



where possibilities grow

3921 CHURCH STREET ♦ CLARKSTON, GEORGIA 30021

(404) 296-6489 ♦ WWW.CLARKSTONGA.GOV

Mayor Beverly H. Burks

Councilmembers:

Debra Johnson-Vice Mayor

Yterenickia Bell

Jamie Carroll

Susan Hood

Mark Perkins

Tammi Saddler Jones, Interim City Manager

CITY COUNCIL MEETING AGENDA

July 2, 2024 - 7:00PM
IN-PERSON/ HYBRID

1. CALL TO ORDER

2. ROLL CALL

3. PRESENTATION/ ADMINISTRATIVE BUSINESS

To approve the following meeting minutes:

- A. 06/04/2024 – City Council Meeting
- B. 06/11/2024 – Special Called Meeting
- C. 06/20/2024 – Special Called Meeting (10:00 AM)
- D. 06/20/2024 – Special Called Meeting (6:30 PM)
- E. 06/27/2024 – Special Called Meeting
- F. 06/27/2024 – City Council Work Session Meeting

4. REPORTS

- A. Planning/Economic and Development Report
- B. City Manager's Report
- C. City Attorney's Report
- D. Council Remarks
- E. Mayor's Report

5. PUBLIC COMMENTS

Any member of the public may address the Council during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the City Clerk in writing. This will facilitate follow-up by the council or staff. The City Council desires to allow an opportunity for public comment; however, the business of the city must proceed in an orderly, timely manner.

6. OLD BUSINESS

7. CONSENT AGENDA

- A. To consider a Proclamation designating July as "Park and Recreation Month".
- B. To consider a resolution to ratify a contract with Axon Enterprises, Inc. for tasers in the amount of \$74,981.40 to be funded out of the General Fund.
- C. To consider a resolution in support of joining the Georgia Recreation and Parks Association (GRPA).
- D. To consider a resolution authorizing, among other things, the issuance and sale of a Tax Anticipation Note in the principal amount of \$950,000.
- E. To consider a resolution appointing Dekalb County Board of Registrations and Elections to conduct the City of Clarkston, November 5, 2024, Special Municipal Election.
- F. To consider the appointment of Clarkston resident, Amy Medford to fill the vacancy in membership on the Planning and Zoning Board.



8. NEW BUSINESS

- A. To consider a referral from the Housing & Infrastructure Committee to staff to begin the 30-day review process on the proposed changes to the zoning ordinance.

9. ADJOURNMENT

PUBLIC PARTICIPATION BY VIDEO CONFERENCE

The City of Clarkston, Georgia will conduct the City Council Meeting at 7:00 p.m. on Tuesday, July 2, 2024. The public may participate in the meeting in-person or by using the following information below:

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_7J1dMw-XSgOYQgitZMQgww

After registering, you will receive a confirmation email containing information about joining the webinar.

MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA
HELD IN-PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON TUESDAY, JUNE 4, 2024

On the 4th day of June 2024, at 7:00 p.m., the City Council of Clarkston, Georgia met in regular session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following members of the City Council were present: Vice Mayor Debra Johnson and Councilmembers Awet Eyasu; Jamie Carroll; Susan Hood; Yterenickia Bell; and Mark Perkins. Absent: None. The following City staff were present: Tammi Saddler Jones (Interim City Manager) (virtual); Dan Defnall (Finance Director) (virtual); Christine Hudson (Police Chief); Lisa Cameron (Planning and Economic Development Director) (virtual); Melissa L. Peñate (Interim City Clerk); and Irene Vander (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

Councilmember Perkins moved to remove Item 8D because the appellant withdrew the appeal; and replaced the item with “To consider for approval a Resolution for the City Council to establish a construction buildout budget for the new city administrative space to be located at 736 Park North.” Vice Mayor Johnson seconded. All in favor.

2. ROLL CALL

All Councilmembers were present.

3. ADMINISTRATIVE BUSINESS/ PRESENTATION

A. To approve minutes the following meetings:

- 04/30/2024 – City Council Work Session Meeting Minutes
- 05/07/2024 – City Council Meeting Minutes
- 05/16/2024 – Special Called Meeting Minutes

Motion to approve all the meeting minutes was made by Councilmember Hood, seconded by Vice Mayor Johnson. All in favor.

4. REPORTS

A. Planning/Economic and Development Report.

- Lisa is in Baltimore at a Place Making Conference.

B. City Manager’s Report

- June 18 Millage Rate Public Hearing

C. City Attorney’s Report

- No report.

D. Council Remarks

- Vice Mayor Johnson – no report
- Carroll – SAC
- Hood – no report
- Bell – SAC & appointed women’s state caucus.
- Perkins – Clarkston Greenway Project advancement meeting, Clarkston Business Association Meeting, attended a lot of meetings.

E. Mayor’s Report

- 17th coffee with a cop and met Commissioner Terry
- Refugee women’s network
- Spring mama meeting
- District 4 judges meeting
- Arochan American graduation
- Selected to be a part of ARC Regional Leading Institute

5. PUBLIC COMMENTS

Robert Winfrey presented comments.

6. OLD BUSINESS

- A. To consider overriding the Mayor’s veto of the approval of the Lease Agreement with G&I X Industrial GA LLC for the Lease of Approximately 27,510 sq/ft of Office Space at the Property Known as 736 Park North for Use as City Administrative Space for a Term of 62 Months.

Councilmember Carroll moves to override, seconded by Councilmember Bell.

Councilmember Hood, in regard to the cost sheet, is it the most current one? Mayor stated that it is the same one and there were no changes.

Tammi sated that it is the most recent and the estimated numbers that were provided.

Keisha stated what Councilmember Hood is looking is the second estimate, not the current.

All in favor.

- B. To consider overriding the Mayor’s veto of the approval of the Contract with Paryani Construction, Inc., a Georgia Statewide Contract Number 99999-SPD-520200901-0020 and the Gordian Construction Contract Number GA-A07-040820-PAR under the Sourcewell Contract Number, for the design work to renovate some areas within the building located at 736 Park North for Use as City Administrative Space for a term of six months in an amount not to exceed to \$108,000.

Councilmember Perkins motioned to override, seconded by Councilmember Carroll.

Councilmember Hood asked if that number is now \$20,000.

Keisha stated that \$108,000 is what the estimate is the correct amount. It only went down to \$20,000 which would exclude the inside remodeling.

Councilmember Bell responded.

Councilmember Hood will not vote in favor to this because of the numbers not being correct on the sheet provided to her.

Paryani stated \$107,959 is the actual number for the design of the new building.

Four in favor. Councilmember Hood abstained.

- C. To consider overriding the Mayor's veto of the approval of the Contract with Southern Computer Warehouse, Inc. (SCW, Inc), a Georgia Statewide Contract Number 99999-SD-0000172-014, to provide a security system for the new proposed City Administrative Space located at 736 Park North for a term of six months in an amount not to exceed \$126,000.

Councilmember Bell motioned to override, seconded by Councilmember Carroll. All in favor.

7. CONSENT AGENDA

- A. To consider for approval Ordinance No.494 to amend the City Charter to authorize the city manager to purchase certain goods and services and to enter into certain contracts on behalf of the City.
- B. To consider for approval Ordinance No.495 to amend the Chapter 2 of the city code, regarding administration, to delegate to the city manager the authority to purchase goods and services and to enter into contracts on behalf of the city, subject to certain conditions and limitations.
- C. To consider for approval a resolution Authorizing Staff and Professionals to Proceed with the Issuance of General Obligation Sales Tax Bonds.
- D. To consider for approval of an agreement with the Atlanta United Football Club to utilize Milam Park's upper fields to hold eight free soccer clinics for the youth community of Clarkston at no cost to the city.
- E. To consider for approval of an Agreement for Services between the City of Clarkston and BidNet Direct as the online bid solicitation host website at no cost to the city.
- F. To consider for approval the projects list for the Georgia Department of Transportation Local Roads Assistance (LRA) Grant funding application submittal in the amount of \$137,335.85.

Motion to approve the consent agenda was made by Councilmember Carroll, seconded by Vice Mayor Johnson. All in favor.

8. NEW BUSINESS

- A. To consider for approval the selection of the contractor, Construction 57, Inc., to reconstruct the existing asphalt driveway apron located at 1056 Vaughan Street in the

amount of \$9,850 to be funded out of SPLOST I.

Larry presented this item.

Vice Mayor Johnson made a motion to approve, seconded by Councilmember Bell. All in favor.

- B. To consider adopting an ordinance to amend Chapter 10 of the City Code to establish hours for construction, demolition, and excavation activities

Lisa presented this item.

Motion to approve was made by Councilmember Carroll, seconded by Vice Mayor Johnson.

Councilmember Carroll motioned to amend his motion to add Juneteenth. Seconded by Vice Mayor Johnson. All in favor.

Motion to approve all the holidays Mayor mentioned. Motion passed with a 4-1 vote.

- C. To consider for approval the appointment of a new Director for the Downtown Development Authority to fill the vacancy created by former director Krista Durant removing her residency.

Lisa presented this item. Will Johnson dropped out. Nubayu is primary and secondary is Debbie Gathmann.

Motion to approve Debbie Gathmann to DDA. No Second.

Motion to approve Nubayu Armayis was made by Councilmember Bell, seconded by Councilmember Perkins. Motion passed 3-2 abstentions. Vice Mayor Johnson and Councilmember Hood abstained.

- D. To consider for approval a Resolution for the City Council to establish a construction buildout budget for the new city administrative space to be located at 736 Park North.

City Attorney presented this item.

Tammi stated \$275,000 is the amount for construction is the estimate. Two options: one with council chamber/court included, and another not included. The amount \$165,000 is what the landlord will provide, in addition to our \$275,000.

Motion to defer the agenda item to a date to be determined no later than Thursday, June 6th by Councilmember Perkins, seconded by Council member Bell. All in favor.

June 11th tentatively for a special called meeting.

9. ADJOURNMENT

Time: 9:08 p.m.

Motion: Bell

Seconded: Hood

ATTEST:

Melissa L. Peñate
Interim City Clerk

Beverly H. Burks
Mayor

MINUTES OF A SPECIAL MEETING
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA HELD
HELD IN-PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON TUESDAY, JUNE 11, 2024

On the 11th day of June 2024, at 7:00 p.m., the City Council of Clarkston, Georgia met in special session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following member of the Council Members were present: Vice Mayor Debra Johnson; Councilmembers Yterenickia Bell, Jamie Carroll, Susan Hood, and Mark Perkins. Absent: None The following City staff were present: Tammi Saddler Jones (Interim City Manager); Dan Defnall (Finance Director); and Tomika R. Mitchell (City Clerk).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

All Councilmembers were present.

3. PUBLIC COMMENTS

None.

4. NEW BUSINESS

A. To discuss potentially relocating the Council Chambers/Courtroom to 736 Park North.

Interim City Manager, Tammi Saddler Jones presented an estimated construction budget for the administrative offices and the Council Chambers in the amount of \$580,000 and tenant allowance of \$165,000.

Paryani responded to Council questions regarding the fees and scope, general conditions, and meeting the budget needs.

Chief Hudson responded to Council questions regarding the Police Department's budget in the amount of \$140,000.

The Council briefly discussed the item.

Councilmember Bell made a motion to relocate the Council Chambers/Courtroom to 736 Park North. Councilmember Vice Mayor Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (4-1). Councilmember Hood voted "no".

B. To consider for adoption a Resolution to establish a construction buildout budget for the new administrative space to be located at 736 Park North.

The Council continued the discussion pertaining to construction of the new administrative office space.

Councilmember Carroll made a motion for the budget for the construction contract to buildout the Administrative Building is \$315,000, in addition to the landlord's contribution of \$165,000, so the total construction cost would not exceed \$480,000. Vice Mayor Johnson duly seconded the motion.

The Council briefly discussed.

Councilmember Carroll amended the motion for the second "Whereas" on the resolution to include not just administrative office space and a police station, but also the Council Chamber and Courtroom, and the budget for the construction contract to buildout in addition to the \$165,000, is \$315,000 for the total construction contract not to exceed \$480,000. Vice Mayor Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (5-0).

Mayor Burks called for the vote for the main motion and declared the motion approved (5-0).

5. ADJOURNMENT

Vice Mayor Johnson made a motion to adjourn. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (5-0).

The meeting adjourned at 8:12 p.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor

MINUTES OF A SPECIAL MEETING
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA HELD
HELD IN-PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON THURSDAY, JUNE 20, 2024

On the 20th day of June 2024, at 10:00 a.m., the City Council of Clarkston, Georgia met in special session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following member of the Council Members were present: Vice Mayor Debra Johnson; Councilmembers Yterenickia Bell, Jamie Carroll, Susan Hood, and Mark Perkins. Absent: None The following City staff were present: Tammi Saddler Jones (Interim City Manager); Dan Defnall (Finance Director); and Tomika R. Mitchell (City Clerk).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m.

2. ROLL CALL

All Councilmembers were present.

3. PUBLIC COMMENTS

None.

4. NEW BUSINESS

A. Presentation of Proposed 2024 Millage Rate.

Interim City Manager, Tammi Saddler Jones gave a presentation on the proposed 2024 Millage Rate of 13.89. Ms. Saddler Jones explained the millage rate, homestead exemptions, the rollback rate, and the millage rate calculations.

Finance Director, Dan Defnall explained the Current Year Property Tax Digest and 5-Year History, and budget impacts. Mr. Defnall also answered questions from Council regarding the budget, and the different rollback rate options.

The Council briefly discussed the proposed rate.

B. Public Hearing on Proposed 2024 Millage Rate.

The Public Hearing opened at 10:17 a.m.

There were no public comments.

The Public Hearing closed at 10:17 a.m.

5. ADJOURNMENT

Councilmember Perkins made a motion to adjourn. Councilmember Hood duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (5-0).

The meeting adjourned at 10:17 a.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor

MINUTES OF A SPECIAL MEETING
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA HELD
HELD IN-PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON THURSDAY, JUNE 20, 2024

On the 20th day of June 2024, at 6:39 p.m., the City Council of Clarkston, Georgia met in special session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following member of the Council Members were present: Vice Mayor Debra Johnson (virtual); Councilmembers Yterenickia Bell (virtual), Jamie Carroll, Susan Hood, and. Absent: Mark Perkins. The following City staff were present: Tammi Saddler Jones (Interim City Manager) (virtual); Dan Defnall (Finance Director); and Tomika R. Mitchell (City Clerk).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

The meeting was called to order at 6:39 p.m.

2. ROLL CALL

Councilmember Mark Perkins was absent.

3. PUBLIC COMMENTS

None.

4. NEW BUSINESS

A. Presentation of Proposed 2024 Millage Rate.

Interim City Manager, Tammi Saddler Jones gave a presentation on the proposed 2024 Millage Rate of 13.89. Ms. Saddler Jones explained the millage rate, homestead exemptions, the rollback rate, and the millage rate calculations.

Finance Director, Dan Defnall explained the Current Year Property Tax Digest and 5-Year History, and budget impacts. Mr. Defnall also answered questions from Council regarding the budget, and the different rollback rate options.

The Council briefly discussed the proposed rate.

B. Public Hearing on Proposed 2024 Millage Rate.

The Public Hearing opened at 6:52 p.m.

There were no public comments.

The Public Hearing closed at 6:52 p.m.

5. ADJOURNMENT

Councilmember Hood made a motion to adjourn. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (5-0).

The meeting adjourned at 6:53 p.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor

MINUTES OF A SPECIAL MEETING
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA HELD
HELD IN-PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON THURSDAY, JUNE 27, 2024

On the 27th day of June 2024, at 6:30 p.m., the City Council of Clarkston, Georgia met in special session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following member of the Council Members were present: Vice Mayor Debra Johnson; Councilmembers Jamie Carroll, Susan Hood, and Mark Perkins. Absent: Yterenickia Bell. The following City staff were present: Tammi Saddler Jones (Interim City Manager); Dan Defnall (Finance Director); and Tomika R. Mitchell (City Clerk).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL

Councilmember Yterenickia Bell was absent.

3. PUBLIC COMMENTS

None.

4. NEW BUSINESS

A. Presentation of Proposed 2024 Millage Rate.

Interim City Manager, Tammi Saddler Jones gave a presentation on the proposed 2024 Millage Rate of 13.89. Ms. Saddler Jones explained the millage rate, homestead exemptions, the rollback rate, and the millage rate calculations.

Finance Director, Dan Defnall explained the Current Year Property Tax Digest and 5-Year History, and budget impacts. Mr. Defnall also answered questions from Council regarding the budget, and the different rollback rate options.

The Council briefly discussed the proposed rate.

B. Public Hearing on Proposed 2024 Millage Rate.

The Public Hearing opened at 6:46 p.m.

There were no public comments.

The Public Hearing closed at 6:47 p.m.

C. Approve an ordinance to adopt the 2024 Millage Rate.

Councilmember Carroll made a motion to adopt and set the 2024 Millage Rate of 13.89. Councilmember Hood duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (4-0).

5. ADJOURNMENT

Councilmember Perkins made a motion to adjourn. Vice Mayor Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (4-0).

The meeting adjourned at 6:48 p.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor

MINUTES OF A WORK SESSION
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA
HELD BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON THURSDAY, JUNE 27, 2024

On the 27th day of June 2024, at 7:00 p.m., the City Council of Clarkston, Georgia met in a Work Session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Burks called the meeting to order. Mayor Beverly Burks and the following members of the City Council were present: Vice Mayor Debra Johnson; and Councilmembers Jamie Carroll, Susan Hood, and Mark Perkins. Absent: Yterenickia Bell. The following City staff were present: Tammi Saddler Jones (Interim City Manager); Dan Defnall (Finance Director); Christine Hudson (Police Chief); Lisa Cameron (Planning and Economic Development Director); Tomika R. Mitchell (City Clerk); and Irene Vander Els (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

2. ROLL CALL

Councilmember Yterenickia Bell was absent.

3. PUBLIC COMMENTS

Mayor Burks read the Resident Comment Policy.

4. PRESENTATION/ ADMINISTRATIVE BUSINESS

A. To discuss a Proclamation designating July as “Park and Recreation Month”.

Park and Recreation Manager, Michael Duncan stated For nearly 40 years, the National Recreation & Parks Association (NRPA) has celebrated Park and Recreation Month in July to promote building strong, vibrant and resilient communities through the power of parks and recreation. July is dedicated to recognizing and celebrating the more than 160,000 full-time park and recreation professionals, along with hundreds of thousands of part-time and seasonal workers and volunteers, who maintain our country’s local, state and community parks. Staff recommends approval by the Council to accept the proclamation declaring July, Parks & Recreation Month.

The Council briefly discussed the item.

This item will be placed on the next City Council Meeting consent agenda.

B. A presentation from the Housing & Infrastructure Committee on the proposed changes to the zoning ordinance to start the 30-day review process by staff.

Councilmember Jamie Carroll presented information from the Housing & Infrastructure Committee on the proposed changes to the zoning ordinance to start the 30-day review process by staff. The following proposed changes are listed below:

- Amending Table 3.4 Residential Zoning Dimensional Requirements of the Clarkston zoning code to make the FAR for NR-3 1.0 and to allow the following lot coverage changes to NR-3:
 - ✓ 67% lot coverage for quadplexes/townhomes
 - ✓ 62% lot coverage for triplexes
 - ✓ 57% lot coverage for duplexes
- For all districts where townhomes are allowed-reduce the lot width minimums for townhomes to 18 feet and remove any side setback requirement when a townhome is attached to another townhome.
- Amending Table 3.4 Residential Zoning Dimensional Requirements of the Clarkston zoning code to reduce the minimum lot size for NR-3 lots to 1,400 square feet.
- Amending Section 607 of the Clarkston Zoning Code to delete Section 607(a), which states that the maximum number of parking spaces allowed for each use shall be the same as the minimum number of parking spaces required for each use.
- Amending Table 6.1 Parking Requirements of the Clarkston zoning code to reduce the parking spaces required for cottage houses, duplexes, triplexes and quadruplexes to 1 space per dwelling unit.
- Amend Table 3.6 Mixed Use Zoning District Dimensional Requirements of the Clarkston zoning code to increase the height limits for TC to 7 stories/100 feet.

The Council briefly discussed the item.

Planning and Economic Development Director, Lisa Cameron expressed her concerns to perform the duties to the best of her professional ability due to other matters the department is faced with including being short staffed.

John Hall, Brian Medford, and Stephaine Echols presented public comments.

Councilmember Carroll stated in 10 days he would send an email to Council for a second to start the 30-day review process by staff.

5. OLD BUSINESS

There was no business to discuss.

6. NEW BUSINESS

- A. To discuss a resolution to ratify a contract with Axon Enterprises, Inc. for tasers in the amount of \$74,981.40 to be funded out of the General Fund.

Chief Hudson stated this item was to ratify a contract with Axon Enterprises, Inc. that was signed, without approval from the City Council in violation of the City Charter, by former City Manager Shawanna Qawi in 2022. Chief Hudson requested authorization

from the City Manager to pay for goods and services already received and to be received through 2027.

The Council briefly discussed the item.

This item will be placed on the next City Council Meeting consent agenda.

- B. To discuss a resolution in support of joining the Georgia Recreation and Parks Association (GRPA).

Parks and Recreation Manager, Michael Duncan stated in joining the Georgia Recreation and Parks Association (GRPA), the Clarkston Parks & Recreation Department will be connected to network affiliations like Athletics & Aquatics, Recreation Programming, Parks Maintenance and Operations, Administration and Leadership. Other benefits include career support, staying informed through GRPA magazines, newsletters, and the membership directory, and opportunities for personal and career growth. Staff recommends approval by the Council to accept the resolution for membership into GRPA.

The Council briefly discussed the item.

This item will be placed on the next City Council Meeting consent agenda.

- C. To discuss a resolution authorizing, among other things, the issuance and sale of a Tax Anticipation Note in the principal amount of \$950,000.

Finance Director, Dan Defnall stated the City of Clarkston will receive approximately 60% of our total anticipated revenue for fiscal year 2024 between the months of September and December. Most of the revenue comes from property taxes, insurance premium payments and other taxes. The bulk of this revenue, property taxes and insurance premium payments, is received during the months of September, October and November.

The city recently received the final 2024 tax digest. While we will not receive property taxes until later this year, we need to generate additional available cash flow to cover our payrolls and other budgeted expenditures over the summer months. The use and subsequent reduction in surplus available cash on hand will result in a temporary cash flow problem during the months from August through September if not addressed. Property tax proceeds will be remitted from Dekalb County beginning the end of September through November). We have prepared a detailed schedule of monthly cash flow projections for the remainder of 2024 and expect our deficit balance in operating cash to be approximately \$101,000 at the beginning of August 2024 and topping out with a deficit balance of \$950,000 by the end of August 2024. Staff recommends the City Council adopt the attached Tax Anticipation Note Resolution and associated documents.

The Council briefly discussed the item.

This item will be placed on the next City Council Meeting consent agenda.

- D. To discuss a resolution appointing Dekalb County Board of Registrations and Elections to conduct the City of Clarkston, November 5, 2024, Special Municipal Election.

City Clerk, Tomika Mitchell stated this item was to appoint the DeKalb County Board of Registrations and Elections to conduct the City of Clarkston, November 5, 2024, Special Municipal Election. She also stated the Qualifying Dates are set for July 22 – July 26, 2024, Monday – Friday, 8:30am to 4:30pm and qualifying packets will be available on July 8, 2024.

The Council briefly discussed the item.

This item will be placed on the next City Council Meeting consent agenda.

Vice Mayor Johnson presided over the meeting.

- E. To discuss the appointment of a resident to fill the vacancy in membership on the Planning and Zoning Board.

Mayor Burks nominated Amy Medford as a qualified candidate to fill the vacancy of an unexpired term for membership on the Planning and Zoning Board to expire in 2027.

The Council briefly discussed the item.

This item will be placed on the next City Council Meeting consent agenda.

Mayor Burks presided over the meeting.

7. ADJOURNMENT

Vice Mayor Johnson made a motion to adjourn the meeting. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (4-0).

The meeting was adjourned at 8:21 p.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor



CITY OF CLARKSTON

ITEM NO: 7A

CITY COUNCIL MEETING

MEETING TYPE:
Council Meeting

AGENDA ITEM SUMMARY SHEET

ACTION TYPE:
Approval

MEETING DATE: JULY 2, 2024

SUBJECT: To consider a Proclamation designating July as “Park and Recreation Month”.

DEPARTMENT: Park & Recreation

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☒ YES ☐ NO
PAGES:

PRESENTER CONTACT INFO: Michael N. Duncan
PHONE NUMBER: 404-725-8466

PURPOSE: For nearly 40 years, the National Recreation & Parks Association (NRPA) has celebrated Park and Recreation Month in July to promote building strong, vibrant and resilient communities through the power of parks and recreation. July is dedicated to recognizing and celebrating the more than 160,000 full-time park and recreation professionals, along with hundreds of thousands of part-time and seasonal workers and volunteers, who maintain our country’s local, state and community parks.

NEED/ IMPACT: This year's theme “Where You Belong” celebrates the many ways park and recreation professionals across the country foster a sense of belonging in their community by providing welcoming and inclusive programs, essential services for all ages and abilities, and safe, accessible spaces to build meaningful connections. During Park and Recreation Month we unite and uplift the many reasons why local parks and recreation truly embodies the essence of belonging. Together, we can demonstrate why these spaces are “Where You Belong.”

RECOMMENDATION: Staff recommends approval by the Council to accept the proclamation declaring July, Parks & Recreation Month.

Designation of July as Park and Recreation Month

WHEREAS parks and recreation is an integral part of communities throughout this country, including Clarkston, GA; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS Clarkston, GA recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY Clarkston City Council that July is recognized as Park and Recreation Month in the City of Clarkston, GA of 2024.



CITY OF CLARKSTON

ITEM NO: 7B

CITY COUNCIL MEETING

MEETING TYPE:
Council Meeting

AGENDA ITEM SUMMARY SHEET

ACTION TYPE:
Approval

MEETING DATE: JULY 2, 2024

SUBJECT: To approve a Resolution to Ratify a Contract with Axon Enterprises, Inc. for Tasers.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☐ YES ☐ NO
PAGES:

PRESENTER CONTACT INFO: Chief Hudson
PHONE NUMBER: (404) 292-9465

PURPOSE: To approve ratifying a contract with Axon Enterprises, Inc. that was signed, without approval from the City Council in violation of the City Charter, by former City Manager Shawanna Qawi in 2022.

NEED/ IMPACT: To authorize the City Manager to pay for goods and services already received and to be received through 2027.

RECOMMENDATION: The Police Department received the contracted-for Tasers in 2023 and they have functioned as expected. The contract with Axon provides a fair price for Tasers and related services for years 2023 through 2027. Staff recommends approving the proposed Resolution to ratify the contract, rather than disavow it, for the following reasons:

1. To be fair to the vendor, who has performed its part under the contract signed by Ms. Qawi for one-and-a-half years;
2. To provide continuity to the Police Department for the ongoing critical need for these less-lethal weapons; and
3. To receive the financial benefit of the discount on Tasers included in the contract.

RESOLUTION NO. _____

**A RESOLUTION BY THE CITY OF CLARKSTON TO RATIFY THE
CONTRACT WITH AXON ENTERPRISE, INC. FOR TASER PURCHASE,
SERVICES AND WARRANTIES.**

WHEREAS, it has come to the attention of the Mayor and City Council that former City Manager Shawanna Qawiy signed, without the approval of the City Council, that certain purported contract between Axon Enterprise, Inc. and the City of Clarkston attached hereto as Exhibit A for Tasers to be used by the Clarkston Police Department and related services and warranties on or about December 13, 2022; and

WHEREAS, the attached contract sets forth pricing for Tasers, as well as related services and warranties provided by Axon, for years 2023-2027 at a total cost of \$74,981.40, to be paid in five annual instalments; and

WHEREAS, the Clarkston Police Department received the Tasers from Axon and has used them since 2023, with the Tasers functioning as intended and Axon honoring its services and warranty obligations; and

WHEREAS, nonetheless, the City has not paid Axon any amount under the attached contract to date.

NOW, THEREFORE, BE IT RESOLVED that the attached contract between the City and Axon Enterprise, Inc. is hereby approved and ratified by the City Council.

BE IT FURTHER RESOLVED that the Interim City Manager is hereby directed to pay Axon all amounts due and payable under the attached contract and to make future payments when due under the contract.

SO RESOLVED this ____ day of _____, 2024.

**CITY COUNCIL OF THE CITY OF
CLARKSTON, GEORGIA**

Mayor Beverly H. Burks

Attest:

Tomika Mitchell
City Clerk

Approved as to Form:

Stephen G. Quinn
City Attorney



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-431252-44854.759CG

Issued: 10/20/2022

Quote Expiration: 12/31/2022

Estimated Contract Start Date: 02/15/2023

Account Number: 452360

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Business/Delivery/Invoice-3921 Church St 3921 Church St Clarkston, GA 30021-1711 USA	Clarkston Police Dept. - GA 3921 Church St Clarkston, GA 30021-1711 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Christina Gerardi Phone: Email: cgerardi@axon.com Fax:	Christine Hudson Phone: (404) 292-9465 Email: chudson@clarkstonpd.com Fax: (404) 298-1522

Quote Summary

Program Length	60 Months
TOTAL COST	\$74,981.40
ESTIMATED TOTAL W/ TAX	\$74,981.40

Discount Summary

Average Savings Per Year	\$4,118.40
TOTAL SAVINGS	\$20,592.00

Payment Summary

Date	Subtotal	Tax	Total
Jan 2023	\$10,063.96	\$0.00	\$10,063.96
Jan 2024	\$16,229.36	\$0.00	\$16,229.36
Jan 2025	\$16,229.36	\$0.00	\$16,229.36
Jan 2026	\$16,229.36	\$0.00	\$16,229.36
Jan 2027	\$16,229.36	\$0.00	\$16,229.36
Total	\$74,981.40	\$0.00	\$74,981.40

Quote Unbundled Price:

Quote List Price:

Quote Subtotal:

\$95,573.40

\$79,575.00

\$74,981.40

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
T7Cert	2021 Taser 7 Certification Bundle	22	60	\$72.12	\$60.00	\$56.52	\$74,606.40	\$0.00	\$74,606.40
A la Carte Services									
20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1			\$375.00	\$375.00	\$375.00	\$0.00	\$375.00
Total							\$74,981.40	\$0.00	\$74,981.40

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 Taser 7 Certification Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	22	01/15/2023
2021 Taser 7 Certification Bundle	20018	TASER 7 BATTERY PACK, TACTICAL	26	01/15/2023
2021 Taser 7 Certification Bundle	20062	TASER 7 HOLSTER - BLACKHAWK, RIGHT HAND	19	01/15/2023
2021 Taser 7 Certification Bundle	20067	TASER 7 HOLSTER - BLACKHAWK, LEFT HAND	3	01/15/2023
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	66	01/15/2023
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	44	01/15/2023
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	66	01/15/2023
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	44	01/15/2023
2021 Taser 7 Certification Bundle	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	44	01/15/2023
2021 Taser 7 Certification Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	44	01/15/2023
2021 Taser 7 Certification Bundle	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	22	01/15/2023
2021 Taser 7 Certification Bundle	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	22	01/15/2023
2021 Taser 7 Certification Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	01/15/2023
2021 Taser 7 Certification Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	01/15/2023
2021 Taser 7 Certification Bundle	74200	TASER 7 6-BAY DOCK AND CORE	1	01/15/2023
2021 Taser 7 Certification Bundle	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	01/15/2023
2021 Taser 7 Certification Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 7.5 IN., TASER 7	1	01/15/2023
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	44	01/15/2024
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	44	01/15/2024
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	44	01/15/2025
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	44	01/15/2025
2021 Taser 7 Certification Bundle	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	44	01/15/2025
2021 Taser 7 Certification Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	44	01/15/2025
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	44	01/15/2026
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	44	01/15/2026
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	44	01/15/2027
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	44	01/15/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Certification Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	22	02/15/2023	02/14/2028
2021 Taser 7 Certification Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	1	02/15/2023	02/14/2028

Services

Bundle	Item	Description	QTY
A la Carte	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Certification Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	26	01/15/2024	02/14/2028

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Certification Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	01/15/2024	02/14/2028
2021 Taser 7 Certification Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	22	02/15/2024	02/14/2028

Payment Details

Jan 2023						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	\$50.32	\$0.00	\$50.32
Year 1	T7Cert	2021 Taser 7 Certification Bundle	22	\$10,013.64	\$0.00	\$10,013.64
Total				\$10,063.96	\$0.00	\$10,063.96

Jan 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	\$81.17	\$0.00	\$81.17
Year 2	T7Cert	2021 Taser 7 Certification Bundle	22	\$16,148.19	\$0.00	\$16,148.19
Total				\$16,229.36	\$0.00	\$16,229.36

Jan 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	\$81.17	\$0.00	\$81.17
Year 3	T7Cert	2021 Taser 7 Certification Bundle	22	\$16,148.19	\$0.00	\$16,148.19
Total				\$16,229.36	\$0.00	\$16,229.36

Jan 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	\$81.17	\$0.00	\$81.17
Year 4	T7Cert	2021 Taser 7 Certification Bundle	22	\$16,148.19	\$0.00	\$16,148.19
Total				\$16,229.36	\$0.00	\$16,229.36

Jan 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	1	\$81.17	\$0.00	\$81.17
Year 5	T7Cert	2021 Taser 7 Certification Bundle	22	\$16,148.19	\$0.00	\$16,148.19
Total				\$16,229.36	\$0.00	\$16,229.36

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

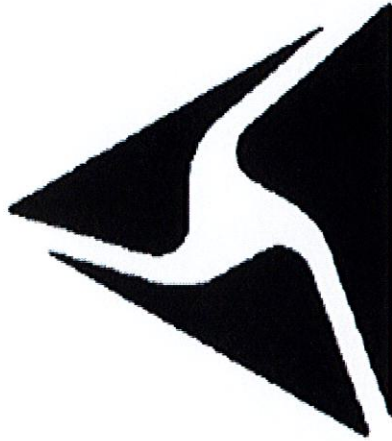
Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Jameson Curry
Signature City Manager

10/20/2022

December 13, 2022

Date Signed





CITY OF CLARKSTON

ITEM NO: 7C

CITY COUNCIL WORK SESSION

MEETING TYPE:
Work Session

AGENDA ITEM SUMMARY SHEET

ACTION TYPE:
Discussion

MEETING DATE: JUNE 27, 2024

SUBJECT: Review/Discuss a resolution in support of joining the Georgia Recreation and Parks Association (GRPA).

DEPARTMENT: Park & Recreation

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☒ YES ☒ NO
PAGES:

PRESENTER CONTACT INFO: Michael N. Duncan
PHONE NUMBER: 404-725-8466

PURPOSE: To express support for the City of Clarkston Parks and Recreation Department, and for the goals and benefits of membership associated with the Georgia Recreation and Parks Association (GRPA).

NEED/ IMPACT: The Clarkston Parks & Recreation Department will be connected to network affiliations like Athletics & Aquatics, Recreation Programming, Parks Maintenance and Operations, Administration and Leadership. Other benefits include career support, staying informed through GRPA magazines, newsletters, and the membership directory, and opportunities for personal and career growth.

RECOMMENDATION: Staff recommend approval by the council to accept the Resolution for membership into GRPA.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CLARKSTON CITY COUNCIL TO EXPRESS SUPPORT FOR THE CITY OF CLARKSTON PARKS AND RECREATION DEPARTMENT, AND FOR THE GOALS AND BENEFITS OF MEMBERSHIP ASSOCIATED WITH THE GEORGIA RECREATION AND PARKS ASSOCIATION (GRPA).

WHEREAS, the City of Clarkston is a municipal corporation duly created and validly existing under the laws and Constitution of the State of Georgia and governed by the City of Clarkston Mayor and City Council, and

WHEREAS, City of Clarkston residents and visitors will benefit from recreation and other activities offered to the community for youths, adults and seniors; and

WHEREAS, the City of Clarkston City Council desires to formally express its financial, political, and public support for the objectives established by the Clarkston Parks & Recreation Department; and

WHEREAS, the Clarkston Parks & Recreation Department intends to meet with stakeholders and other interested parties to develop and refine recreation programs to deliver to all communities and all ages, and

WHEREAS, the City Council hereby declare that the forgoing preamble and recitals set forth hereinabove constitute, and shall be considered to be, substantive provisions of this resolution and are hereby incorporated by reference into the provision.

NOW THEREFORE, BE IT RESOLVED that the City of Clarkston City Council does hereby express its support for the Clarkston Parks & Recreation Department and for the goals and benefits of membership associated with the Georgia Recreation and Parks Association (GRPA).

BE IT FURTHER RESLOVED that this resolution shall be in full force and effect upon passage and adoption by the City of Clarkston City Council and that any and all other resolutions, acts or ordinances in conflict with this resolution shall be, and they are, to be extent of such conflict, hereby repealed.

SO RESOLVED this _____ day of _____, 2024

CLARKSTON CITY COUNCIL

Mayor Beverly H. Burks

ATTEST:

Tomika Mitchell, City Clerk

CITY OF CLARKSTON

ITEM NO: 7D

CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Approval

MEETING DATE: July 2, 2024

SUBJECT: To consider adopting Resolution Authorizing, Among Other Things, the Issuance and Sale of a Tax Anticipation Note in the Principal Amount of \$950,000

DEPARTMENT: Administration

PUBLIC HEARING: ☐ YES
—

ATTACHMENT: ☒ YES ☐ NO
Pages: 14

INFORMATION CONTACT: Dan Defnall
PHONE NUMBER: 770-367-4580

PURPOSE: To consider adopting the attached Resolution Authorizing, Among Other Things, the Issuance and Sale of a Tax Anticipation Note in the Principal Amount of \$950,000

NEED/ IMPACT: The City of Clarkston will receive approximately 60% of our total anticipated revenue for fiscal year 2024 between the months of September and December. The majority of revenue comes from property taxes, insurance premium payments and other taxes. The bulk of this revenue, property taxes and insurance premium payments, is received during the months of September, October and November.

The City recently received the final 2024 tax digest. While we will not receive property taxes until later this year, we need generate additional available cash flow to cover our payrolls and other budgeted expenditures over the summer months. The use and subsequent reduction in surplus available cash on hand will result in a temporary cash flow problem during the months from August through September if not addressed. Property tax proceeds will be remitted from Dekalb County beginning the end of September through November). We have prepared a detailed schedule of monthly cash flow projections for the remainder of 2024 and expect our deficit balance in operating cash to be approximately \$101,000 at the beginning of August 2024 and topping out with a deficit balance of \$950,000 by the end of August 2024.

Given that tax proceeds are not received until the 4th quarter of the fiscal year within which they are budgeted, this fiscal reality is not unusual. Many Georgia counties and municipalities take advantage of a State Law that authorizes the issuance of a Tax Anticipation Note (TAN), which will allow borrowing funds sufficient to cover the temporary cash flow deficit. Funds borrowed must be repaid in full prior to December 31st of each year.

Staff has received a quote from Truist Bank for the issuance of a Tax Anticipation Note in the amount of \$950,000 with an interest rate of 5.24% and an anticipated closing date of July 09, 2024. This is a short-term loan with full payment due of principal and interest on December 31, 2024. The interest rate charged on the principal balance will be 5.24% annually amortized over 172 days. Accordingly, the interest payments to Truist Bank will be approximately \$23,800. Additionally, issuance of a TAN requires

preparation of the TAN resolution and other associated legal documents by a bond attorney. The fee for the bond attorney will be \$5,000.

RECOMMENDATIONS: Staff recommends the City Council adopt the attached Tax Anticipation Note Resolution and associated documents.

RESOLUTION NO. 2024-034
AUTHORIZING, AMONG OTHER THINGS,
THE ISSUANCE AND SALE OF A TAX ANTICIPATION NOTE
IN THE AMOUNT OF \$950,000

WHEREAS, the City of Clarkston, Georgia (the “Issuer”) is a municipal corporation of the State of Georgia, duly created and existing under and by virtue of the Constitution and laws of the State of Georgia; and

WHEREAS, the City Council of the City of Clarkston, Georgia (the “Governing Body”) has determined that it is in the best interest of the Issuer to borrow money to pay current expenses for calendar year 2024 in anticipation of the receipt of taxes levied or to be levied for the General Fund; and

WHEREAS, the Issuer is authorized by Article IX, Section V, Paragraph V of the Constitution of the State of Georgia and Section 36-80-2 of the Official Code of Georgia Annotated to borrow money to pay current expenses during any calendar year and to evidence such borrowing by issuing tax anticipation notes in anticipation of the receipt of taxes levied or to be levied for the General Fund for expenses payable in such calendar year; and

WHEREAS, the Issuer proposes to issue a Tax Anticipation Note in the principal amount of \$950,000 (the “Note”) to pay the current expenses of the Issuer;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer and it is hereby resolved by authority of the same, as follows:

Section 1. Findings. The Governing Body hereby finds and determines as follows: (a) the principal amount of the Note and any other outstanding temporary loans do not exceed 75% of the total gross income from taxes collected by the Issuer in calendar year 2023 for the General Fund; (b) the principal amount of the Note, together with other contracts, notes, warrants or obligations of the Issuer for current expenses payable from the General Fund, do not exceed the total anticipated tax revenues of the Issuer for the General Fund for calendar year 2024; (c) no temporary loan or other contract, note, warrant or other obligation for current expenses incurred in calendar year 2023 or any prior calendar year remains unpaid as of the date hereof; and (d) a need exists for the Issuer to borrow \$950,000 to pay current expenses of the Issuer in calendar year 2024 prior to the receipt of sufficient revenues from taxes levied or to be levied for the General Fund for 2024.

Section 2. Authorization of Note; Terms and Execution. There is hereby authorized to be issued a tax anticipation note of the Issuer in the principal amount of \$950,000 which shall be designated “City of Clarkston, Georgia Tax Anticipation Note, 2024” (the “Note”). The Note shall be dated as of the date of delivery thereof to the purchaser, shall bear interest at the rate of interest set forth therein as provided in the form of the Note attached hereto as Exhibit A and shall be issued in registered form. Both principal and interest shall be payable in lawful money of the United States of America by wire transfer to the person who is the registered owner on December 15, 2024 without the presentation or surrender of the Note, except

that upon written request of the Issuer made concurrently with or reasonably promptly after payment in full of the Note, the registered owner thereof shall surrender the Note for cancellation, reasonably promptly after any such request, to the Issuer, and shall be payable as to principal and interest. The Note shall mature and together with accrued interest shall be payable on December 31, 2024. The Note may be prepaid in whole prior to maturity, without premium, in an amount equal to par plus accrued interest. The Note shall be executed by the Mayor, and shall be attested to by the City Clerk, and the seal shall be impressed thereon. In case any officer whose signature shall be affixed to the Note or who shall have sealed the Note shall cease to be such officer before the Note so signed and sealed shall have been actually delivered, the Note, nevertheless, shall be a valid Note obligation of the Issuer and may be delivered as such notwithstanding the fact that such officer or officers may have ceased to be such officer or officers of the Issuer when the Note shall be actually delivered.

Section 3. Approval of Form of Note. The Note as initially issued shall be issued in substantially the form attached hereto as Exhibit A subject to such minor changes, insertions or omissions as may be approved by the Mayor, and the execution and delivery of the Note shall be conclusive evidence of such approval.

Section 4. Tax Revenues Used to Repay Note. The Issuer agrees to use for payment of the Note and the interest thereon a sufficient portion of the revenues received by the Issuer from taxes levied or to be levied for calendar year 2024 for the General Fund and other funds available for such purpose. The indebtedness evidenced by the Note is a general obligation of the Issuer, and the full faith and credit of the Issuer have been and hereby are irrevocably pledged to secure the payment of the principal of and interest on this Note.

Section 5. Authentication of Note. The Note as originally issued and each Note issued in connection with a registration of transfer shall have endorsed thereon a certificate of authentication substantially in the form set forth in the Note. The Note shall not be deemed to be validly issued hereunder unless it contains such certificate of authentication.

Section 6. Registered Owner. The person in whose name the Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of either principal or interest shall be made only to or upon the order of the registered owner thereof or his duly authorized attorney. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Section 7. Tax Covenants and Representations. The Note is being issued by the Issuer for the governmental purpose of providing funds for the current expenses of the Issuer for the year 2024, in compliance with the conditions necessary for the interest income on the Note to be excludable from gross income for federal income taxation pursuant to the provisions of Section 103(a) of the Internal Revenue Code of 1986, as amended (the "Code"). It is the intention of the Issuer that the interest on the Note be and remain excludable from gross income for federal income tax purposes, and, to that end, the Issuer hereby covenants with the holder of the Note, as follows:

(a) It will not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the tax-exempt status of the interest on the Note under Section 103 of the Code.

(b) It will not directly or indirectly use or permit the use of any proceeds of the Note or any other funds of the Issuer or take or omit to take any action in a way that would cause the Note to be (i) a “private activity bond” within the meaning of Section 141 of the Code, (ii) an obligation which is “federally guaranteed” within the meaning of Section 149 of the Code or (iii) a “hedge bond” within the meaning of Section 149 of the Code.

(c) It will not directly or indirectly use or permit the use of any proceeds of the Note or any other funds of the Issuer or take or omit to take any action that would cause the Note to be an “arbitrage bond” within the meaning of Section 148 of the Code.

(d) It will cause to be completed and filed with the Internal Revenue Service the information required by Section 149(e) of the Code (Treasury Form 8038-G) simultaneously with the issuance of the Note.

Section 8. General Authority. From and after the date of adoption of this Resolution, any member of the Governing Body and the officers of the Issuer are hereby authorized to do such acts and things, and to execute and deliver all such certificates or agreements as may be necessary or desirable in connection with the issuance of the Note. All actions of the Governing Body, officers or agents of the Issuer taken in connection therewith prior to the date hereof are hereby ratified and confirmed. If the City Clerk shall not be able to execute the documents herein authorized, the Assistant City Clerk is hereby authorized to execute the documents on behalf of the City.

Section 9. Sale of Note. The sale of the Note to Truist Commercial Equity, Inc., at a purchase price of par, is hereby approved.

Section 10. Tax Levy for Payment of Note. For the purpose of providing funds for the payment of the principal of and interest on the Note, there shall be and hereby is assessed and levied and there shall hereafter be collected a direct tax upon all real and personal property now or hereafter subject to taxation within the Issuer, the net proceeds of which will be in a sufficient amount to produce such sums as are required to pay the principal and interest thereon. Said sums are irrevocably pledged and appropriated to the payment of the principal and interest, when due on the Note, and the provisions to meet the requirements of this Resolution shall hereafter be made in due time and manner so that the Note, including both principal and interest, shall be fully paid at maturity.

Section 11. Reserved.

Section 12. Contract. The provisions, terms, and conditions of this Resolution will constitute a contract by and between the Issuer and the holder of the Note. After the issuance of the Note, this Resolution shall not be repealed or amended in any respect which will adversely affect the rights and interest of the holder of the Note.

Section 13. Financial Covenants. The City shall furnish the registered owner of the Note the annual audited financial statements of the City for the fiscal year ended December 31, 2023 as soon as they are available, but no later than 270 days after the end of such fiscal year.

Section 14. Effective Date. This Resolution shall be in full force and effect immediately upon its adoption, and any and all resolutions or parts of resolutions in conflict with this Resolution shall be, and they are, to the extent of such conflict, hereby repealed.

Adopted by the Governing Body of the Issuer on the 2nd day of July, 2024.

CITY OF CLARKSTON, GEORGIA

(SEAL)

By: _____
Mayor

Attest:

City Clerk

UNITED STATES OF AMERICA

STATE OF GEORGIA

CITY OF CLARKSTON, GEORGIA
TAX ANTICIPATION NOTE,
2024

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Date of Issue</u>
December 31, 2024	\$950,000	July 9, 2024

KNOW ALL MEN BY THESE PRESENTS: CITY OF CLARKSTON, GEORGIA, a municipal corporation of the State of Georgia (the “Issuer”), for value received, hereby promises to pay to Truist Commercial Equity, Inc. or its successors or assigns (the “Bank”), (a) the sum of \$950,000 and (b) interest on such sum at the Stated Rate (as defined below), calculated on the basis of a 360-day year comprised of twelve 30-day months, in immediately available funds, on the Maturity Date set forth above.

Both principal hereof and interest are payable in lawful money of the United States of America. The Issuer also promises to pay any and all amounts owed by the Issuer as arbitrage rebate pursuant to Section 148 of the Internal Revenue Code of 1986, as amended and any amounts expended by any owner of this Note in connection with the collection of amounts owed hereunder, including, but not limited to attorney fees.

This Note is authorized by a resolution (the “Resolution”) duly adopted by the Mayor and City Council of the City of Clarkston, Georgia (the “Governing Body”) of the Issuer on July 2, 2024 (the “Note Resolution”), in accordance with Article IX, Section V, Paragraph V of the Constitution of the State of Georgia and Section 36-80-2 of the Official Code of Georgia Annotated, for the purpose of making a temporary loan to pay current expenses of the Issuer in calendar year 2024.

Upon the occurrence of a Determination of Taxability, then, from and after the Date of Taxability, the interest rate used to calculate interest on the Note shall be the Taxable Rate, as defined below. After a Determination of Taxability and upon demand of the owner or any prior owner of the Note, the Issuer shall pay to such owner or prior owner such additional amount as shall be necessary to provide, together with interest received at the Stated Rate, an equivalent amount as if interest on the Note shall have been payable at the Taxable Rate from the Date of Taxability.

Upon a Determination of Taxability, the Issuer shall also pay to such owner or to any prior owner upon demand of such owner or prior owner any taxes, interest, penalties or other charges assessed against or payable by such owner or prior owner and attributable to such Determination of Taxability and all reasonable administrative, out-of-pocket and other expenses

incurred by such owner or prior owner that are attributable to such event, including, without limitation, the costs incurred by such owner or prior owner to amend any of its tax returns, notwithstanding the repayment of the entire principal amount of the Note or any transfer or assignment of the Note.

The following terms shall have the following meanings in this Note unless the context otherwise requires:

“Date of Taxability” shall mean the earliest date as of which interest on the Note shall have been determined to be includable in the gross income of any owner or prior owner of the Note as a result of a Determination of Taxability.

“Determination of Taxability” shall mean and shall be deemed to have occurred on the first to occur of the following:

(a) on that date when the Issuer files any statement, supplemental statement or other tax schedule, return or document which discloses that an Event of Taxability shall have in fact occurred;

(b) on the date when the Issuer shall be advised in writing by the Commissioner or any District Director of Internal Revenue (or any other government official or agent exercising the same or a substantially similar function from time to time) that, based upon filings of the Issuer, or upon any review or audit of the Issuer or upon any other ground whatsoever, an Event of Taxability shall have occurred; and

(c) on that date when the Issuer shall receive notice from any owner or prior owner that the Internal Revenue Service (or any other government official or agency exercising the same or a substantially similar function from time to time) has assessed as includable in the gross income of such owner or any prior owner the interest on the Note paid to such owner or prior owner due to the occurrence of an Event of Taxability;

provided, however, that no Determination of Taxability shall occur under clauses (b) or (c) above in the definition of Determination of Taxability unless the Issuer has been afforded the opportunity, at its expense, to contest any such assessment; and provided further that no Determination of Taxability shall occur until such contest, if made, has been finally determined; and provided further that upon demand from the owner or any prior owner, the Issuer shall immediately reimburse such owner or prior owner for any payments such owner (or any prior owner) shall be obligated to make as a result of the Determination of Taxability during any such contest.

“Event of Taxability” shall mean a change in law or fact or the interpretation thereof, or the occurrence or existence of any fact, event or circumstance (including, without limitation, the taking of any action by the Issuer, or the failure to take any action by the Issuer, or the making by the Issuer of any misrepresentation herein or in any certificate required to be given in connection with the issuance, sale or delivery of the Note) which has the effect of causing interest paid or payable on the Note to become includable, in whole or in part, in the gross income of the owner or any prior owner for federal income tax purposes.

“Stated Rate” shall mean a rate of interest per annum equal to 5.24%.

“Taxable Rate” shall mean a rate of interest per annum equal to 6.63%.

This Note is issued in anticipation of the receipt of taxes levied or to be levied for the General Fund in calendar year 2024. The principal amount of this Note together with all other temporary loans, notes, warrants or similar obligations does not exceed 75% of the total revenues from taxes collected for the General Fund by the Issuer in calendar year 2023 and does not exceed, together with other contracts, notes, warrants and obligations of the Issuer for calendar year 2024 payable from the General Fund, the total anticipated revenues from taxes of the Issuer for the General Fund for calendar year 2024. No temporary loan or other contract, note, warrant or other obligation for current expenses incurred in calendar year 2023 or any prior calendar year remains unpaid.

This Note may be prepaid in whole prior to maturity, without premium, in an amount equal to par plus accrued interest.

The indebtedness evidenced by this Note is a general obligation of the Issuer, and the full faith, credit and taxing power of the Issuer have been pledged to secure the payment of the principal of and interest on this Note.

The Issuer hereby waives demand, protest, notice of demand, protest and nonpayment and any other notice, required by law relative hereto.

The Issuer represents and warrants to the Bank that:

(a) The Issuer is a municipal corporation duly created and existing under the laws of the State of Georgia with the power and authority to execute this Note.

(b) The proceeds of the loan evidenced by this Note will be used for the operations of the Issuer.

(c) The execution and delivery of, and the performance of the obligations and agreements of the Issuer set forth or referred to in this Note have been duly authorized by all necessary proceedings.

(d) There is no action, suit or proceeding pending or, to the best knowledge of the Issuer, threatened against or affecting the Issuer before any court, governmental department, commission, board or other federal, state, Issuer, municipal or other instrumentality, agency or authority which might adversely affect the power or authority of the Issuer or the ability of the Issuer to perform its obligations set forth or referred to in this Note.

(e) All authorizations, consents, approvals and findings of governmental bodies or agencies required of the Issuer in connection with the (i) execution and delivery of this Note, (ii) adoption of the Note Resolution and (iii) consummation of the transactions contemplated by this Note and the Note Resolution have been obtained and

are in full force and effect. The Note Resolution has not been modified or rescinded and is in full force and effect.

(f) The execution and delivery of, and the performance of the obligations and agreements set forth or referred to in this Note, will not conflict with or constitute a violation or a default under any constitutional provision, statute, indenture, mortgage, lease, resolution, or other agreement or instrument, to which the Issuer is a party or by which it is bound, or any order, rule or regulation of any court or governmental agency or body having jurisdiction over the Issuer or its activities or properties.

(g) The adoption of the Note Resolution occurred at a meeting held after due and reasonable public notice given in accordance with the Issuer's procedures and the provisions of law, which was open to the public and at which a quorum was present and acting throughout, and said actions appear of public record in the minute books of the Issuer.

It is hereby certified, recited and declared that all acts, conditions and things required by the Constitution and laws of the State of Georgia to be done precedent to or as a condition to the issuance of this Note have been properly done, have happened and have been performed in the manner required by the Constitution and laws of the State of Georgia; that the tax levies in anticipation of which this Note is issued are or will be valid and legal levies; that the Issuer will use a sufficient amount of the proceeds of such tax levies and other available funds for the payment of this Note and the interest hereon; and that this Note, together with all other indebtedness of the Issuer, is within every debt or other limit provided by the Constitution and laws of the State of Georgia.

All capitalized terms used but not defined herein shall have the meanings assigned to them in the Note Resolution.

IN WITNESS WHEREOF, the Issuer acting by and through its Governing Body, has caused this Note to be executed in its name by the manual signature of the Mayor, and attested by the manual signature of the City Clerk and the seal of the Issuer to be impressed or imprinted hereon, all as of the date of original issue as shown above.

CITY OF CLARKSTON, GEORGIA

(SEAL)

By: _____
Mayor

Attest:

City Clerk

CERTIFICATE OF AUTHENTICATION

This is the Note described in the within mentioned authorizing resolution of the Mayor and City Council of the City of Clarkston, Georgia adopted on July 2, 2024, and is hereby authenticated.

CITY OF CLARKSTON, GEORGIA

By: _____
Mayor

Date of Authentication: July 9, 2024

* * * * *

CITY CLERK'S CERTIFICATE

The undersigned does hereby certify that the foregoing pages of typewritten matter constitute a true and correct copy of a resolution pertaining to the City of Clarkston, Georgia Tax Anticipation Note, 2024 in the principal amount of \$950,000, which resolution was duly adopted at a meeting of the governing body (the "Governing Body") of the City of Clarkston, Georgia which was duly called and assembled on July 2, 2024, which was open to the public, and at which a quorum was present and acting throughout and that the original of said resolution appears of record in the minute book of the Governing Body which is in my custody and control, and that said resolution has not been amended, repealed, revoked or rescinded as of the date hereof.

Given under my hand and the seal of the Governing Body, this 2nd day of July, 2024.

(SEAL)

City Clerk



CITY OF CLARKSTON

ITEM NO: 7E

WORK SESSION/ CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

AGENDA ITEM SUMMARY SHEET

ACTION TYPE:
Approval

MEETING DATE: JULY 2, 2024

SUBJECT: To consider a resolution authorizing the DeKalb County Board of Registrations and Elections to conduct the City of Clarkston, November 5, 2024 Special Municipal Election.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☐ YES ☐ NO
Pages:

INFORMATION CONTACT:
Tomika R. Mitchell, City Clerk
PHONE NUMBER: 404-296-6489

PURPOSE: To consider a resolution authorizing the DeKalb County Board of Registrations and Elections to conduct the City of Clarkston, November 5, 2024 Special Municipal Election.

The Qualifying Dates are set for July 22 – July 26, 2024, Monday – Friday, 8:30am to 4:30pm.

RECOMMENDATION: To appoint the DeKalb County Board of Registrations and Elections to conduct the City of Clarkston, November 5, 2024 Special Municipal Election.

RESOLUTION NO. _____

**APPOINTING DEKALB COUNTY BOARD OF REGISTRATIONS AND ELECTIONS TO
CONDUCT THE CITY OF CLARKSTON 2024 SPECIAL MUNICIPAL ELECTION**

WHEREAS; the Clarkston City Council previously declared a Special Election to be held on Tuesday, November 5, 2024 to fill the unexpired term of former Councilmember Awet Eyasu; and

WHEREAS; The City of Clarkston may have need to hold additional City Elections, for 2024; and

WHEREAS; The Clarkston City Council is hereby in agreement that it is in the best interest of its citizens to continue to allow the DeKalb County Board of Registrations and Elections staff, equipment and expertise to conduct the City of Clarkston 2024 Elections; and

WHEREAS; Individual duties and responsibilities of both the City and County staff are set forth in the Intergovernmental Agreement, between the City and the County, adopted by the Council on November 6, 2013.

NOW, THEREFORE, BE IT RESOLVED THAT THE Clarkston City Council does hereby appoint DeKalb County Board of Registrations and Elections to conduct the City of Clarkston Elections for 2024.

PASSED, APPROVED and RESOLVED this _____ day of _____ 2024.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk



CITY OF CLARKSTON

ITEM NO: 7F

WORK SESSION/ CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

AGENDA ITEM SUMMARY SHEET

ACTION TYPE:
Approval

MEETING DATE: JULY 2, 2024

SUBJECT: To consider the appointment of a resident to fill the vacancy in membership on the Planning and Zoning Board.

DEPARTMENT: PLANNING & ECONOMIC DEVELOPMENT

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☒ YES ☐ NO
Pages:

INFORMATION CONTACT: Lisa Cameron
PHONE NUMBER: (404) 296-6489

PURPOSE: To request an appointment of a candidate to fill the vacancy of an unexpired term of Membership on the Planning and Zoning Board.

NEED/ IMPACT: Pursuant to Chapter 15 of the City Code, the Planning and Zoning Board shall consist of five (5) members who shall be residents of the city appointed by the mayor and approved by the city council. Mr. Herbert Clark, a long-standing board member no longer resides in the city has provided staff with his resignation, leaving the Planning and Zoning Board with four (4) members.

RECOMMENDATION: The mayor nominated Amy Medford a qualified candidate from the pool of applications for the city council to approve by vote.



**CITY OF CLARKSTON
PLANNING & ZONING COMMITTEE APPLICATION**

DATE OF APPLICATION _____

NAME: Amy Medford

HOME ADDRESS: [REDACTED]

HOME PHONE: _____ CELL PHONE: [REDACTED]

E-mail ADDRESS: [REDACTED]

LENGTH OF RESIDENCY IN CLARKSTON: 17⁺ years

IF EMPLOYED, PLEASE LIST WHERE YOU WORK AND POSITION YOU HOLD: _____

Tutor / Teacher

PLEASE ATTACH A LETTER OF INTEREST INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- Why you wish to be considered for appointment to the Planning & Zoning Committee
- Your relevant experience and knowledge

The information provided will be used by the Mayor to make a nomination and for the City Council to consider for appointment, when a vacancy exists on the Planning & Zoning Committee. If there is no vacancy, your application will be kept on file for one year for consideration should an opening occur.

Thank you for your willingness to serve your local government and community.

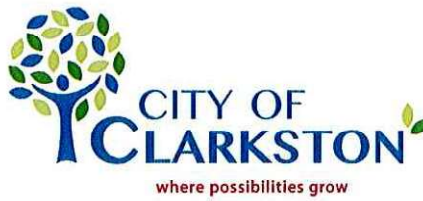
Lisa Cameron

From: The Medfords [redacted]
Sent: Wednesday, January 24, 2024 11:40 PM
To: Lisa Cameron
Subject: Opening on P&Z Board
Attachments: P&Z application 2024.jpg

Hello

I would like to be considered for the opening on the Clarkston Planning and Zoning Board. I have lived in the city for over 20 years and have been active in the city in various capacities for over 30 years. This city has changed a great deal in that time and has more growth ahead. We have expanded our city limits, changed our demographic makeup, and updated our downtown streetscape. We have gone from the, "Small Town with a Big Heart" to, "The Place Where Possibilities Grow." I would love to see the city continue to grow and adapt to the challenges that face us in the future. I have 4 years of experience from a previous term on P&Z. I have already gone through ARC's basic training for P&Z members. I also read and keep up with zoning decisions around the Metro area as well as nationally. I am very familiar with our current zoning code and am well versed in Municode for searching. I served on the TAC for the zoning rewrite this past year. I am also on the Greenway Committee and look forward to that continued project. It is exciting to see where the city will go in the next few years. I would like to be part of that process.

Thanks for your consideration,
Amy Medford



**CITY OF CLARKSTON
PLANNING & ZONING COMMITTEE APPLICATION**

DATE OF APPLICATION _____

NAME: Will Johnston _____

HOME ADDRESS: 1182 Vaughan St Clarkston GA 30021 _____

HOME PHONE: 404 502 2195 _____

CELL PHONE: _____

E-mail ADDRESS: will@microlifeinstitute.org _____

LENGTH OF RESIDENCY IN CLARKSTON: 2.5 Years _____

IF EMPLOYED, PLEASE LIST WHERE YOU WORK AND POSITION YOU HOLD: _____

MicroLife Institute - Executive Director _____

PLEASE ATTACH A LETTER OF INTEREST INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- Why you wish to be considered for appointment to the Planning & Zoning Committee
- Your relevant experience and knowledge

The information provided will be used by the Mayor to make a nomination and for the City Council to consider for appointment, when a vacancy exists on the Planning & Zoning Committee. If there is no vacancy, your application will be kept on file for one year for consideration should an opening occur.

Please return application to: City of Clarkston
Office of the City Clerk
1055 Rowland Street
Clarkston, GA 30021

Submit by email to: tashby@cityofclarkston.com

Thank you for your willingness to serve your local government and community.



Dear Mayor and Members of the City Council of Clarkston,

I am writing to express my sincere interest in the open position on the Planning and Zoning Committee for the City of Clarkston, GA. With a strong background in urban planning and community development, coupled with my experience at MicroLife Institute, I am confident in my ability to contribute effectively to the committee's goals and objectives.

During my tenure at MicroLife Institute, I have had the opportunity to work on various projects focused on sustainable development, community engagement, and environmental planning. These experiences have equipped me with a comprehensive understanding of the intricate balance between fostering growth and preserving the unique character of a community.

I am particularly drawn to the City of Clarkston due to its rich cultural diversity and commitment to fostering an inclusive community. I am enthusiastic about contributing to the city's continued growth in a manner that respects its cultural heritage, supports economic development, and ensures a high quality of life for all residents.

As a dedicated advocate for sustainable and equitable urban development, I am eager to bring my skills and passion to the Planning and Zoning Committee. I am confident that my experiences and commitment to community-driven planning align with the goals of the committee, and I am excited about the opportunity to contribute to the future success of the City of Clarkston.

Thank you for considering my application. I look forward to the possibility of discussing my qualifications further in an interview.

Sincerely,

A handwritten signature in black ink, appearing to read "William Johnston", with a long horizontal flourish extending to the right.

William Johnston

William N. Johnston

Clarkston GA, 30021

(C)

EXPERIENCE

MicroLife Institute **Founder & Executive Director**

Atlanta GA
2014-Present

- Developed "The Cottages on Vaughan" and won ARC Innovative Development Award
- Construction and on-site management
- Educates government and public on benefit of better housing policy and zoning
- Initiates housing strategies for municipalities by creating community engagement and events to discuss housing and how it can be applied to their area
- Works constantly with communities, government employees and elected leaders to expand housing policy and choice through education and programming
- Advises Commissioner Terry of DeKalb County on housing policy and creates community education on policy updates
- Collaborates with multiples stakeholders to drive development projects forward
- Board Member management on strategic fundraising and organizational strategy
- Advocates for housing choice through constant lectures and educational programing
- Developed a national online course for Developing Pocket Neighborhoods and other zoning related topics to drive individual education
- Consults with local governments to implement change for housing options through summits, consulting and leadership management
- Develops on site engagement to educate and advocate for better policy through events and programming
- Manages MicroLife Institute's staff to run events and projects throughout the year
- Create and execute a Tiny House Festival for 40,000 attendees over the past 6 years
- Created and executed Innovative Housing Summit for over 2500 in the last 5 years
- Created and executed in person tour for over 1500 people to the Cottages on Vaughan for Policy change and education over the last year
- Works and manages organizational budgets and forecasting
- Appliance Installation

Random Acts of Will **Marketing and Strategy Consultant** *Year to Year*

Atlanta, GA
2014-present

- Drives strategy and marketing plans to enforce branding and engagement with consumers
- Project management of client campaigns
- Builds business relationships within Atlanta community resulting in cross promotional efforts and new client accounts
- Creates event management plans and marketing strategies for clients that seek to increase consumer engagement
- Develops and collaborates digital marketing strategies with client to drive engagement
- Designs and creates the marketing experience for each client allowing for a unique touch point and brand loyalty
- Manages relationship and partnerships with clients such as Middle Housing Company, National Black Arts Festival and Grant Park Summer Shade Festival, Cox Media Group, The Atlanta Journal Constitution and BeBella Skincare

The Atlanta Journal-Constitution

Atlanta, GA

Manager of Community and Customer Engagement**2005-2013***2011-2013*

- Facilitated the CSS Marketing Strategy, brainstorming and innovation for advertising clients like ALDI, Comcast and Southwest airlines resulting in multi-million dollar media campaigns across all CMG Atlanta properties
- Conducted all event management responsibilities including creation of marketing initiatives, on-site management, and post-event analysis for over 75 events including AJC Peachtree Road Race and AJC Decatur Book Festival
- Created and implemented experiential marketing activations for AJC products and resulting in subscriber growth and brand loyalty
- Managed brand guidelines for AJC and all outdoor signage and event activations.
- Communicated and collaborated with all divisions at the AJC resulting in stronger, well implemented campaigns
- Built rapport with clients and created event marketing plans for added value with client contracts of an increased spend year over year

ADDITIONAL INFORMATION

- ULI Jack Kemp Excellence in Affordable and Workforce Housing Award 2022
- Innovative Development Award by Atlanta Region Commission 2021
- Atlanta Regional Commission- Regional Leadership Institute 2022
- National Board Member of Tiny House Industry Alliance -2023
- Board Member - Center for Housing and Community Research – UGA 2019-Present
- Urban Land Institute- Center For Leadership Graduate Class of 2019
- AIA Atlanta Chapter “Kwanza Hall” Award 2017
- LEAD Atlanta class of 2012
- Cox Media Group Leadership participant 2010, CMG Innovation Summit 2012, CSS Marketing Strategy 2012
- Microsoft Office, Salesforce, PowerPoint, Videography, Final Cut Pro X
- Storyteller, Improv and Sketch Comedy

EDUCATION

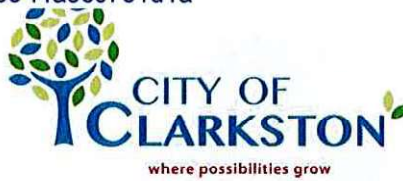
The University of Georgia**Athens, GA****Masters in Community Development****Spring 2023****Coe College**

Cedar Rapids, IA

B.A., Sociology

B.A., Theatre

2002



**CITY OF CLARKSTON
PLANNING & ZONING COMMITTEE APPLICATION**

DATE OF APPLICATION

NAME: **Adrianna Berlin Danley**

HOME ADDRESS: [REDACTED], Clarkston, GA 30021

HOME PHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-mail ADDRESS: [REDACTED]

LENGTH OF RESIDENCY IN CLARKSTON: **2.5 years**

IF EMPLOYED, PLEASE LIST WHERE YOU WORK AND POSITION YOU HOLD: _____

Adrianna Berlin Real Estate Group, CEO/Team Lead &
Roost Realty LLC, Co-founder & Interim COO

PLEASE ATTACH A LETTER OF INTEREST INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- Why you wish to be considered for appointment to the Planning & Zoning Committee
- Your relevant experience and knowledge

The information provided will be used by the Mayor to make a nomination and for the City Council to consider for appointment, when a vacancy exists on the Planning & Zoning Committee. If there is no vacancy, your application will be kept on file for one year for consideration should an opening occur.

Thank you for your willingness to serve your local government and community.

ABD

Adrianna Berlin
3421 Market St
Clarkston, GA 30021

May 2, 2024

Dear City of Clarkston, Lisa Cameron, and Mayor Beverly Burks,

I'm interested in joining the Planning & Zoning Board for Clarkston.

My husband, Loren Norman, and I have fallen in love with Clarkston. We are passionate about the growing potential and attention our city is receiving. There are so many options to grow the engagement and lifestyle options for the City of Clarkston. This growth must be balanced with the continued development of the city's inclusiveness and the desire for residents to retain the "small town" feel that we all are drawn to.

I have been outspoken about my views on zoning in the city. Gentle density research and planning will be "hot topics" for many years to come. Clarkston is not in a bubble, but Clarkston can and should protect our bubble. I believe we can honor the future of Clarkston within the pressures of being in a major Metro area.

I'm attaching my CV. I've been a Top 10 agent in the #1 brokerage in Dekalb County for 9 years. I am a co-founder and interim COO for a new agent-focused brokerage. I am a Top 20 agent for the Dekalb Association Board of Realtors and have earned a Lifetime Pinnacle Membership.

My focus is residential real estate, which gives me a working knowledge of current market trends and access to up-to-date demographic and tax data. My clients understand that I am solid in my ethics and creative in my approach. I believe there is a "win-win" in every situation.

The Planning & Zoning Board focuses on development, which attracts and keeps dollars in our city. Those dollars come from businesses and residents. Those dollars create the small town charm and ever-developing needs of our community. I desire a commitment to healthy and sustainable growth for our business owners and residential areas.

We recently lost a seasoned real estate agent on the board. I'd like to be a voice representing Clarkston and bringing the value a real estate industry professional can provide.

I look forward to my chance to help Clarkston..

Thank you for your consideration.
Adrianna Berlin, SRS, RENE
REALTOR, Adrianna Berlin Real Estate Group
Interim COO, Roost Realty LLC



Adrianna Berlin

REALTOR®

Skills Summary

First Time Home Buyers/Upsizers
Certified Seller Representative Specialist
FHA/Conventional Loan Programs
Mortgage Lending Requirements
Market and Comps Analysis
Liquidating Investor Buy and Hold Portfolios
International Client Management
Renovation & Staging Consulting
Educator, Real Estate Concepts & Skills
Real Estate Negotiation Expert

Education & Credentials

- B.S. Interdisciplinary Studies in HR, 2004
 - Minor: Sociology
 - Emphasis: Business
- Georgia Real Estate Licensee, 2015-Current
- Seller's Representation Specialist
- Certified Real Estate Negotiation Expert (RENE)
- NAR Code of Ethics, Certified
- Dekalb Board of REALTORS®, Lifetime Pinnacle Member
- National Association of REALTORS®, Member
- Keller Williams Realty Metro Atlanta Agent Leadership Counsel, Member, 2016-2017
- Heartwood ALC (501-c3), Founding Team & Board Member, 2016

Work Experience

REALTOR®

AB Atlanta Real Estate, CEO/Team Lead
REALTOR®
Feb 2015-present

Roost Realty, Founding Member,
Interim COO
December 2023-Current

- Licensed Realtor with 9+ years of residential sales and rental experience
- Adept in contract drafting, negotiation, marketing, research, and client analysis
- Real estate skills & concepts educator
- Awarded *Dekalb Board of REALTORS® Rookie of the Year*, 2015
- Top 10 individual agent in the #1 brokerage (by sales and volume) in Dekalb County, 2016-2023
- Over \$60 million in residential real estate sold or rented
- 275+ transactions closed
- Dekalb Assoc. of Realtors: Lifetime Member & #18 for 2021, #22 for 2022 & 2023
- Featured on The Agent Upgrade Podcast, December 2021
- Featured on Kumby'all Podcast, April 2023
- Atlanta Real Estate All-Star, *Atlanta Magazine*, 2022 & 2023



3821 Market Street
Clarkston, GA 30021



abatlanta.com



adrianna@abatlanta.com



404-620-5206

Adrianna Berlin

REALTOR®

Continuing Education

Architectural Styles In and Around
Atlanta
Westside Beltline History and
Development
Appraisers Guide to Home Sales
National Assoc. Of REALTORS Code of
Ethics
Family Reunion/International Keller
Williams Training
MegaCamp/Team Leadership Training
Agent Leadership Council Seminar
Home Staging to Market & Sell Listings
Fair Housing Seminar
Ethics in Real Estate
Handling the Inspection that
"Trampled" My Deal
Tax Ramifications for Closings
The Making of Modern Atlanta: The
History of the North Beltline
Understanding Values in This Crazy
Market
Mortgage Niche Programs
Realtor's Guide to Interior and Exterior
Home Construction and Inspections
Modern Real Estate Practice in Georgia
Effective Expert Witnessing

Testimonials

I can't say enough about Adrianna's knowledge, professionalism, and demeanor. She knows the business side of her work extraordinarily well, and she is a diplomatic, kind, compassionate person--that's so important, given how stressful home buying and selling can be. And she has a great sense of humor! I recommend her without hesitation for anyone looking for a straight-shooting, competent and reliable realtor!

Colleen Goidel, Buyer & Seller

Adrianna Berlin exceeded all of my expectations, and I have high expectations! She replied promptly to all my texts, emails, and phone calls. She handled all of the bumps in our house sale (and there were a few big ones) with grace, generosity, and humor. Through this whole process, she represented us and our house well.

Starlit Harris, Seller

I sold my home in record time. She went above and beyond to make sure I knew what to expect and to prepare me to get my home market-ready. Adrianna always kept my best interests in mind, pushing to make sure negotiations with the buyer were handled smoothly and professionally. She's detail-oriented, and advised me on all aspects of every offer, making sure that I went with the best offer that not only maximized the amount I'd receive, but also was the best bet for a sure thing that would go all the way through to close.

Riley Sinclair, Seller



3821 Market Street
Clarkston, GA 30021



abatlanta.com



adrianna@abatlanta.com



404-630-5296



**CITY OF CLARKSTON
PLANNING & ZONING COMMITTEE APPLICATION**

DATE OF APPLICATION May 18th, 2024

NAME: Harry Kendrick

HOME ADDRESS: 6616 Montreal Creek Circle #16

HOME PHONE: 404.445.4001

CELL PHONE: 404.572.9222

E-mail ADDRESS: HarryKendrick0819@gmail.com

LENGTH OF RESIDENCY IN CLARKSTON: 21 year's

IF EMPLOYED, PLEASE LIST WHERE YOU WORK AND POSITION YOU HOLD: W/A

PLEASE ATTACH A LETTER OF INTEREST INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- Why you wish to be considered for appointment to the Planning & Zoning Committee
- Your relevant experience and knowledge

The information provided will be used by the Mayor to make a nomination and for the City Council to consider for appointment, when a vacancy exists on the Planning & Zoning Committee. If there is no vacancy, your application will be kept on file for one year for consideration should an opening occur.

Nomination to: City of Clarkston
Office of the City Clerk
1055 Rowland Street
Clarkston, GA 30021

Clarkston.com

to serve your local government and community.

Mr. Harry Kendrick

1616 Montreal Creek Circle #16

Clarkston, Georgia 30021

May 1st, 2024

Ms. Beverly H. Burks, Mayor and City Council Members

1055 Rowland St, Clarkston, GA 30021

Clarkston, Georgia 30021

Subject: Expression of Interest for Planning and Zoning, Seat Vacancy

Dear Mayor and City Council members ,

I am writing to express my interest and considerations in serving on the Planning and Zoning.

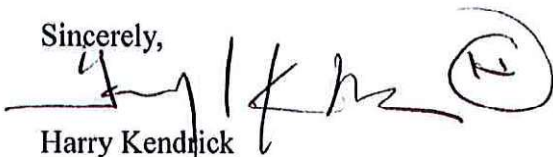
As a 21 year resident of the City of Clarkston,

I am a former board member of the City of Clarkston Planning and Zoning and currently seated on the Housing and Infrastructure Committee, I'm passionate about current and future development of our unique and diverse population and believe that my skills and experience align with the board's mission.

I am committed to contributing absolutely to the betterment of our community and am excited about the opportunity to serve.

Thank you for considering my application.

Sincerely,

A handwritten signature in black ink, appearing to read 'Harry Kendrick', followed by a circled 'H'.

Harry Kendrick

Objective: To obtain a position as a citizen planning board-member at the City of Clarkston in a that offers both personal and professional growth.

Professional Profile: former graduate DeKalb Neighborhood Leadership Institute.
Current State Certifications in the areas: HIV Counseling & Testing in Cobb, DeKalb, and Fulton Counties. Certificate in Rape Crisis Counseling & interventions,
Health Services Coordinator NAACP East-side Branch Charleston ,S.C.

Education:

Graduate, DeKalb Neighborhood Leadership Institute Training

Graduate, University of South Carolina: Master of Social Work

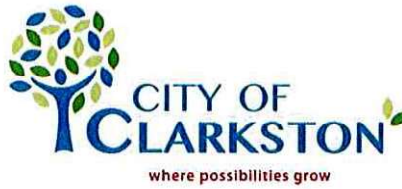
Graduate, College of Charleston, Charleston, S.C. Bachelor of Science/Degree in Public Health.
May, 2003

Certified, Substance Abuse Counselor State of GA: License expires 11/19/2011

Relevant Course Work:

Under the Administration: Ted Terry Former Mayor

- Planning and Zoning Board-member 2021
- City of Clarkston Senior Advisor Board ;Vice President (SCAB) 2020-21
- Housing Authority of DeKalb County,Resident Advisory Board-member Current
- Ryan White Planning Council member; Current.



**CITY OF CLARKSTON
PLANNING & ZONING COMMITTEE APPLICATION**

DATE OF APPLICATION 06/17/2024

NAME: Sydney Jakes

HOME ADDRESS: 1080 Monticello Rd, Clarkston, GA 30021

HOME PHONE: 770-490-6857

CELL PHONE: 770-490-6857

E-mail ADDRESS: sydney.jakeslaw@gmail.com

LENGTH OF RESIDENCY IN CLARKSTON: over fifteen years

IF EMPLOYED, PLEASE LIST WHERE YOU WORK AND POSITION YOU HOLD: _____

Attorney, The Law Office of Samuel Jakes, Jr.

PLEASE ATTACH A LETTER OF INTEREST INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- Why you wish to be considered for appointment to the Planning & Zoning Committee
- Your relevant experience and knowledge

The information provided will be used by the Mayor to make a nomination and for the City Council to consider for appointment, when a vacancy exists on the Planning & Zoning Committee. If there is no vacancy, your application will be kept on file for one year for consideration should an opening occur.

Thank you for your willingness to serve your local government and community.

SYDNEY JAKES, ESQ

*Admitted to the Georgia Bar 2011
Admitted to the Georgia Court of Appeals 2015
Admitted to the Supreme Court of Georgia 2015*

PROFESSIONAL EXPERIENCE

Law Office of Samuel Jakes, Jr.
Senior Attorney & Operational Leader

Clarkston, GA
March 2020 - present

- Represents plaintiffs in all aspects of personal injury claims resulting in restitution for injuries.
- Represents claimants in all aspects of social security disability claims.
- Interprets regulations, rules and laws for individuals regarding tort based claims.
- Evaluates findings and develops strategies and arguments in preparation for court appearances.
- Represents clients in court, mediation or administrative hearings.
- Responsible for creating and maintaining community relationships.

John Foy & Associates
Associate Attorney

Atlanta, GA
May 2016 – March 2020

- Participates in all aspects of Pre-Litigation, Personal Injury Litigation, and Premise Liability Litigation, including drafting demands, pleadings, motions, and discovery.
- Conducts initial client consultations.
- Conducts medical bill negotiations, settlement negotiations, mediations, trials and attends court hearings.

Law Offices of Kathleen Flynn
Associate Attorney

Decatur, GA
February 2013 – April 2016

- Participates in all aspects of high volume Social Security Disability Cases.
- Research, analyze, and interpret evidence, laws, policies and precedent decisions to persuade Administrative Law Judges of client's eligibility for Social Security Benefits.
- Writes pre-hearing and post-hearing briefs to further persuade the Administrative Law Judge of client's eligibility of Social Security benefits.
- Cross-examination of vocational and medical experts in Social Disability Hearings.
- Extensive knowledge of medical terminology as it relates to functional limitations.

EDUCATION

LOUISIANA STATE LAW CENTER, Baton Rouge, LA
JD, Diploma in Comparative Law, May 2011

ALABAMA A&M UNIVERSITY, Normal, AL
BS, Cum Laude, MIS, May 2008

Honors:

Honors:

Chancellor's List Spring 2010

Scholar Athlete

CALI Award: Civil Rights, Fall 2009 and Law and Economics, Spring 2011

Varsity Woman Soccer Player

COMMUNITY INVOLVEMENT

- Member, Junior League of Atlanta, 2014
- Member, Alpha Kappa Alpha, Sorority Incorporated, 2006
- Leadership Fellow, Alpha Kappa Alpha Sorority, Inc., 2006
- Member, American Bar Association, 2011
- Member, Georgia State Bar, 2011
- Member, National Bar Association, 2020
- Member, Georgia Trial Lawyers Association, 2016

Sydney Jakes, Esq.

P.O. Box 438
Clarkston, GA 30021

sydney.jakeslaw@gmail.com

Phone: 404-686-7111

June 17, 2024



City of Clarkston Planning and Zoning Board
1055 Rowland Street,
Clarkston, GA 30021

Dear Mayor Burks.

I am writing to express my interest in being appointed to the vacant position on the City of Clarkston Planning and Zoning Board. I have a deep appreciation for the importance of thoughtful urban planning and zoning, and I am eager to contribute to the development and growth of our community.

I have been a business resident of Clarkston for over 4 years and have been actively involved in various community initiatives. My professional background in the law as an Attorney has provided me with valuable skills and insights that I believe would be beneficial to the board. Specifically, my experience as a plaintiff's attorney has some alignment with the goal of the zoning board. My professional experience has equipped me with a solid understanding of zoning laws, land use, and the importance of sustainable development.

In addition to my professional qualifications, I am passionate about ensuring that Clarkston continues to be a vibrant, inclusive, and well-planned community. I am committed to listening to the concerns of our residents and working collaboratively with other board members to make decisions that balance growth with the preservation of our community's character and environment.

I am confident that my skills, experience, and dedication would make me a valuable asset to the Planning and Zoning Board. I am excited about the opportunity to serve our community in this capacity and to help shape the future of Clarkston.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasm can contribute to the important work of the Planning and Zoning Board.

Sincerely,

Sydney Jakes, Esq.



CITY OF CLARKSTON

ITEM NO: 8A

CITY COUNCIL WORK SESSION

MEETING TYPE:
Council Meeting

AGENDA ITEM SUMMARY SHEET

ACTION TYPE:
Approval

MEETING DATE: JULY 2, 2024

SUBJECT: To consider a referral from the Housing & Infrastructure Committee to staff to begin the 30-day review process on the proposed changes to the zoning ordinance.

DEPARTMENT: Park & Recreation

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☒ YES NO
PAGES:

PRESENTER CONTACT INFO:
Councilmember Jamie Carroll
PHONE NUMBER: 404-725-8466

PURPOSE: For staff to begin the 30-day review process on the proposed changes to the zoning ordinance.

RECOMMENDATION: To approve the referral from the Housing & Infrastructure Committee to staff to begin the 30-day review process on the proposed changes to the zoning ordinance.

From: [Melissa Penate](#)
To: [Tomika Mitchell](#)
Subject: Fw: Item to add to Agenda
Date: Thursday, June 13, 2024 11:54:40 AM

Melissa L. Peñate, MPA, CMC
Interim City Clerk
City of Clarkston
1055 Rowland St., Clarkston, GA 30021
Office: (404) 296-6489 ext. 413
mpenate@cityofclarkston.com

From: Jamie Carroll <jcarroll@cityofclarkston.com>
Sent: Thursday, June 13, 2024 11:53 AM
To: Beverly Burks <bburks@cityofclarkston.com>; Yt Bell <ybell@cityofclarkston.com>; Quinn, Stephen (squinn@wmdlegal.com) <squinn@wmdlegal.com>; Mark Perkins <mperkins@cityofclarkston.com>; Debra Johnson <djohnson@cityofclarkston.com>; Susan Hood <shood@cityofclarkston.com>; Tammi Saddler Jones <tsjones@cityofclarkston.com>; Lisa Cameron <lcameron@cityofclarkston.com>
Cc: Melissa Penate <mpenate@cityofclarkston.com>
Subject: Item to add to Agenda

Hi all, I would like to add to the upcoming agenda a presentation from the Housing & Infrastructure Committee on the below items, so we can start the 30 day period for staff review and assessment of the proposed changes to the zoning ordinance and also direct the city attorney to prepare an ordinance, per Stephen's recommendation.

This is not a vote to approve these items, but will just start the 30 day staff review/attorney drafting process, before it goes to P&Z and then eventually back to council. We will have another housing & infrastructure committee on the NR-3 lot size item before then to see if we can get consensus, I just wasn't able to have it in June because of all the other meetings we're having on the millage rate and the construction costs for the new building, etc.

I would appreciate a second.

1. Amending Table 3.4 Residential Zoning Dimensional Requirements of the Clarkston zoning code to make the FAR for NR-3 1.0 and to allow the following

lot coverage changes to NR-3:

1. 67% lot coverage for quadplexes/townhomes
1. 62% lot coverage for triplexes
1. 57% lot coverage for duplexes
2. For all districts where townhomes are allowed-reduce the lot width minimums for townhomes to 18 feet and remove any side setback requirement when a townhome is attached to another townhome.
3. Amending Table 3.4 Residential Zoning Dimensional Requirements of the Clarkston zoning code to reduce the minimum lot size for NR-3 lots to 1,400 square feet.
4. Amending Section 607 of the Clarkston Zoning Code to delete Section 607(a), which states that the maximum number of parking spaces allowed for each use shall be the same as the minimum number of parking spaces required for each use.
5. Amending Table 6.1 Parking Requirements of the Clarkston zoning code to reduce the parking spaces required for cottage houses, duplexes, triplexes and quadruplexes to 1 space per dwelling unit.
6. Amend Table 3.6 Mixed Use Zoning District Dimensional Requirements of the Clarkston zoning code to increase the height limits for TC to 7 stories/100 feet.

Thanks,

Jamie