWCB
TOP 998.32
INV IN 992.42
INV OUT 992.17

CHURCH STREET (40' R/W)

LAND LOT 97

LAND LOT 96

ESA – SOUTHEAST CLARKSTON RESIDENTAL HISTORIC DISTRICT

C/L

125+00 126+00 127+00 128+00 200+00 202+00 202+76

PLANT MATERIAL LEGEND

- FOSTER'S HOLLY (9)
- WATERMELON RED CRAPE MYRTLE (3)
- NATCHEZ CRAPE MYRTLE (8)
- WASHINGTON HAWTHORN (3)
- CHASTE TREE (3)
- RED MAPLE (1)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
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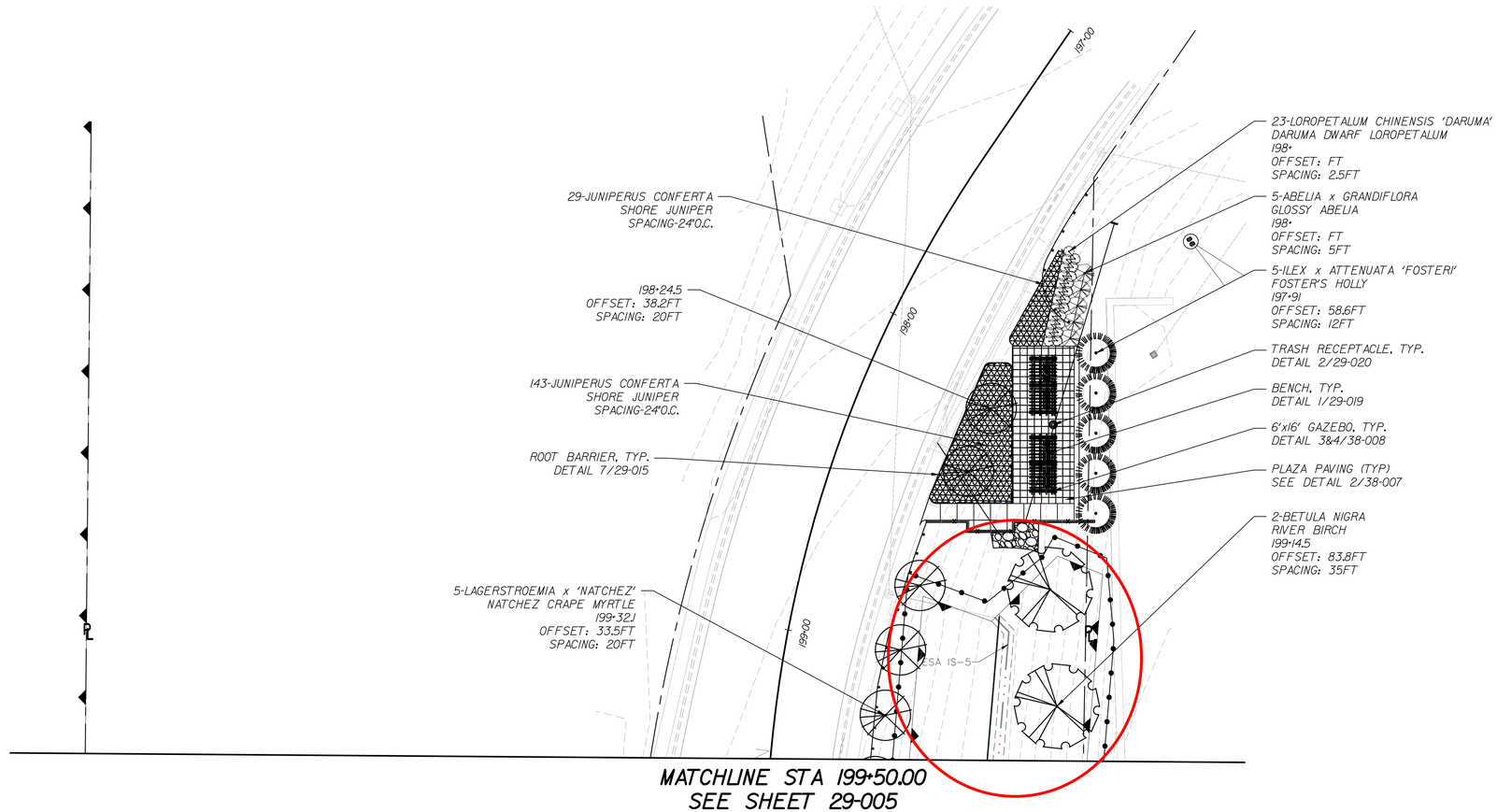
SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS E. PONCE DE LEON AVE. STA. 124+00 TO STA. 130+00

CHECKED:	C. BOWMAN	DATE:	-	DRAWING No.
BACKCHECKED:	V. WORD	DATE:	-	29-005
CORRECTED:	C. JUNG	DATE:	-	
VERIFIED:	G. BOWMAN	DATE:	-	

AREA F



MATCHLINE STA 199+50.00
SEE SHEET 29-005

PLANT MATERIAL LEGEND

- FOSTER'S HOLLY (5)
- NATCHEZ CRAPE MYRTLE (5)
- RIVER BIRCH (2)
- DARUMA DWARF LOROPETALUM (23)
- GLOSSY ABELIA (5)
- SHORE JUNIPER (172)

AREA F

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
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SCALE IN FEET
0 20 40 80

REVISION DATES

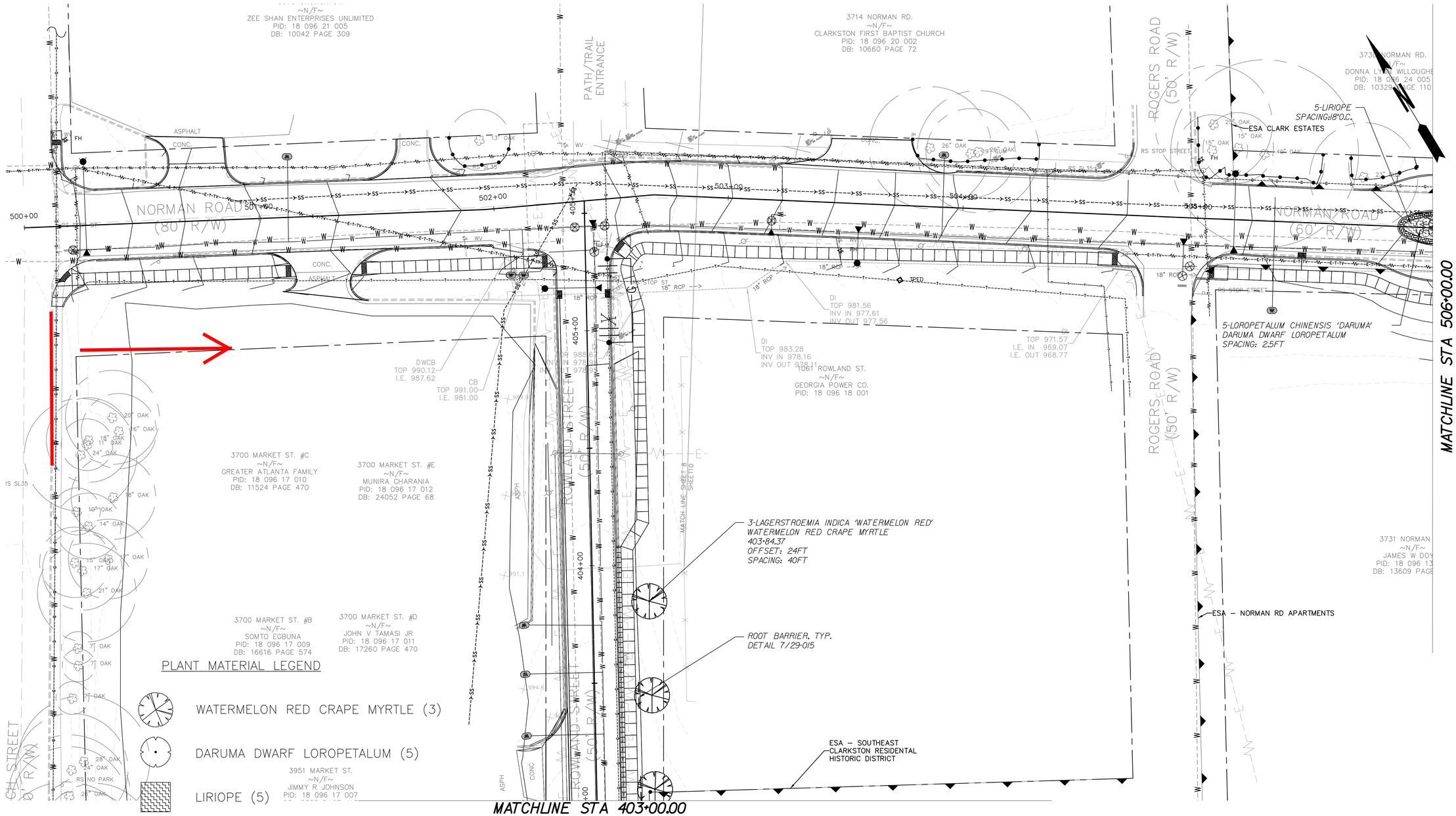
LANDSCAPING PLAN AND DETAILS
N. INDIAN CREEK DR.
STA. 199+50.00 TO END

CHECKED:	C. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	C. BOWMAN	DATE:	-

DRAWING No. 29-014

Project Area G.1 to G.4
(4 plan sheets)
Norman Rd from Church St to Milam Park

4/24/2017 christopher.jung | 4:17:43 PM | J:\Clarkston Streetscape\dwg\0007613_29-004.dwg | P. I. No. 0007613



PLANT MATERIAL LEGEND

WATERMELON RED CRAPE MYRTLE (3)

DARUMA DWARF LOROPETALUM (5)

LIRIOPE (5)

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
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CITY OF CLARKSTON
where possibilities grow
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TEL: (404) 296-6489

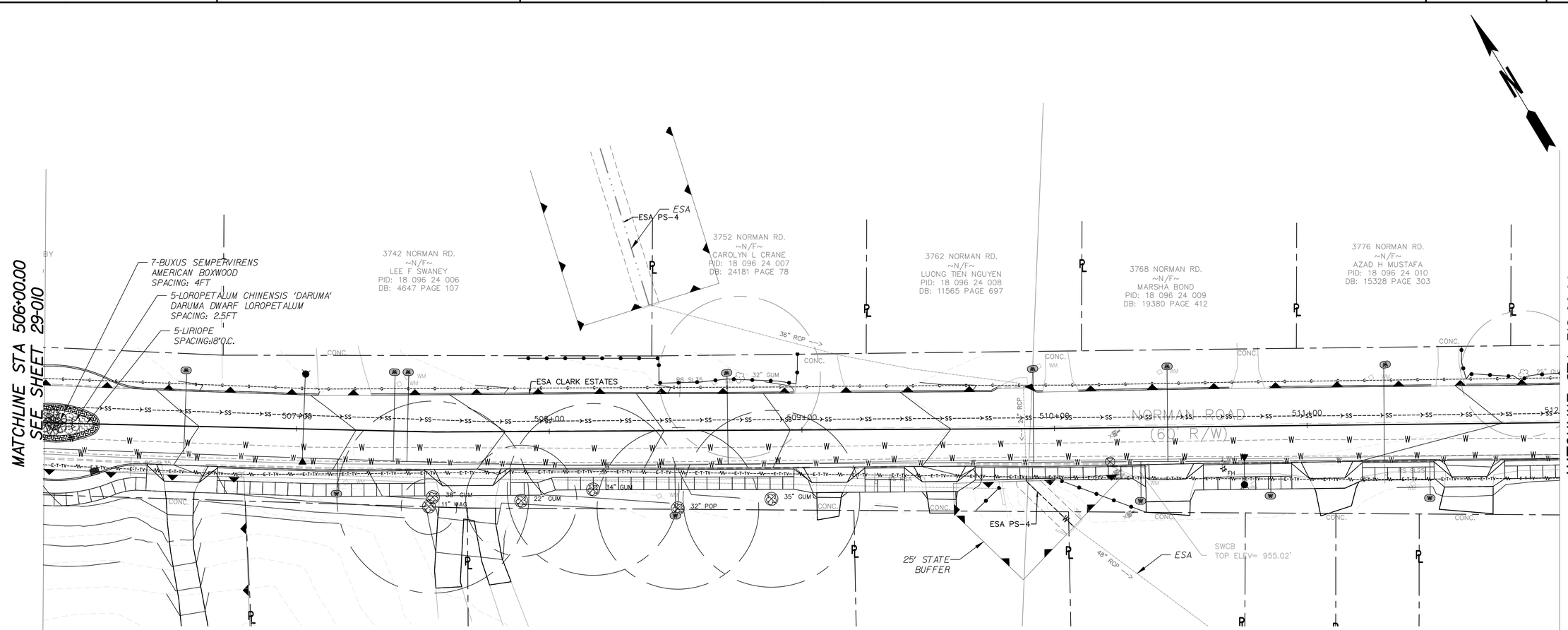
amec foster wheeler
AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS NORMAN ROAD BEGIN TO 506+00

CHECKED:	G. BOWMAN	DATE:	-	DRAWING No.
BACKCHECKED:	V. WORD	DATE:	-	29-010
CORRECTED:	C. JUNG	DATE:	-	
VERIFIED:	G. BOWMAN	DATE:	-	



PLANT MATERIAL LEGEND

DARUMA DWARF LOROPETALUM (5)

AMERICAN BOXWOOD (7)

LIRIOPE (5)

EXISTING TREE TO BE REMOVED ⊗

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

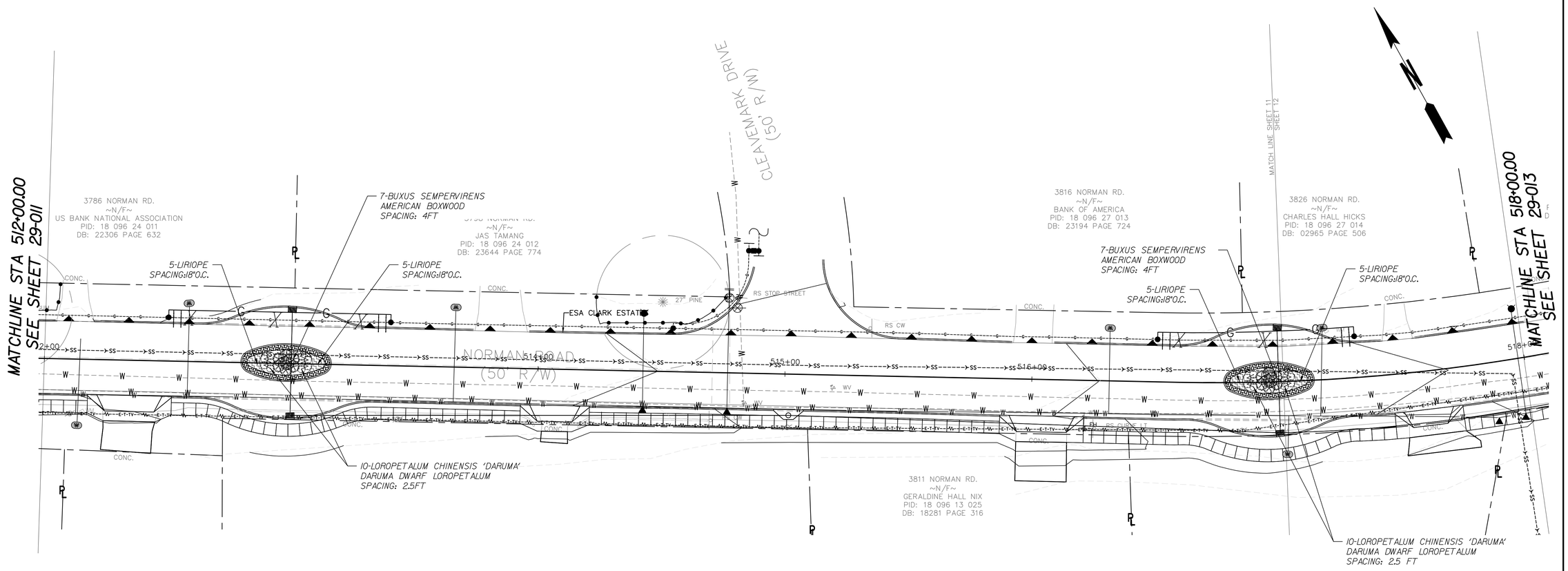
SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS NORMAN ROAD STA. 506+00 TO STA. 512+00

CHECKED:	C. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	C. BOWMAN	DATE:	-

DRAWING No. 29-011



PLANT MATERIAL LEGEND

- DARUMA DWARF LOROPETALUM (20)
- AMERICAN BOXWOOD (14)
- LIRIOPE (20)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
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EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
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EASEMENT FOR CONSTR OF DRIVES

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1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES		

LANDSCAPING PLAN AND DETAILS NORMAN ROAD STA. 512+00 TO STA. 518+00

CHECKED:	G. BOWMAN	DATE:	-
BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No. 29-012

4/24/2017 4:18:16 PM
christopher.jung

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P. I. No. 0007613

MATCHLINE STA 518+00.00
SEE SHEET 29-012

3834 NORMAN RD.
~N/F~
ROBERT H WINFREY
PID: 18 096 27 015
DB: 12195 PAGE 698

3842 NORMAN RD.
~N/F~
ROBERT H WINFREY
PID: 18 096 27 039
DB: 12195 PAGE 698

1063 CLEAVEMARK DR. LAKE
~N/F~
CLARKSTON SHORES CORP.
PID: 18 096 27 016
DB: 3749 PAGE 364

996 NIELSEN DR.
~N/F~
MARSHA LEE MARTIN
PID: 18 096 27 036
DB: 09347 PAGE 276

3821 NORMAN RD.
~N/F~
SBS DEVELOPMENT, LLC
PID: 18 096 13 043
DB: 25537 PAGE 580

3823 NORMAN RD.
~N/F~
JELESE J. JONES
PID: 18 096 13 024

NORMAN ROAD (50' R/W)

518+00 519+00 520+00 521+00 522+00 523+00 524+00

25' STATE BUFFER

ESA

ESA IS-2

ESA OW-3

ESA PS-1

ESA CLARK ESTATES

DOCK

OUTLET STRUCTURE

BOARDWALK ENTRY SIGN

BOARDWALK SHEETS 38-004&38-005

4-MAGNOLIA VIRGINIANA
SWEET BAY MAGNOLIA
520+2.8
OFFSET: 30.8FT
SPACING: 20FT

7-BETULA NIGRA
RIVER BIRCH
520+18.8
OFFSET: 52.8FT
SPACING: 30FT

55-ILEX VOMITORIA 'NANA'
DWARF YAUPON HOLLY
520+29.6
OFFSET: 48.2FT
SPACING: 4FT

520+60.6
OFFSET: 50.6FT
SPACING: 4FT

521+20.3
OFFSET: 55FT
SPACING: 4FT

520+89.6
OFFSET: 52.8FT
SPACING: 4FT

521+49.1
OFFSET: 62.4FT
SPACING: 4FT

521+75.6
OFFSET: 55.5FT
SPACING: 4FT

522+7.8
OFFSET: 55FT
SPACING: 4FT

2-ACER RUBRUM 'OCTOBER GLORY'
OCTOBER GLORY RED MAPLE
522+47.7
OFFSET: 70FT
SPACING: 30FT

522+57.7
OFFSET: 54.3FT
SPACING: 4FT

523+1.5
OFFSET: 49.4FT
SPACING: 4FT

523+14
OFFSET: 52.3FT
SPACING: 20FT

5-ABELIA x GRANDIFLORA
GLOSSY ABELIA
523+22.65
OFFSET: 28FT
SPACING: 5FT

25-DAYLILY
SPACING:18"O.C.

SEWER MANHOLE
TOP ELEV= 944.84'
INV IN ELEV= 936.14'
INV OUT ELEV= 935.94'

36" CMP FL= 930.60'
36" CMP FL= 930.19'
60" CMP FL= 928.76'
36" CMP FL= 930.28'

RETAINING WALL

ASPHALT

CONC.

PLANT MATERIAL LEGEND

- RED MAPLE (2)
- DWARF YAUPON HOLLY (55)
- GLOSSY ABELIA (5)
- RIVER BIRCH (7)
- SWEET BAY MAGNOLIA (4)
- GROUNDCOVER – DAYLILY (25)

THE MILAN PARK PAVILION IS BEYOND THE LIMITS OF VIEW

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

- ESA – ENV. SENSITIVE AREA (SEE ERIT 4-003)
- PROPERTY AND EXISTING R/W LINE
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where possibilities grow

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amec foster wheeler

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1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS NORMAN ROAD STA. 518+00 TO END

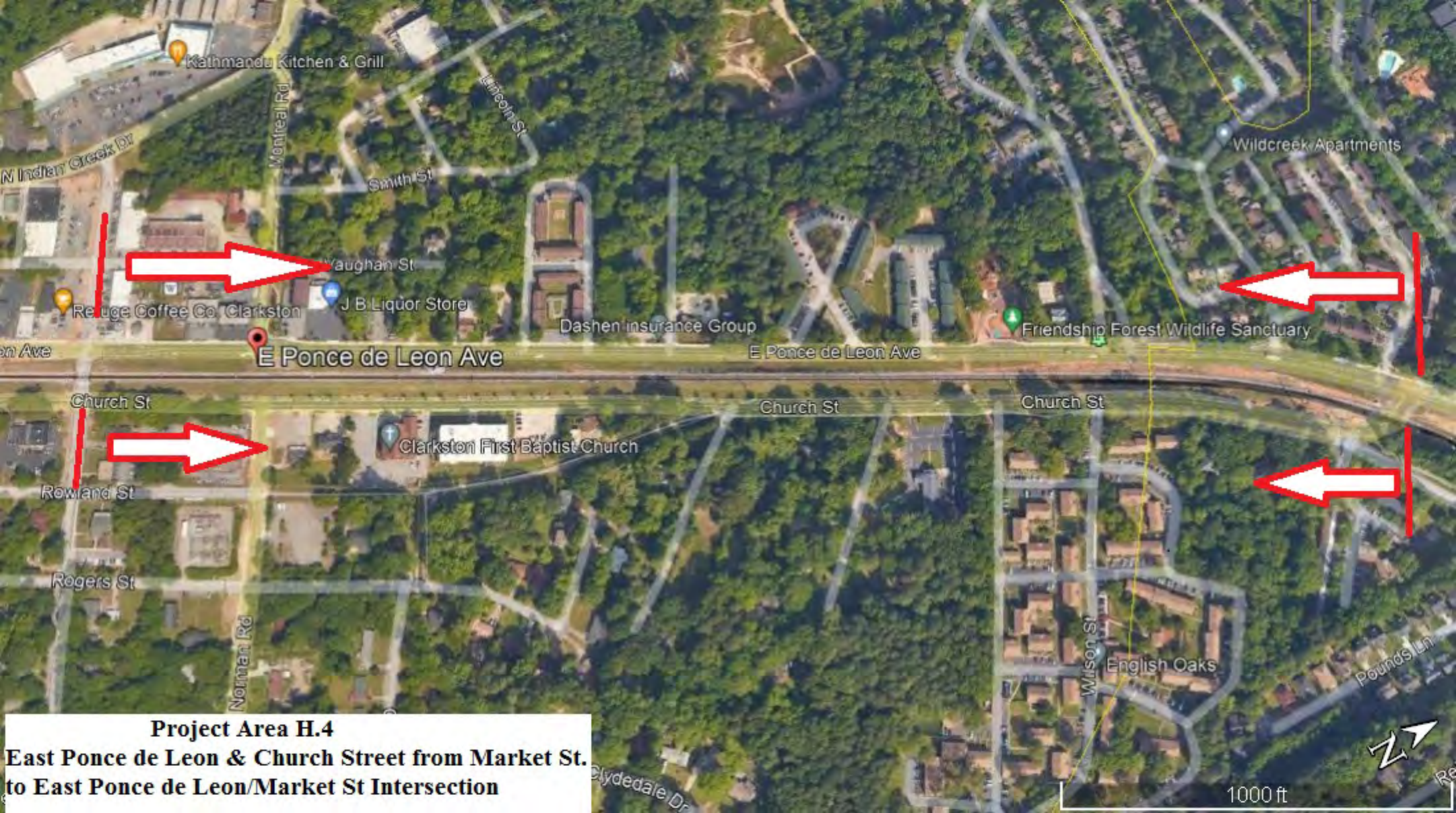
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BACKCHECKED:	V. WORD	DATE:	-
CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No. 29-013



Project Area H.7
Church Street from I-285 to North Decatur Rd


Mirador at Idlewood Apartments
Wildcreek Apartments
Brockett Rd
Brockett Pub House & Grill
Sage Pointe Apartments
Eyrus Food Mart
Erskine Rd
E Ponce de Leon Ave
Reilly Ln
Courtney Ln
Clayhill
Country Address
Otello Ave
English Oaks
Project Area H.8
East Ponce de Leon to Idlewood Rd
N
1000 ft



Project Area H.4
East Ponce de Leon & Church Street from Market St. to East Ponce de Leon/Market St Intersection



Project Area H.5
Mell Ave from Church St to East Ponce de Leon



Project Area H.1
East Ponce de Leon and Church Street
from
I-285 to Mell Ave



Project Area H.2
East Ponce de Leon and Church Street
from
Mell Ave to North Indian Creek



Project Area H.3
East Ponce de Leon & Church Street
from
North Indian Creek to Market St



Project Area H.6
Church St & Est Ponce de Leon At North Indian Creek Underpass

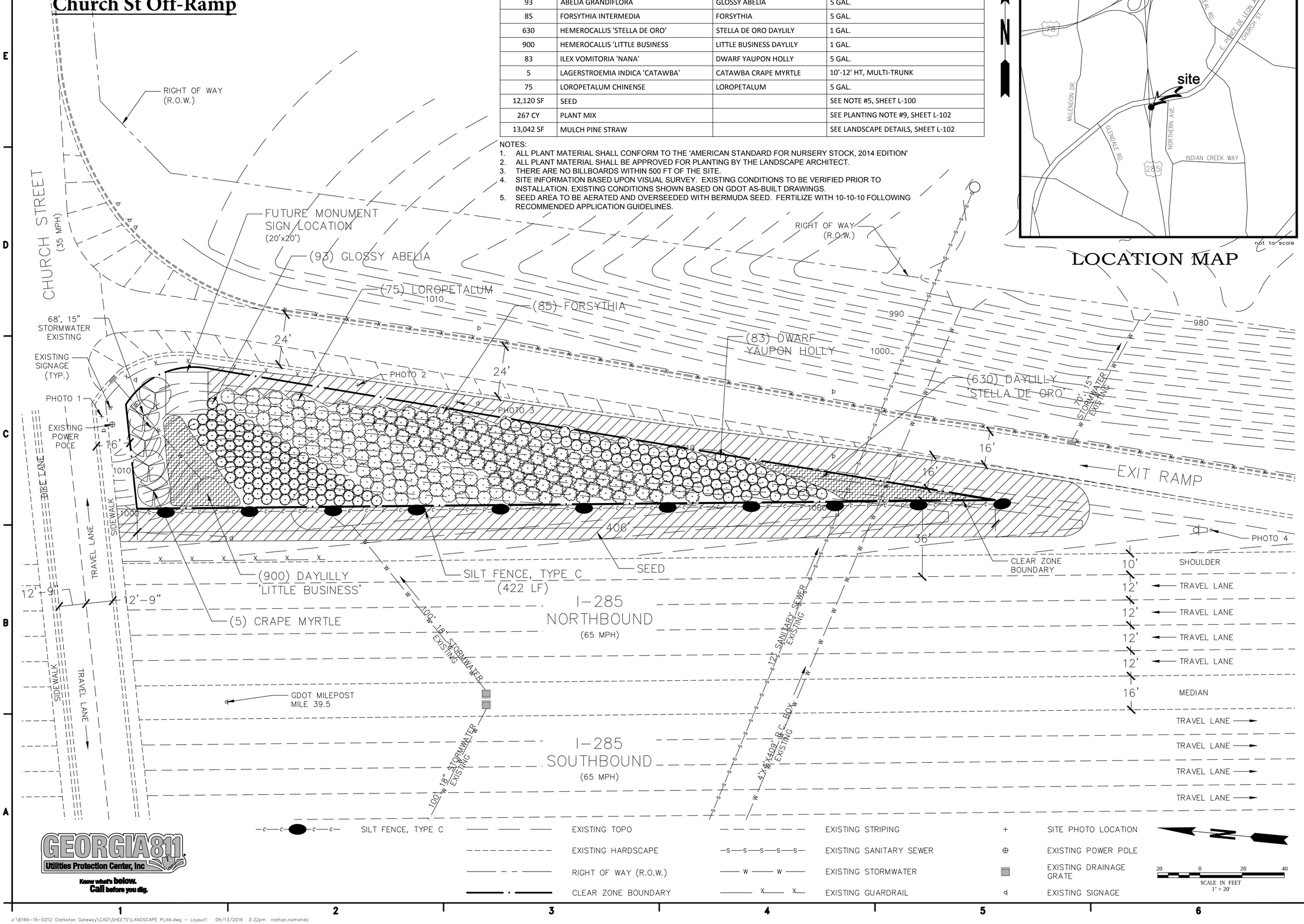
Project Area I
Church St Off-Ramp

PLANT SCHEDULE			
QTY	BOTANICAL NAME	COMMON NAME	NOTES
93	ABELIA GRANDIFLORA	GLOSSY ABELIA	5 GAL.
85	FORSYTHIA INTERMEDIA	FORSYTHIA	5 GAL.
630	HEMEROCALLIS 'STELLA DE ORO'	STELLA DE ORO DAYLILY	1 GAL.
900	HEMEROCALLIS 'LITTLE BUSINESS	LITTLE BUSINESS DAYLILY	1 GAL.
83	ILEX VOMITORIA 'NANA'	DWARF YAUPON HOLLY	5 GAL.
5	LAGERSTROEMIA INDICA 'CATAWBA'	CATAWBA CRAPE MYRTLE	10'-12' HT, MULTI-TRUNK
75	LOROPETALUM CHINENSE	LOROPETALUM	5 GAL.
12,120 SF	SEED		SEE NOTE #5, SHEET L-100
267 CY	PLANT MIX		SEE PLANTING NOTE #9, SHEET L-102
13,042 SF	MULCH PINE STRAW		SEE LANDSCAPE DETAILS, SHEET L-102

NOTES:
1. ALL PLANT MATERIAL SHALL CONFORM TO THE 'AMERICAN STANDARD FOR NURSERY STOCK, 2014 EDITION'
2. ALL PLANT MATERIAL SHALL BE APPROVED FOR PLANTING BY THE LANDSCAPE ARCHITECT.
3. THERE ARE NO BILLBOARDS WITHIN 500 FT OF THE SITE.
4. SITE INFORMATION BASED UPON VISUAL SURVEY. EXISTING CONDITIONS TO BE VERIFIED PRIOR TO INSTALLATION. EXISTING CONDITIONS SHOWN BASED ON GDOT AS-BUILT DRAWINGS.
5. SEED AREA TO BE AERATED AND OVERSEEDED WITH BERMUDA SEED. FERTILIZE WITH 10-10-10 FOLLOWING RECOMMENDED APPLICATION GUIDELINES.



LOCATION MAP



SILT FENCE, TYPE C
EXISTING TOPO
EXISTING HARDSCAPE
RIGHT OF WAY (R.O.W.)
CLEAR ZONE BOUNDARY
EXISTING STRIPING
EXISTING SANITARY SEWER
EXISTING STORMWATER
EXISTING GUARDRAIL
SITE PHOTO LOCATION
EXISTING POWER POLE
EXISTING DRAINAGE GRATE
EXISTING SIGNAGE

SCALE IN FEET
1" = 20'

GEORGIA811 Utilities Protection Center, Inc
Know what's below. Call before you dig.

J:\6166-16-0212 Clarkston Gateway\CAD\SHEETS\LANDSCAPE PLAN.dwg — Layout1 09/13/2016 3:22pm nathan.raimondo

CLIENT:
CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA 30021

LANDSCAPE ARCHITECTS:
amec foster wheeler
ENVIRONMENT & INFRASTUCTURE, INC.
1075 BIG SHANTY ROAD, NW
SUITE 100
KENNESAW, GA 30144
TEL: (770) 421-3400

NOT VALID WITHOUT SIGNATURE AND DATE

PROJECT:
CLARKSTON GATEWAY LANDSCAPE PLAN
CLARKSTON, GA
AMEC PROJECT No: 6166 16 0212

REVISIONS			
NO.	DATE	BY	APPROVED

DESIGNED BY:	R. HUFFMAN
DRAWN BY:	N. RAIMONDO
CHECKED BY:	X. XXX
APPROVED BY:	X. XXX
DATE:	2 SEPT 2016

SHEET TITLE:
LANDSCAPE PLAN

SHEET NUMBER:	REV. #
L-100	X
SHEET 1 OF 3 SHEETS	

PLANT PALLETTE



GLOSSY ABELIA
(ABELIA GRANDIFLORA)



FORSYTHIA
(FORSYTHIA INTERMEDIA)



LITTLE BUSINESS DAYLILY
(HEMEROCALLIS 'LITTLE BUSINESS')



STELLA DE ORO DAYLILY
(HEMEROCALLIS 'STELLA DE ORO')



DWARF YAUPON HOLLY
ILEX VOMITORIA 'NANA'



CRAPE MYRTLE
(LAGERSTROEMIA INDICA 'CATAWBA')



LOROPETALUM
(LOROPETALUM CHINENSE)

SITE PHOTOS



PHOTO 1



PHOTO 2

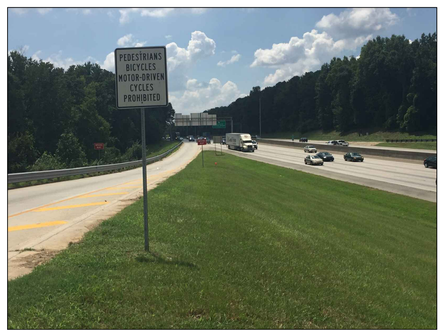


PHOTO 3



PHOTO 4

CLIENT:

CITY OF
CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA 30021

LANDSCAPE
ARCHITECTS:

amec
foster
wheeler
ENVIRONMENT &
INFRASTUCTURE, INC.
1075 BIG SHANTY ROAD, NW
SUITE 100
KENNESAW, GA 30144
TEL: (770) 421-3400

NOT VALID WITHOUT
SIGNATURE AND DATE

PROJECT:

CLARKSTON
GATEWAY
LANDSCAPE
PLAN

CLARKSTON, GA

AMEC PROJECT No:
6166 16 0212

REVISIONS

NO.	DATE	BY	APPROVED

DESIGNED BY:	R. HUFFMAN
DRAWN BY:	N. RAIMONDO
CHECKED BY:	X. XXX
APPROVED BY:	X. XXX
DATE:	2 SEPT 2016

SHEET TITLE:

PLANT PALLETTE &
SITE PHOTOS

SHEET NUMBER:	REV. #
L-101	X
SHEET 2 OF 3 SHEETS	

J: \6166-16-0212 Clarkston Gateway\CAD\SHEETS\LANDSCAPE PLAN.dwg — Layout1 (3) 09/13/2016 3:22pm nathan.raimondo

Project Area J
Market St from East Ponce de Leon to Rowland Street

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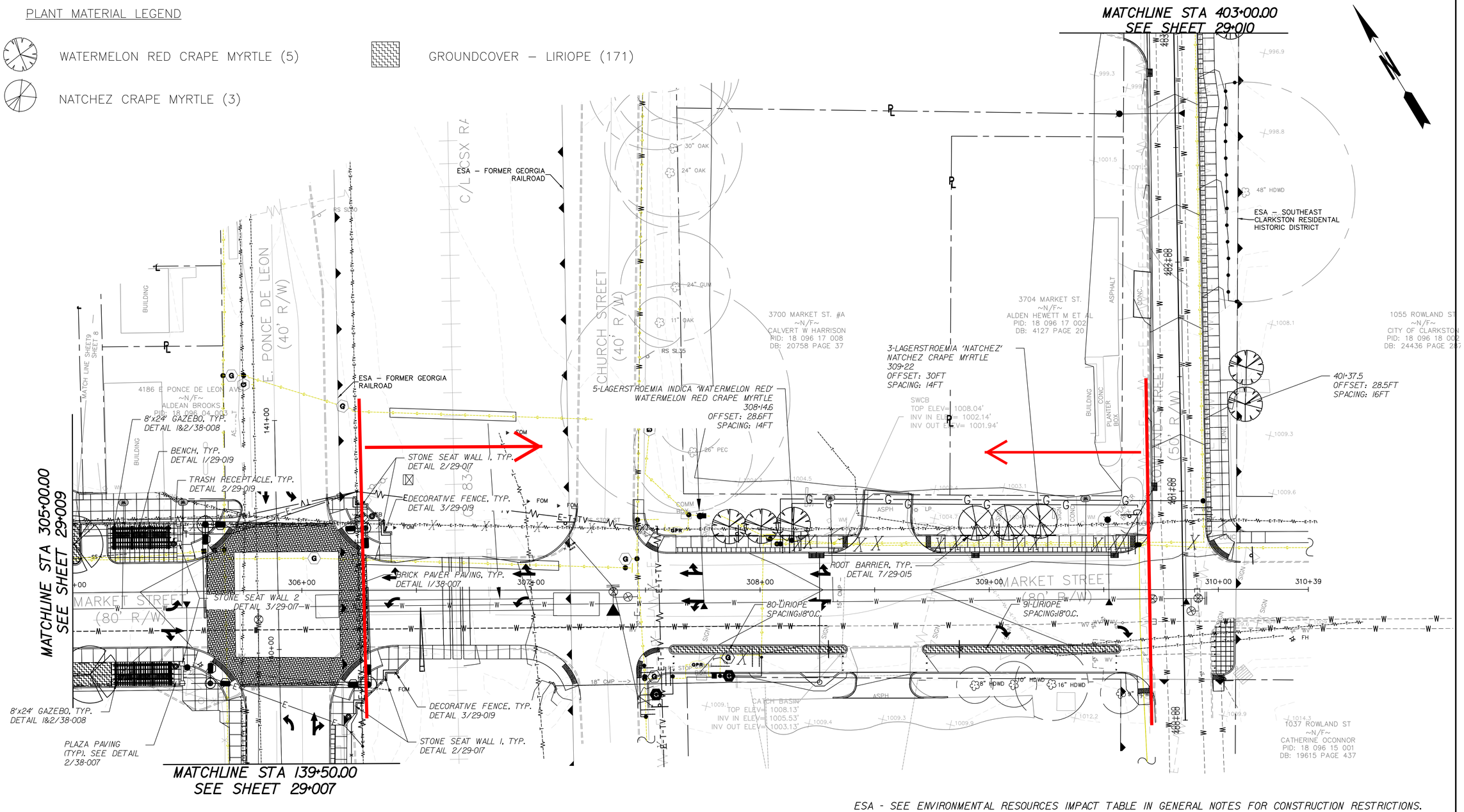
P. I. No. 0007613

PLANT MATERIAL LEGEND

WATERMELON RED CRAPE MYRTLE (5)

NATCHEZ CRAPE MYRTLE (3)

GROUNDCOVER – LIRIOPE (171)



ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

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PROPERTY AND EXISTING R/W LINE
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TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

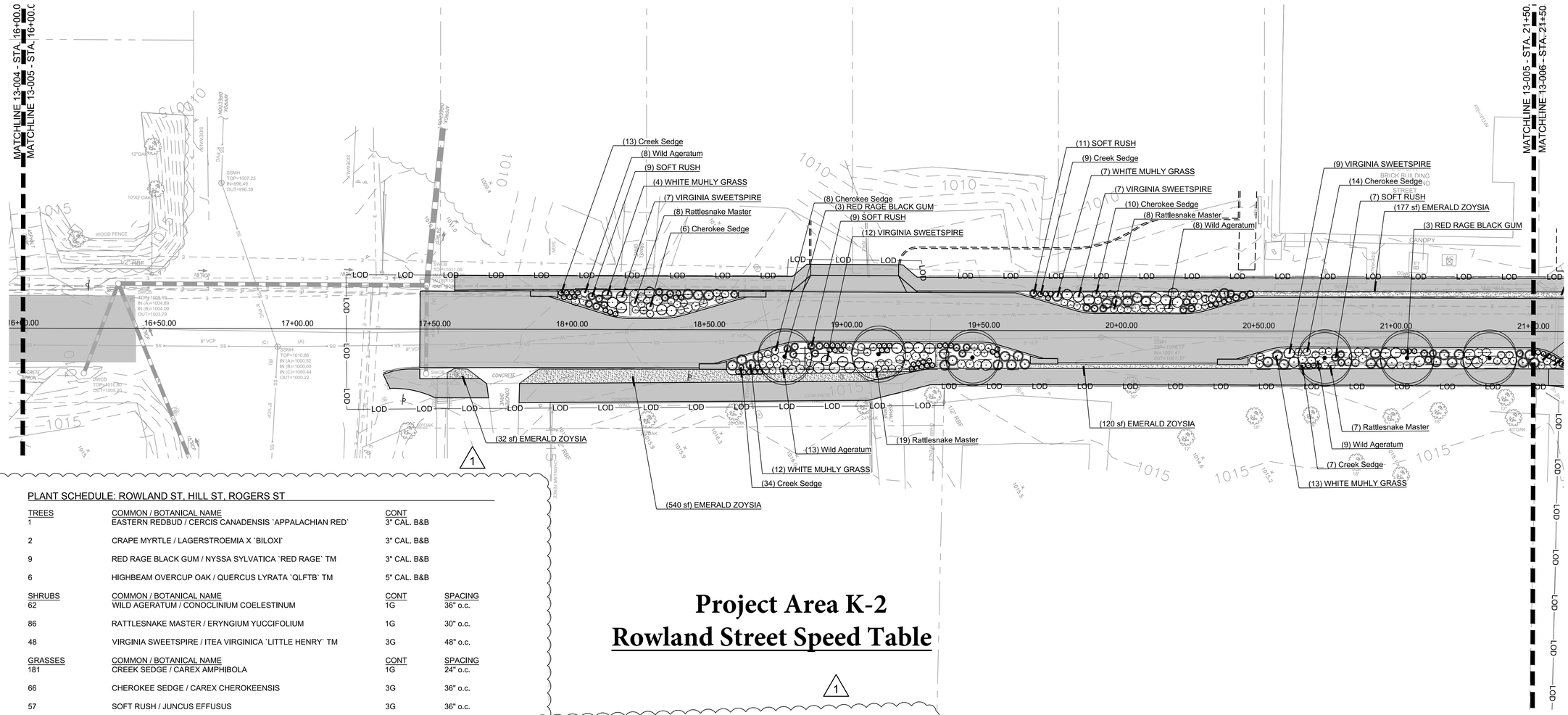
LANDSCAPING PLAN AND DETAILS MARKET STREET STA. 305+25 TO END

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CORRECTED:	C. JUNG	DATE:	-
VERIFIED:	G. BOWMAN	DATE:	-

DRAWING No. 29-009



Project Area K-1
Market Street Speed Tables



PLANT SCHEDULE: ROWLAND ST, HILL ST, ROGERS ST

TREES	COMMON / BOTANICAL NAME	CONT
1	EASTERN REDBUD / CERCIS CANADENSIS `APPALACHIAN RED`	3" CAL. B&B
2	CRAPE MYRTLE / LAGERSTROEMIA X `BILOXI`	3" CAL. B&B
9	RED RAGE BLACK GUM / NYSSA SYLVATICA `RED RAGE` TM	3" CAL. B&B
6	HIGHBEAM OVERCUP OAK / QUERCUS LYRATA `QLFTB` TM	5" CAL. B&B

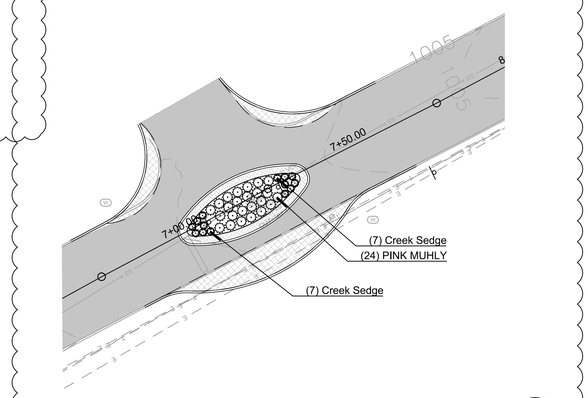
SHRUBS	COMMON / BOTANICAL NAME	CONT	SPACING
62	WILD AGERATUM / CONOCLINIUM COELESTINUM	1G	36" o.c.
86	RATTLESNAKE MASTER / ERYNGIUM YUCCIFOLIUM	1G	30" o.c.
48	VIRGINIA SWEETSPIRE / ITEA VIRGINICA `LITTLE HENRY` TM	3G	48" o.c.

GRASSES	COMMON / BOTANICAL NAME	CONT	SPACING
181	CREEK SEDGE / CAREX AMPHIBOLA	1G	24" o.c.
66	CHEROKEE SEDGE / CAREX CHEROKEENSIS	3G	36" o.c.
57	SOFT RUSH / JUNCUS EFFUSUS	3G	36" o.c.
44	PINK MUHLY / MUHLENBERGIA CAPILLARIS	3G	36" o.c.
82	WHITE MUHLY GRASS / MUHLENBERGIA CAPILLARIS `WHITE CLOUD`	3G	48" o.c.

GROUND COVERS	COMMON / BOTANICAL NAME	CONT	SPACING
243	MILKWEED / ASCLEPIAS TUBEROSA 'HELLO YELLOW'	4" POT	18" o.c.

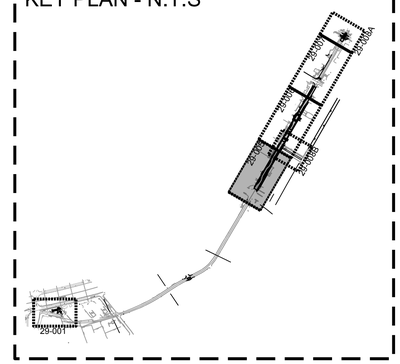
SOD/SEEDING	COMMON / BOTANICAL NAME	CONT	SPACING
9,259 SF	EMERALD ZOYSIA / ZOYSIA JAPONICA `EMERALD`	SOD	

Project Area K-2
Rowland Street Speed Table



B1 ROWLAND STREET EASEABOUT
SCALE: 1" = 20'-0"

KEY PLAN - N.T.S



SCALE: 1" = 20'
0 10' 20' 40' 60'

BID SET

CITY OF CLARKSTON
where possibilities grow

GEORGIA REGISTERED No. 1229 LANDSCAPE ARCHITECT ROBERT BRADLEY JONES
11/11/2020 SEAL

MARK	DESCRIPTION	DATE	APPR
1	ADDENDUM 1	11.11.2020	

DESIGNED BY: RBJ
DRAWN BY: XXX
CHKD BY: XXXX
SUBMITTED BY: XXX
DATE: -
SOLICITATION NO.: -
CONTRACT NO.: -
FILE NUMBER: -
FILE NAME: 29-001.dwg
SIZE: 22" x 34"
PLOT SCALE: 1:1
PLOT DATE: 11/11/2020

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C - ROWLAND STREET ROAD DIET TRAILHEAD DESIGN

POND
3500 Parkway Lane
Peachtree Corners, GA
30092 Suite 320
Phone 678.336.7740
Fax 678.336.7744
POND PROJECT No.11804026

ROWLAND STREET ROAD DIET AND TRAILHEAD DESIGN

LANDSCAPE PLANS

SHEET IDENTIFICATION NUMBER
29-005

FILE PATH: X:\EY19\11901540\04.CAD_BIM\04.02.CAD\ROWLAND_TRAILHEAD\29-001.DWG PLOTTED BY: THOMPSON, SYDNEY

Project Area M
Bio-Retention area - North Indian Creek at Market St

4/24/2017 christopher.jung 4:16:12 PM

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P. I. No. 0007613

AREA L

1116 SMITH ST. ~N/F~ HUOC LOC THO INC PID: 18 096 02 001 DB: 16759 PAGE 576

3652 MARKET ST. ~N/F~ H & J INVESTMENT REALTY & ASSOCIATES LLC PID: 18 096 03 003 DB: 15841 PAGE 285

3660 MARKET ST. ~N/F~ CHYNCIA FRANCIS RAINFORD PID: 18 096 04 001 DB: 20614 PAGE 112

3666 MARKET ST. ~N/F~ TY DU LUONG PID: 18 096 04 002 DB: 20694 PAGE 252

3643 MARKET ST. ~N/F~ CHAU T TRAN PID: 18 096 05 004 DB: 11578 PAGE 157

170 E PONCE DE LEON AVE. ~N/F~ IBERIABANK PID: 18 096 06 009 DB: 20975 PAGE 563

LAND LOT 97

LAND LOT 96

N. INDIAN CREEK (R/W VARIES)

VAUGHAN STREET (66' R/W)

MARKET STREET (80' R/W)

CHANCE STREET (40' R/W)

2-QUERCUS PHELLOS WILLOW OAK 300+35.5 OFFSET: 46FT

SOD 1,560 SF

8-QUERCUS PALUSTRIS PIN OAK 300+64 OFFSET: 26.2FT SPACING: 24FT

4-ACER RUBRUM 'OCTOBER GLORY' OCTOBER GLORY RED MAPLE 301+39 OFFSET: 23.6FT

96-LIRIOPE SPACING:18"O.C.

PLAZA PAVING (TYP). SEE DETAIL 1/38-007

4-KOELREUTERIA PANICULATA GOLDEN RAIN TREE 301+97.3 OFFSET: 26FT

302+45.3 OFFSET: 26T

303+27 OFFSET: 23.3FT

15-LIRIOPE SPACING:18"O.C.

303+70.3 OFFSET: 20.8FT

304+40.3 OFFSET: 21.3FT

304+ OFFSET: 21FT

STONE SEAT WALL 2 DETAIL 3/29-017

PLAZA PAVING, (TYP). DETAIL 2/38-007

HC+ BUS

TSP

SOD 805 SF

300+78.5 OFFSET: 25FT

STONE SEAT WALL 2 DETAIL 3/29-017

300+42.8 OFFSET: 45.5FT

53-RUDBECKIA FULGIDA 'GOLSTURM' BLACK EYED SUSAN SPACING: 18"O.C.

ASTER MIX 55-ASTER AMELLUS KING GEORGE ASTER 55-ASTER CORDIFOLIUS SILVER SPRAY ASTER SPACING:18"O.C.

TRASH RECEPTACLE, TYP. DETAIL 2/29-019

BENCH, TYP. DETAIL 1/29-019

BUS PAVILION, SHEET 38-011

BOARDWALK (BIO-RETENTION). SHEET 38-004

3-BETULA NIGRA RIVER BIRCH 300+35 OFFSET: 90FT SPACING: 22FT

68-RUDBECKIA FULGIDA 'GOLSTURM' BLACK EYED SUSAN SPACING: 18"O.C.

DWCB TOP ELEV= 995.18' INV IN ELEV (EAST)= 990.08' INV IN ELEV (SOUTH)= 989.68' INV OUT ELEV= 989.58'

ROOT BARRIER, TYP. DETAIL 7/29-015

56-LIRIOPE SPACING:18"O.C.

106-LIRIOPE SPACING:18"O.C.

40-LIRIOPE SPACING:18"O.C.

127-LIRIOPE SPACING:18"O.C.

104-LIRIOPE SPACING:18"O.C.

32-LIRIOPE SPACING:18"O.C.

66-LIRIOPE SPACING:18"O.C.

23-LIRIOPE SPACING:18"O.C.

8'x24' GAZEBO, TYP. DETAIL 1&2/38-008

6'x16' GAZEBO, TYP. DETAIL 3&4/38-008

301+57 OFFSET: 20.6T

301+97.3 OFFSET: 24.3FT

302+45.3 OFFSET: 24.3FT

303+6.2 OFFSET: 21.3FT

195-LIRIOPE SPACING:18"O.C.

3-MAGNOLIA x VIRGINIANA SWEET BAY MAGNOLIA 301+17.5 OFFSET: 23FT SPACING: 18FT

4-ILEX x ATTENUATA 'FOSTER' FOSTER'S HOLLY 301+19J OFFSET: 56.5FT SPACING: 15FT

46-PENNOSETUM ALOPECUROIDES FOUNTAIN GRASS SPACING: 3.5FT

ASTER MIX 136-ASTER AMELLUS KING GEORGE ASTER 136-ASTER CORDIFOLIUS SILVER SPRAY ASTER SPACING:18"O.C.

3-VITEX AGNUS-CASTUS CHASTE TREE 303+67 OFFSET: 34FT SPACING: 15FT

40-LIRIOPE SPACING:18"O.C.

304+41 OFFSET: 36FT

64-LIRIOPE SPACING:18"O.C.

305+7 OFFSET: 35.8FT

TRASH RECEPTACLE, TYP. DETAIL 2/29-019

MATCHLINE STA 305+25.00 SEE SHEET 29-009

PLANT MATERIAL LEGEND

- RED MAPLE (4)
- RIVER BIRCH (3)
- FOSTER'S HOLLY (4)
- SWEET BAY MAGNOLIA (3)
- GOLDEN RAIN TREE (4)
- PIN OAK (8)
- WILLOW OAK (2)
- CHASTE TREE (3)
- FOUNTAIN GRASS (46)
- GROUNDCOVER – SOD (2,365 SF)
- GROUNDCOVER – LIRIOPE (964)
- BLACK EYED SUSAN (121)
- MIXED ASTER
  - –KING GEORGE ASTER (191)
  - –SILVER SPRAY ASTER (191)

ESA - SEE ENVIRONMENTAL RESOURCES IMPACT TABLE IN GENERAL NOTES FOR CONSTRUCTION RESTRICTIONS.

ESA – ENV. SENSITIVE AREA (SEE ERIT 4–003)
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

CITY OF CLARKSTON
where possibilities grow

CITY OF CLARKSTON
1055 ROWLAND STREET
CLARKSTON, GA. 30021
TEL: (404) 296-6489

amec foster wheeler

AMEC FOSTER WHEELER
1075 BIG SHANTY ROAD NW
SUITE 100
KENNESAW, GEORGIA 30144
TEL: (770) 421-3400

SCALE IN FEET
0 20 40 80

REVISION DATES

LANDSCAPING PLAN AND DETAILS MARKET STREET BEGIN TO STA. 305+25

CHECKED:	G. BOWMAN	DATE:	-	DRAWING No.
BACKCHECKED:	V. WORD	DATE:	-	29-008
CORRECTED:	C. JUNG	DATE:	-	
VERIFIED:	G. BOWMAN	DATE:	-	


Project Area M
East Ponce de Leon
from
Market St to Montreal Rd
and
Montreal Rd
from
EPDL to Vaughan St)
Montreal Rd & E Ponce de Leon Ave
Montreal Rd
Vaughan St
Smith St
Market St
N Indian Creek Dr
Hill St
Rogers St
Norman Rd
Crawford Dr
Clydedale Dr
Cleavemark Dr
J B Liquor Store
Clarkston First Baptist Church
Kathmandu Kitchen & Grill
House Hold Cam's Daycare Limited...
Refuge Coffee Co. Clarkston
Down South House & Home
Clarkston International Bible Church
N
1000 ft


United States Postal Service
Friendship Forest Wildlife Sanctuary
Kathmandu Kitchen & Grill
English Oaks
Family Dollar
Church St
E Ponce de Leon Ave
LUMENous Healing
2000 ft
Project Area N
Church St from East Ponce de Leon to Lovejoy

CITY OF CLARKSTON

ITEM NO: 6A

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

HEARING TYPE: Council Meeting

ACTION TYPE: Approve

MEETING DATE: January 10, 2023

SUBJECT: To approve the 2023 Local Maintenance & Improvement Grant (LMIG) program proposed projects.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐YES ☒ NO

ATTACHMENT: ☒ YES ☐NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy,
City Manager
PHONE NUMBER: 404 296 6489

PURPOSE: The Fiscal Year 2023 LMIG program is accepting applications for projects.

NEED/ IMPACT: The Office of Local Grants forwarded the FY 2023 Local Maintenance Improvement Grant (LMIG) award letters to the mayors and the chairpersons of all the local governments within the state. The FY 2023 LMIG award letter contains information on how to apply for the LMIG funds, and the total award amount.

To complete the application process, staff is providing the proposed list of projects for consideration under this fiscal year of funding. The formula amount for the Fiscal Year 2023 program is $93,532.50 with a local match of $28,059.75 (30%). The total project budget will be $ 121,592.25.

With an approved listed of projects the mayor will sign a cover letter with a notarized LMIG application. The entire LMIG package will be submitted on-line before the application deadline of February 2023.

RECOMMENDATION: N/A

12/9/2022

MEMO

CHURCH AND LOVEJOY STREET SIDEWALKS
LMIG 2022

Background: Four (4) bids were received on November 21st, 2022;

- SOL Construction, LLC - $171,418
- Construction 57, Inc. - $160,710
- R&B Developer, Inc. - $199,285
- Ohmshiv Construction - $234,374

Staff Estimated Cost of Work:

Prior to advertising for the project, staff prepared a cost estimate to ensure bid amounts were reasonable. Based on current unit prices for other projects in the Atlanta area for similar work tasks, staff estimated the cost of work to be approximately $134,500.

Required Bid Submittal Documents: Each firm, with the exception of Construction 57, Inc., omitted acknowledgment of addendum or "Response to Questions".

Post Bid Submittal Review of Documents: As with all bids, a detailed analysis of the submittal documents was performed after the bids were submitted to ensure compliance with the Invitation-to-Bid (ITB) requirements. This analysis resulted in the following:

- Construction 57, Inc. has performed work for other cities and counties in Georgia
- Construction 57, Inc. is a GDOT pre-qualified construction firm
- Construction 57, Inc. has performed sidewalk work successfully in the City of Clarkston since 2014.
- Construction 57, Inc. met the document submittal requirements in the ITB

Recommendation

Construction 57, Inc. is the low bidder and has met all the bid requirements. Although the bid amount exceeds the engineering estimate, given the escalation in cost of materials and labor, the project cost is reasonable for the proposed scope of work tasks.

Staff recommends an award to Construction 57, Inc.

LMIG Funding

LMIG 2022 Allocation -	$91,600.45
30% Match -	$27,480.14
MIN. CONTRACT AMOUNT =	**$119,080.59**

- Final Project Costs must remain greater than $119,080.59
- City responsible for 100% of the cost of the work exceeding $91,600.45
- Only qualified materials allowed by GDOT – no landscaping or street furniture

Next Steps

- ✓ Work will require obtaining temporary construction and driveway easements from 2 parcel owners. The easement documents are being prepared, followed by meetings with

the owners for approval. Completed easement forms will be provided to the city manager for acceptance in early January 2023.

- ✓ Contract will be prepared and submitted to the City Manager or signatures upon city council vote on the low bidder

MAP SECTIONS AND PICTURES

Church Street from Market Street to 3895 Church Street













2023 CLARKSTON LMIG PROPOSED PROJECTS

(GDOT accepted project types)

STAFF RECOMMENDATION (ranking from #1 to #8 with #1 as highest)	ROAD SEGMENT	TO	FROM	LENGTH(FEET)	DESCRIPTION OF WORK	EST. COST	Pro's	Con's
2 [a]	CHURCH STREET	3895 CHURCH STREET	MARKET STREET	700	RESET GRANITE CURB (1530 LF), REMOVE AND CONSTRUCT 5' CONCRETE SIDEWALK (175 SY), 3- ADA TYPE D WITH YELLOW TRUNCATED DOMES, GRADING COMPLETE, TRAFFIC CONTROL, 55 LF-6-INCH CONCRETE CURB, SOD	$83,500	• Provides the next phase of ADA compliant sidewalk system on Church St within the downtown area with significant pedestrian activity	• Will need to add another project to satisfy city LMIG match requirements
10	GINA DRIVE	BROCKETT ROAD	CHAMPION WAY	470	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TWO STOP BARS, CROSSWALK, TRAFFIC CONTROL	$ 73,000	• Resurfacing a city street	• Very low traffic volume road that primarily serves commercial activity. Other streets exist to serve these commercial sites • Will need to add another project to satisfy city LMIG match requirements
9	COLLEGE AVE (WITH SIDEWALK CONSTRUCTION)	MARKET STREET	ROGERS STREET	1,310	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, INSTALL 3 SPEED TABLES, TWO STOP BARS, CROSSWALK, 455 LF 5' SIDEWALKS, RETAINING WALL, RESET 2140 LF RECYCLED GRANITE CURB, GRADING TRAFFIC CONTROL	$310,000	• Provides additional pedestrian access to downtown. • Provides another pedestrian linkage from the Market Street neighborhoods to downtown • Corrects drainage issues – complaints from 2 property owners regarding	• High cost – approximately $180,000 more than the LMIG/City match of $130,000 • Relocating gardens and other shrubbery within city R/W • Grading for retaining wall

							roadway runoff onto front yards • Provides speed tables with resurfacing. Resurfacing after speed tables installed is difficult	
1	COLLEGE AVE (WITHOUT SIDEWALK CONST.)	MARKET STREET	ROGERS STREET	1,310	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, INSTALL 3 SPEED TABLES, TWO STOP BARS, CROSSWALK, RESET 2140 LF RECYCLED GRANITE CURB, GRADING TRAFFIC CONTROL	$250,000	• Same as above except no sidewalks • Cut through traffic roadway	• Approximately $120k more than the LMIG/City Match
7	NORTH INDIAN CREEK DRIVE	EAST PONCE DE LEON AVE	SMITH STREET	40	REMOVE AND RECONSTRUCT (40 LF) 5' CONCRETE SIDEWALK, 2-ADA TYPE D PEDESTRIAN RAMPS WITH TRUNCATED DOMES, 30 LF GUARDRAIL TYPE T, ADJUST MANHOLE TO GRADE, TRAFFIC CONTROL	$24,000	• Next phase of NIC sidewalk improvements. PH 1 completed in 2019 from Tucker city limits to Smith Street. Improvements included over $15ok in ADA improvements.	• All improvements to be removed if city receives construction funding for the NIC Road Diet project (federal or future SPLOST funding) • Will need to add another project to satisfy city LMIG match requirements
3	MACLAREN DRIVE	MARKET STREET	CUL-DE-SAC	1,015	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TRAFFIC CONTROL	$121,000	• Simple project with little negative impact to residential property owners • Road pavement continues to deteriorate significantly. Temporary repairs to street have occurred over the past 5 years • Pavement is in poor condition	• May need to add another project to satisfy city LMIG match requirements depending on the bids submitted

8	MONTREAL ROAD GUARDRAIL AT BRIDGE	MONTREAL ROAD	MONTREAL ROAD	200	REMOVE AND REPLACE (200 LF) GUARDRAIL TYPE 2, TRAFFIC CONTROL, GRADE, CONSTRUCT GRAVITY WALL, RECONSTRUCT SIDEWALKS	$118,000	• Roadway safety project that has been on the city maintenance list to repairs for 10 years	• All improvements will be replaced if the NIC Road Diet Project is constructed • Will need to add another project to satisfy city LMIG match requirements depending on the bids submitted
2 [a]	BROCKETT ROAD	EAST PONCE DE LEON AVE	HWY 78	350	REMOVE AND CONSTRUCT 35-ADA TYPE D PEDESTRIAN RAMPS WITH TRUNCATED DOMES, TRAFFIC CONTROL	$72,000	• Improve pedestrian accessibility • High pedestrian volumes	• Relatively low cost improvements with little negative impact to adjoining commercial and apartment complex's • Will need to add another project to satisfy city LMIG match requirements depending on the bids submitted
5	JOLLY AVE	BACON STREET	MELL AVE	1,410	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TRAFFIC CONTROL	$132,000	• Simple project with little negative impact to residential property owners • Pavement is in fair condition • Traffic volumes greater on Jolly than Maclaren Drive	• May need to add another project to satisfy city LMIG match requirements depending on the bids submitted
4 [a]	Clark Street	Smith Street	Cul-de-sac	845	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TRAFFIC CONTROL	$92,000	• Simple project with little negative impact to residential property owners • Pavement is in fair condition	• May need to add another project to satisfy city LMIG match requirements depending on the bids submitted • City detention pond project on Clark Street will include Curb and Gutter and possible construction equipment damage to a portion of Clark Street

6 [b]	Lincoln Street	Clark Street	Smith Street	390	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TRAFFIC CONTROL	$42,000	• Simple project with little negative impact to residential property owners • Pavement is in poor condition	• Will need to add another project to satisfy city LMIG match requirements depending on the bids submitted • Minor traffic volumes
6 [b]	Lester Street	Clark Street	Smith Street	280	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TRAFFIC CONTROL	$30,000	• Simple project with little negative impact to residential property owners • Pavement is in poor condition	• Will need to add another project to satisfy city LMIG match requirements depending on the bids submitted • Minor traffic volumes
4 [a]	Smith Street	Montreal Rd	Lincoln Street	720	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TRAFFIC CONTROL	$84,000	• Simple project with little negative impact to residential property owners • Pavement is in poor condition	• Will need to add another project to satisfy city LMIG match requirements depending on the bids submitted
6 [b]	Trimble Street	Clark Street	Dead End	22	MILLING 1.5 INCHES, RESURFACING WITH 1.5 INCHES 9.5 TYPE 2 WITH LIME, TRAFFIC CONTROL	$27,000	• Simple project with little negative impact to residential property owners • Pavement is in poor condition	• Will need to add another project to satisfy city LMIG match requirements depending on the bids submitted • Minor traffic volumes

NOTE: (a) These two projects are suggested as a single project if selected by council

(b) These 3 projects together as a single project if selected by council

ANTICIPATED 2023 LMIG FOR CLARKSTON - $99,000
MIN. 30% MATCH REQUIRED - $30,000
BID AMOUNT NO LESS THAN $129,000

Gina Drive from Brockett Road to Champion Way



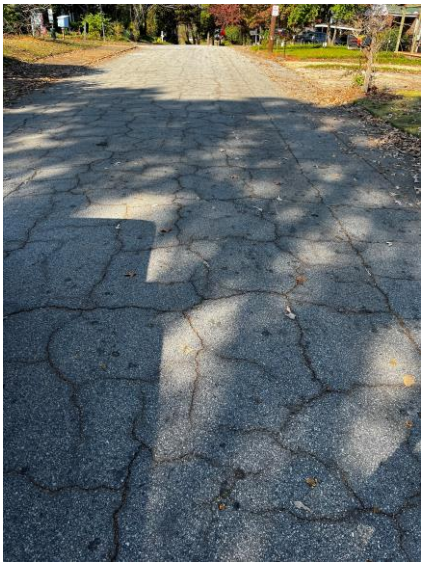
College Ave from Market Street to Rogers Street













North Indian Creek Drive from Smith Street to Cul-de-sac





Maclaren Drive from Market Street to Cul-de-sac



Montreal Drive Guardrail



BROCKETT ROAD FROM EAST PONCE DE LEON TO 1353 BROCKETT ROAD



Jolly Ave from Bacon Street to Mell Ave




Clark Street
Trimble Street
Partitions
Clark St
Tribble St
Bacon Street
Lester Street
St Michaels Church
Lester St
Lincoln St
Smith St
Smith Street
Google Earth

Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

June 29, 2022

Beverly Burks, Mayor
City of Clarkston
1055 Rowland Street
Clarkston, Georgia 30021-1711

RE: **Fiscal Year 2023 Local Maintenance & Improvement Grant (LMIG) Program**

Dear Mayor Burks:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2023 LMIG Program in July 2022. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2023 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, **Chartrae Kent**, at **770-216-3880** for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2020 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2020, 2021, and 2022. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2023. Failure to submit applications by the deadline might result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2023 Program is **$93,532.50** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240 or email questions to LocalGrantsProgram@dot.ga.gov.

Sincerely,

Bill Wright

Bill Wright
Local Grants Administrator

cc: The Honorable Kim Jackson, Georgia State Senate
The Honorable Zulma Lopez, Georgia House of Representatives
The Honorable Robert Brown, Jr., State Transportation Board
Paul Denard, P.E., District Engineer
Chartrae Kent, District State Aid Coordinator

CITY OF CLARKSTON

ITEM NO: 7A

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

HEARING TYPE: Council Meeting

ACTION TYPE: Approve

MEETING DATE: January 10, 2023

SUBJECT: To approve continuing services with the City Attorney.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐YES ☒ NO

ATTACHMENT: ☐YES ☐NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy, City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve continuing services with the City Attorney, Stephen Quinn of Wilson, Morton & Downs, LLC.

NEED/ IMPACT: The City Attorney will continue to provide legal representation of the City, requesting a 4% rate increase.

RECOMMENDATION: To reappoint the City Attorney, Stephen Quinn of Wilson, Morton & Downs, LLC with a 4% rate increase.

CITY OF CLARKSTON

ITEM NO: 7B

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

HEARING TYPE: Council Meeting

ACTION TYPE: Approve

MEETING DATE: January 10, 2023

SUBJECT: To approve a resolution authorizing the reappointment of the Municipal Court Judge.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐YES ☒ NO

ATTACHMENT: ☐YES ☐NO
Pages:

INFORMATION CONTACT: Beverly H. Burks, Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the reappointment of the Municipal Court Judge, David Will.

NEED/ IMPACT: The Municipal Court Judge will preside over the City of Clarkston Municipal Court.

RECOMMENDATION: Staff recommends reappointing the Municipal Court Judge with a rate increase to $2,300 monthly.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA, AUTHORIZING THE CONTRACT AND REAPPOINTMENT OF THE MUNICIPAL COURT JUDGE TO SERVE AS JUDGE OF THE CLARKSTON MUNICIPAL COURT.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

Section 1. That the City Council hereby authorizes the contract and reappointment of Municipal Court Judge, David Will to serve as Judge of the Clarkston Municipal Court for Judge services. A copy of said contract is attached to this resolution as "Exhibit A" and are incorporated herein for all purposes.

PASSED, APPROVED and RESOLVED this _____ day of January 2023.

_____
Beverly H. Burks, Mayor

ATTEST:

_____
Tomika R. Mitchell, City Clerk

EXHIBIT A

CONTRACT TO PROVIDE MUNICIPAL JUDGE SERVICES

THIS AGREEMENT is made and entered into effective January 1, 2023, between the CITY OF CLARKSTON, GEORGIA, a municipal corporation, hereinafter referred to as "CITY" and DAVID C. WILL, Attorney at Law.

W I T N E S E T H:

WHEREAS, the CITY desires the services of DAVID C. WILL as Municipal Judge, pursuant to Section 3.04 of the Charter of the City of Clarkston; and

WHEREAS, DAVID C. WILL is qualified to serve as Municipal Judge pursuant to O.C.G.A § 36-32-1.1 and desires to serve as Judge of the Clarkston Municipal Court; and

WHEREAS, DAVID C. WILL desires to serve in said capacity as an independent contractor, rather than as an employee of the CITY; and

WHEREAS, it is the desire of both parties hereto to establish and set forth their mutual responsibilities one to the other.

NOW, THEREFORE, in consideration of the mutual promises contained herein, it is hereby agreed as follows:

1. Duties. The CITY hereby contracts with DAVID C. WILL to perform all functions and duties specified in Section 3.06 of the Charter of the CITY OF CLARKSTON and to perform such other legally permissible and proper duties and functions as said position shall require. These duties shall include, but are not limited to, the following:

    a. Provide an overview of the Municipal Court judicial function, including pretrial conferences, scheduling of pro tem judges, and annual reviews of the financial condition of the Municipal Court system;

    b. Preside over criminal cases, traffic cases, parking cases, municipal ordinance caes, arraignments, trials, and hearings and set forth the courtroom calendar;

c. Develop and carry out policies for trial procedures, including the adoption of an appropriate bail schedule;

d. Coordinate with the City Solicitor and Court Clerk to reduce or eliminate backlog of pending cases;

e. Review annually data gathered by the CITY regarding cases generated by the Clarkston Police Department which are being filed in the Municipal Court;

f. Prepare an annual report concerning Municipal Court operations and personally present that report to the City Council;

g. Annually review and recommend changes to the Clarkston Municipal Code which relate to Municipal Court;

h. Make recommendations to the CITY to improve the financial or other operating conditions of the Court; and

i. Appoint a qualified member of the State Bar of Georgia to serve as Public Defender for the Municipal Court pursuant to O.C.G.A. § 36-32-1(f).

2. Independent Contractor. In performing the duties of Municipal Court Judge, DAVID C. WILL shall serve as an independent contractor and not as an employee of the CITY. The CITY shall have no right or responsibility to control or influence the manner in which he carries out his judicial responsibilities, save and except that DAVID C. WILL agrees to carry out his duties in a timely, consistent, and impartial manner. If any employee or agent of DAVID C. WILL's is tasked to assist with the duties of DAVID C. WILL under this agreement such employee/agent shall remain solely employee/agent of DAVID C. WILL. DAVID C. WILL agrees to comply with Title 34, Chapter 9 and all other applicable laws as to such persons.

3. Pro Tem Services. While it is agreed that DAVID C. WILL shall personally serve as Municipal Judge and shall be available to fill the duties of that office generally not less than eighty percent of the time, it

is anticipated that ethical conflicts, scheduling conflicts, vacations, illness, etc., will occasionally require the appointment of pro tem municipal judges. It is understood that it is in the interest of both parties to maintain an active pool of pro tem judges so that the work for the Municipal Court will not be interrupted when DAVID C. WILL must be absent from that position. Therefore:

a. On or before the 1st of January of each and every year this contract remains in effect, DAVID C. WILL shall submit to the City Council the names of those persons whom he wishes to nominate as pro tem judges for the 12 months following the date of such appointment. These persons shall all be members of the Georgia State Bar, in good standing, and must be satisfactory to the City Council of the CITY. Upon receiving such list of proposed pro tem judges, the City Council shall, at its next regularly scheduled meeting, or as soon thereafter as may be convenient, review the list of persons nominated by DAVID C. WILL and approve or deny their appointment as pro tem municipal judges. Any pro tem municipal judge shall also be an independent contractor and not an employee of the City of Clarkston and shall exercise the same functions, duties, powers, and responsibilities as those assumed by DAVID C. WILL pursuant to this agreement.

b. DAVID C. WILL shall compensate all pro tem municipal judges at his own expense and upon such terms as he and they may agree.

c. DAVID C. WILL shall make a reasonable effort to maintain a pool of at least two pro tem municipal judges and shall endeavor to rotate pro tem services evenly among the approved pro tem pool so that all will be reasonably familiar with Municipal Court procedures should their service be necessary.

d. DAVID C. WILL shall instruct all pro tem municipal judges concerning procedures and customary sentences in order to promote uniformity to the greatest extent possible.

4. Term. This Agreement shall commence on the date set forth on page one and shall continue until December 31, 2023. This contract may be renewed annually upon the terms set forth herein or upon any other terms

mutually acceptable to both parties.

5. Compensation. Effective January 1, 2023, the compensation shall be $_____ monthly. Payment shall be made on or before the last working day of each month this Agreement remains in effect.

6. Removal. DAVID C. WILL may be removed from his position as Municipal Judge during the term of this Agreement for the reasons and upon the procedures set forth in O.C.G.A. § 36-32-2.2.

7. Hours of Work. It is recognized that the hours devoted by the judge in the performance of his responsibilities may vary with the caseload of the Court. The judge shall report, when requested by the City Council, an account describing the amount of time he is devoting to his judicial duties.

8. Periodic Review. The City Council may review the performance and compensation of the Municipal Court Judge by such method and at such times as the Council shall deem appropriate.

9. Dues and Subscriptions. The Municipal Court Judge shall maintain membership in the Georgia Council of Municipal Court Judges and all fees required for such membership shall be paid by the CITY. In addition, the CITY encourages the Municipal Judge to participate in national, regional, and state and local associations and organizations necessary and desired for his continued professional growth and advancement and to improve his performance as Municipal Judge of the CITY OF CLARKSTON. Should the Municipal Judge desire to incur any expenditure for any of the proposed activities outlined above, he may obtain prior consent from the City Manager of the CITY OF CLARKSTON, in which event the CITY shall be obligated to reimburse for such pre-authorized expenses.

10. Professional Development. The CITY agrees to reimburse the Municipal Judge for registration, travel, and subsistence expenses for professional and office travel, meetings, and occasions deemed necessary or desirable to continue the professional development of the Municipal Judge. The procedures for reimbursement referred to in paragraph 9 above shall apply to expenses incurred pursuant to this paragraph as well.

11. General Provisions. This Agreement shall constitute the entire agreement

between the parties and supersedes any previous agreements or understandings. If any provisions or a portion thereof contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect. No other benefits, consideration, or compensation of any kind shall be due from CITY to DAVID C. WILL or any pro tem judge other than as set forth herein.

CITY OF CLARKSTON:

_____ _____

Beverly H. Burks, Mayor DAVID C. WILL

Date: _____ Date: _____

ATTEST:

_____

Tomika R. Mitchell, City Clerk

Approved as to Form:

Stephen Quinn

Stephen G. Quinn, City Attorney

CITY OF CLARKSTON

ITEM NO: 7C

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

HEARING TYPE: Council Meeting

ACTION TYPE: Approve

MEETING DATE: January 10, 2023

SUBJECT: To approve a resolution authorizing the reappointment of the Auditor.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐YES ☒ NO

ATTACHMENT: ☐YES ☐NO
Pages:

INFORMATION CONTACT: Beverly H. Burks, Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve a resolution authorizing the reappointment of the Auditor.

NEED/ IMPACT: The auditor will conduct an annual audit of all financial books and records of the City in compliance with the requirements of State general law. The City Council shall engage, pursuant to an annual contract, a Certified Public Accountant or Accounting Firm.

RECOMMENDATION: Staff recommends reappointing the Auditor, Mauldin & Jenkins, LLC.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA, AUTHORIZING THE REAPPOINTMENT OF THE AUDITOR, MAULDIN & JENKINS, LLC.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

Section 1. That the City Council hereby authorizes the reappointment of Mauldin & Jenkins, LLC as the Auditor. The auditor will conduct an annual audit of all financial books and records of the City in compliance with the requirements of State general law. The City Council shall engage, pursuant to an annual contract/ engagement letter, a Certified Public Accountant or Accounting Firm. A copy of said annual contract/ engagement letter is attached to this resolution as "Exhibit A" and are incorporated herein for all purposes.

PASSED, APPROVED and RESOLVED this _____ day of _____ 2023.

_____
Beverly H. Burks, Mayor

ATTEST:

_____
Tomika R. Mitchell, City Clerk

Exhibit A

MAULDIN & JENKINS
CPAs & ADVISORS

January 6, 2023

Honorable Mayor and Members of the
City Council and City Manager
City of Clarkston, Georgia
3921 Church Street
Clarkston, Georgia 30021

Attn: Dan Defnall, Finance Director

We are pleased to confirm our understanding of the services we are to provide the City of Clarkston, Georgia (the City) for the year ended December 31, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Clarkston, Georgia as of and for the year then ended. These statements will include the budgetary comparison information for the General Fund and any major special revenue fund. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis (MD&A).
2. Schedule of Changes in the City's Net Pension Liability and Related Ratios.
3. Schedule of City Contributions – Pension Plan.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.
2. Schedule of Projects Constructed with Special Purpose Local Option Sales Tax Proceeds.
3. Combining and individual fund statements.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on -

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit
We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we will exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1. Management's override of internal controls.

Audit Procedures—Internal Control
We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis

for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Clarkston, Georgia's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Clarkston's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Clarkston's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services
We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements and Single Audit
Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review subsequent to the start of fieldwork.

With regard to an exempt offering document with which Mauldin & Jenkins is not involved, you agree to clearly indicate in the exempt offering document that Mauldin & Jenkins is not involved with the contents of such offering document. In the event that Mauldin & Jenkins is requested to be involved with an exempt offering document, you agree that the aforementioned auditor’s report or reference to Mauldin & Jenkins will not be included without our prior permission or consent. Furthermore, any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have

changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes): and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

You acknowledge the City of Clarkston will not utilize Mauldin & Jenkins, LLC to store documents, data, or records on behalf of the City in accordance with the "Hosting Services" (see ET section 1.295.143) interpretation of the AICPA Code of Professional Conduct. The City is solely responsible for maintaining its own data and records.

In that regard, SuraLink is used solely as a method of transferring data to Mauldin & Jenkins, LLC and is not intended for the storage of the City's information. All information you will provide through SuraLink is a copy and you will maintain original documents and data as part of your records.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Clarkston, Georgia; however, management is responsible for distribution of the reports and financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Mauldin & Jenkins and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Georgia Department of Audits and Accounts or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mauldin & Jenkins personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory body. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party (ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately April 10, 2023 and to issue our reports no later than June 30, 2023. Josh Carroll is the engagement director and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be $47,500 for the year ended December 31, 2022. Our hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable upon presentation. The above fees are based on anticipated cooperation from your personnel (including complete and timely receipt by us of the information on the respective client participation listings) and the assumption that unexpected circumstances (including scope changes) will not be encountered during the audit. If significant additional time is necessary, we will discuss it with management and arrive at a new fee estimate before we incur the additional costs.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Members of the City Council for the City of Clarkston, Georgia. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs to our auditor's report, or if necessary, withdraw from this engagement. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Clarkston, Georgia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Sincerely,

MAULDIN & JENKINS, LLC



Josh Carroll

RESPONSE:

This letter correctly sets forth the understanding of the City of Clarkston, Georgia.

By: _____

Title: _____

CITY OF CLARKSTON

ITEM NO: 7D

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

HEARING TYPE: Council Meeting

MEETING DATE: JANUARY 10, 2023

ACTION TYPE: Approve

SUBJECT: To approve the appointment of Council Members to the Standing Advisory Committees.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐YES ☒ NO

ATTACHMENT: ☒ YES ☐NO
Pages:

INFORMATION CONTACT: Mayor Beverly Burks
PHONE NUMBER:404-296-6489

PURPOSE: To approve the appointment of Council Members to the Standing Advisory Committees

NEED/ IMPACT: The Standing Advisory Committees were created to study and formulate policy and recommendations that will benefit the community by collaborative efforts with city and community leaders and residents.

The Standing Advisory Committees are Public Safety and Legal Committee; Transportation and Environment Committee; Housing and Infrastructure Committee; Community Development and Civic Innovation Committee; Business and Economic Development Committee; and Equity, Inclusion, and Opportunity Committee.

RECOMMENDATIONS:

Public Safety and Legal Committee
Chair: Y'Terenickia Bell
Vice-Chair: Awet Eyasu
Members: Jamie Carroll and Mayor Beverly Burks

Transportation and Environment Committee
Chair: Awet Eyasu
Vice-Chair: Laura Hopkins
Members: Susan Hood

Housing and Infrastructure Committee
Chair: Jamie Carroll
Vice-Chair: Susan Hood
Members: Debra Johnson, Y'Terenickia Bell, and Mayor Beverly Burks

Community Development and Civic Innovation Committee
Chair: Debra Johnson
Vice-Chair: Y'Terenickia Bell
Members: Awet Eyasu and Mayor Beverly Burks

Business and Economic Development Committee
Chair: Susan Hood
Vice-Chair: Y'Terenickia Bell
Members: Debra Johnson and Mayor Beverly Burks

Equity, Inclusion, and Opportunity Committee
Chair: Debra Johnson
Vice-Chair: Laura Hopkins
Members: Awet Eyasu, Y'Terenickia Bell, and Mayor Beverly Burks

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA, AUTHORIZING THE APPOINTMENT OF COUNCILMEMBERS TO THE STANDING ADVISORY COMMITTEES.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

Section 1. That the City Council hereby authorizes the appointment of Councilmembers to the following Standing Advisory Committees: Public Safety and Legal Committee; Transportation and Environment Committee; Housing and Infrastructure Committee; Community Development and Civic Innovation Committee; Business and Economic Development Committee; Equity, Inclusion, and Opportunity Committee. A copy of said appointments is attached to this resolution as "Exhibit A" and are incorporated herein for all purposes.

PASSED, APPROVED and RESOLVED this _____ day of _____ 2023.

_____
Beverly H. Burks, Mayor

ATTEST:

_____
Tomika R. Mitchell, City Clerk

EXHIBIT A

Public Safety and Legal Committee
Chair: Y'Terenickia Bell
Vice-Chair: Awet Eyasu
Members: Jamie Carroll and Mayor Beverly Burks

Transportation and Environment Committee
Chair: Awet Eyasu
Vice-Chair: Laura Hopkins
Members: Susan Hood

Housing and Infrastructure Committee
Chair: Jamie Carroll
Vice-Chair: Susan Hood
Members: Debra Johnson, Y'Terenickia Bell, and Mayor Beverly Burks

Community Development and Civic Innovation Committee
Chair: Debra Johnson
Vice-Chair: Y'Terenickia Bell
Members: Awet Eyasu and Mayor Beverly Burks

Business and Economic Development Committee
Chair: Susan Hood
Vice-Chair: Y'Terenickia Bell
Members: Debra Johnson and Mayor Beverly Burks

Equity, Inclusion, and Opportunity Committee
Chair: Debra Johnson
Vice-Chair: Laura Hopkins
Members: Awet Eyasu, Y'Terenickia Bell, and Mayor Beverly Burks

CITY OF CLARKSTON

ITEM NO: 8A

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approve

MEETING DATE: January 10, 2023

DEPARTMENT:
Planning & Development

PUBLIC HEARING: ☒YES ☐NO

ATTACHMENTS: ☒YES ☐ NO
Pages: 16

INFORMATION CONTACT:
Katherine Hernandez, Planning and Economic Development Manager
PHONE NUMBER: 404-296-6489

SUBJECT: To approve an amendment to the zoning map and a rezoning of the properties located at 572 Woodland Avenue (18 047 32 007), 582 Woodland Avenue (18 047 32 002), 586 Woodland Avenue (18 047 32 006), 590 Woodland Avenue (18 047 32 005), 596 Woodland Avenue (18 047 32 004), 600 Woodland Avenue (18 047 32 009), 606 Woodland Avenue (18 047 32 008) and 616 Woodland Avenue (18 047 34 001) Scottdale, GA 30079 (within the City of Clarkston) from I- Light Industrial to NR-CD Neighborhood Residential Community Development District.

PURPOSE: To approve an amendment to the zoning map and to rezone the subject properties from I- Light Industrial to NR-CD Neighborhood Residential Community Development District.

NEED/ IMPACT:
The amendment to the zoning map and rezoning of the subject properties will better align the area with the adopted Clarkston 2040 Comprehensive Plan.

RECOMMENDATION(S):
PLANNING AND ECONOMIC DEVELOPMENT STAFF: Staff recommends approval of the rezoning and to amend the official zoning map from I– Light Industrial Zoning District to Neighborhood Residential – Community Development Zoning District for the subject properties.

PLANNING AND ZONING BOARD: The Planning and Zoning Board recommends approval of the amendment to the zoning map and to rezone the subject properties from I– Light Industrial Zoning District to Neighborhood Residential – Community Development Zoning District for the subject properties.

ATTACHMENTS: Staff Rezoning Report, 20 December 2020 Planning and Zoning Board Meeting Minutes

RZ 22-01

CITY OF CLARKSTON
where possibilities grow

REZONING ANALYSIS

Prepared by: Katherine B. Hernandez
Planning & Economic Development Manager

Applicant: City Council -Clarkston

Request: Rezoning from I-Light Industrial Zoning District to NR-CD Neighborhood Residential-Community Development Zoning District

Location: 572 Woodland Avenue Scottdale, GA 30079/City of Clarkston (M. Brabson)
582 Woodland Avenue Scottdale, GA 30079/ City of Clarkston (M. Brabson)
586 Woodland Avenue Scottdale, GA 30079/ City of Clarkston (D. Brabson)
590 Woodland Avenue Scottdale, GA 30079/ City of Clarkston (D. Brabson)
596 Woodland Avenue Scottdale, GA 30079/ City of Clarkston (A. Mitchell)
600 Woodland Avenue Scottdale, GA 30079/ City of Clarkston (A. Mitchell)
606 Woodland Avenue Scottdale, GA 30079/ City of Clarkston (A. Mitchell)
616 Woodland Avenue Scottdale, GA 30079/ City of Clarkston
(Allsouth Landscaping Group)

Parcel ID(s): 18 047 32 007
18 047 32 002
18 047 32 006
18 047 32 005
18 047 32 004
18 047 32 009
18 047 32 008
18 047 34 001

Purpose: To rezone the parcels and amend the official zoning map to better align zoning with the adopted Clarkston 2040 Comprehensive Plan.

Current Land Use: 572, 586, 596, and 606 Woodland Avenue are vacant properties.
582, 590, and 600 Woodland Avenue each have a single-family detached residential dwelling.
616 Woodland Avenue has 2 (two) single-story structures.

Sign(s) Posted: **December 1, 2022**

Planning & Zoning Meeting: **December 20th, 2022**

City Council Meeting: **January 10, 2022**

Land Area: 3.64 +/- acres

Road Access: Woodland Avenue

Public Utilities:
Water and Wastewater Treatment – Public water service connections are not currently available on the vacant lots. If additional public sewer service is warranted, it will be made available via line extensions at the developer's/property owner's expense.

Zoning Overview:
The current zoning of the subject properties is I – Light Industrial Zoning District. City Council proposes to rezone and amend the official zoning map to the NR-CD – Neighborhood Residential – Community Development Zoning District.

Table 1.0 Illustrates the zoning and current land uses for the adjacent properties:

Table 1.0

	Current Zoning	Current Land Use
Northeast	I – Light Industrial (City of Clarkston)	Single Family Residential CSX Rail (City of Clarkston)
East	R-75 (DeKalb County)	Vacant Land Single-family residential dwellings Mill Creek Crossing Apartments (DeKalb County)
South	R-75 (DeKalb County)	Single-family residential dwelling Vacant Lot (DeKalb County)
West	C-2 (Dekalb County)	Small Commercial Retail Fuel Stations Automotive Shops (DeKalb County)

Additionally, the subject properties are bordered to the north and east by Woodland Avenue, to the south by North Decatur Road, and to the west by the Stone Mountain Path, Church Street, and the CSX railroad.

Future Land Use: Mixed Use
The Clarkston 2040 Comprehensive Plan's Future Land Use Map identifies Mixed Use areas as those compatible with diverse uses including multi-family housing, commercial, office, and urban compatible industrial uses (maker spaces, manual crafts, and breweries).

Rezoning Review Criteria: Assessment of Application for Zoning Map Amendment
(Article III, Sec. 305):
When any request is made for a change in the zoning for any parcel of property, or when an amendment is requested to the zoning map, the following criteria points must be reviewed as follows.

Criteria Point 1*: *The effect upon the health, safety, morals or general welfare of the public compared to any hardship imposed upon the individual property owner seeking rezoning should rezoning be denied.
There will be minimal impact to the general welfare and safety of the public should the subject properties be rezoned to the NR-CD Zoning District.

Criteria Points 2 and 3*: *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property; whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.
The NR-CD Zoning District permits a variety of housing, particularly multi-family residential dwellings. This is in line with the properties immediately east, which are single-family detached residential dwellings, vacant properties, and a multi-family residential dwelling complex (Mill Creek Crossing Apartments) which does not face Woodland Avenue. As the NR-CD District Zoning permits similar uses, the adjacent and nearby properties would be minimally impacted.

Criteria Point 4*: *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.
The eight (8) subject properties have reasonable economic use under the I-Light Industrial zoning district. All existing uses are currently permitted, and all may choose to develop into the various uses permitted in the I-Light Industrial zoning district.

Criteria Point 5*: *Whether the zoning proposal will result in a use that may cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
Schools*:* Indian Creek Elementary School, Freedom Middle School, Clarkston High School
Streets and Transportation Facilities:
Should redevelopment occur on the subject properties, additional volumes of both pedestrian and vehicular traffic along Woodland Avenue, North Decatur Road, and Church Street would occur.
Utilities and Environment:
Future development of these subject properties under the NR-CD Zoning District will impact existing and future facilities, schools, and utilities.
Public Safety:
Public safety would be impacted based on an increase in population related to any proposed development on the parcels.

Criteria Point 6*: *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

There is a current temporary moratorium on car wash facilities enacted by Resolution No. 2022-29 on September 6, 2022.

Criteria Points 7 and 8: Whether the zoning proposal is compatible with the principals of the city's long range plan as set forth in the Conceptual Master Land Use and Connectivity Plan for the City of Clarkston, a part of the Clarkston Livable Centers Initiative Study as adopted in March 2005, adopted as the city's comprehensive plan; Whether the zoning proposal is compatible with the most current adopted version of the Future Development Map of the Clarkston Comprehensive Plan

The subject properties are not addressed in the Clarkston Livable Centers Initiative Study adopted in 2005 as they were not part of the city limits of Clarkston at this time.

The subject properties are within an area identified as Mixed Use on the Future Land Use Map in the Clarkston 2040 Comprehensive Plan (Plan) adopted in 2016 and updated in 2021. The Mixed-Use land designation promotes diverse uses such as multi-family housing, commercial, office, and urban compatible industrial uses. The proposed rezoning to the NR-CD Zoning District is in line with the Mixed-Use land designation found in the Plan as it allows for the development of a variety of multi-family housing.

The Plan also discusses the community's desire to attract more homeowners as well as outlining housing policies and priorities that support the enhancement of existing housing stock and the development of affordable housing. It is reasonable to determine that a rezoning to the NR-CD Zoning District has the possibility to support these policies and priorities as large adjacent parcels have the potential to attract multi-family housing development.

A rezoning of these subject properties from the I- Light Industrial Zoning District to the Neighborhood Residential – Community Development Zoning District is in conformance with the Clarkston 2040 Comprehensive Plan Future Land Use Map. The proposed rezoning is compatible and minimally disruptive to the R-75 Zoning District properties in the adjacent portion of Dekalb County. It is also minimally disruptive to the existing business north of the subject properties as they do not share streets for entry and exit. It also aligns with the housing policies and priorities found in the Clarkston 2040 Comprehensive Plan.

Recommendation:

Staff recommends **approval** of the rezoning request and to amend the official zoning map from I– Light Industrial Zoning District to **Neighborhood Residential – Community Development Zoning District** for the subject properties.

Attachments:

- Site Photographs
- Tax Map
- Current Zoning and Future Land Maps
- Aerial Map of location

RZ 22-01
Site Photos



596 Woodland Avenue Scottdale , GA 30079



582 Woodlnad Avenue Scottdale, GA 30079

RZ 22-01
Site Photos



586 Woodland Avenue Scottdale, GA 30079



590 Woodland Avenue Scottdale, GA 30079

RZ 22-01
Site Photos



596 Woodland Avenue Scottdale, GA 30079



600 Woodland Avenue Scottdale, GA 30079

RZ 22-01
Site Photos



606 Woodland Avenue Scottdale, GA 30079



616 Woodland Avenue Scottdale, GA 30079 – Structure 1 of 2



616 Woodland Avenue Scottdale, GA 30079 – Structure 2 of 2



DeKalb County Tax Parcel Map

0 50 100 200 300 400 ft

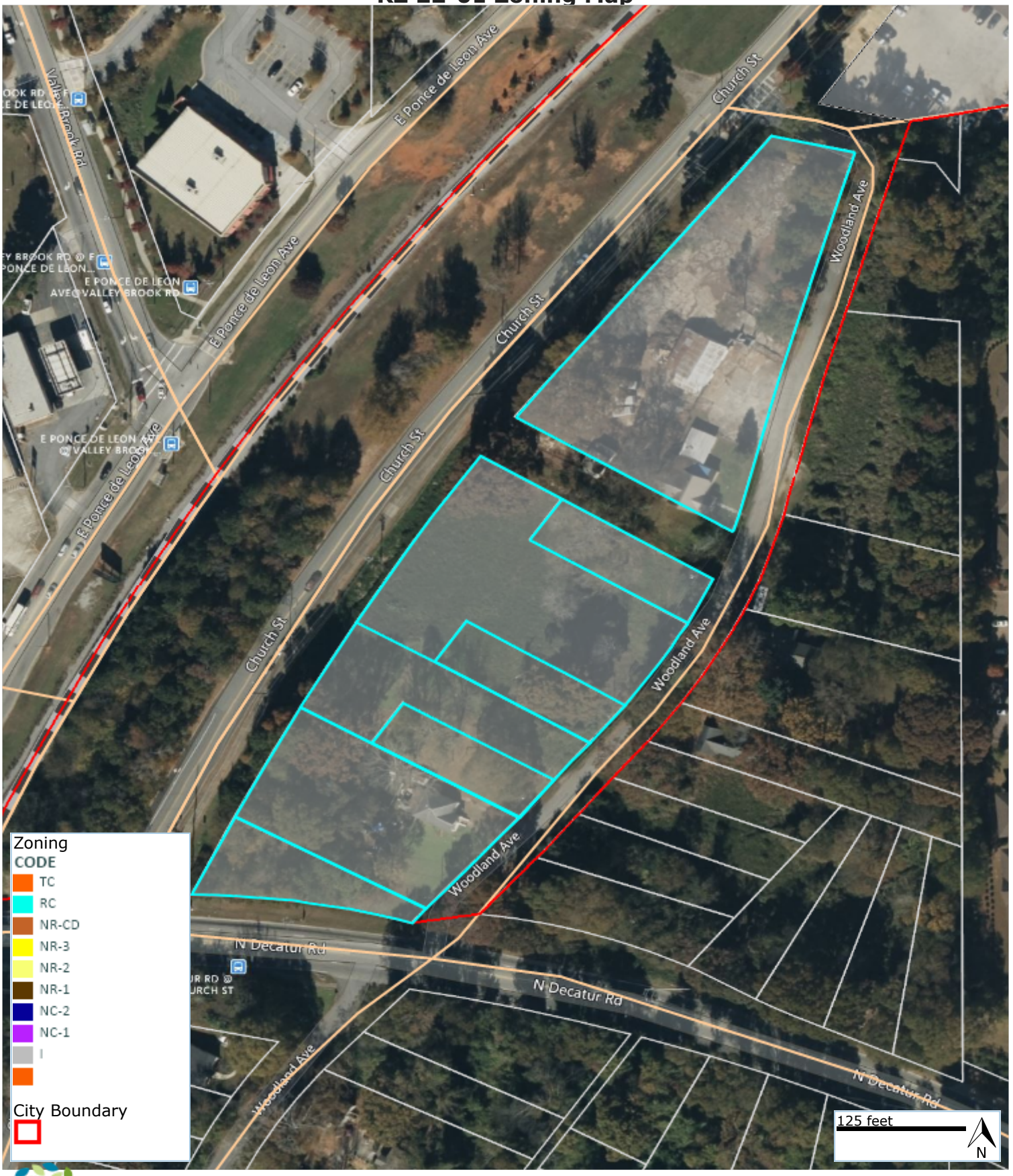
Date Printed: 11/30/2022

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RZ 22-01 Zoning Map



CITY OF CLARKSTON
where possibilities grow

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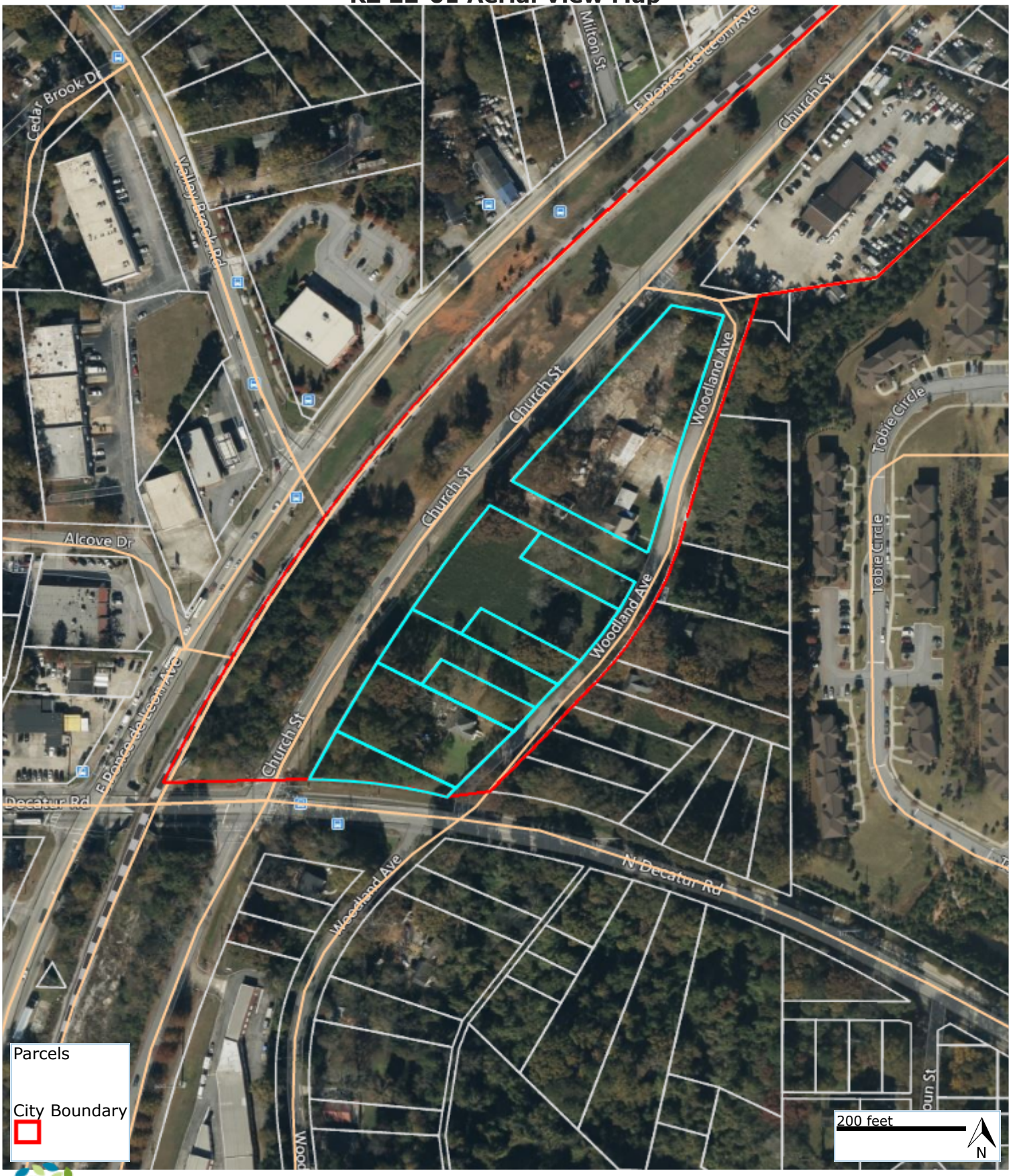
RZ 22-01 Future Land Use Map



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RZ 22-01 Aerial View Map



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PLANNING & ZONING BOARD MEETING MINUTES

December 20, 2022, 7:00 PM
ZOOM

MINUTES

A. CALL TO ORDER The meeting was called to order at 7:05pm

B. ROLL CALL Chair Charles McFarland, Birendra Dhakal, Vice Chair Felicia Weinert, Lisa Williams, Herbert Clark

C. APPROVAL OF SEPTEMBER 2022 MEETING MINUTES. Chair Charles McFarland called for a motion to approve. Vice Chair Felicia Weinert made the motion to approve, Herbert Clark seconds, and the motion passed 5/0/0.

D. OLD BUSINESS No old business.

E. NEW BUSINESS

PUBLIC HEARING: Chair McFarland opened the public hearing and shared the purpose of the meeting, which was to discuss the proposed amendment of the zoning map and the rezoning of the properties at 572 Woodland Avenue (18 047 32 007), 582 Woodland Avenue (18 047 32 002), 586 Woodland Avenue (18 047 32 006), 590 Woodland Avenue (18 047 32 005), 596 Woodland Avenue (18 047 32 004), 600 Woodland Avenue (18 047 32 009), 606 Woodland Avenue (18 047 32 008) and 616 Woodland Avenue (18 047 34 001) Scottdale, GA 30079 (within the City of Clarkston) from I- Light Industrial to NR-CD Neighborhood Residential Community Development District.

City Manager (CM) Qawiy reiterated the purpose of the public hearing and shared that there is a new Planning and Economic Development Manager, Katherine Hernandez, who is available for questions and will oversee future meetings of the Planning and Zoning Board.

CM Qawiy gave an overview of the Mayor and City Council's initiative to amend the zoning map, background information for the subject properties and the rezoning criteria per the Code of Ordinances of the City of Clarkston.

CM Qawiy confirms that the staff has completed the research on the rezoning and that they recommend approval of the amendment to the zoning map and a rezoning of the subject properties.

Chair McFarland opened the public hearing, requesting that those in favor go first.

CM Qawiy confirms that there are no registered speakers and asks those in attendance to raise their hand and speak.

Brian Medford spoke in favor the rezoning. He spoke about the area formerly being Mitchell's Auto Repair and that the location has needed something and this is a good move forward. He spoke about the challenge to development due to the remediation required by contaminated topsoil, but that this could be a good gateway location that does not need to be a carwash or storage facility. Mr. Medford said he is appreciative of the proactive nature of this rezoning.

Amy Medford spoke in favor of the rezoning. She thinks this is a great idea and an ideal location and that the rezoning opens the location up to new possibilities for a gateway development. She shared that she believes the light industrial zoning is limiting and that she does not want the first thing that people see when they come into the city to be a warehouse. Mrs. Medford wants to see it go forward and become something amazing that can lead people into the city.

Monet Sanders spoke in favor of the rezoning and that it is a wonderful idea and an exceptional expansion to Clarkston. She shared that she has questions regarding the rezoning of another building so that it can be zoned for medical. She questioned if the current parcels are zoned for hospital or medical use.

CM Qawiy asked Ms. Sanders to inquire with the City of Clarkston/PED Manager directly to address her questions regarding zoning

Chair McFarland reminded those in attendance that an item must be on the agenda in order for it to be discussed.

With no additional speakers, Chair McFarland closed the public comment portion of the public hearing.

Chair McFarland shared concerns regarding the environmental remediation of the site, particularly the topsoil and that it may require a lot of work to take out the bad soil. He hopes the Cit Council has considered that aspect of the rezoning.

Herbert Clark asked if there is a proposed plan for the site. He also asked if there is particular list of things that can and cannot go in these areas.

CM Qawiy responded that the uses there will be what is allowed in the NR-CD.

Herbert Clark shared he is concerned about the beautification of the city and that there needs to be criteria to keep the city beautiful. He shared that whatever is allowed to be put in these areas need to benefit of our diverse community, it cannot be one side, it has to benefit all residents.

CM Qawiy confirms that there are currently no plans for development of these parcels. She shared it is proactive for us that we are in alignment with what we said we want the future to be and that it is in our comprehensive plan.

Lisa Williams asked about the exiting property owners that are on the lots and would they be grandfathered in as non-conforming.

CM Qawiy confirmed that everyone would be grandfathered because they are either vacant or a house.

Lisa Williams asked if the lots are occupied by homes or businesses. She questioned if we needed to worry about disrupting anyone's business.

CM Qawiy responded that no one has a business license or a development as of today and that no one has applied. She confirmed that there is nothing under contract or pending for review with the City of Clarkston.

Chair McFarland asked what an example of a maker space is.

Brian Medford responded that it is a community space with equipment for use, such as a 3D Printer and tools. He shared that it is a place where people can get together and make DIY Projects.

With no additional discussion from the Board, Chair McFarland called for a motion.

Birendra Dhakal made a motion to approve the amendment to the zoning map and a rezoning of the subject properties, seconded by Herbert Clark. The motion passed 5/0/0.

F. OTHER BUSINESS: Chair McFarland opens the discussion for Other Business, which is to discuss the proposed 2023 Planning and Zoning Board meeting schedule.

CM Qawiy confirms that the meeting calendar shows the same time of the 3rd Tuesday of every month at 7:00pm.

Birendra Dhakal asked if they would remain Zoom meetings or will they be in-person meetings.

CM Qawiy responded that while it is up to the Planning and Zoning Board Members, it is good to be consistent with the City Council. She confirmed that they will continue to do Zoom meetings until there is a safe environment to move to.

CM Qawiy shared that Chair McFarland and Herbert Clark have been reappointed as members of the planning and zoning board by the Mayor and City Council.

Herbert Clark shared that he is thankful to Clarkston who is given him so much.

Chair McFarland shared he echoes this sentiment and thanked everyone.

G. ADJOURNMENT – Chair McFarland called for a motion to adjourn. Lisa Williams made the motion to adjourn, seconded by Birendra Dhakal. The meeting was adjourned at 7:41PM.

CITY OF CLARKSTON

ITEM NO: 8B

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

HEARING TYPE: Council Meeting

ACTION TYPE: Approve

MEETING DATE: January 10, 2023

SUBJECT: To approve the selection of Vice-Mayor.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐YES ☒ NO

ATTACHMENT: ☐YES ☐NO
Pages:

INFORMATION CONTACT: Beverly H. Burks, Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the selection of a Vice-Mayor for 2022.

NEED/ IMPACT: The Vice-Mayor is selected for a term of one year. The Vice-Mayor shall perform the duties of the Mayor during his/her absence or inability to act, and shall fill out any unexpired term in the office of Mayor, unless and until the position is filled by special election.

RECOMMENDATION: N/A