



Mayor Beverly H. Burks

Councilmembers:

Jamie Carroll

Laura Hopkins

Awet Eyasu

Yterenickia Bell

Debra Johnson

Susan Hood

Shawanna Qawiy, Interim City Manager

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CITY COUNCIL MEETING AGENDA

Tuesday, June 7, 2022 - 7:00PM
ZOOM

1. CALL TO ORDER

2. ROLL CALL

3. ADMINISTRATIVE BUSINESS/ PRESENTATION

Approval of the 05/03/2022 City Council Meeting Minutes and 05/31/2022 City Council Work Session Minutes.

4. REPORTS

- A. Planning/Economic and Development Report
- B. City Manager's Report
- C. City Attorney's Report
- D. Council Remarks
- E. Mayor's Report

5. PUBLIC COMMENTS

Any member of the public may address the Council, during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the City Clerk in writing. This will facilitate follow-up by the council or staff. The City Council desires to allow an opportunity for public comment; however, the business of the city must proceed in an orderly, timely manner.

6. OLD BUSINESS

- A. Approval of a resolution executing a Memorandum of Understanding with Fresh Harvest for funding.

7. CONSENT AGENDA

- A. Approval of a resolution adopting the 2022 Service Delivery Strategy Renewal with Dekalb County.
- B. Approval to refer the Friendship Forest Rock Removal discussion to the Transportation and Environment Committee.
- C. Approval of a resolution authorizing an agreement with the Atlanta United Football Club, LLC to host Free Youth Soccer Programs to be held at Milam Park for a fee of \$2,700.
- D. Approval of Proclamations for LGBT Pride Month; World Refugee Day; and Juneteenth
- E. Approval of three (3) Speed Tables on Rogers Street.
- F. Approval of a resolution appointing the City Manager.



- G. Approval of a resolution appointing members to the Early Learning Task Force.
- H. Approval to refer the discussion of signage on Market Street at its intersections with E. Ponce de Leon Ave. and N. Indian Creek, and the street scape on Market St. to the Transportation and Environment Committee.
- I. Approval to refer the discussion of creating an Equity and Community Empowerment Department utilizing ARPA Funds to the Equality, Inclusion, and Opportunity Committee.

8. NEW BUSINESS

- A. Approval of a resolution allocating \$125,000 of ARPA Funds to Empower Clarkston for one-year.

9. ADJOURNMENT

PUBLIC PARTICIPATION BY VIDEO CONFERENCE

The City of Clarkston, Georgia will conduct the City Council Meeting at 7:00 p.m. on Tuesday, June 7, 2022. The public may participate in the meeting by using the following information below:

<https://us02web.zoom.us/j/83912515517?pwd=MGMzTElTQ2ViVmF2RktTYXRYY2k0dz09>

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
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Meeting ID: 839 1251 5517

Find your local number: <https://us02web.zoom.us/j/83912515517?pwd=MGMzTElTQ2ViVmF2RktTYXRYY2k0dz09>

MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA HELD
BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON TUESDAY, MAY 3, 2022

On the 3rd day of May 2022, at 7:00 p.m., the City Council of Clarkston, Georgia met in regular session by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following member of the Council Members were present: Vice Mayor Awet Eyasu; Councilmembers Jamie Carroll; Debra Johnson; Laura Hopkins; Yterenickia Bell, and Susan Hood. Absent: None. The following City staff were present: Shawanna Qawiy (City Manager); Dan Defnall (Finance Director); Tomika R. Mitchell (City Clerk); and Stephen Quinn (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL/ PLEDGE OF ALLEGIANCE

All members of Council were present.

3. ADMINISTRATIVE BUSINESS/ PRESENTATION

Approved the 03/01/2022 City Council Meeting Minutes; 04/05/2022 City Council Meeting Minutes; and 04/26/2022 City Council Work Session Meeting Minutes.

Councilmember Hood made a motion to approve the 03/01/2022 City Council Meeting Minutes, the 04/05/2022 City Council Meeting Minutes and the 04/26/2022 City Council Work Session Minutes. Carroll duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

4. REPORTS

A. Planning/Economic and Development Report

- The Georgia Economic Placement Collaborative Retreat is May 5, 2022, for training and networking.
- Staff attended a Business Assistance Webinar related to managing finances during the pandemic. Staff also presented an overview of the assistance the City provides to the citizens.

B. City Manager's Report

- The American Rescue Plan reporting for state and local fiscal rescue funds have been submitted.
- Available ARPA Funds to the public for the following programs: Temporary Mortgage Assistance Program and Temporary Business Assistance Program, Temporary Utility Program, and the Quarantine Assistance Program.

- Service Delivery Strategy in Dekalb County is in the process of being updated.
- 2nd Annual Juneteenth Program.
- SPLOST Project Status Report

C. City Attorney's Report

- No report

D. Council Remarks

- The Council members briefly gave an overview of meetings and events they have attended, Covid-19 updates, and projects they are currently working on.

E. Mayor's Report

- The Mayor briefly gave an overview of meetings and events she attended and other news of the City.

5. PUBLIC COMMENTS

Brian Medford and Amy Medford presented comments.

6. OLD BUSINESS

A. Approval to amend Resolution No.2022-001, Necessitating City Council Meetings by Zoom teleconference.

Vice Mayor Eyasu made a motion to approve to amend Resolution No.2022-001, Necessitating City Council Meetings by Zoom teleconference. Councilmember Bell duly seconded the motion.

Vice Mayor Eyasu briefly expressed he would like to have City Council meetings in-person and hybrid at City Hall to allow the community to attend.

Councilmember Bell rescinded her second on the motion made by Vice Mayor Eyasu.

The Council briefly discussed this item. Attorney, Stephen Quinn briefly explained the law on remote meetings, including absences of Councilmembers at City Council meetings.

Mayor Burks called for the vote. Vice Mayor Eyasu voted "yes" and Councilmembers Carroll, Johnson, Hopkins, Bell, and Hood voted "no". Mayor Burks declared the motion failed (1-5).

B. Approval of Change Order #42 SPLOST 04 B & C Rowland Street Road Diet Project.

Interim City Manager, Shawanna Qawiy stated this item was to approve Change Order \$42 for SPLOST 04 B & C Pedestrian Enhancements Trailhead and Rowland Street Road Diet Project. The SOL Construction Company submitted change order #42 to perform repairs, mill and resurface Vaughan Street and Clarkston Industrial Boulevard. The paving of Vaughan Street and Clarkston Industrial Blvd. will include driveways; Clarkston Industrial Blvd (Montreal Road to Dead End) and Vaughan Street (Montreal Road – Dead End). The

estimated cost of the change order submitted by SOL Construction Company is \$143, 916. Staff recommends performing this work under the approved list of projects for the Local Maintenance and Improvement Grant (LMIG) program.

The Council briefly discussed this item.

Councilmember Hood made a motion to approve Change Order #42 SPLOST 04 B & C Rowland Street Road Diet Project. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote. Councilmembers Carroll, Johnson, Hopkins, Bell, and Hood voted “yes”, none against. Vice Mayor Eyasu abstained. Mayor Burks declared the motion approved (5-0-1).

C. Approval of Local Maintenance and Improvement Grant Program paving projects.

Ms. Qawiy stated this item was to approve the LMIG projects from 2019 to 2021 the city requested that the Georgia Department of Transportation (GDOT) LMIG funding for three (3) years (2018-2021) is saved until which time it will be allocated to perform the projects submitted. There were formula amounts for 2018, 2019, and 2020.

The FY 2022 LMIG is applied to the following projects. Sidewalk project: Church Street (205 ft east of Mell Avenue Center line) and Lovejoy Street (Church St.-Rowland Street) The 30% match requires a minimum project cost of \$118,300. The estimated project cost is \$134,000. This project will be advertised to-bid late summer 2022. Source of match funding to be determined.

Staff recommended approving of the LMIG grant resurfacing projects with the 30% matching funds to be allocated from the SPLOST expenditures identified above.

The Council briefly discussed this item.

Councilmember Carroll made a motion to approve the projects. Councilmember Hood duly seconded the motion. Mayor Burks called for the vote. Councilmembers Carroll, Johnson, Hopkins, Bell, and Hood voted “yes”, none against. Vice Mayor Eyasu abstained. Mayor Burks declared the motion approved (5-0-1).

D. Approval of the allocation of \$100,000 for a city resident Home Repair/Weatherization Program.

Councilmember Johnson stated the resolution reflected the changes that were discussed in the previous Work Session. The following are a list of requirements be met to qualify for such Weatherization Program: Proof of bonified residency within incorporated Clarkston boundaries; Must be a homeowner for at least 3 years; Home must be at least 10 years or older; Proof of financial Hardship within the last 2 years and/or 60 years and older, disabled, and/or caring for multiple school age children; and Work must be permitted by a licensed contractor and the City of Clarkston (Permitted work orders only).

The Council briefly discussed this item.

Councilmember Johnson made a motion to approve the resolution for weatherization and energy efficiency in the amount of \$100,000. Vice Mayor Eyasu duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

- E. Approval of Memorandum of Understanding by the Veterans and Community Outreach Foundation (VCOF) for ARPA funding for veteran assistance programs.

Victor Johnson with the Veterans and Community Outreach Foundation gave a brief overview of the request of \$66,270 for assistance to the Veteran's Assistance Programs.

Councilmember Johnson made a motion to approve a Memorandum of Understanding by the Veterans and Community Outreach Foundation (VCOF) for ARPA funding for veteran assistance programs in the amount of \$66,720. Councilmember Bell duly seconded the motion.

The Council briefly discussed the motion. Vice Mayor Eyasu inquired about the budgeted item, 12 Hydroponic Towers for the amount of \$27,077 stating he would like details on the budgeted item and recommended to decrease the requested amount.

Vice Mayor Eyasu amended the motion to approve ARPA funding in the amended amount of \$39,193 to provide programming, food, and outreach assistance to veterans in the Clarkston Community. Councilmember Hood duly seconded the motion. Mayor Burks called for the vote. Vice Mayor Eyasu and Councilmembers Carroll, Johnson, Hopkins, and Hood voted "yes", none against. Councilmember Bell abstained. Mayor Burks declared the motion approved (5-0-1).

Mayor Burks stated the Council needed to approve the first motion which was to approve a Memorandum of Understanding by the Veterans and Community Outreach Foundation (VCOF) for ARPA funding for veteran assistance programs. Mayor Burks called for the vote and declared the motion approved.

- F. Approval of SPLOST 04 B & C Rowland Street Road Diet project-Rowland Street (Norman Road to Market Street).

Vice Mayor Eyasu gave a brief overview of this item. The Council briefly discussed this item.

Engineer, Larry Kaiser gave a brief explanation about traffic with this project.

Vice Mayor Eyasu made a motion to approve alternatives to the approved-one way entrance/exit of Rowland Street between Norman Road and Market Street. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

Mr. Kaiser will bring a rendering back to the City Council of the design of what was approved on this item.

- G. Approval of Change Order #38 for SPLOST 04 B&C Pedestrian Enhancement Trailhead and Rowland St. / Roger St. Chicane Removal and Speed Table Installation.

Ms. Qawiy stated This item was referred to the Transportation & Environment Committee and Public Safety & Legal Standing Advisory Committees for review with the residents. Community meetings were held with staff and members of Council in November 2021 and April 25, 2022, that allowed residents to express their concerns related to the installation of chicanes on Rogers Street.

Vice Mayor Eyasu made a motion to Change Order #38 for SPLOST 04 B&C Pedestrian Enhancement Trailhead and Rowland St. / Roger St. Chicane Removal and installation of three speed tables. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote. Councilmembers Carroll, Johnson, Hopkins, and Bell voted “yes”, none against. Councilmember Hood abstained. Mayor Burks declared the motion approved (5-0-1).

7. CONSENT AGENDA

- A. Approval of an ARPA funding request from the Amani Women Center for \$42,000 to provide COVID-19 emergency assistance navigation services.

Vice Mayor Eyasu made a motion to approve the ARPA funding request from the Amani Women Center for \$42,000 to provide COVID-19 emergency assistance navigation services. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

8. NEW BUSINESS

- A. Approval of a Conditional Use Permit Request from Robert Allen Chambers D/B/A All Nations Society of Atlanta for the property located at 4320 East Ponce De Leon Ave, Clarkston, GA 30021, zoned RC Residential Commercial for mission society/place of assembly. PUBLIC HEARING

Ms. Qawiy presented a brief overview of this item stating the concerns from the Planning and Zoning Board and the current use of the location. Ms. Qawiy also stated there were two businesses in operation at this location, which the applicant was unaware.

Mr. Ellsworth, the applicant spoke in favor of this item and offered additional information regarding the request.

THE PUBLIC HEARING OPENED AT 10:06 P.M.

There were no public comments.

THE PUBLIC HEARING CLOSED AT 10:07 P.M.

Councilmember Carroll made a motion to approve the Conditional Use Permit request under the condition that the applicant and any other vehicles using either of the two buildings never exceed the number of spots they are currently in the shared parking spot. Councilmember Bell duly seconded the motion.

The Council briefly discussed this item.

Councilmember Hood made a motion to deny the Conditional Use Permit request from Robert Allen Chambers D/B/A All Nations Society of Atlanta for the property located at 4320 East Ponce De Leon Ave, Clarkston, GA 30021, zoned RC Residential Commercial for mission society/place of assembly. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote. Councilmembers Johnson, Hopkins, and Hood voted “yes” and none against. Mayor Burks declared the motion approved (3-0-3). Vice Mayor Eyasu and Councilmembers Carroll and Bell abstained.

B. Approval of ARPA funding allocations.

Interim City Manager, Shawanna Qawiy stated this item was to approve ARPA funds. To date the City of Clarkston has allocated \$2,220,354.52 in ARPA funds to business assistance, rental assistance, mortgage assistance, utility assistance, quarantine income loss, COVID-19 At Home Tests kits (with supplemental cost coverages), food assistance, payroll (hazard pay-allocation for 2022), health initiatives, communication/marketing, PPE, computer equipment, technology (including a new Open Records Requests System) calisthenic and park equipment with upgrades and a payment on a police vehicle. Assessing the needs of city administration for staffing and program initiatives, the following are requests for ARPA funding a Receptionist, Finance Assistant, and a Grants Administrator.

Currently, the approved or pending MOUs are with Georgia State University-Community Assessment Translation Services; Fresh Harvest; Good Samaritan Lutheran Ministries; CDF Story Walk; and Burmese Rohingya Community.

Councilmember Hood made a motion to defer this item to the next Council meeting. Councilmember Johnson duly seconded the motion.

Ms. Qawiy presented further details on the budgeted items.

The Council briefly discussed this item and Councilmember Johnson rescinded her second and Councilmember Hood rescinded her motion.

Councilmember Carroll made a motion to approve ARPA funds for a Receptionist, Finance Assistant, and a Grants Administrator. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

9. ADJOURNMENT

Vice Mayor Eyasu made a motion to adjourn. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (6-0).

The meeting adjourned at 11:11 p.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor

MINUTES OF A WORK SESSION
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA
HELD BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON TUESDAY, MAY 31, 2022

On the 31st day of May 2022, at 7:00 p.m., the City Council of Clarkston, Georgia met in a Work Session by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following member of the Council Members were present: Vice Mayor Awet Eyasu; Councilmembers Jamie Carroll; Debra Johnson; Laura Hopkins; Yterenickia Bell, and Susan Hood. Absent: None. The following City staff were present: Shawanna Qawiy (City Manager); Dan Defnall (Finance Director); Tomika R. Mitchell (City Clerk); and Stephen Quinn (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

2. ROLL CALL

All members of the City Council were present.

Councilmember Bell made a motion to move Item 4A from Presentation/Administrative Business to Item 6E under New Business. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (5-0). Councilmember Hood was absent.

3. WORK SESSION – RESIDENT COMMENT POLICY

Mayor Burks read the Resident Comment Policy.

Councilmember Hood entered the meeting at 7:04 p.m.

4. PRESENTATION/ ADMINISTRATIVE BUSINESS

A. Service Delivery Strategy Update-Clarkston.

Interim City Manager, Shawanna Qawiy stated the Service Delivery Strategy for DeKalb County is pending. The DeKalb County is undertaking the development and adoption of its 2050 Unified Plan. This effort will combine two traditional comprehensive planning documents, (The Comprehensive Land Use Plan and The Comprehensive Transportation Plan). The Georgia Department of Community Affairs (DCA), Community & Economic Development Division has advised DeKalb County that municipalities within DeKalb County musts update its DeKalb County's Service Delivery Strategy as a part of the 2050 Unified Plan effort.

Amy Medford presented comments on this item.

This item will be placed on Consent Agenda by resolution at the next City Council meeting.

B. Discussion to remove rocks from Friendship Forest.

Vice Mayor Eyasu gave a brief overview and history of the rock placement at Friendship Forest and agreed the rocks should be removed and possibly be placed by the riverbank.

The Council briefly discussed this item and Councilmember Bell recommended this item go to the Transportation and Environment Committee for discussion and public input.

Brian Medford and Amy Medford presented comments on this item.

This item will be placed on the next City Council Meeting agenda on Consent Agenda to be referred to the Transportation and Environment Committee.

C. Atlanta United Football Club, LLC - Free Youth Soccer Programs at Milam Park.

Interim City Manager, Shawanna Qawiy stated the Atlanta United Football Club, LLC program is exploring to continue to support youth soccer in the Clarkston community. They are seeking an opportunity to host soccer programs in the City of Clarkston at Milam Park. (Soccer field). The proposed program will be a free program for the community and will not generate any revenue from this initiative. The dates will include one Saturday in August (27) 2022, predominantly the Saturdays in the months of September and October 2022 and March and April 2023. There will not be a program during the Winter months. Kids would receive a t shirt and are welcome to play in sneakers. Shin guards are encouraged but will not be provided. The starting amount is 60 players. They will expand if there is an increased interest of participants. Parents are required to register and sign a waiver for the youth participants.

The Council briefly discussed this item and recommended the city collect the fee from the organization.

Amy Medford and Brian Medford presented comments on this item.

This item will be placed on the next City Council Meeting agenda on Consent Agenda.

D. Empower Clarkston.

This item was moved to Item 6E under New Business.

E. Proclamations: LGBT Pride Month; World Refugee Day; and Juneteenth.

Vice Mayor Eyasu presented this item and gave a brief overview of each proclamation.

This item will be placed on the next City Council Meeting agenda on Consent Agenda.

5. OLD BUSINESS

A. Discussion and clarifying a request for funding from Fresh Harvest and the proposed MOU between the City and Fresh Harvest.

Attorney, Stephen Quinn gave a brief overview of the status of the MOU regarding the Fresh Harvest food truck to deliver food to Clarkston residents in need and the use of ARPA Funds. He also mentioned at the time of the initial vote there were several details that were not ironed out, so Council asked him and the Interim City Manager to meet with the applicant to produce a MOU. Mr. Quinn then stated as staff was working on this MOU, it was determined that purchasing a vehicle was not an authorized use of the ARPA funds, unless it was for a special purpose related to the Coronavirus.

The MOU was then modified to comply with ARPA, now there is now no reference to the food truck in the amended MOU, only \$80,000 for food delivery and it has also been switched to a reimbursement model, same as other agreements.

Joshua Deaton presented comments as the applicant on this item pertaining to Fresh Harvest intentions with the City.

Ms. Qawiy explained the reimbursement process to Mr. Deaton.

The Council briefly discussed this item asking for clarification on previous approvals. Councilmember Johnson also mentioned that Ms. Qawiy stated in a previous meeting that buying a vehicle as a non-permitted use. Council also recommended Fresh Harvest catering to the entire 30021 zip code.

Mr. Deaton and Ms. Qawiy will meet this week to discuss details in the new MOU.

Amy Medford and Brian Medford presented comments on this item.

The Council briefly discussed this item. This item will be placed on the next City Council Meeting agenda.

B. Discussion of Speed Tables on Rogers Street.

Interim City Manager, Shawanna Qawiy stated the council requested that the consultant engineering team submit a rendering to show the locations of the approved three (3) speed table.

Mr. Kaiser gave a brief overview of the location of where the speed tables will be on the street.

The Council briefly discussed this item.

Amy Medford presented comments on this item.

This item will be placed on the next City Council Meeting agenda on Consent Agenda.

6. NEW BUSINESS

A. Discussion of the appointment of the City Manager.

Mayor Burks stated the contract has been reviewed with Attorney Quinn and they have talked with Ms. Qawiy to discuss the terms of the document.

Mayor Burks and Vice Mayor Eyasu expressed their thoughts about Ms. Qawiy serving as Interim City Manager.

Amy Medford presented comments on this item.

This item will be placed on the next City Council Meeting agenda on Consent Agenda.

B. Discussion of appointments to the Early Learning Task Force.

Vice Mayor Eyasu gave a brief overview of the Task Force recommending approval of all the members to the Task Force.

The Council briefly discussed this item.

Roberta Malavenda presented comments on this item as the Chair of the Task Force.

This item will be placed on the next City Council Meeting agenda on Consent Agenda.

C. Discussion of signage on Market Street at its intersections with E. Ponce de Leon Ave. and with N. Indian Creek; and the street scape on Market Street.

Councilmember Hood stated this item was placed on the agenda to conclude the street scape efforts. She also stated Mr. Kaiser has provided a couple of mockups of the signage. Councilmember Hood recommended sending this item to a committee for input.

The Council briefly discussed this item and Vice Mayor Eyasu recommended sending this item to the Transportation and Environment Committee for discussion.

This item will be placed on the next City Council Meeting agenda on Consent Agenda.

D. Discussion of the creation of an Equity and Community Empowerment Department utilizing ARPA Funds.

Vice Mayor Eyasu expressed there is a lot of diversity in Clarkston, but also a lot of inequity in our community that needs to be addressed. He also encouraged the City Council to move forward with creating the department.

The Council briefly discussed this item. Mayor Burks also presented her comments stating we are the connector in our community.

Vice Mayor Eyasu also stated he believed this would be a permanent position and funding would last until the expiration of ARPA funding, then the City would have to fund the position from the City budget.

Mayor Burks also mentioned funding options for this position when the ARPA funding expires.

Amy Medford presented comments on this item and requested the discussion move forward to a committee to get the input from the public.

Mayor Burks recommended referring this item to the Equality, Inclusion, and Opportunity Committee for further discussion.

This item will be placed on the next City Council Meeting agenda on Consent Agenda.

E. Empower Clarkson

Councilmember Bell stated Empower Clarkson presented their initiative to the City Council in April, as well as, to a committee to get further input. Councilmember Bell a brief overview of Empower Clarkson stating this is a one-year Workforce Development Program for \$125,000 for a one-year program for Clarkson residents.

The Council briefly discussed this item.

Luke Keller of Tekton Career Training presented additional information and clarity on the program, Empower Clarkson.

Former Councilmember Mark Perkins presented comments on this item.

This item will be placed on the next City Council agenda.

Vice Mayor Eyasu made a motion to enter Executive Session. Councilmember Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

7. EXECUTIVE SESSION

A. Council discussed a personnel matter.

B. Council discussed a legal matter.

Vice Mayor Eyasu made a motion to exit Executive Session. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

8. ADJOURNMENT

Councilmember Hood made a motion to adjourn. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (6-0).

The meeting adjourned at 11:20 p.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor

CITY OF CLARKSTON

ITEM NO: 6A

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approve a request for funding from Fresh Harvest and the proposed MOU between the city and Fresh Harvest.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☐ YES ☐ NO
Pages:

INFORMATION CONTACT: Susan Hood,
Councilmember
PHONE NUMBER: 404-790-6061

PURPOSE: Approve a request for funding from Fresh Harvest and the proposed MOU between the city and Fresh Harvest.

NEED/ IMPACT: At the City Council meeting on December 7, 2021, the council approved Federal American Rescue Plan Act (ARPA) funding requested by Fresh Harvest. The request and discussion focused on purchase of a truck for distribution and sale at a large discount of organic produce to Clarkston citizens in need of food assistance. It has been determined that the purchase of a truck is not an eligible use of these funds.

RECOMMENDATION:
N/A.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CLARKSTON, GEORGIA EXECUTING
A MEMORANDUM OF UNDERSTANDING WITH FRESH HARVEST FOR
FUNDING.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON,
GEORGIA:

Section 1. The City Council hereby approves the execution of a Memorandum
of Understanding (MOU) with Fresh Harvest for funding and vendor to perform
assistance of persons residing in Clarkston that have been adversely impacted by the
Corona Virus Disease.

PASSED, APPROVED, AND RESOLVED this _____ day of June 2022.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

Exhibit A

Memorandum of Understanding

Between

City of Clarkston, Georgia

and

Fresh Harvest, Inc.

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the City of Clarkston, Georgia (the “City”) and Fresh Harvest, Inc. a Georgia corporation having its place of business at 735 Park North Blvd., Suite 116, Clarkston, GA, 30021 (“Vendor”) for the City to fund and Vendor to perform assistance of persons residing in Clarkston that have been adversely impacted by the Corona Virus Disease 2019 (“COVID-19”) by providing such persons access to fresh fruit and vegetables at far below-market prices

Background

The World Health Organization declared COVID-19 a world health emergency and a global pandemic. A National Public Health Emergency was declared for the United States on March 13, 2020. And, the Governor of the State of Georgia declared a State Public Health Emergency in Georgia on March 14, 2020. The City has access to funding through the Federal American Rescue Plan Act (ARPA) to assist persons negatively impacted by COVID-19 and to prevent the further spread of COVID-19. One qualified use of ARPA funds is food assistance for persons in need.

Purpose

To allow Vendor to expand the impact of its charitable program by facilitating more market days and locations and delivering greater healthy food access to Clarkston’s low income and largely vaccine-hesitant population. The food sold at these events will be priced at 75-95% off retail value.

Funding by City

The City commits to providing Vendor with Forty Thousand Dollars (\$40,000) from its ARPA allocation to be used towards the purpose described in this MOU. City will deliver such funds to Vendor within ten business days of the effective date of this MOU.

Duration

This MOU shall become effective upon the signature by the city manager and the appropriate authorized official(s) representing Vendor. This MOU will remain in effect until (a) Vendor delivers \$80,000 worth of produce (calculated by wholesale cost) to persons within the City of Clarkston, (b) the City of Clarkston terminates this MOU pursuant to the Termination section of this MOU, or (c) December 31, 2023, whichever shall occur first.

Vendor's Commitments

- A) Vendor shall obtain \$80,000 worth of fresh produce (as measured by wholesale price) and use appropriate means and methods to deliver such fresh produce to residents of the City of Clarkston. Vendor may charge residents no more than 25% of the retail value of such produce.
- B) Vendor shall meet the following benchmarks as part of performing its commitments as described in the preceding paragraph:
 - Deliver the first \$40,000 worth of produce not later than December 31, 2022;
 - Deliver another \$40,000 worth of produce (\$80,000 total) not later than December 31, 2023.

Vendor may seek an extension of time to meet these benchmarks by submitting a written request to the city manager. Approval of an extension will not be unreasonably withheld by the city manager so long as vendor demonstrates good faith efforts and progress towards meeting the benchmarks.

- C) Vendor shall assist with up to five food drives per year, upon request from the City. The City would be responsible for organizing such food drives and obtaining the bulk of the food for distribution. Vendor would assist by providing cooler space to be used for such food drive. Vendor may contribute food to such food drives, but this is not a requirement of this MOU.

Documentation

Vendor shall provide City with written evidence, in a form sufficient to satisfy the city manager, to prove the volume of fresh produce delivered to Clarkston residents and the wholesale value of such produce. Vendor shall deliver such documentation on an ongoing quarterly basis.

Termination

The City may terminate this MOU if Vendor fails to perform its commitments as set forth above. If not completed or terminated sooner, this MOU will automatically terminate on December 31, 2023.

Upon the date of termination, Vendor shall pay to the City, within ten business days, an amount to be determined in accordance with the following formula:

\$40,000 minus (wholesale value of produce delivered and documented per this MOU ÷ 2).

By way of example, if Vendor has documented delivery of produce worth \$60,000 at wholesale to Clarkston residents on the date of termination, Vendor would then pay City \$10,000.

SO AGREED:

Fresh Harvest ("VENDOR")

CITY OF CLARKSTON, GEORGIA

By: Todd Harison

By. Shawanna Qawiy

Title: C E O

Title: City Manager

Date: _____

Date: _____

Approved as to form:

Stephen Quinn
Stephen G. Quinn
City Attorney

CITY OF CLARKSTON

ITEM NO: 7A

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Service Delivery Strategy Update

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT:
Shawanna Qawiy
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the Service Delivery Strategy for DeKalb County.

NEED/ IMPACT:

DeKalb County is undertaking the development and adoption of its 2050 Unified Plan. This effort will combine two traditional comprehensive planning documents, (The Comprehensive Land Use Plan and The Comprehensive Transportation Plan). The Georgia Department of Community Affairs (DCA), Community & Economic Development Division has advised DeKalb County that municipalities within DeKalb County must update its DeKalb County's Service Delivery Strategy as a part of the 2050 Unified Plan effort.

RECOMMENDATION:

STAFF:

Staff recommends adopting the resolution to renew the City of Clarkston's Service Delivery Strategy to reflect the current status of the city's intergovernmental agreement with DeKalb County.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CLARKSTON, GEORGIA CITY COUNCIL
ADOPTING THE 2022 SERVICE DELIVERY STRATEGY RENEWAL WITH
DEKALB COUNTY, GEORGIA, AND FOR OTHER PURPOSES.

WHEREAS, O.C.G.A. § 36-70-1 *et seq.* requires counties and municipalities to adopt a local government service delivery strategy; and

WHEREAS, DeKalb County and the Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Doraville, Decatur, Dunwoody, Lithonia, Clarkston, Stone Mountain, Pine Lake, Tucker, and Stonecrest (the "Cities") to develop and revise a service delivery strategy; and

WHEREAS, O.C.G.A. § 36-70-25(b) provides that the approval of a service delivery strategy shall be accomplished by adoption of a resolution:

- (1) By the DeKalb County governing authority;
- (2) By the governing authority of municipalities within DeKalb County which have a population of 9,000 or greater within the county;
- (3) By the municipality which serves as the DeKalb County site if not included in paragraph (2) of this subsection; and
- (4) By no less than 50% of the remaining municipalities within DeKalb County which contain at least 500 persons within the county if not included in paragraph (2) or (3) of this subsection; and

WHEREAS, a local government service delivery strategy between DeKalb County and the Cities was approved by DeKalb County on August 24, 1999 and renewed on October 25, 2005, October 24, 2006, August 28, 2007, October 23, 2007, October 31, 2008, April 30, 2009, October 31, 2009, April 27, 2010, December 14, 2010, and December 9, 2014; December 1, 2016, and May 1, 2018.

WHEREAS, DeKalb County and the City of Clarkston have reviewed and revised the previously adopted service delivery strategy and now seek to adopt the service delivery strategy attached hereto; and

WHEREAS, if a service delivery strategy is not adopted prior to expiration of

the current strategy, which occurs on or about October 31, 2026 DeKalb County and the Cities will become ineligible for state administered financial assistance, grants, loans, or permits until the first day of the month following verification of the updated strategy, pursuant to the terms of O.C.G.A. § 36- 70-27;

Now, THEREFORE, BE IT RESOLVED, by the City Council of Clarkston and it is hereby resolved by authority of the same that City adopts as its service delivery strategy with DeKalb County the documents attached hereto and entitled as the "Service Delivery Strategy Form 4: Certifications" including the two (2) pages labeled as "Attachment A" thereto. Such strategy shall remain in force and effect until October 31, 2026, or until it is duly amended by the parties. The Mayor and City Manager are authorized to execute all necessary documents related to approved service delivery strategy so long as they substantially comply with this resolution.

BE IT FURTHER RESOLVED that any and all resolutions or any part thereof in conflict with this resolution are hereby repealed. This resolution shall be effective immediately upon its adoption. A copy of said appointments is attached to this resolution as "Exhibit A" and are incorporated herein for all purposes.

ADOPTED by the Clarkston City Council this_____ day of June, 2022.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

APPROVED AS TO FORM:

Stephen G. Quinn, City Attorney

EXHIBIT A



SERVICE DELIVERY STRATEGY

FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

COUNTY: DEKALB

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>DEKALB COUNTY</u>	CEO	Michael Thurmond		
<u>CITY OF ATLANTA</u>	Mayor	Andre Dickens		
<u>AVONDALE ESTATES</u>	Mayor	Jonathan Elmore		
<u>CITY OF BROOKHAVEN</u>	Mayor	John Ernst		
<u>CITY OF CHAMBLEE</u>	Mayor	R. Eric Clarkson		
<u>CITY CLARKSTON</u>	Mayor	Beverly H. Burks		
<u>CITY OF DECATUR</u>	Mayor	Patti Garrett		
<u>CITY OF DORAVILLE</u>	Mayor	Joseph Geierman		
<u>CITY OF DUNWOODY</u>	Mayor	Lynn Deutsch		
<u>CITY OF LITHONIA</u>	Mayor	Shameka Reynolds		
<u>CITY OF PINE LAKE</u>	Mayor	Melanie Hammet		
<u>STONE MOUNTAIN</u>	Mayor	Patricia Wheeler		

<u>CITY OF TUCKER</u>	Mayor	Frank Auman		
<u>CITY OF STONECREST</u>	Mayor Pro Tem	George Turner		

DeKalb County Service Delivery Strategy 2022

Summary of Services in DeKalb County Cities

General Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Finance	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Purchasing	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Information Technologies	D	D	D	D	D	D	D	D	D	D	D	D	D	D
GIS (Basic)	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Parcel Creation	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Parcel Maintenance	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
GIS (Non-Basic)	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Specialized Data/Mapping	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Elections	DC	DC	IG-DC	DC	DC	D/DC	DC	DC	DC	DC	D/DC	DC	DC	D
Personnel	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Property Tax Collections/ Tax Billing	DC	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	DC	DC	D
Legal/Judicial Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Public Defender	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Solicitor	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Local Government Attorney	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Public Safety	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Police (Basic)	D	D	D	D	D/DC	D	D	D	D/DC	D/DC	D	DC	DC	D
Police (Non-basic)	D	DC	D	DC	DC	DC	D	D	DC	DC	DC	DC	DC	D
Animal Control	DC	DC	DC	D	DC	D	D	DC	DC	DC	DC	DC	DC	D
Fire Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Fire & Rescue	D	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	DC	DC	D
Fire Inspections	D	D/DC	D/DC	DC	D/DC	D	D	D/DC	D/DC	DC	D/DC	DC	DC	D
Fire Prevention/ Marshal	D	D/DC	D/DC	DC	D/DC	D	DC	D/DC	DC	DC	D/DC	DC	DC	D
EMS	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
General	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Sheriff /Jail & Evictions	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Marshal/ Real Estate & Warrants	DC	D/DC	DC	DC	DC	D/DC	DC	DC	DC	D/DC	DC	DC	DC	D
911	D	DC	D	D	DC	D	D	A	DC	DC	DC	DC	DC	D
Dispatch	D	DC	D	D	D	D	D	A/DC	DC	DC	DC	DC	DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	DC	DC	DC	DC	DC	D/DC	D/DC	DC	DC	D/DC	DC	DC	DC	D
Radio System	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Planning / Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Structural Inspections / Permits	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Electrical Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Building Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Plumbing Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
HVAC Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Plan Review Coordination	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Plan Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Final Plat Processing	D	D	D	D	D	D/DC	D	D	D	D	D	D	D	D
Permits and Zoning	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Building Permits	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Zoning Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Trade Permits	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Certificate of Occupancy	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Planning & Related	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Planning / Zoning	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Business & Alcohol License	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Community Development - CDBG	D	D	DC	DC	DC	DC	N/A	DC	DC	N/A	DC	D	D	D

DeKalb County Service Delivery Strategy 2022

Summary of Services in DeKalb County Cities

Economic Development	D	D	D	D	D	D/A	A	D	D	N/A	D	A	D	A
Code Enforcement/Beautification	D	D	D	D	D	D	D	D	D	N/A	D	D	D	D
Public Housing	A	N/A	N/A	N/A	A	A	A	A	A	N/A	A	N/A	N/A	A
Public Works	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Water Treatment / Water Distribution	DC	These services are provided by DeKalb County as an enterprise fund paid for by users fees. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.												D
Wastewater Collection & Treatment	DC													D
Sanitation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Refuse Collection	D	D	DC	D	D	D	D	DC	DC	D	D	DC	DC	D
Landfill	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Recycling Programs	D	D	DC	D	D	D	D	DC	D/DC	D	D	DC	DC	D
Roads & Drainage	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Street Construction	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Street Maintenance	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Street Cleaning	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Traffic Signaling	D	DC	DC	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Street Signage	D	D	D	D	D	D	DC	D	D	D	D	DC	DC	D
Storm Water	D	D	D	D	DC/D	D	D	D	D	D	D	DC	DC	D
Cemetery	N/A	DC	N/A	DC	DC	N/A	N/A	DC	N/A	N/A	D	DC	DC	N/A
Transportation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Development Permit Reviews	D	D	D	D	DC	D	DC	D	DC	DC	D	DC	DC	D
Utility Encroachment Permitting	D	D	D	D	D	D	DC	D	DC	DC	D	DC	DC	D
Traffic Calming Program	D	D	D	D	DC	D	DC	D	DC	DC	DC	DC	DC	D
Airport	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Leisure Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Parks	D	D	D	D	D	D	D	D	D/DC	D	D	D	DC	D
Recreation Programs	D	D	D	D	D	D	D	D	DC	D	D	D	DC	D
Libraries	DC	DC	DC	DC	DC	DC	D/DC	DC	DC	DC	DC	DC	DC	D
Health and Social Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Physical Health / Environmental Health	N/A	These services are provided by DeKalb County and paid for by general funds. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.												D
Hospital	N/A													D
Mental Health / Substance Abuse	N/A													D
Welfare	N/A													D
Senior Services	N/A													D

D: Direct (Jurisdiction provides its own service)

DC: DeKalb County (The County is the sole provider of service)

A: Authority



DeKalb County
GEORGIA

DeKalb County Service Delivery Strategy (SDS)

What is it?

In accordance to the State of Georgia's Service Delivery Strategy law, local governments are encouraged to keep their Service Delivery Strategy (SDS) accurate and up-to-date. The purpose of the SDS is to provide an action plan for the County, supported by ordinances and intergovernmental agreements, to resolve land use conflicts. Counties and their municipalities are required to periodically amend/revise the existing SDS so it will always be current and reflect the locally preferred delivery arrangements.

Why Update the SDS?

Local governments must review and revise, if necessary, their approved Strategy under the following six conditions:

1. Comprehensive Plan Update
2. Service Changes
3. Revenue Changes
4. Local Government Changes
5. Expirations
6. Revisions

The Process

1. Negotiation
2. Agreement of Services
3. Draft Service Delivery Strategy (SDS)
4. SDS Review and Adoption
5. Submit SDS to GA Department of Community Affairs (DCA)
6. Official Review and Edit
7. SDS Verification
8. Valid Qualified Local Government Status

CITY OF CLARKSTON

ITEM NO: 7B

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approval to refer the removal of rocks from Friendship Forest discussion to the Transportation and Environment Committee.

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT:
Vice Mayor Awet Eyasu
PHONE NUMBER: 404-988-7292

PURPOSE: To refer the removal of rocks from Friendship Forest discussion to the Transportation and Environment Committee.

NEED/ IMPACT:

The main reasons the City has a granite garden at Friendship Forest. The area is about 125 yards long and 25 yards deep.

1. It was too valuable to dispose of when originally removed.
2. At the time of removal of the granite the city had nowhere to store it for future use, so the decision was made to make a granite garden with wildflowers at Friendship Forest and reuse as needed on upcoming projects. This was approved by all previous City Manager's.
3. Today's cost for granite stone is \$15.00 per foot and cost goes up yearly.
4. It's technically being stored for future use within the city.
5. 1/3 of the granite has already been pulled out and used on the Rowland Street project.
6. Several pieces were used for the 40 Oaks entry way.
7. The plan is to reuse all the granite over the next 10 years on various projects within the city and to save cost of replacing
8. Wildflower have been planted in the cracks between the stones twice. One bunch bloom in the summer months the other in the Fall months.
9. It also resolved an issue about covering the old parking lot area and preventing cars from parking in that area in the new park.

RECOMMENDATION:

STAFF:

N/A

CITY OF CLARKSTON

ITEM NO: 4C

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Discussion

MEETING DATE: May 31, 2022

SUBJECT: Youth Soccer Programs at Milam Park.

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT:
Shawanna Qawiy
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To discuss the City of Clarkston entering into an agreement with the Atlanta United Football Club, LLC to host free youth soccer programs at Milam Park.

NEED/ IMPACT:

Atlanta United Football Club, LLC program is exploring to continue to support youth soccer in the Clarkston community. They are seeking an opportunity to host soccer programs in the City of Clarkston at Milam Park. (Soccer field). The proposed program will be a free program for the community and will not generate any revenue from this initiative

- Dates will include one Saturday in August (27) 2022, predominantly the Saturdays in the months of September and October 2022 and March and April 2023. There will not be a program during the Winter months.
- Kids would receive a t shirt and are welcome to play in sneakers. Shin guards are encouraged but will not be provided.
- The starting amount is 60 players . They will expand if there is an increased interest of participants.
- Parents are required to register and sign a waiver for the youth participants.

RECOMMENDATION:

STAFF:

N/A

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CLARKSTON, GEORGIA
AUTHORIZING AN AGREEMENT WITH ATLANTA UNITED FOOTBALL
CLUB, LLC TO HOST FREE YOUTH SOCCER PROGRAMS AT MILAM
PARK.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA

Section 1. The City Council hereby approves an agreement with Atlanta United
Football Club, LLC for Training Programs and host free Youth Soccer Programs at
Milam Park for a fee of \$2,700. A copy of said agreement is attached to this resolution
as "Exhibit A" and are incorporated herein for all purposes.

PASSED, APPROVED, AND RESOLVED this _____ day of June 2022.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

“Exhibit A”



VENUE RENTAL TERMS AND CONDITIONS

This exhibit (the “Exhibit”) amends the agreement (the “Original Agreement”) dated as of **5/13/22** (the “Effective Date”), between Atlanta United Football Club, LLC (“AUFC”) and **CITY OF CLARKSTON** (the “Owner”) relating to the AUFC event **TRAINING PROGRAMS** (the “Event”) to be held at **MILAM PARK** (the “Venue”) on the dates and times listed in Schedule 1 attached hereto and incorporated in its entirety herein (each such date and time period is referred to herein as an “Event Period”). This document (the “Agreement”) contains the entire agreement between the parties regarding the subject matter herein.

1. Owner Obligations. Owner hereby grants permission to AUFC to use the Venue to host and conduct the Event during the Event Period, it being understood and agreed that: (a) Owner shall provide AUFC and its employees, contractors and agents with reasonable access to the Venue prior to and after the Event Period to perform all activities related to the setup and breakdown of any equipment and materials; and (b) Owner shall perform all services that are reasonably necessary (including the provision of adequate security) for AUFC to host and conduct the Event at the Venue during the Event Period in accordance with general industry standards for events of similar attendance and all applicable laws, statutes, ordinances, rules, regulations and requirements.

2. Recordings; Ownership. Owner hereby irrevocably grants to AUFC the right to film, photograph, videotape or otherwise make audio, visual and/or audio-visual recordings (“Recordings”) of and at the Venue during the Event, to bring equipment on or about the Venue in order to do the same and to prominently post a crowd release notice at all access points and entrances to the Event. Owner further grants to AUFC and its affiliates a non-exclusive, royalty-free, worldwide and perpetual right to use the Venue’s name, logo, and all other various trademarks service marks, real and personal property and/or other legally protected items depicted in any Recordings of the Event. For the avoidance of doubt, Owner hereby grants AUFC the irrevocable, worldwide, perpetual, exclusive, transferable, assignable, sublicensable and unlimited (in territory, time or scope) right to exploit the Recordings in any and all media now known or hereafter devised and/or any known or yet unknown kind of use; *provided*, that AUFC has no obligation to use the Recordings or to make any reference to the Event or the Venue. Furthermore, AUFC acquires the right to make any alterations, intermissions, deletions, combinations, cuts or other modifications with, in and to the Recordings and the exclusive right to exploit such altered versions to the same extent as set forth herein. Owner acknowledges and agrees that AUFC and its affiliates shall solely and exclusively own and control all right, title and interest in and to the Event and all elements and components thereof, including the Recordings and all exploitation thereof, in all media worldwide, in perpetuity.

3. Fee. AUFC shall pay Owner **\$50/hr** (the “Fee”) for use of the Venue utilizing the following payment schedule:

Event Period	Invoice Date	Payment Amount
8/27/22 – 10/22/22	10/29/22	\$1,350
3/11/23 – 5/6/23	5/13/23	\$1,350
TOTAL PAYMENT		\$2,700

Owner shall invoice AUFC for all Event Periods at the rate set forth herein and AUFC will pay such invoices by check within thirty (30) days after AUFC’s receipt thereof.

4. Insurance. Owner shall maintain in full force and effect, at its expense, the following insurance coverage:

- (a) Commercial General Liability insurance with limits not less than \$2,000,000 each occurrence and \$2,000,000 in the aggregate for any bodily injury and/or property damage claims arising from or in connection with any act or omission of Owner, its employees, contractors or agents. The policy must be on an occurrence form ISO CG 00 01 or equivalent. This insurance is to name Atlanta United Football Club, LLC, its parent, affiliates, and related companies as additional insureds on a primary non-contributory basis.
- (b) Worker's compensation insurance in compliance with Georgia state law including Employers Liability Coverage with limits of not less than \$1,000,000 for Bodily Injury by Accident each Accident, \$1,000,000 for Bodily Injury by Disease Policy Limit and \$1,000,000 Bodily Injury by Disease each Employee.

AUFC shall maintain Commercial General Liability Insurance with limits of no less than \$2,000,000 per occurrence protecting AUFC from bodily injury and/or property damage claims arising directly from any Event participant's negligent act or omission at the Venue during the Event Period. This policy shall name the City of Clarkston as an additional insured on a primary non-contributory basis.

5. Termination. AUFC may terminate this Agreement immediately upon written notice to Owner. In the event of any termination of this Agreement, Owner shall immediately refund to AUFC any payment advanced by AUFC.

6. Representations and Warranties; Indemnification. Owner represents, warrants and covenants that: (a) the Venue shall be in good order and repair and in safe and clean condition upon the commencement of the Event Period; (b) Owner is the owner of all rights granted hereunder or fully authorized to grant such rights to AUFC; (c) Owner has all necessary permits, licenses and consents necessary for AUFC to host and conduct the Event at the Venue during the Event Period as contemplated herein and to exploit the Recordings; (d) AUFC's exercise of the rights assigned and/or granted concerning the Recordings does not and will not infringe any copyright or similar property right of any person or entity; and (e) Owner shall not serve (nor permit the serving of) alcohol at the Venue during the Event. Notwithstanding any limitation of liability contained in the Original Agreement, the parties hereby agree to protect, defend, indemnify and hold each other, and their respective affiliates, officers, directors, shareholders, members, agents and employees (collectively, the "Indemnitees") harmless from and against any and all claims, demands, damages, losses or expenses, of any nature whatsoever, including court costs and reasonable attorneys' fees (collectively, "Losses"), arising directly or indirectly from or out of any breach by that party (or its employees, contractors or agents) of any of its representations, warranties, covenants or obligations hereunder or its negligence or willful misconduct, except to the extent attributable to the negligence or willful misconduct of the other party or such other party's employees, contractors or agents; provided, that the indemnified party shall be entitled to control the defense of any Losses. Further, Owner agrees to indemnify and hold harmless AUFC from any Losses arising from any allegation, accusation or other claim that a third party was exposed to or otherwise contracted any communicable disease, virus, bacteria or other illness in connection with the Event.

7. Miscellaneous. This Agreement may not be amended or modified except by a writing executed by both parties. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and facsimile copies or photocopies of signatures shall be as valid as originals. This Agreement shall be governed by Georgia law, without regard to its choice of law rules.

ATLANTA UNITED FOOTBALL CLUB, LLC

By: _____
Name/Title: _____

CITY OF CLARKSTON

By: _____
Mayor Beverly H. Burks

Attest:

City Clerk Tomika Mitchell

Approved as to form:

Stephen Quinn
City Attorney Stephen G. Quinn

:

Schedule 1

Event Periods

[illegible]

CITY OF CLARKSTON

ITEM NO: 7D

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approve a proclamation for LGBTQ+ Pride Month

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

Information Contact: Mayor Beverly H. Burks
Phone Number: 404-296-6489

PURPOSE: To approve a proclamation for LGBTQ+ Pride Month and declare the month of June 2022 as LGBTQ Pride Month in the City of Clarkston

NEED/ IMPACT:

To recognize the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice.

RECOMMENDATION:

STAFF:

N/A

**A PROCLAMATION BY THE CLARKSTON MAYOR AND CITY COUNCIL
RECOGNIZING JUNE 2022 AS LGBTQ+ PRIDE MONTH**

WHEREAS, the City of Clarkston cherishes the value and dignity of each person and appreciates the importance of equality and freedom; and

WHEREAS, all are welcome in the City of Clarkston to live, work, play, and every family, in any shape, deserves a place to call home where they are safe, happy, and supported by friends and neighbors; and

WHEREAS, the City denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

WHEREAS, Pride month began in June of 1969 on the one-year anniversary of the Stonewall Uprising in New York City after LGBTQ+ and allied friends rose up and fought against the constant police harassment and discriminatory laws that have since been declared unconstitutional; and

WHEREAS, the City of Clarkston appreciates the cultural, civic, and economic contributions of lesbian, Gay, Bisexual, Transgender, Queer, plus (LGBTQ+) community which strengthen our social welfare; and

WHEREAS, it is imperative that young people in our community, regardless of sexual orientation, gender identity, and expression, feel valued, safe, empowered, and supported by their peers and community leaders; and the

WHEREAS, Clarkston has been known as a Welcoming City since 2014; furthermore, Clarkston remains committed to building a welcoming and neighborly community, where all individuals, regardless of race, color, creed, place of origin, ethnicity, religion, gender, sexual orientation, gender identity, age, disability, political affiliation, marital/parental status or military service are welcome, accepted and integrated and

WHEREAS, the City of Clarkston passed a Non-Discrimination Ordinance to protect LGBTQ+ people in 2019, making it the third city in Georgia with this type of law.

WHEREAS, despite being marginalized, LGBTQ+ people continue to celebrate authenticity, acceptance, and love.

NOW THEREFORE BE IT RESOLVED that the members of this City Council declare the month of June 2022 as LGBTQ Pride Month in the City of Clarkston and urge residents to recognize the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice.

SO ORDAINED, this _____ day of _____, 2022.

ATTEST:

By _____
Tomika Mitchell, City Clerk

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA

Beverly H. Burks, Mayor

CITY OF CLARKSTON

ITEM NO: 7D

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approve a proclamation for World Refugee Day

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

Information Contact: Mayor Beverly H. Burks
Phone Number: 404-296-6489

PURPOSE: To approve a proclamation declaring June 20, 2022, as World Refugee Day.

NEED/ IMPACT:

To recognize refugees as New Americans and continue to welcome and to support them into our community.

RECOMMENDATION:

STAFF:

N/A

**A PROCLAMATION BY THE CLARKSTON MAYOR AND CITY COUNCIL
RECOGNIZING JUNE 20, 2022 AS WORLD REFUGEE DAY**

WHEREAS, the year 2001 marked the 50th anniversary of the 1951 Convention relating to the Status of Refugees. The UN General Assembly therefore decided that 20 June would be celebrated as World Refugee Day; and

WHEREAS, World Refugee Day honors the strength and courage of refugees and encourages public awareness and support of the refugees, people who have had to flee their homelands because of conflict or natural disaster; and

WHEREAS, refugees and immigrants receive support from many resettlement agencies and organizations, along with numerous nonprofits, businesses, educational institutions, faith based communities, and civic organizations throughout the first years of their resettlement to integrate into the local community and achieve economic and social self-sufficiency; and

WHEREAS, over 40,000 refugees have come through Georgia over the past three decades, and Clarkston was often the initial welcoming point; and

WHEREAS, Clarkston has been known as a Welcoming City since 2014; furthermore, Clarkston remains committed to building a welcoming and neighborly community, where all individuals, regardless of race, color, creed, place of origin, ethnicity, religion, gender, sexual orientation, gender identity, age, disability, political affiliation, marital/parental status or military service are welcome, accepted and integrated; and

WHEREAS, Clarkston has been enriched by having refugee join our community, increasing the diversity of our citizenry, helping employers find qualified and reliable workers and creating local businesses.

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of the City of Clarkston, Georgia, that this governing body do hereby proclaim Monday, June 20, 2022, as World Refugee Day in the Clarkston to acknowledge the contributions of refugees to our city.

BE IT FURTHER RESOLVED that the City of Clarkston recognizes refugees as New Americans and continue to welcome and to support them into our community.

SO ORDAINED, this _____ day of _____, 2022.

ATTEST:

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA

By _____
Tomika Mitchell, City Clerk

Beverly H. Burks, Mayor

CITY OF CLARKSTON

ITEM NO: 7D

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approve a proclamation for Juneteenth.

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

Information Contact: Mayor Beverly H. Burks
Phone Number: 404-296-6489

PURPOSE: To approve a proclamation recognizing June 19, 2022, as Juneteenth.

NEED/ IMPACT:

To acknowledge the contributions of African Americans to our City.

RECOMMENDATION:

STAFF:

N/A

**A PROCLAMATION BY THE CLARKSTON MAYOR AND CITY COUNCIL
RECOGNIZING JUNE 19, 2022 AS JUNETEENTH**

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, which holds that all persons held as slaves within a State or designated part of a State “*shall be then, thenceforward, forever free,*” changing the legal status of 3.5 million enslaved people who were Black from slave to free; and

WHEREAS, the Emancipation Proclamation paved the way for the 13th Amendment to the Constitution of the United States, which formally abolished slavery in the United States of America; and

WHEREAS, news of the Emancipation Proclamation did not reach the most distant slave states until two-and-one-half years later, being read in Galveston, Texas, on June 19th, 1865; and

WHEREAS, the day of respect and remembrance called “Juneteenth,” a combination of the words “June” and “nineteenth”, is observed as an important day in our nation’s history; and

WHEREAS, Juneteenth commemorates African American freedom while also serving as a reminder of the inequities faced by people who are Black throughout our nation’s history; and

WHEREAS, in 2011, Georgia became the thirty-seventh state to recognize Juneteenth at its state capitol with the passage of S.R. 164; and

WHEREAS, in 2020, the City of Clarkston officially passed Juneteenth as a city holiday and community celebration; and

WHEREAS, the City of Clarkston strives to be a community of people who acknowledges and doesn’t look away from historical truths.

NOW, THEREFORE, BE IT RESOLVED BY The Mayor and City Council of the City of Clarkston, Georgia, that this governing body do hereby proclaim Sunday, June 19, 2022 as Juneteenth in the Clarkston to acknowledge the contributions of African Americans to our city.

SO ORDAINED, this _____ day of _____, 2022.

ATTEST:

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA

By _____
Tomika Mitchell, City Clerk

Beverly H. Burks, Mayor

CITY OF CLARKSTON

ITEM NO: 7E

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approve three (3) speed table locations on Rogers Street.

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT:
Shawanna Qawiy
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the location of the three (3) approved speed tables on Rogers Street.

NEED/ IMPACT:

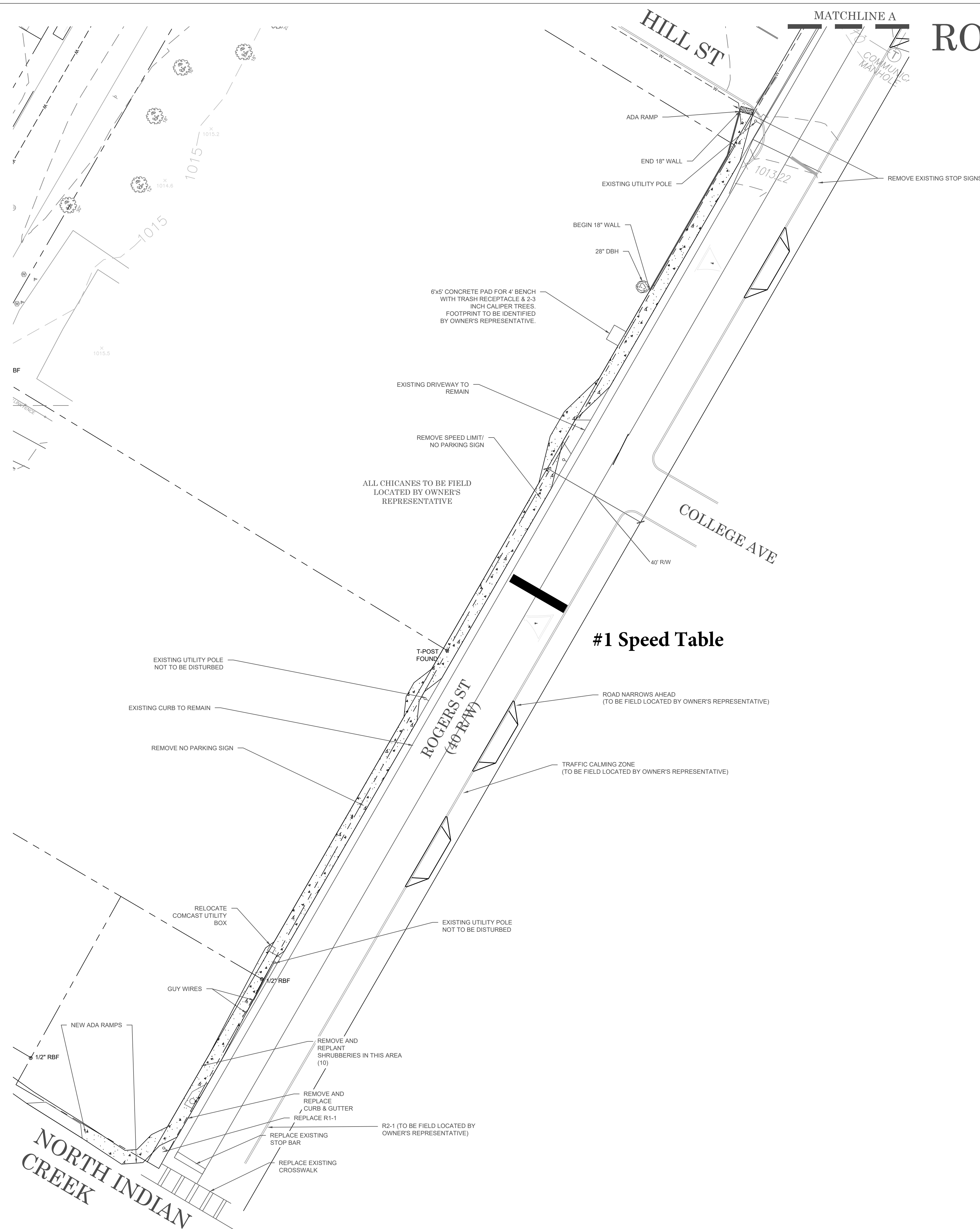
Community meetings were held with staff and members of Council that allowed residents to express their concerns related to the installation of chicanes on Rogers Street. With the approval to remove the chicanes on Rogers Street, the replacement of speed tables were requested.

The council requested that the consultant engineering team submit a rendering to show the locations of the approved three (3) speed table.

RECOMMENDATION:

STAFF:

N/A



ROGERS STREET

COLLABORATIVE
INFRASTRUCTURE
SERVICES

CUSTOMIZED CIVIL
ENGINEERING
SOLUTIONS

SPLOST 04 B+C PEDESTRIAN ENHANCEMENTS ROGERS STREET, ROWLAND STREET, AND METHODIST CHURCH PARKING LOT

DRAWING DATE:
03/09/2021

REVISIONS:

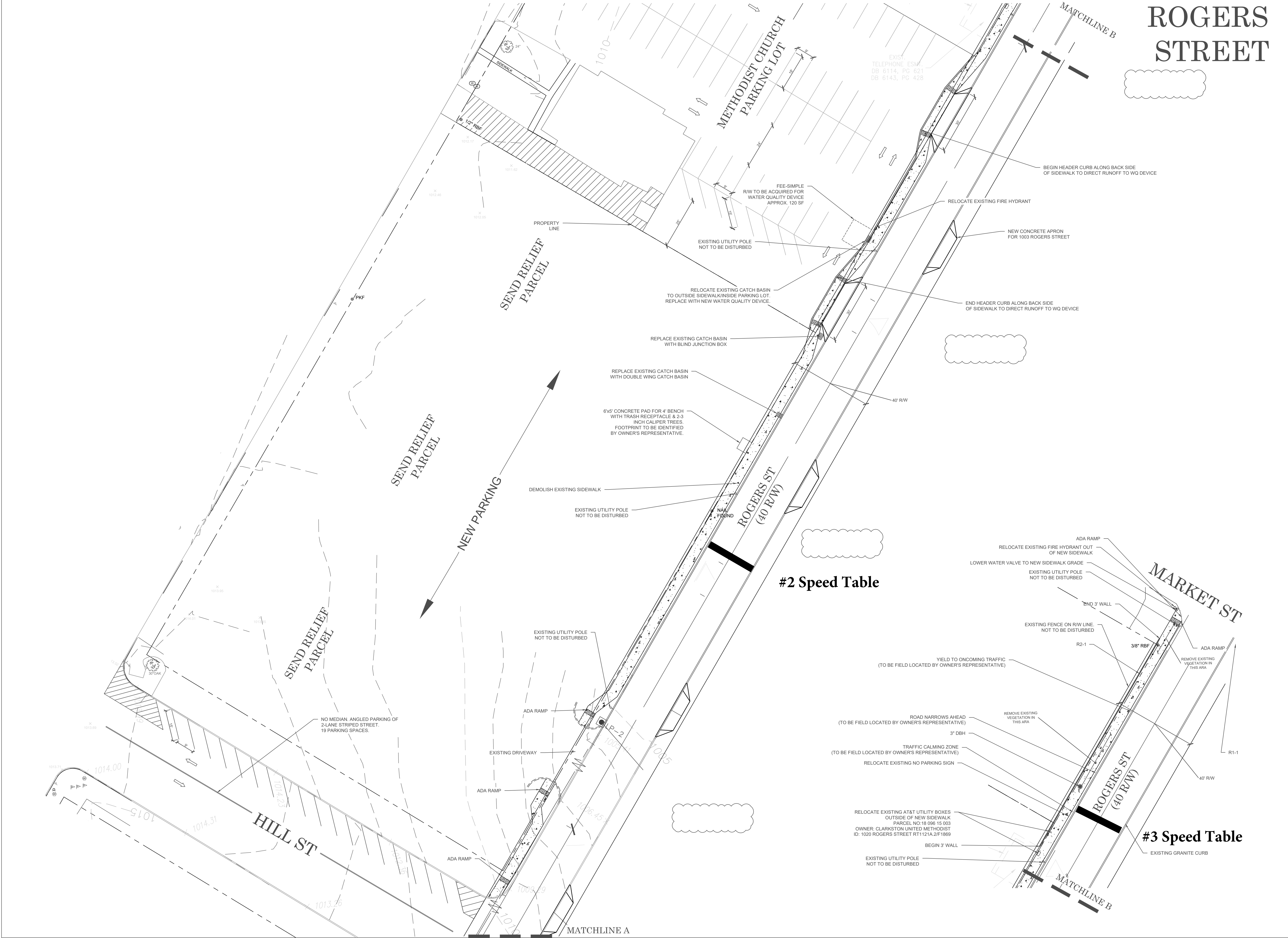
1	04/27/2021

010'20'40'60'

SCALE: 1" = 20'

N

C1



4/26/2022

SPEED TABLE & RESURFACING COSTS

ROGERS STREET

(North Indian Creek to Hill Street)

Cost to Remove Chicanes: \$13,748

Cost for 5 speed tables:

- Traffic Control - \$3450
- 5 speed tables @ \$7475 ea. - \$37,375
- Thermoplastic Striping for 5 speed tables – 5 @ \$1900 ea. = \$9500
- 2 Traffic Calming Ahead signage with 20MPH posting - \$3600.00

TOTAL = \$53,925

Cost to 3 speed tables:

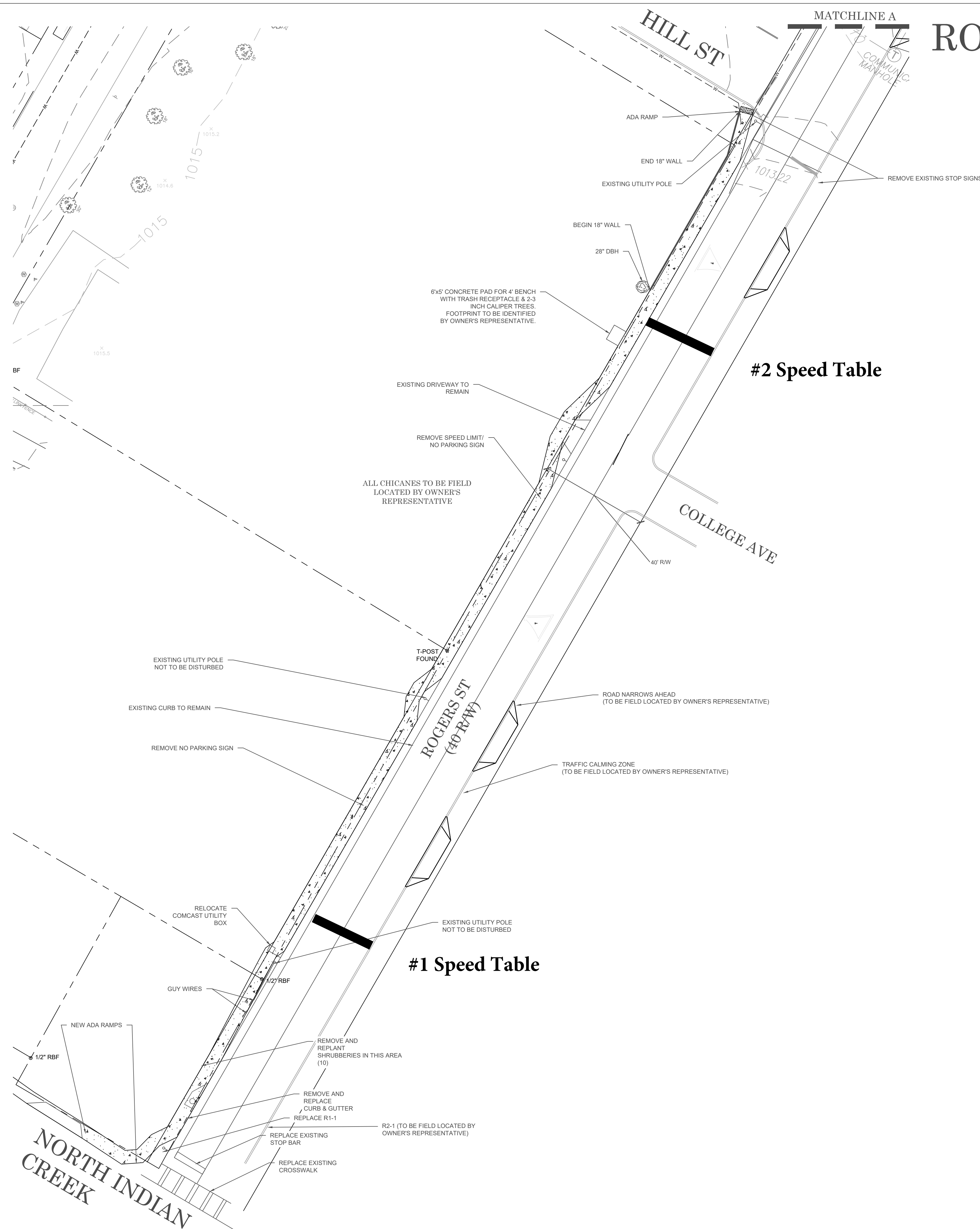
- Traffic Control - \$3450
- 3 speed tables @ \$7475 - \$22,425
- Thermoplastic Striping for 3 speed tables – 3 @ \$1900 ea. = \$5,700
- 2 Traffic Calming Ahead signage with 20MPH posting - \$3600.00

TOTAL = \$35,175

Resurfacing and Mill Cost: TBD – SOL Construction has contacted their asphalt subcontractor for potential revision to their asphalt unit prices. SOL will contact the city when their sub determines if an adjustment in unit prices occurs.

NOTE: Refer to the attached plan sheets identifying the location of the 5 speed tables. If 3 speed tables are installed, the locations will be adjusted accordingly.

Refer to images of signage and speed tables installed on Mell Ave and Popular Street



ROGERS STREET

COLLABORATIVE
INFRASTRUCTURE
SERVICES

CUSTOMIZED CIVIL
ENGINEERING
SOLUTIONS

SPLOST 04 B+C PEDESTRIAN ENHANCEMENTS ROGERS STREET, ROWLAND STREET, AND METHODIST CHURCH PARKING LOT

DRAWING DATE:
03/09/2021

REVISIONS:

1	04/27/2021

N

010'20'40'60'

SCALE: 1" = 20'

C1

CUSTOMIZED CIVIL
ENGINEERING
SOLUTIONS

ROGERS STREET, ROWLAND STREET, AND
METHODIST CHURCH PARKING LOT

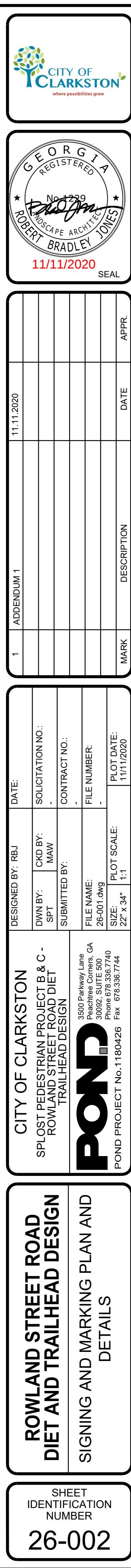
REVISIONS:

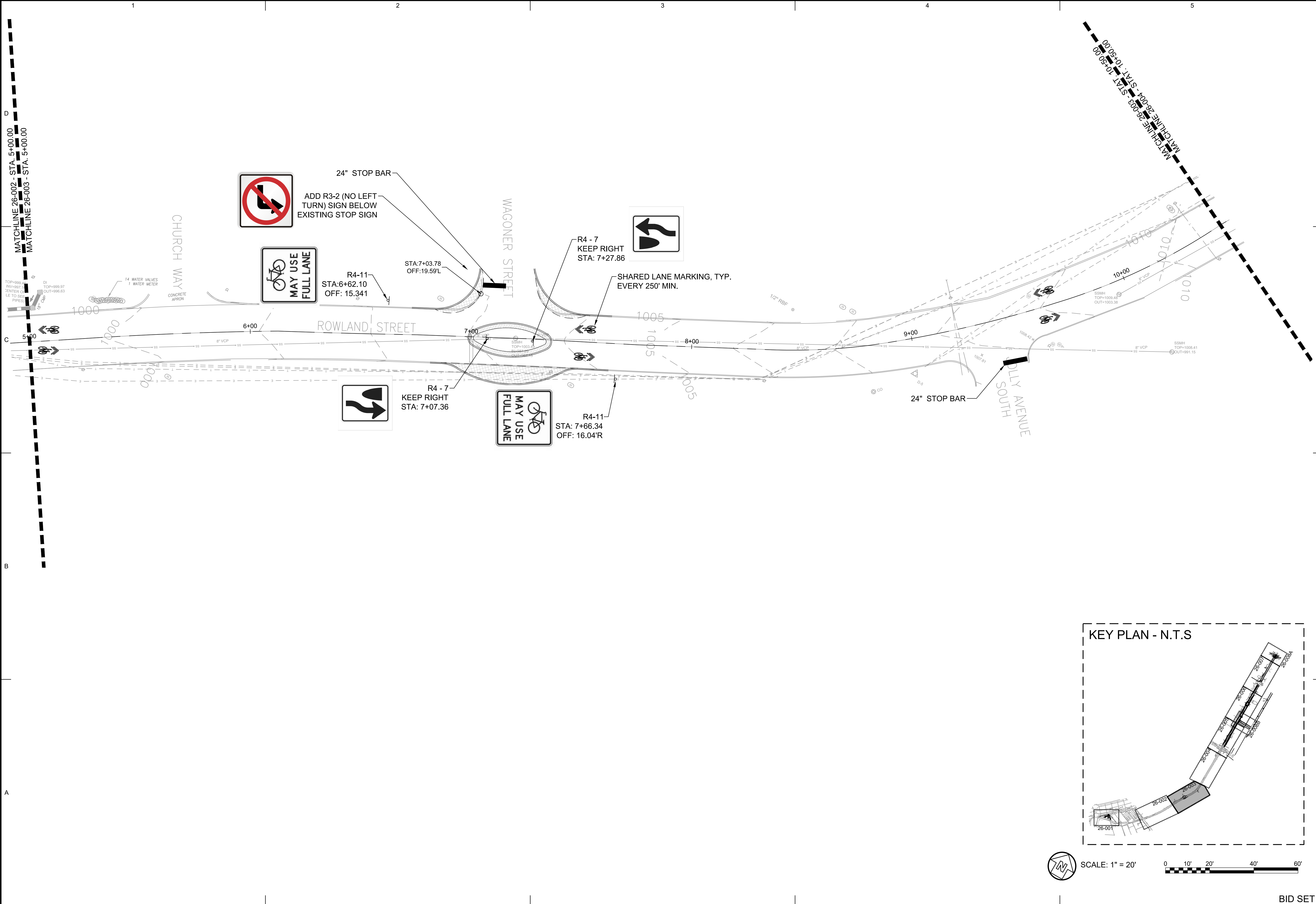
1	04/27/2021



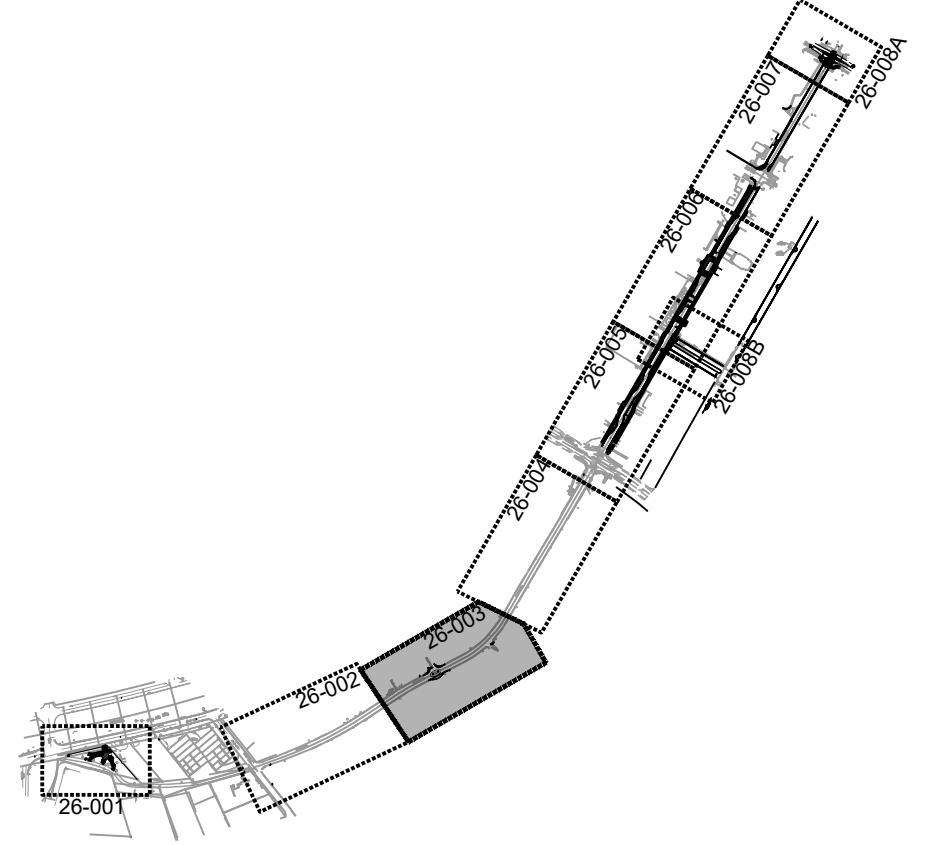
C2







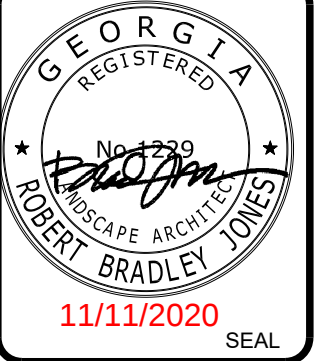
KEY PLAN - N.T.S



SCALE: 1" = 20'



BID SET



ADDENDUM 1	DATE	DESCRIPTION	MARK	APPR.
1	11.11.2020			

DESIGNED BY: RBJ	DATE:	SOLICITATION NO.:
DWN BY: SPT	CHK BY: MAW	CONTRACT NO.:
SUBMITTED BY:	FILE NAME:	FILE NUMBER:
26-001.dwg	26-001.dwg	26-001
SIZE: 22" x 34"	PLOT SCALE: 11	PLOT DATE: 11/11/2020

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C -
ROWLAND STREET ROAD DIET
TRAILHEAD DESIGN

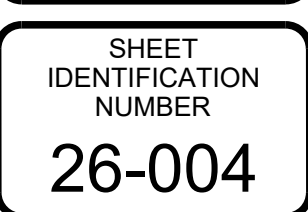
POND
3500 Parkway Lane, Suite 500
Clarkston, GA 30009
Phone: 678.338.7740
Fax: 678.338.7744
POND PROJECT No. 1180426

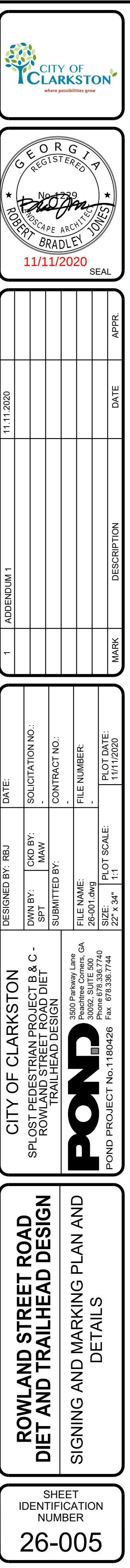
**ROWLAND STREET ROAD
DIET AND TRAILHEAD DESIGN**

**SIGNING AND MARKING PLAN AND
DETAILS**

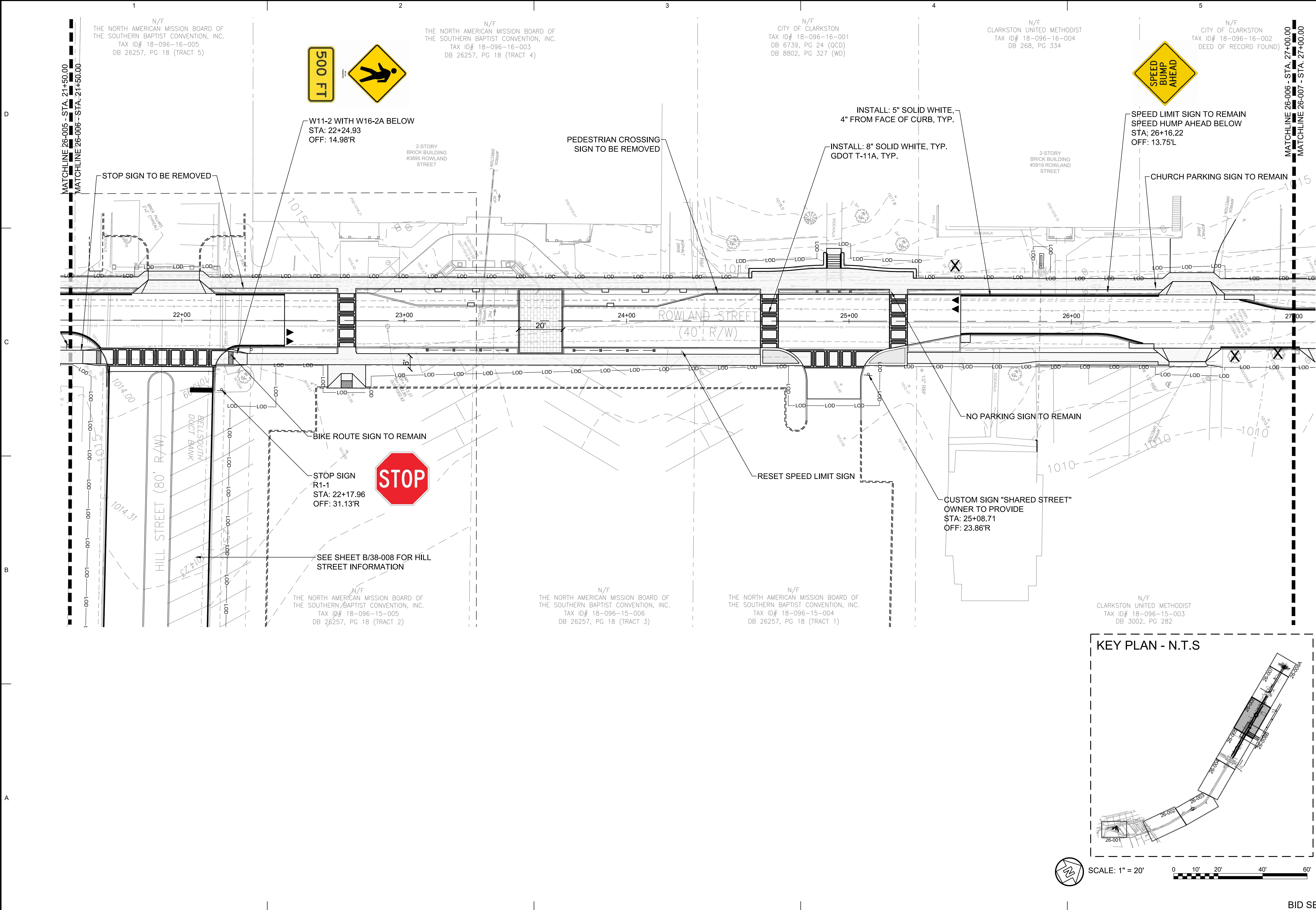
SHEET
IDENTIFICATION
NUMBER

26-003

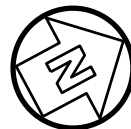
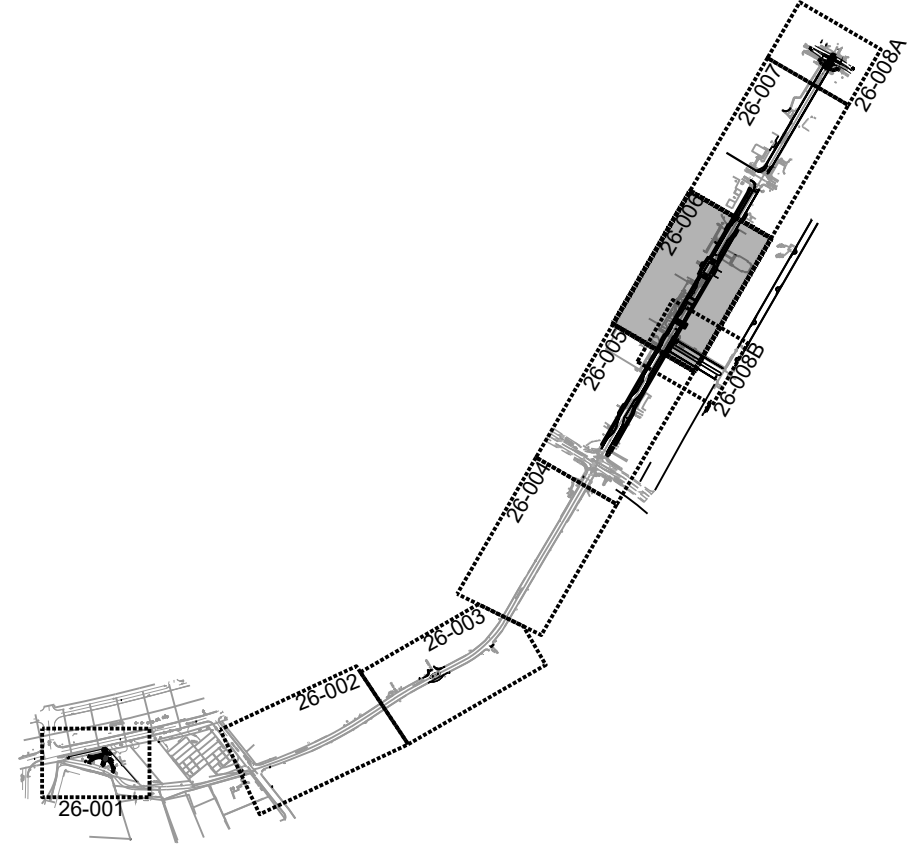




FILE PATH: \ACPSERVER\RESOURCES\PROJECTS\191190154\04 CAD_BIM\04.02 CAD\ROWLAND_TRAILHEAD\26-001.DWG PLOTTED BY: THOMPSON, SYDNEY



KEY PLAN - N.T.S



SCALE: 1" = 20'



BID SET

CITY OF CLARKSTON
www.clarkston.ga.gov

11/11/2020 SEAL

1	ADDENDUM 1	11.11.2020	MARK	DESCRIPTION	DATE	APPR.

DESIGNED BY: RBJ

DRAWN BY: SPT

SUBMITTED BY: MAM

DATE: 11/11/2020

SOLICITATION NO.: 1

CONTRACT NO.: 1

FILE NAME: 26-001.dwg

FILE NUMBER: 26-001

SIZE: 22" x 34"

PLOT SCALE: 1" = 11'

PLOT DATE: 11/11/2020

CITY OF CLARKSTON

SPLIST PEDESTRIAN PROJECT B & C - ROWLAND STREET ROAD DIET TRAILHEAD DESIGN

POND

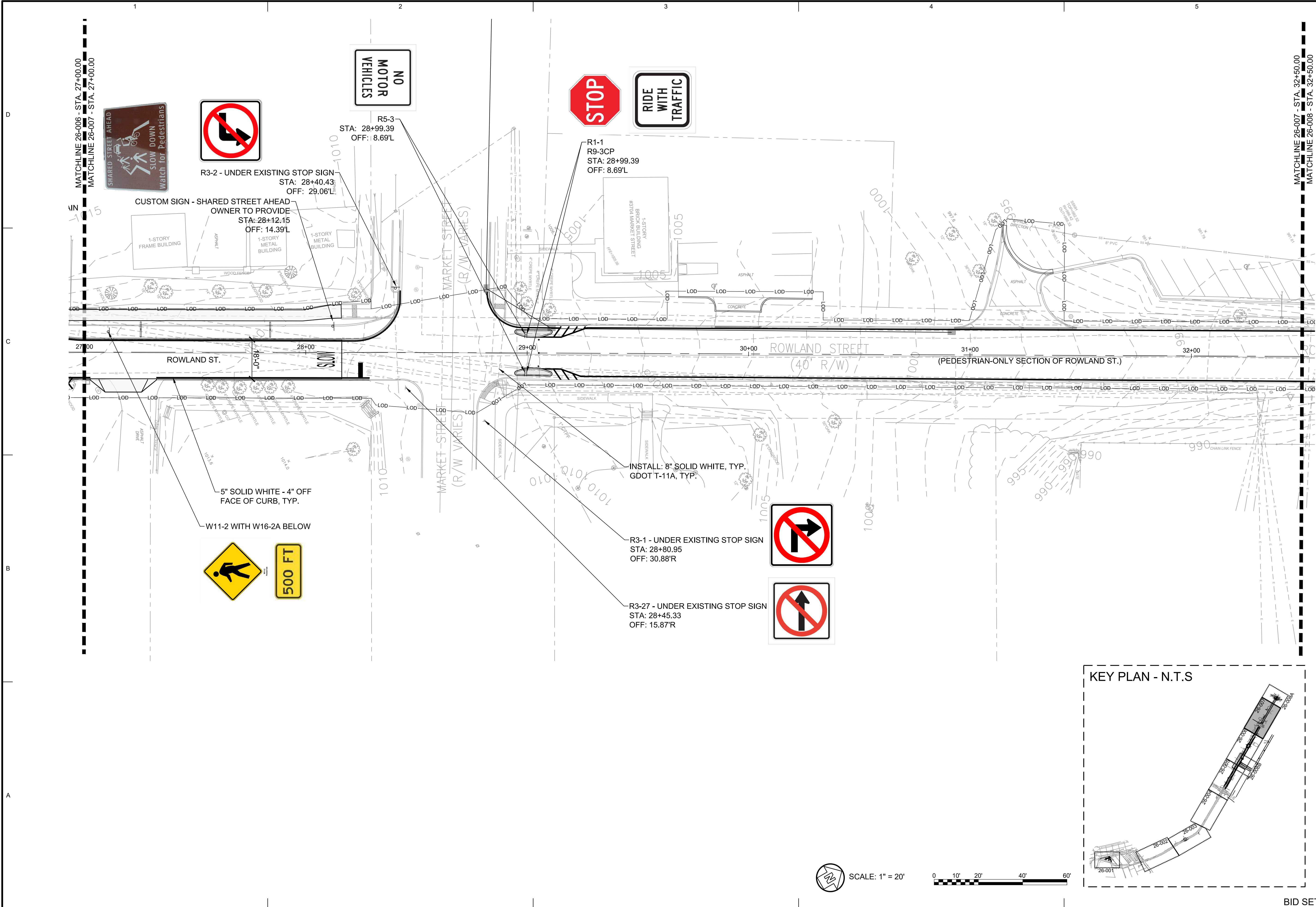
3500 Parkway Lane
Clarkston, GA 30009
Phone 678.338.7740
Fax 678.338.7744
POND PROJECT No. 1180426

ROWLAND STREET ROAD DIET AND TRAILHEAD DESIGN

SIGNING AND MARKING PLAN AND DETAILS

SHEET IDENTIFICATION NUMBER

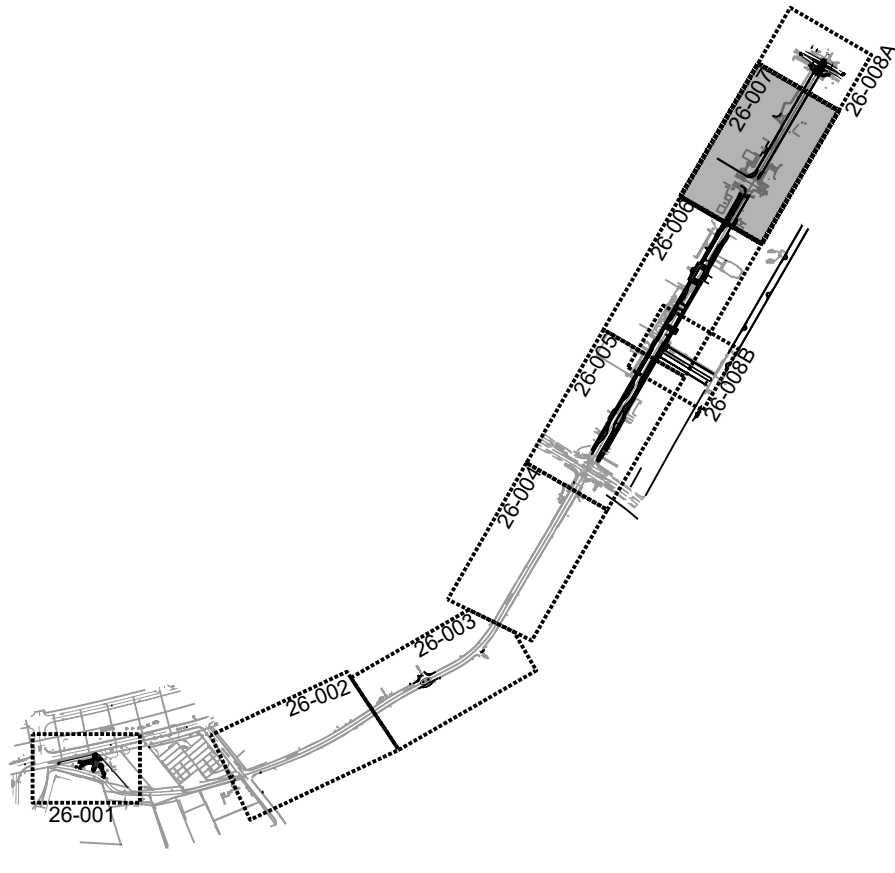
26-006



SCALE: 1" = 20'



KEY PLAN - N.T.S



CITY OF CLARKSTON
www.clarkston.ga.gov

1	ADDENDUM 1	11.11.2020	MARK	DESCRIPTION	DATE	APPR.

DESIGNED BY: RBJ	DATE:	SOLICITATION NO.:	CONTRACT NO.:	FILE NAME:	FILE NUMBER:	PLOT DATE:
DWN BY: SPT	CRD BY: MAW			26-001.dwg		11/11/2020
SUBMITTED BY: <td></td> <td></td> <td></td> <td>SIZE: 22" x 34"</td> <td>PLOT SCALE: 1" = 11'</td> <td></td>				SIZE: 22" x 34"	PLOT SCALE: 1" = 11'	

CITY OF CLARKSTON
SPLOST PEDESTRIAN PROJECT B & C -
ROWLAND STREET ROAD DIET
TRAILHEAD DESIGN

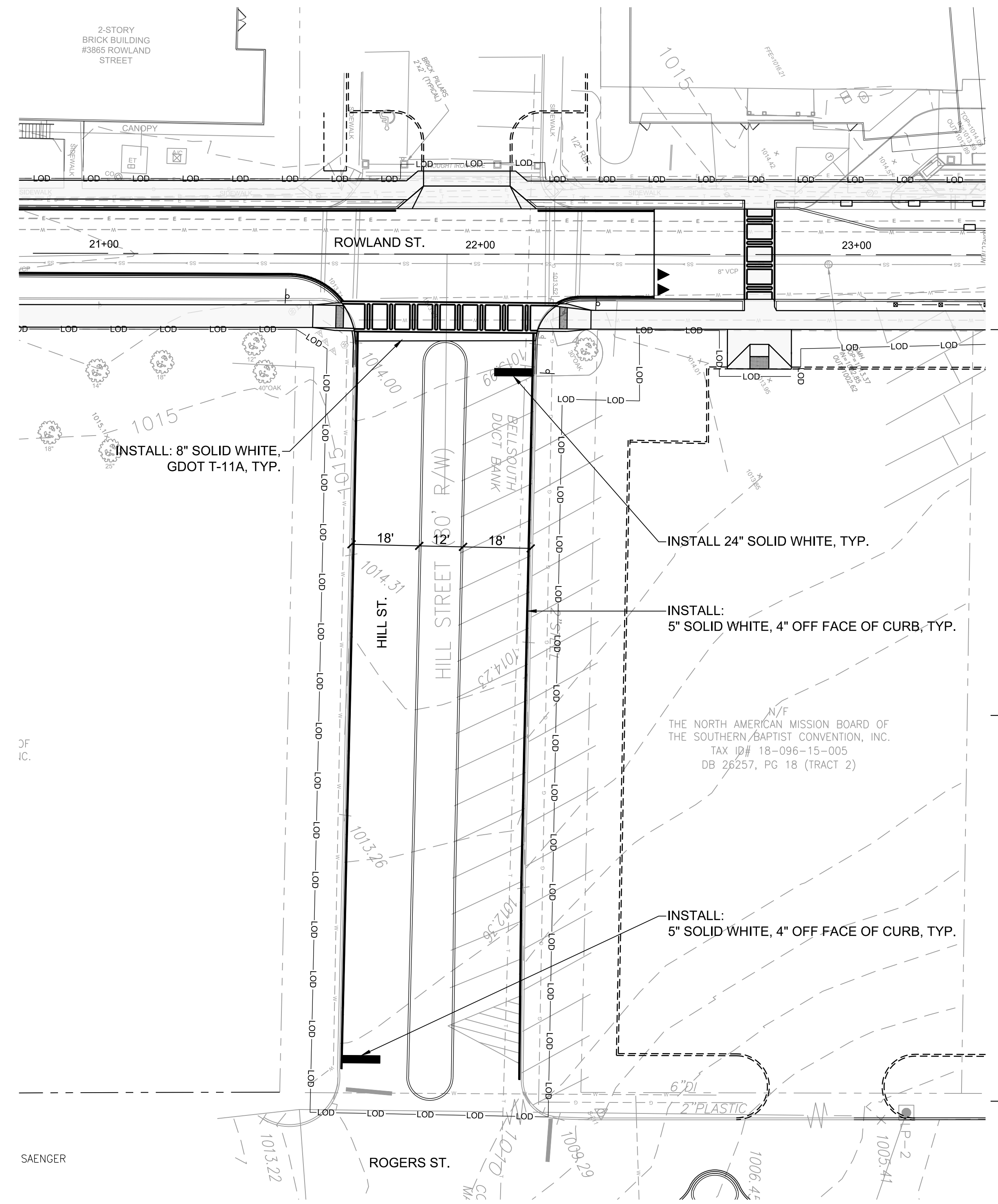
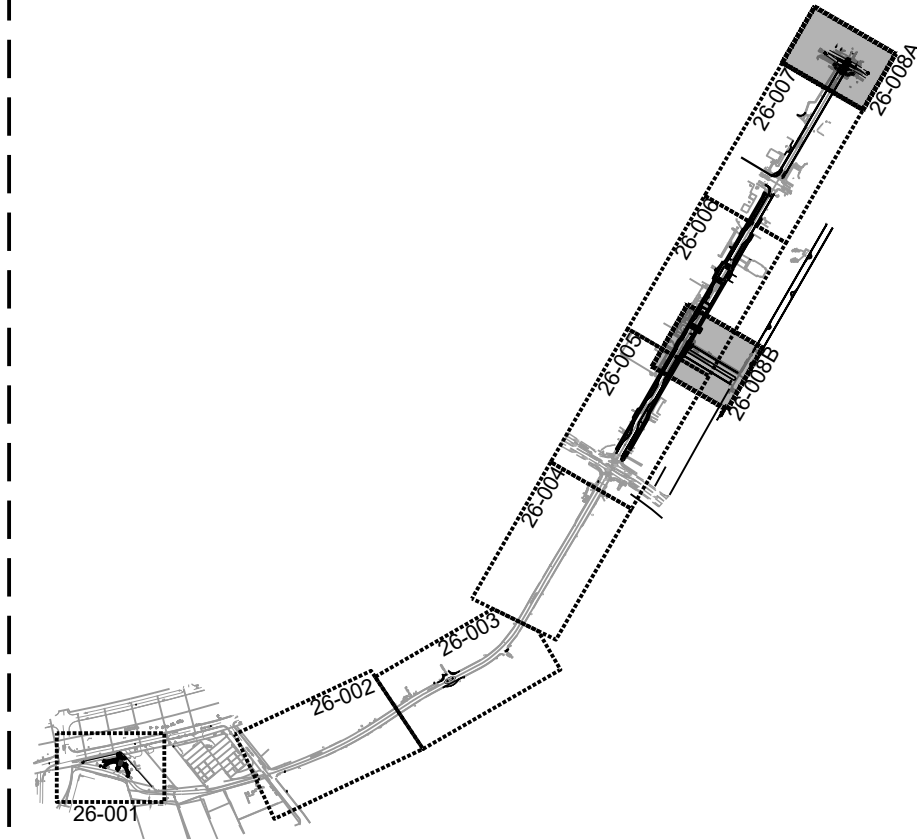
POND
3500 Parkway Lane
Clarkston, GA 30026
Phone 678.338.7740
Fax 678.338.7744
POND PROJECT No. 1180426

**ROWLAND STREET ROAD
DIET AND TRAILHEAD DESIGN**

SIGNING AND MARKING PLAN AND
DETAILS

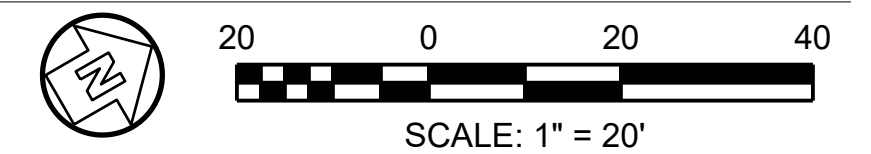
SHEET
IDENTIFICATION
NUMBER

26-007



B HILL STREET SITE PLAN

SCALE: 1" = 20'-0"



CITY OF CLARKSTON

ITEM NO: 7F

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: To approve the appointment of a City Manager of Clarkston.

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☐ YES ☒ NO
Pages:

INFORMATION CONTACT: Mayor Beverly H. Burks
PHONE NUMBER: 404-296-6489

PURPOSE: To approve appointing a City Manager of the City of Clarkston.

NEED/ IMPACT:

The position of city manager is the hired executive officer who works outside of the political realm to keep operations running smoothly. A city manager is responsible for planning, directing, managing, and reviewing all activities and operations of the city; coordinates programs, services, and activities among city departments and outside agencies; ensures the financial integrity of the municipal organization and represents the city's interests.

Shawanna Qawiy has served as the city's Interim City Manager since September 2021.

With mayor and council approval Shawanna Qawiy will be appointed as the City Manager to continue to perform the duties and responsibilities associated with said position.

RECOMMENDATION:

STAFF:

N/A

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA, AUTHORIZING THE APPOINTMENT OF THE CITY MANAGER FOR THE CITY OF CLARKSTON.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

Section 1. That the City Council hereby authorizes the appointment of Shawanna Qawiy as the City Manager who shall be the chief executive and administrative officer of the city. The City Manager: (d) shall be responsible to the city council for the administration of all city affairs placed in the city manager's charge by or under this charter. As the chief executive and administrative officer, the city manager shall:

(1) Appoint and, when the city manager deems it necessary for the good of the city, suspend or remove all city employees and administrative officers the city manager appoints, except as otherwise provided by law or personnel ordinances adopted pursuant to this charter. The city manager may authorize any administrative officer who is subject to the city manager's direction and supervision to exercise these powers with respect to subordinates in that officer's department, office, or agency;

(2) Direct and supervise the administration of all departments, officers, and agencies of the city, except as otherwise provided by this charter or by law;

(3) Attend all city council meetings, except for closed meetings held for the purposes of deliberating on the appointment, discipline, or removal of the city manager, and have the right to take part in discussion, but the city manager may not vote;

(4) See that all laws, provisions of this charter, and acts of the city council, subject to enforcement by the city manager or by officers subject to the city manager's direction and supervision, are faithfully executed;

(5) Prepare and submit the annual operating budget and capital budget to the city council. The mayor and council members may submit recommendations prior to the city manager's submission of these budgets.

(6) Submit to the city council and make available to the public a complete report on the finances and administrative activities of the city as of the end of each fiscal year;

(7) Make such other reports as the city council may require concerning the operations of city departments, offices, and agencies subject to the city manager's direction and supervision;

(8) Keep the city council fully advised as to the financial condition and future needs of the city, and make such recommendations to the city council concerning the affairs of the city as the city manager deems desirable; and

(9) Establish personnel rules, ensure that all employees are aware of such rules and enforce such rules, all pursuant to Chapter 14 of the City Code.

(10) Perform other such duties as are specified in this charter or as may be required by the city council.

(e) Except for the purpose of official investigations, the mayor and members of the city council shall deal with city officers and employees who are subject to the direction and supervision of the city manager solely through the city manager, and neither the mayor, the city council nor its members shall give orders to any such officer or employee, either publicly or privately.

PASSED, APPROVED and RESOLVED this ____ day of June 2022.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

CITY OF CLARKSTON

ITEM NO: 7G

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Approval

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Council

MEETING DATE: June 7, 2022

SUBJECT: Approval of Appointments to the Early Learning Task Force.

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT:
Shawanna Qawiy
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the appointments to the Early Learning Task Force.

NEED/ IMPACT:

The Clarkston Early Learning Task Force (CELTF) shall collaborate with policy makers, families, caregivers, and other partners to take a holistic view at the needs and aspirations of families with young children; review local, state, and national early learning strategies; and develop short- and long-term recommendations.

The CELTF shall consist of no more than twenty (21) total members, comprising: two (2) Council members who shall be appointed by a majority vote of the City Council; one (1) member of City management; six (6) Clarkston residents with (2) two appointed by the Mayor, and four (4) appointed by a majority vote of the City Council; and twelve (12) community members currently employed in education (preferably early learning) or a not-for-profit/community organization providing early learning services.

RECOMMENDATION:

STAFF:

N/A

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA, AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE EARLY LEARNING TASK FORCE.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

Section 1. That the City Council hereby authorizes the appointment of members to the Early Learning Task Force. A copy of said appointments is attached to this resolution as "Exhibit A" and are incorporated herein for all purposes.

PASSED, APPROVED and RESOLVED this _____ day of June 2022.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

EXHIBIT A

<u>Clarkston Residents</u>	
Angel Chin	Educator, Stone Mountain Elementary & Family Advocate (Early Head Start)
Eyelachew Desta	Consultant, resident
Ashli Owen-Smith	GSU Professor, Prevention Research Center, parent/resident
Maggie Deaton	Atlanta Speech School, resident
<u>Experts</u>	
Amy Jaret	Founder and Teacher, Footprints Family Learning Center
Julie Goldberg	Youth Program Supervisor at IRC in Atlanta
Virginia Baker-Jeffcoat	Executive Director, Scottdale Early Learning
Audrey Rodgers	Family Services Supervisor, Easter Seals of North Georgia
Jennifer Green	Director, Refugee Family Literacy Program
Linda Travers	ECE Georgia Piedmont Technical College Professor, Coach
Alexandra Cesar	Giselle Academy, Executive Director
Janette Miles-Kendall	Clifton Child Care Center, Early Learning Trainer
Nassra Mireh	Executive Director, Refugee Family Assistance Project, parent
<u>Other</u>	
Roberta Malavenda	CDF Action, Chair/Facilitator
Shawanna Qawiy	Clarkston Interim City Manager
Jamie Carroll	Council Member
Awet Eyasu	Vice Mayor

2022 Clarkston Early Learning

Task Force

Clarkston Residents

Angel Chin	Educator, Stone Mountain Elementary & Family Advocate (Early Head Start)
Eyelachew Desta	Consultant, resident
Ashli Owen-Smith	GSU Professor, Prevention Research Center, parent/resident Atlanta
Maggie Deaton	Speech School, resident

Experts

Amy Jaret	Founder and Teacher, Footprints Family Learning Center
Julie Goldberg	Youth Program Supervisor at IRC in Atlanta
Virginia Baker-Jeffcoat	Executive Director, Scottdale Early Learning
Audrey Rodgers	Family Services Supervisor, Easter Seals of North Georgia
Jennifer Green	Director, Refugee Family Literacy Program
Linda Travers	ECE Georgia Piedmont Technical College Professor, Coach
Alexandra Cesar	Giselle Academy, Executive Director
Janette Miles-Kendall	Clifton Child Care Center, Early Learning Trainer
Nassra Mireh	Executive Director, Refugee Family Assistance Project, parent

Other

Roberta Malavenda	CDF Action, Chair/Facilitator
Shawanna Qawiy	Clarkston Interim City Manager
Jamie Carroll	Council Member
Awet Eyasu	Vice Mayor

RESOLUTION TO INCREASE AND APPOINT MEMBERS TO THE EARLY LEARNING TASK FORCE

2020-008

WHEREAS, the City Council understands the valuable and important role that early learning programs and resources play in creating a sustainable community with a very high quality of life within the City of Clarkston; and

WHEREAS, the City Council established the Clarkston Early Learning Task Force at their September 3, 2019 Meeting; and

WHEREAS, the considerable response of interested candidates indicates the need to increase the number of appointed membership positions; and

WHEREAS, the City Council is similarly desirous to confirm the mission and the membership criteria of the Clarkston Early Learning Task Force;

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Clarkston that the following shall apply to the Clarkston Early Learning Task Force.

1. The mission shall be to research, discuss, and create practical, innovative, and equitable practices, policies, and programs designed to further enhance early learning activities.
2. The Clarkston Early Learning Task Force (CELTF) shall collaborate with policy makers, families, caregivers, and other partners to take a holistic view at the needs and aspirations of families with young children; review local, state, and national early learning strategies; and develop short and long term recommendations.
3. The CELTF shall consist of no more than twenty (21) total members, comprising: two (2) Council members who shall be appointed by a majority vote of the City Council; one (1) member of City management; six (6) Clarkston residents with (2) two appointed by the Mayor, and four (4) appointed by a majority vote of the City Council; and twelve (12) community members currently employed in education (preferably early learning) or a not-for-profit/community organization providing early learning services.

4. All member appointments will be for one (1) year as the duration for the Task Force will similarly be for one (1) year.
5. The Mayor and City Council shall appoint Members from the attached application list.

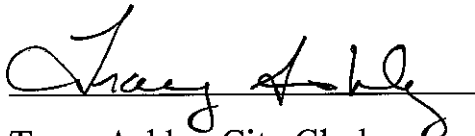
SO RESOLVED, this, 3rd day of March, 2020

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA



Ted Terry, Mayor

ATTEST:



Tracy Ashby, City Clerk



CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

Thank you for your interest in the Clarkston Early Learning Task Force (CELTF)

PURPOSE: The City Council understands the valuable and important role that early learning plays in creating a sustainable community with a high quality of life. The purpose of the Clarkston Early Learning Task Force is to engage the Clarkston community to create equitable policies, practices, and programs so that every young child enjoys safe, nurturing, and playful learning environments.

MISSION: The mission of the Clarkston Early Learning Task Force is to research, discuss, and create practical, innovative, and equitable policies, practices, and programs designed to further enhance early learning activities. The CELTF shall collaborate with families, policy makers, caregivers, and other partners to take a holistic view of the needs and aspirations of families with young children; review local, state, and national early learning strategies, and create a report that includes priorities and recommendations to be submitted to the City Council within one year.

MEMBERSHIP: The Clarkston Early Learning Task Force shall consist of no more than eleven (11) total members, comprising: two (2) Council members who shall be appointed by a majority vote of the City Council; one (1) member of City Management; five (5) Clarkston residents with (2) two appointed by the Mayor, and three (3) appointed by a majority vote of the City Council and three (3) members currently employed in education (preferably early learning) or a not for profit/community organization providing early learning services.

APPLICATION SUBMISSION:

To apply, you must be a City of Clarkston resident or a representative employed in education (preferably Early Learning) or a not for profit/community organization providing early learning services. For more information or to receive an application by mail or email, contact City Clerk, Tomika R. Lewis, tmitchell@cityofclarkston.com.



CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

FIRST NAME	Amy		
LAST NAME	Jaret		
ARE YOU A RESIDENT OF CLARKSTON?	YES ☐	NO ☒	
ADDRESS			
CITY			
ZIP			
EMAIL			
PHONE			
Are you a parent or a family member of a child birth to age 6?	YES ☐	NO ☒	
Check all that apply. You are a:	☒ Director, early learning program ☐ Teacher, early learning program ☒ Home Visitor ☐ Caregiver of a child birth to age 6 ☐ Other staff, early childhood program _____ describe ☐ Professor, early learning or education _____ describe ☐ Educator, DeKalb County Schools _____ describe ☐ Other _____		
Are you willing to attend monthly meetings (time to be determined by members of the CELTF)?	YES ☒	NO ☐	

Why are you interested in joining the CELTF?	I am deeply committed to quality and equity in early learning. The Clarkston Early Learning Task Force offers a strong network of other early learning professionals and community members who share these values. I look forward to collaborating towards our shared goal of connecting Clarkston families with new opportunities, improved access, and a range of offerings that reflect the community.
What skills or interests do you bring to the CELTF?	As an outdoor educator, I offer a unique approach to early learning that is often inaccessible to working class families. As a former public school teacher, I bring an understanding of how to navigate the school system as well as connections to local school leadership. As a mentor to a large number of teenage and young mothers, I bring a desire for inclusivity, opportunity, and lifelong learning.

****Please attach your resume with this application.****

I understand that I am applying for appointment to a Commission office for the City of Clarkston; that the appointing authority may require an interview prior to consideration for appointment; that if appointed, I will be required to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Applicant's Signature: Amy Jaret **Date:** 5/17/22

Profile

A career educator, Amy has worked in education from ages birth to adult, and in settings as diverse as community-based programming to traditional K-12 schools. Currently a founding member of Footprints Family Learning Center, a cooperative organization serving teen and young mothers through mutual aid and community education, Amy is deeply committed to quality and equity in early learning.

Professional Experience

Footprints Family Learning Center, Clarkston, GA

Founder and Teacher 2021 - Present

- Build relationships a diverse group of parents and supporters interested in cooperative, family-focused educational opportunities for children birth to 5 years old
- Create curriculum for engaging parent and child learning that aligns with organizational culture and values
- Establish a shared vision among community members, supporters, and Board Members
- Maintain the Mothers' Mutual Aid network, host play-based learning events at local festivals, develop marketing and promotional materials

Clarkston High School, Dekalb County, GA

ESOL and Literature Teacher, 2011 to 2021

- Provided high quality English Literature & Language instruction to diverse learners by delivering student-centered instruction, collaborating with colleagues, and making data-driven instructional decisions
- Adapted quickly to virtual instruction during the COVID19 Pandemic
- Creatively used technology tools to enhance the virtual learning experience for refugee learners with little prior technology experience

RefugeeOne and Albany Park Community Center, Chicago, IL

Teacher, English Language Training Program, 10/06 – 5/10

- Instructed students from pre-literacy through advanced English proficiency in English Language Development through hands-on, student-centered lessons
- Assessed students' learning through intakes and assessments
- Created a collaborative classroom atmosphere among diverse learners.

Certification

T-5 Teacher Certification: ESOL P-12 with Reading Endorsement, August 2011 to Present

Education

Master of Arts in Teaching: Reading, Language, & Literacy Education; August, 2011

Georgia State University, Atlanta, GA

Bachelor of Arts: Latin American Studies; May, 2006

Earlham College, Richmond, IN

Leadership & Professional Presentations

ESOL Department Chair

Clarkston High School, 2014 to 2021

- Manage database and record keeping for 500+ English Language Learners
- Collaborate with the Counseling Department, ESOL Teachers, and Leadership Team to ensure English Language Learners receive appropriate Language support throughout the school day
- Assist in the planning and delivery of the ACCESS Test for 500+ English Language Learners
- Observe teachers using the SIOP Model, and offer constructive feedback on best practices for teaching English Language Learners
- Facilitate ESOL Academy Meetings for all teachers of Sheltered Content Area courses

Presenter, Kennesaw State University ESOL Conference – “5 Effective Strategies for Teaching Common Core in the ESOL Classroom” 2/2014

Skills

Experience with several online learning management systems, including Google Classroom, Verge, and Microsoft Teams

Proficiency with online learning with a focus on learner engagement in the virtual setting

Experience teaching via multiple platforms including Zoom, Microsoft Teams, and Google Hangout

Ability to problem-solve and offer technical support to students struggling with online platforms

Spanish language proficiency



CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

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MISSION: The mission of the Clarkston Early Learning Task Force is to research, discuss, and create practical, innovative, and equitable policies, practices, and programs designed to further enhance early learning activities. The CELTF shall collaborate with families, policy makers, caregivers, and other partners to take a holistic view of the needs and aspirations of families with young children; review local, state, and national early learning strategies, and create a report that includes priorities and recommendations to be submitted to the City Council within one year.

MEMBERSHIP: The Clarkston Early Learning Task Force shall consist of no more than eleven (11) total members, comprising: two (2) Council members who shall be appointed by a majority vote of the City Council; one (1) member of City Management; five (5) Clarkston residents with (2) two appointed by the Mayor, and three (3) appointed by a majority vote of the City Council and three (3) members currently employed in education (preferably early learning) or a not for profit/community organization providing early learning services.

APPLICATION SUBMISSION:

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CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

FIRST NAME	Julie
LAST NAME	Goldberg
ARE YOU A RESIDENT OF CLARKSTON?	YES NO
ADDRESS	
CITY	
ZIP	
EMAIL	
PHONE	
Are you a parent or a family member of a child birth to age 6?	YES NO
Check all that apply. You are a:	Director, early learning program Teacher, early learning program Home Visitor Caregiver of a child birth to age 6 Other staff, early childhood program _ Youth Program Supervisor at IRC in Atlanta _____ describe Professor, early learning or education _____ describe Educator, DeKalb County Schools _____ describe Other _____
Are you willing to attend monthly meetings (time to be determined by members of the CELTf)?	YES NO

Why are you interested in joining the CELTF?	I am interested in joining the CELTF because early learning is the foundation for a lifetime of learning for each person. As a program manager at IRC, a non-profit focused on supporting the success of new Americans in Clarkston, GA, I think early learning is a crucial program area that needs attention from the refugee service providers as well as the whole community serving Clarkston. I think this task force has shown the power of bringing community organizations and government together to solve problems and coordinate services for the betterment of Clarkston's youngest residents.
What skills or interests do you bring to the CELTF?	I am a social worker and excel at working with families and communities to solve problems and connect with resources. I am interested in focusing on helping new arrivals access childcare and early learning programs as well as focusing on teen-young adult parents.

****Please attach your resume with this application.****

I understand that I am applying for appointment to a Commission office for the City of Clarkston; that the appointing authority may require an interview prior to consideration for appointment; that if appointed, I will be required to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Applicant's Signature:

Julie Goldberg

Date:

05/17/2022



CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

FIRST NAME	Virginia		
LAST NAME	Baker-Jeffcoat		
ARE YOU A RESIDENT OF CLARKSTON?	YES ☐	NO ☒	
ADDRESS			
CITY			
ZIP			
EMAIL			
PHONE			
Are you a parent or a family member of a child birth to age 6?	YES ☐	NO ☒	
Check all that apply. You are a:	☒ Director, early learning program ☐ Teacher, early learning program ☐ Home Visitor ☐ Caregiver of a child birth to age 6 ☐ Other staff, early childhood program _____ describe ☐ Professor, early learning or education _____ describe ☐ Educator, DeKalb County Schools _____ describe ☐ Other _____		
Are you willing to attend monthly meetings (time to be determined by members of the CELTF)?	YES ☒	NO ☐	



CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

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Why are you interested in joining the CELTF?	As the Executive Director for Scottsdale Early Learning, I'm excited about the opportunity to connect with other early learning professionals, stay abreast of early learning policies & resources to support our work with diverse families -
What skills or interests do you bring to the CELTF?	<u>Skills</u> - Training (state-approved); facilitation; communication; resource development; leadership; coordination; team work; active listener

****Please attach your resume with this application.****

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Applicant's Signature: Vyoma Patel-Jeffcoat Date: 5/20/22

Virginia Baker-Jeffcoat

M.Ed., ICPS, SHRM-CP

STRATEGIC THOUGHT LEADER

Culturally aware and empathetic leader who creates solutions to achieve organizational objectives, enhance operational excellence, cultivates best practices and leads high-performing teams for collective impact. Remote collaborator with technical skills in digital platforms.

Knowledge, skills and abilities in the following Core Competencies:

- Diverse, Equitable & Inclusive practices
- Leadership Development
- Remote Collaborator & Virtual Facilitation
- Collaboration/Teamwork
- Two-Generation Strategies
- Training & Technical Assistance
- Coaching/Mentoring
- Stakeholder Relationships

PROFESSIONAL EXPERIENCE

Scottdale Early Learning–Scottdale, GA

2022 – Present

Executive Director

Major Responsibilities:

- Oversees the operational, financial and programmatic efforts to further the mission of the organization.
- Ensure on-going programmatic excellence through the development and execution of a robust fundraising plan in accordance with organization’s strategic plan.
- Lead funding support from foundations, corporations, public sector funding sources, and individuals to support the annual budget.
- Inspires donor prospects with enthusiasm, persuasiveness, and program knowledge to provide philanthropic support.
- Builds and maintains strong relationships with both funding and educational partners.
- Develops and maintains organizational budget.
- Works in partnership with Board of Directors to implement strategic plan and fundraising strategies.
- Hires, leads, coaches and develops strong, diverse team members.
- Manages staff through creation and implementation of learning plans and programs, with knowledge of state and federal regulations.
- Professionally represents organization in the community with frequent public appearances, public speaking and print opportunities.
- Performs administrative tasks as needed.

Director, Family Services**Major Responsibilities:**

Provide Strategic Leadership for the Family Services Division; provide training and technical assistance to a diverse team of Family Support Coaches in 13 centers in 5 counties serving over 2500 children and their families to improve family outcomes utilizing a two-generation approach. Previously supervised seven team leads for two years and currently supervise two Mental Health Specialists.

- Provide oversight and management of Head Start's Parent, Family, and Community Engagement (PFCE) programs and services to ensure children are ready for school and families achieve economic security.
- Guide, direct and move forward multiple organization-wide initiatives to enhance family and child well-being, ensure equity within the organization and across the early childhood field.
- Serve as a member of the Program and Operations Leadership (Pro-Ops) team to review and write policies/procedures, review data for continuous program improvement, make recommendations for program improvement/compliance and serve as liaison with the Executive Leadership Team. Lead for Family Services Division Self-Assessment.
- Manage the annual United Way Transition Grant (for Pre-K students and their families in collaboration with Atlanta Public Schools (APS)); developed a budget tracking tool for funded centers to track expenditures; responsible for writing the re-funding proposal annually; prepare final grant reports to APS. Serve on the Atlanta Public Schools' Transition Council.
- Cultivate relationships and work collaboratively as well as cross-functionally across the organization to deliver projects from initiation to completion by focusing on changes that will impact people and processes. Secure collaborative agreements with Local Education Agencies (LEA) and other collaborative partners such as Babies Can't Wait (BCW).
- Serve as the agency liaison for special projects with national partners, i.e. the Educare Learning Network, Ascend at the Aspen Institute, Temple University at Harrisburg
- Review monthly family data and develop strategies for continuous quality improvement.
- Coordinate the distribution and analysis of the annual parent questionnaire (English and Spanish) which is distributed agency wide. Data is used to inform programmatic decisions.
- Coordinate the revision and distribution of the parent handbook (English and Spanish) annually.

Key Accomplishments:

- Initiated and executed a Family Services Response Plan during the COVID-19 pandemic to engage and support families during closure. The plan included assembling a Response Team comprised of Sr. Family Support Coaches, Mental Health Specialists, Director of Curriculum and the Health Services Specialist. This plan was shared agency wide and used as a family engagement model by the CEO/President.
- Wrote the Family Services section of the \$11 million dollar Head Start re-competition grant proposal that was funded in 2020 to serve 1000 diverse Head Start/Early Head Start children and their families.
- Oversaw the implementation of the research-based parenting curriculum (ReadyRosie) serving 700 Head Start families.
- Conceptualized and facilitated the Training of Trainers (TOT) curricula for the annual Parent Leadership Organization (PLO) Boot Camp for emerging leaders.
- Developed a 30 day on-boarding process to train and retain the family support team.
- Conceptualized and coordinate the annual Very Important Parent (VIP) celebration honoring

parent leaders. This event has grown from recognizing 10 parent leaders to recognizing over 100 plus parent leaders in partnership with United Way.

VB Consulting Group, LLC-Decatur, GA

2004 – 2012

Senior, Principal Consultant

Major Responsibilities:

Identified and built relationships with non-profit and community-based organizations (CBOs) in need of strategic and tactical aid in program development, training, technical assistance, executive coaching and capacity building.

Major contracts:

- **Executive Officer (Georgia Head Start Association)**-Served as Strategic Thought Leader for the Association with day-to-day management responsibilities; collaborated with the President of the Association and Board of Directors to ensure that 35 Head Start programs across the state of Georgia delivered high quality comprehensive services to children and their families; convener for annual fall and spring state-wide conferences; managed the annual budget and worked collaboratively with the finance committee/treasurer to ensure fiscal accountability; compiled annual report
- **System of Care Administrator (Governor's Office for Children and Families (GOCF) grant – DeKalb County Government)**. Managed \$300,000 **MIECHV grant** for community partners utilizing the **Parents as Teachers (PAT) home-based model**; co-facilitated the strategic planning and sustainability planning process; managed budget and partner disbursements; submitted reports to the DeKalb County Human Services Department and the Governor's office; convener for the DeKalb County Partners for Early Learning (DPEL) collaborative; provided TTA for community partners; supervised Program Evaluator

Key Accomplishments:

- Convened over 20 partners for the DeKalb County Partners for Early Learning (DPEL) collaborative resulting in enhanced and improved services for children and families in DeKalb County.
- Wrote a successful continuation grant proposal (\$300,000) and was awarded the System of Care MIECHV grant to continue providing Parents as Teachers (PAT) home-based services in DeKalb County.
- Planned and executed a successful state-wide conference serving over 500 attendees better equipped to lead Head Start/Early Head Start programs state-wide.

DeKalb County Department of Family and Children Services-Decatur, GA.

1996 – 2004

Director, Family Resource Center (Scottdale Child Development & Family Resource Center)

Major Responsibilities:

Managed the day-to-day operations and provided human capital, budgetary and contract oversight for the Family Resource Center. In the absence of the Executive Director, served as agency lead.

- Managed all programs and services for the Family Resource Center, i.e. parent education, parent leadership, youth leadership academy, program for pregnant and parenting teens, Pre-K case management, information and referral services. Supervised 3 team members, 2 evaluation consultants and 3 interns.

- Managed home-based Early Head Start grant in collaboration with Quality Care for Children resulting in quality early learning experiences for children and family support services for their families.

Key Accomplishments:

- Conceptualized and lead the inaugural efforts for the opening of the Family Resource Center; secured program funding, hired staff and secured community partners
- Conceptualized annual community partners' luncheon to engage and sustain 10 plus community partners to build program sustainability in DeKalb County, Georgia.
- Secured a County Commissioner as an Early Learning Champion which resulted in greater visibility for early care and education and funding for parent engagement activities in DeKalb County.

EDUCATION

- | | |
|--|----------------------|
| • M.Ed. Guidance and Counseling (Human Services) | West Georgia College |
| • B.B.A. Management | West Georgia College |

CREDENTIALS AND AWARD

- Racial Equity Facilitator, 2021
- Board Chair, the DeKalb Initiative for Children and Families, 2019
- Strengthening Families Georgia Leadership Team Member, 2019
- Society of Human Resource Management Certified Professional (SHRM-CP), 2015
- State of Georgia (DECAL) approved Advanced Trainer for Early Childhood Educators, 2005
- Graduate, Leadership DeKalb, 1999
- Partner in Prevention Award, Darkness to Light, 2021



CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

FIRST NAME	Angel Chan
LAST NAME	Chan
ARE YOU A RESIDENT OF CLARKSTON?	YES ☒ NO ☐
ADDRESS	
CITY	
ZIP	
EMAIL	
PHONE	
Are you a parent or a family member of a child birth to age 6?	YES ☐ NO ☐
Check all that apply. You are a:	☐ Director, early learning program ☐ Teacher, early learning program ☒ Home Visitor ☐ Caregiver of a child birth to age 6 ☐ Other staff, early childhood program _____ describe ☐ Professor, early learning or education _____ describe ☒ Educator, DeKalb County Schools <u>Stonemountain Elementary</u> describe ☒ Other <u>Family Advocate (Early Head Start)</u>
Are you willing to attend monthly meetings (time to be determined by members of the CELTF)?	YES ☒ NO ☐

Why are you interested in joining the CELTF?	To advocate parents/caregivers with young children about the importance of Early Learning!
What skills or interests do you bring to the CELTF?	Human Resources, Connections

****Please attach your resume with this application.****

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Applicant's Signature:



Date:

05/24/2022

Angel Chin

Education

Bachelor of Arts | October 2003 | University of Distance Education, Yangon, Burma; Major: Linguistics (English), Minor: Philosophy.

Additional Coursework: Human Research: Social Behavior (CITI Georgia State University, 10hrs), Home Visitor training (CDA), Health & Education Interpretation Training (40 hrs), Health & Safety training, CPR/First Aid/AED (current).

Professional Experience

The International Rescue Committee in Atlanta, US Program | June 2021-Present

Resettlement Caseworker

- Coordinate timely pre- and post-arrival services to ensure each client has living essentials such as housing, food, medical care, and access to transportation, and is oriented to their new environment.
- Conduct intake services with clients to assess needs. Develop self-sufficiency plans and timelines in partnership with each client. Provide individualized support through direct services, referrals, and advocacy.
- Collaborate effectively with coworkers and partner organizations. Build and maintain relationships with area service providers for the benefit of clients.

Stone Mountain Elementary, Dekalb County School District, Dekalb, Ga | January 2021- May 2021

Parent Liaison (Family Engagement Team)

- Work with Principal and leadership teams by creating Title I workshops, classes, and activities for parents on how to support their child academically.
- Maintain a liaison relationship with the Parent Resource Center and the District Office of Federal Programs.
- Create supplemental opportunities for Title I parents who have limited English proficiency, a disability or are under-represented because of socio-economic or racial barriers to participate in educational workshops, classes, and activities.
- Facilitate and coordinate parental involvement strategies between Title I and other programs such as Head Start and Pre-K.

Community Development Institute Head Start, Dekalb & Rockdale Counties, Ga | July 2017-October 2020

Early Head Start Home Visitor

- Facilitate and coordinate with families of children ages 0-3 years old including special needs, Autism Spectrum Disorder children to provide early learning support and family well-being services to connect with Baby Can't Wait services, GA PINES services.
- Work with clients towards improving life choices and assist in locating and accessing community resources and program referrals.
- Recruit client families and cultivate positive relationships with parents to provide tailored support to their parenting roles.
- Maintain regular assessments of families and children and prepare daily portfolios.

Partnership for Community Action, Clarkston, Ga | August 2015-July 2017

Home Visitor

- Work with families with children ages 0-3 years old including special needs, Autism Spectrum Disorder children to provide early learning support and family well-being services to connect with Baby Can't Wait services, GA PINES development delay services.
- Assist clients with improving life choices and maximizing program benefits.
- Observe children to identify those in need of additional support.
- Recommend appropriate learning plans, evaluate progress of, and develop, strategies to improve assistance for children in need of further support.
- Manage 12-16 families weekly and conduct 20-40 family intakes during open program enrollment.

New American Pathways (formally Refugee Family Services), Atlanta, Ga | April 2011-July 2015

Case Worker/Parent Educator

- Manage processing of all benefits applications, including those for financial assistance and food stamps.
- Collaborate with community program leaders and advocate to make resources accessible to those in need.
- Engage families in beneficial activities targeted at improving interfamily bonds and interactions.

Goodwill of North Georgia, Buford, Ga | January 2010-October 2010

Cashier

- Keep abreast of store promotions and highlight sales to customers.
- Maintain responsibility for accurate count of cash in register at beginning and end of shift.
- Provide excellent customer service including answering questions, fulfilling requests, and handling customer issues.

United Nations High Commissioner for Refugees (UNHCR), Kuala Lumpur, Malaysia | October 2007-November 2009

Resettlement Interpreter

- Deliver extempore (“on the spot”) simultaneous interpretation for client resettlement interviews; successfully maintaining pace with native speakers for real-time comprehension.
- Provide oral translations for Burmese clients during resettlement and immigration case interviews.

Additional Information

Foreign Language: Burmese, Chin (Hakha, Falam).

Skills: File/document management, client recruitment, referral coordination, proficient in federal and state data software (such as: visit tracker, childplus, gehovis/eto, gateway), social service best practices, effective communication, program/team management, process improvement, supervision, microsoft office suite (word, excel, powerpoint, and outlook).

Affiliations: **Georgia Chin Baptist Church, Children's Ministry** (Sunday School teacher, 2017-Present); Accounting Department (Volunteer auditor, 2017-Present).

Awards and Certificates:

- **Georgia Professional Standards Commision:** GaPSC -ParaProfessional Certificate 02/2021 - 02/2026 level 4.
- **Georgia Public Health: CDA Home Visiting Scholarship and Outstanding Award,**
- **Professional Achievement award:** education manager CDI HeadStart/Early HeadStart).

Hobbies: Reading, Meditation, Cooking, Fishing.

link: [linkedin.com/in/angel-chin](https://www.linkedin.com/in/angel-chin)

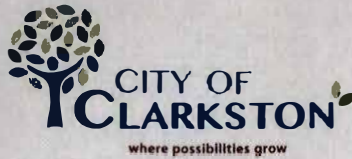
References

Roberta Malavenda
Esecutive Director, CDF Actions
404-317-2734
roberta@cdfaction.org

Nermina Silnovic
Finance Manager, Tapestri Inc
404-610-3450
nermina_s@yahoo.com

Maggie Deaton
Lead Facilitator, Dual Language Learner Program
678-48517307
MDeaton@atlantaspeechschool.org

Dr. Drew Whitelegg
Mathematics Teacher, Globe Academy
404-398-1118
drewwhiteleggl@gmail.com



CLARKSTON EARLY LEARNING TASK FORCE APPLICATION

FIRST NAME	Audrey		
LAST NAME	Rodgers		
ARE YOU A RESIDENT OF CLARKSTON?	YES ☐	NO ☒	
ADDRESS			
CITY			
ZIP			
EMAIL			
PHONE			
Are you a parent or a family member of a child birth to age 6?	YES ☐	NO ☒	
Check all that apply. You are a:	☐ Director, early learning program ☐ Teacher, early learning program ☐ Home Visitor ☐ Caregiver of a child birth to age 6 ☒ Other staff, early childhood program <u>Family Services Supervisor</u> describe ☐ Professor, early learning or education _____ describe ☐ Educator, DeKalb County Schools _____ describe ☐ Other _____		
Are you willing to attend monthly meetings (time to be determined by members of the CELTF)?	YES ☒	NO ☐	

Why are you interested in joining the CELTF?	- To be more involved in the ECE Community
What skills or interests do you bring to the CELTF?	Headstart Early Learning is my contribution and I am a licensed Social Worker.

****Please attach your resume with this application.****

I understand that I am applying for appointment to a Commission office for the City of Clarkston; that the appointing authority may require an interview prior to consideration for appointment; that if appointed, I will be required to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Applicant's Signature: Audrey Rodgers Date: 5/18/2022

Audrey Rodgers, LMSW

SUMMARY OF QUALIFICATIONS

Responsible, Self-Motivated and works well in independent environment with limited supervision; Proven leadership qualities and project management skills; Loyal, Committed, and Eager to Learn. Ability to interact effectively and professionally with stakeholders, co-workers, and participating families; Strengths: Building Community Capacity; Financial Resource Development; Community Assessment; Leadership & Management; and Research and Evaluation. Proficient in Microsoft Office Suite. Efficient in Cognitive Behavior Therapy.

EDUCATION

GEORGIA STATE UNIVERSITY, ANDREW YOUNG SCHOOL OF POLICY STUDIES **May 2017**
Masters in Social Work (MSW)
➤ Golden Key Honors Society

GEORGIA STATE UNIVERSITY, ANDREW YOUNG SCHOOL OF POLICY STUDIES **May 2014**
Bachelor of Arts in Social Work (BSW)
➤ Phi Alpha Honor Society

HUMAN SERVICES WORK EXPERIENCE

EASTER SEALS OF NORTH GEORGIA

03/05/19- present

(Family Services Supervisor)

- Facilitates family goal setting across all areas of Head Start including child development and education, health, nutrition, mental health education, community advocacy, transition practices and home visits through the family partnership agreement process.
- Ensures the development of a written resource book containing community resources across all areas of need and services, updated annually
- With input from the Policy Council, Vice President of Early Education and Care, and Directors of Quality Implementation and Compliance, and other program staff, develops and implements a plan for the enrollment and recruitment of children.
- Ensures the coordination of the plan for transition as it relates to: assisting parents to be advocates for their children, meeting with feeder-school personnel to cross train and share needs related to transition, arranging field trips for children and their parents to feeder-schools, assisting parents to become familiar with community resources and meeting with feeder-school personnel to discuss individual developmental progress of Head Start children.
- Participates in the regular and called meetings of the Policy Council
- Provides monthly reports to the Vice President of Early Education and Care and Directors of Quality Implementation/Compliance with a summary related to performance standard compliance, program outcomes and other pertinent information.
- Assists in the development of a program monitoring system concerning family and community partnership activities as well as mental wellness and health activities.
- Conducts monthly center reviews with a written report containing findings shared with the Center Manager, Family Support Advocates, and Vice President of Early Education and Care, and, if noncompliance is noted, will generate a corrective plan in conjunction with the Center Manager and Family Support Advocates.

EASTER SEALS OF NORTH GEORGIA

09/05/17- 3/05/19

(Family Support Advocate)

- Identifies eligible families desiring to participate in Head Start program.
- Completes selections and enrollments to meet center capacity of 111.
- Analyzes and monitors attendance data to assess student's well-being and anticipate family need.
- Identify needs, strengths, family supports, and goals to establish Family Partnership Agreement and/or offer referrals.
- Facilitates transition meetings with families to pursue resilience as it relates to reaching developmental milestones
- Meets federal mandates by engaging in community partnerships to serve families wellbeing (holistically).
- Supports center director by helping stabilize families, and staff.
- Assists Education Disability Specialist by offering concrete supports to families in times of need.
- Facilitates parenting classes and parents' meetings to strengthen family's social connections and build social capital.
- Monitors Program Information Reports to ensure program compliance.
- Ensures Family Service requirements are met.
- Ensures Health Mandates are met

INFINITE POSSIBILITIES COUNSELING SERVICES

06/2015 to 12/2017

(Sub-Contractor)

- Provided documentation to the Department of Family and Children Services (DFCS) and Gwinnet county courts on the wellbeing of children in foster care to mitigate any possible risk factors.
- Collaborated with stakeholders (i.e. Family Members, Lawyers, Guardian Ad Litem's and DFCS) to ensure safety, permanency, and wellbeing of children in care.
- Conducted court mandated supervised visits for DFCS to ensure children are free from abuse and neglect.
- Provided written reports/ documentation to DFCS assessing the well-being of the families' interactions.
- Assisted in developing parental capacities by assessing the parents' fitness, and creating a plan of action for deficiencies.
- Provided Therapeutic Services (CBT)
- Provided Case Management

DEPARTMENT OF FAMILY AND CHILDREN SERVICES

10/2014 to 6/2015

(Social Services Case Manager)

- Managed case files and developed state case plans for 40+ families that supported reunification to their children and encourage permanency for the child.
- Provided training to parents and foster parents on ways to mitigate maltreatment to children.
- Organized and facilitated family team meetings to aid with conflict resolution among family members.
- Conducted 40+ home visits to assess the well-being and safety of foster children then submitting professional documentation to DFCS.
- Followed-up on incidents reports and complaints on all assigned foster children to ensure their comfort and quality of care.
- Developed Case Plans to service family/children in care.

ACADEMIC PROFESSIONAL EXPERIENCE

COMMUNITY PARTNERSHIP PROJECT (Thesis-Leader of Group)

01/2017 to 05/ 2017

- Created a Fatherhood Curriculum for a new not-for-profit organization, From Boyz2men (FB2M).
- Participated in collaborative meetings between FB2M and the state of GA.
- Demonstrated skills in analyses, assessments, interventions, and engagements for the FB2M organizations.
- Assisted board members with the initial promotion and development of the *Just Dads Project*.

NATIONAL ASSOCIATION OF SOCIAL WORK, GA CHAPTER
(NASWGA-MSW Internship)

8/2016 to 5/2017

- Engaged in community assessment and asset mapping utilizing Social Explorer Geographic Information System.
- Assisted in financial resource development building strong relationships with the community partners.
- Applied research and evaluation methods to develop a logic model for membership growth and enhancement.
- Created and facilitated an interactive presentation on the outcomes of poverty to 300+ fellow social workers.
- Created and facilitated a membership presentation to provide ongoing awareness of membership benefits within the NASW organization.
- Demonstrated leadership skills as I created and initiated an educational campaign to inform social work students of the career opportunities in social work.
- Assisted the NASWGA Operations Manager with workshops to provide continuing educational training for 2,000+ members.
- Advocated for current and relevant services to be provided to students within the NASWGA organization.
- Demonstrated organization communication through constant contact with members on social media.
- Updated and maintained the School of Social Work database for NASWGA to ensure quality of services.
- Demonstrated community capacity development skills as I participated in collaborative meetings with stakeholders desiring to partner with NASWGA to encourage compliance to procedures /process to meet the needs of the clients.

VOLUNTEER EXPERIENCE

- Carriage Trace Home Owner Association, Board-President (Third Year)
(1) Manage Budget (2) Coordinate Events (3) Recruit Service Providers (4) Negotiate Contracts
- Toastmasters International, Certified Toastmaster

Military (United States Air Force) 1984-1989, Sergeant, Personnel Specialist,
*****Honorable Discharge**

CITY OF CLARKSTON

ITEM NO: 7H

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approve to refer the discussion of signage on Market St. at its intersections with E. Ponce de Leon Ave. and with N. Indian Creek; and the street scape on Market St.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☐ YES ☐ NO
Pages:

INFORMATION CONTACT: Susan Hood,
Councilmember
PHONE NUMBER: 404-790-6061

PURPOSE: To refer the discussion of signage on Market St. at its intersections with E. Ponce de Leon Ave. and with N. Indian Creek; and the street scape on Market St. And to consider sending this item to relevant Standing Advisory Committee(s).

NEED/ IMPACT: There is a need to complete the four stone sign structures at these locations on Market St., which were designed to incorporate signs with text and design elements in the recessed portion of the structures; as well as to consider options for street furniture/amenities along other parts of Market St.

RECOMMENDATION:
N/A.



 **Market Street**
City of Clarkston
www.clarkston.ga.gov

Google Earth

© 2022 Google

CITY OF CLARKSTON

ITEM NO: 71

CLARKSTON CITY COUNCIL WORK SESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: June 7, 2022

SUBJECT: Approve refer the discussion of creating an Equity and Community Empowerment Department.

DEPARTMENT:
Administration

PUBLIC HEARING: ☐ YES x NO

ATTACHMENTS: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT:
Shawanna Qawiy
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To refer the discussion of creating of an Equity and Community Empowerment Department utilizing ARPA Funds to start it.

The City of Clarkston is committed our city to a welcoming and inclusive community. To achieve this goal, we are working to identify and eliminate all barriers that limit or prevent residents' full access to programs, processes, and facilities regardless of race/ethnicity, sex, physical or mental disability, sexual orientation, gender identity, age, immigrant status, veteran status, language and/or socio-economic status.

The creation of the Department of Equity and Community Empowerment will allow the ability to leverage our diverse and develop policies and procedures that will support inclusivity of our residents, nonprofits, businesses, and other key stakeholders. The department would provide programs and initiatives such as translation services, workforce development, resource coordination, and others that improve the quality of life for our community.

NEED/ IMPACT:

The department will be staff with one person (Equity and Community Empowerment Manager) to serve as the liaison between Clarkston Departments and the community. By having a dedicated resource for these initiatives, it will help to achieve better outcomes and sustainable change for our community.

Funding for this resource and department will come from ARPA allocation. Total for the employee \$78,000 salary and benefits. Updated Translations, workforce development and other services will be approved by the council as line items to this department.

RECOMMENDATION:

STAFF: N/A

CITY OF CLARKSTON

ITEM NO: 8A

CLARKSTON CITY COUNCIL MEETING WORKSESSION

HEARING TYPE:
Council

BUSINESS AGENDA / MINUTES

MEETING DATE: June 7, 2022

ACTION TYPE:
Approve

SUBJECT: Approve a resolution allocating \$125,000 of ARPA Funds to Empower Clarkston

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT: Yterenickia Bell
Councilmember
PHONE NUMBER: 404-296-6489

PURPOSE:

To approve the Empower Clarkston initiative project with the City of Clarkston.

NEED/ IMPACT:

To receive guidance on a partnership project to establish a program to recruit and train participants in a two (2) year cohort that will include ten (10) students and ten (10) Clarkston residences.

Video link about Empower Clarkston:

<https://drive.google.com/file/d/1h68C47AE657AMcm5vQF0auW4EfN3754J/view?usp=sharing>

RECOMMENDATIONS:

N/A

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CLARKSTON, GEORGIA
ALLOCATING ARPA FUNDS TO EMPOWER CLARKSTON FOR ONE-
YEAR.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

Section 1. The City Council hereby approves the allocation of \$125,000
of ARPA Funds to Empower Clarkston for a one-year Job Training Program serving
Clarkston. A copy of said initiative is attached to this resolution as "Exhibit A" and are
incorporated herein for all purposes.

PASSED, APPROVED, AND RESOLVED this _____ day of June 2022.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

“Exhibit A”

Empower Clarkston

1 year job training program serving the Clarkston population

Offering **Energy & Water Efficiency** retrofits to qualified City of Clarkston residents at no cost to the homeowner

Job Placement after completion

Trainees just need minimal English and basic math skills. Everyone is given an entrance assessment.

Anticipating kicking off training July 2022.

33%

Decrease in average energy consumption seen in project from 2021

Expense Type	Vendor	Detailed Description	Year 1
Personnel	Tekton Career Training	Project management; participant recruitment and vetting; qualify units for assessment and inspection; tracking and evaluation of participants; employer outreach; job placement; marketing and outreach	\$30,000
Personnel	Tekton / Contractor	Trainee support; trainee supervision on site to support contractors and classroom training support (cultural, linguistic and logistical support of refugee trainees)	\$6,000
Personnel	Greenlink Group	Data management; energy and water burden mapping	\$15,000
Training	Tekton / Contractor	Training, retrofit oversight, pre and post inspections	\$15,000
Training	Tekton Career Training	Training materials for hands on classroom training	\$2,500
Training	Tekton Career Training	trainee classroom training stipends (\$15 / hr, 20 hrs of training)	\$3,000
Training	Tekton Career Training	trainee field training stipends (\$15 / hr, 8 hrs / home,)	\$12,000
Training	Tekton Career Training	Worker Tool Kit (\$100 each for gloves, ear protection, eye protection, tool belt, tape measure, 20 ounce claw hammer, flat prybar, molding prybar, screwdrivers, safety vest, hard hat tool belt	\$1,000
Construction	Tekton Career Training	Contractor selected by team to supervise and retrofit homes (\$2,000 / unit average)	\$20,000
Materials	Tekton Career Training	Outreach materials, signage	\$500
Insurance	Tekton Career Training	Liability & Workers Comp insurance for participants (\$2000 / student)	\$20,000
		Grand Total	\$125,000

Budget above provides for:
1 cohort / year
10 students / cohort
10 homes upgraded / cohort