



3921 CHURCH STREET ♦ CLARKSTON, GEORGIA 30021
(404) 296-6489 ♦ WWW.CLARKSTONGA.GOV

Mayor Beverly Burks

Councilmembers:

Jamie Carroll

Laura Hopkins

Awet Eyasu

Yterenickia Bell

Debra Johnson

Susan Hood

Shawanna Qawiy, Interim City Manager

CITY COUNCIL MEETING MINUTES

**Tuesday, February 1, 2022, 7:00PM
ZOOM**

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m.

2. ROLL CALL/ PLEDGE OF ALLEGIANCE

Councilmember Hood was absent.

3. ADMINISTRATIVE BUSINESS/ PRESENTATION

Approve Minutes: 12/7/2021 City Council Meeting; 01/11/2022 City Council Meeting; and 01/25/2022 Work Session

Councilmember Bell made a motion to approve Called City Council Meeting on 12/7/2021, 01/11/2022 City Council Meeting and City Council on 1/25/2022. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (5-0). Councilmember Hood was absent.

4. REPORTS

A. Planning/Economic and Development Report

- The Planning/Economic and Development is working with Dekalb Co. GIS Dept. to update the annual boundaries annexation survey.
- A Certificate of Occupancy has been issued for Building 200 at Peachtree Creek Apartments

B. City Manager's Report

- Rowland St. road work will begin February 14, 2022
- The annual rate for the residential curbside recycling will increase to \$5.57 per residential unit on March 1, 2022
- City Hall hours are 8:30am – 5:00pm, Monday through Friday. For in-person visits the hours are pre-schedule appointments on Tuesday's and Thursday's, 10:00am – 2:00pm.

C. City Attorney's Report

- Dekalb County officially acted to consent to the de-annexation that the Council previously approved at the rear lot behind the affordable housing development. Official paperwork has been processed to apply to the City of Tucker to annex the floodplain lot.

D. Council Remarks

- The Council members briefly gave an overview of meetings and events they have attended, Covid-19 updates, and projects they are currently working on.



E. Mayor's Report

- The Mayor briefly gave an overview of meetings she attended.

5. PUBLIC COMMENTS

There were no public comments.

6. OLD BUSINESS

There was no Old Business to discuss.

Councilmember Hood entered the meeting at 7:24 p.m.

7. CONSENT AGENDA

- A.** Approve to appoint a new City Clerk.
- B.** Approve to appoint a new Planning and Zoning Board Member.
- C.** Approve to re-appoint Dean Moore to the Clarkston Historic Preservation Commission.
- D.** Approve the alcohol license for Olympic Café D/B/A Abyssinia Café and Restaurant at 926 Montreal Road, Ste. 3E, Clarkston, GA 30021.
- E.** Approve the alcohol license for Samaira Investment, Incorporated D/B/A Chevron Food Mart at 3635 Church Street, Clarkston, GA 30021.
- F.** Approve the change order for SPLOST 04 B & C Pedestrian Enhancement Trailhead and Rowland Street mailbox replacement project.
- G.** Approve to appoint Council Members to the Standing Advisory Committees: Public Safety and Legal Committee; Transportation and Environment Committee; Housing and Infrastructure Committee; Community Development and Civic Innovation Committee; Business and Economic Development Committee; and Equality, Inclusion, and Opportunity Committee.
- H.** Approve to appoint members to the Early Learning Task Force; Youth Advisory Council; Senior Resident Advisory Committee; Police Community Task Force; Preventive Health Task Force; Public Art Advisory Committee; and Charter Review Committee.

Councilmember Carroll made a motion to adopt the Consent Agenda. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

Councilmember Bell made a motion to approve the Consent Agenda. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).



8. NEW BUSINESS

- A. Approve the alcohol license for Thulungbros LLC D/B/A Chevron Food Mart at 1109 Montreal Road, Clarkston, GA 30021.

Interim City Manager, Shawanna Qawiy stated the new owner of the Chevron Food Mart located at 1109 Montreal Road has made application for an alcohol beverage license for Beer/Wine/Malt Beverages sale. All required inspections have been performed and the required background check has passed. The city's code compliance officer has reviewed the application and has measured the location and found it does meet minimum distances as defined by the Code.

The ARC has performed a thorough review of the various components to this application.

Under Clarkston Code Sec. 3-53, the City Council is vested with the final authority to grant an alcohol license.

Councilmember Johnson made a motion to approve the alcohol license for Thulungbros LLC D/B/A Chevron Food Mart. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (5-0-1). Vice-Mayor Eyasu abstained.

- B. Approve to allocate \$30,000 in ARPA funds to the Healthy Community Clarkston Outreach Initiative submitted by the Veteran's and Community Outreach Foundation, Incorporated.

This item will be deferred to the February 22 Council Work Session.

- C. Councilmember Bell made a motion to defer the allocation of \$30,000 in ARPA funds to the Healthy Community Clarkston Outreach Initiative submitted by the Veteran's and Community Outreach Foundation, Incorporated to the February 22 Council Work Session. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

- D. Approve to allocate ARPA funds to offer Clarkston homeowners assistance with home repairs and/or weatherization not to exceed \$5,000 for each household.

Councilmember Johnson would like to refer this item to the Housing and Infrastructure Committee.

Councilmember Johnson made a motion to refer this item to the Housing and Infrastructure Committee. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).



- E. Approve the SPLOST 09 Professional Engineering Services RFP for the Mell Avenue Crossing Multi-Leg Intersection Safety and Operational Improvements.

Interim City Manager, Shawanna Qawiy stated the City of Clarkston requested proposals from qualified engineering design firms to provide engineering design, environmental and utility permitting, right of way plans, surveying, construction plans/specifications, bid documents /manual, and related traffic safety and operational improvements at the Mell Avenue CSX Crossing and adjoining Church and East Ponce de Leon multi-leg intersection.

POND & Company and Volkert, Incorporated are the two (2) prime companies that submitted RFPs for the city's review.

Councilmember Johnson made a motion to approve POND & Co. as the selected Professional Engineering Service for the Mell Avenue Crossing Multi-Leg Intersection Safety and Operational Improvements. Councilmember Bell duly seconded the motion.

The Council briefly discussed the motion.

Larry Kaiser presented the next steps of the process to the Council with the attorney presenting further clarification.

Attorney Quinn recommended to approve to identify POND & Co. as the most qualified bidder and authorize further negotiations.

Mr. Kaiser stated the recommendation should be that City Council approves the highest ranked technical firm in accordance with the Brooks Act with the firm being POND & Co., as the first step in the selection process, with the next step being fees and scope negotiations at the next Council meeting.

Councilmember Johnson rescinded her motion.

Councilmember Johnson made a motion to approve POND & Co. as the highest ranked technical firm accordance with the Brooks Act, which is the first step, with the second step being negation of fees and scope schedule taking place at the next Council Work Session. Vice Mayor Eyasu duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

9. ADJOURNMENT

Councilmember Vice Mayor Eyasu made a motion to adjourn. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).



The meeting adjourned at 7:51 p.m.

ATTEST:

Beverly H. Burks
Mayor

Tomika R. Lewis
City Clerk

