



3921 CHURCH STREET ♦ CLARKSTON, GEORGIA 30021
(404) 296-6489 ♦ WWW.CLARKSTONGA.GOV

Mayor Beverly H. Burks

Councilmembers:

Debra Johnson – Vice Mayor Jamie Carroll
Sharifa Adde Susan Hood
Yterenickia Bell Mark Perkins
Tammi Saddler Jones, Interim City Manager

SPECIAL CALLED CITY COUNCIL MEETING AGENDA

Monday, December 30, 2024 - 6:00PM
IN-PERSON/ HYBRID

1. CALL TO ORDER

2. ROLL CALL

3. NEW BUSINESS

- A. To approve a resolution for an Intergovernmental Agreement between the City of Clarkston and the Clarkston Downtown Development Authority in the amount of \$50,000 to be allocated out of American Rescue Plan Act (ARPA) Funding.

4. EXECUTIVE SESSION

- A. To discuss a personnel matter.

5. ADJOURNMENT

PUBLIC PARTICIPATION BY VIDEO CONFERENCE

The City of Clarkston, Georgia will conduct the City Council Meeting at 6:00 p.m. on Monday, December 30, 2024. The public may participate in the meeting in-person or by using the following information below:

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_OtgTnRH8Rd6Ga8-4wqoesQ

After registering, you will receive a confirmation email containing information about joining the webinar.

RESOLUTION NO. ____

A RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH THE DOWNTOWN DEVELOPMENT AUTHORITY OF CLARKSTON FOR THE JOINT PROVISION OF SERVICES TO FACILITATE THE REVITALIZATION AND REDEVELOPMENT OF THE CLARKSTON CENTRAL BUSINESS DISTRICT.

WHEREAS, both the Clarkston City Council and the Downtown Development Authority of Clarkston desire to work collectively to revitalize and redevelop the central business district of the City of Clarkston, Georgia.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Clarkston that the attached Intergovernmental Agreement is hereby approved and that the Mayor is authorized to sign the same.

BE IT FURTHER RESOLVED that the Fifty Thousand Dollar (\$50,000) expense associated with this project shall be paid from the City's ARPA funds.

SO RESOLVED this 30th day of December 2024.

CITY OF CLARKSTON, GEORGIA

Mayor Beverly H. Burks

Attest:

Tomika R. Mitchell, City Clerk

INTERGOVERNMENTAL AGREEMENT
between
THE DOWNTOWN DEVELOPMENT AUTHORITY OF CLARKSTON
and the
CITY OF CLARKSTON, GEORGIA
for the
JOINT PROVISION OF SERVICES TO FACILITATE THE REVITALIZATION AND
REDEVELOPMENT OF THE CLARKSTON CENTRAL BUSINESS DISTRICT

THIS AGREEMENT is made and entered into this _____ day of December 2024 by and between **THE DOWNTOWN DEVELOPMENT AUTHORITY OF CLARKSTON**, a State Authority created pursuant to the Downtown Development Authorities Law (hereinafter the "DDA"), and the **CITY OF CLARKSTON, GEORGIA** a municipal corporation of the State of Georgia (hereinafter "Clarkston").

WITNESSETH:

WHEREAS, the City of Clarkston's central business district is in need of revitalization and redevelopment to promote the public good, general welfare, trade, commerce, industry, and employment opportunities by creating a climate favorable to the location of new industry, trade, and commerce and the development of existing industry, trade, and commerce within the City of Clarkston; and

WHEREAS, the DDA was created and activated to aid in the revitalization and redevelopment of Clarkston's central business district; and

WHEREAS, both the DDA and Clarkston desire to work collectively to revitalize and redevelop the central business district of the City of Clarkston, Georgia; and

WHEREAS, the DDA and Clarkston are authorized to enter into this Agreement by Georgia law, specifically including Article IX, Section II, Paragraph II and Article IX, Section III, Paragraph I of the Constitution of the State of Georgia.

NOW, THEREFORE, in consideration of the mutual promises and understandings made in this Agreement, and for other good and valuable consideration, the DDA and Clarkston consent and agree to the above recitals and as follows:

Section 1. Scope of Services

A. Payment to DDA. Clarkston shall pay Fifty Thousand Dollars (\$50,000.00) to the DDA not later than January 15, 2025.

B. Use of Funds. The DDA shall use the funds paid to it by Clarkston pursuant to this Agreement to encourage and facilitate the redevelopment and revitalization of the central business district of Clarkston (as defined by the most recent resolution of the Clarkston City Council), including performing the following services:

- 1) promoting the central business district as a desirable location for trade, commerce and industry;
- 2) creating a climate favorable to the location of new industry, trade, and commerce and the development of existing industry, trade, and commerce in the central business district;
- 3) acquiring by purchase, lease, or otherwise real and personal property;
- 4) paying the costs of any “project” as defined by the Downtown Development Authorities Law;
- 5) applying directly or indirectly to any federal, state, or county government or agency or to any other source, whether public or private, for loans, grants, guarantees, or other financial assistance;
- 6) engaging engineers, surveyors, architects, urban or city planners, fiscal agents, attorneys, and others; and
- 7) making or otherwise causing to be made long-range plans or proposals for the revitalization and redevelopment of the central business district.

C. Reporting. The DDA shall provide a report to Clarkston by December 31, 2025, describing the use of the funds paid to the DDA under this Agreement.

Section 2. Representations and Mutual Covenants

A. DDA Representations. The DDA makes the following representations and warranties which may be specifically relied upon by all parties as a basis for entering this Agreement. The DDA is a public authority duly created and organized under the Laws of the State of Georgia. The DDA is duly authorized to execute, deliver and perform this Agreement. This Agreement is a valid, binding, and enforceable obligation of the DDA.

B. Clarkston Representations. Clarkston makes the following representations and warranties, which may be specifically relied upon by all parties as a basis for entering this Agreement. Clarkston is a municipal corporation duly created and organized under the laws of the State of Georgia. The governing authority of Clarkston is duly authorized to execute, deliver and perform this Agreement. This Agreement is a valid, binding, and enforceable obligation of Clarkston.

Section 3. Effective Date and Term of Agreement

This Agreement shall commence upon the date of its execution and shall terminate on December 31, 2025.

Section 4. Entire Agreement

This Agreement constitutes all of the understandings and agreements existing between the Parties with respect to the services described herein. This Agreement supersedes all prior agreements, negotiations and communications of whatever type, whether written or oral, between the Parties hereto with respect to the projects. No representation oral or written not incorporated in this Agreement shall be binding upon the Parties.

Section 5. Amendments

This Agreement shall not be amended or modified except by agreement in writing executed by the Parties.

Section 6. Severability, Non-Waiver, Applicable Law, and Enforceability

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the State of Georgia without regard to conflicts of law principles thereof. Should any provision of this Agreement require judicial interpretation, it is agreed that the arbitrator or court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

Section 7. No Consent to Breach

No consent or waiver, express or implied, by any party to this Agreement, to any breach of any covenant, condition or duty of another party shall be construed as a consent to or waiver of any future breach of the same.

Section 8. Counterparts

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the DDA and Clarkston acting through their duly authorized agents have caused this Agreement to be signed, sealed and delivered for final execution on the date indicated herein.

[signature page follows]

**DOWNTOWN DEVELOPMENT
AUTHORITY OF CLARKSTON**

_____(SEAL)
Dr. Johnny Garcia, Chairman

ATTEST:

DDA Secretary

CITY OF CLARKSTON, GEORGIA

_____(SEAL)
Mayor Beverly H. Burks

ATTEST:

City Clerk Tomika Mitchell

APPROVED AS TO FORM:

Stephen Quinn

City Attorney Stephen Quinn

ARPA GRANT FUND EXPENDITURES		CITY OF CLARKSTON AMENDED FY 2024 BUDGET							
As of October 11, 2024		2023 ACTUAL	2024 ADOPTED BUDGET	2024 ACTUAL AS OF 11/21/2024	2024 AMENDED BUDGET	Increase/(Decrease) in ARPA Funding	2024 PROPOSED BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
CORONAVIRUS RELIEF FUND									
GENERAL ADMINISTRATION SALARIES & WAGES-	260-1500-10-511100	7,269		-					
GENERAL ADMINISTRATION EMPLOYEE BENEFITS	260-1500-10-512200	451		-				-	
GENERAL ADMINISTRATION EMPLOYEE BENEFITS	260-1500-10-512300	105		-				-	
GENERAL ADMINISTRATION EMPLOYEE BENEFITS	260-1500-10-512700	-		-				-	
FINANCE STAFF-SALARY	260-1510-10-511100	-	65,000	47,250	59,750	(65,975)	59,750	-	
FINANCE STAFF-FICA	260-1510-10-512200		4,030	2,620	3,705		3,705	-	
FINANCE-STAFF-MEDICARE	260-1510-10-512300		943	613	866		866	-	
Finance Staff - Health Insurance				9,000	-	10,380	10,380		
FINANCE STAFF - RETIREMENT						8,963	8,963		
GRANTS ADMINISTRATOR-CONTRACT	260-1500-10-521200	34,500	45,000	13,125	15,000	-	15,000	50,000	50,000
PUBLIC WORKS - OTHER PURCHASED SERVICES office bldg	260-1500-10-542400	-	55,000	11,804	135,000	(135,000)	-		
PUBLIC WORKS MANAGER SALARIES								79,058	
PUBLIC WORKS MANAGER SOCIAL SECURITY								4,902	
PUBLIC WORKS MANAGER MEDICARE								1,146	
PUBLIC WORKS MANAGER RETIREMENT								11,859	
PUBLIC WORKS MANAGER HEALTH INSURANCE								11,856	
BLDG & GROUNDS-CYBERSECURITY-UPGRADE SERVER ROOM	260-1565-15-521300	-	80,000	-	80,000	-	80,000		
GENERAL ADMIN-COMMUNICATIONS-HI SPEED INTERNET	260-1565-15-523200	9,700	18,000	12,368	18,000	-	18,000	18,000	
CLARKSTON CORONAVIRUS RELIEF FUN SUPPLIE	260-1565-15-531100	-				-			-
DIVERSITY EQUITY & INCLUSION POSITION-SALARY	260-1570-10-511100	7,500	78,000	78,290	78,000	3,534	81,534	86,888	89,494
DIVERSITY EQUITY & INCLUSION POSITION-SALARY	260-1570-10-512200	465	4,836	4,653	4,836	219	5,055	5,387	5,549
DIVERSITY EQUITY & INCLUSION POSITION-SALARY	260-1570-10-512300	109	1,131	1,088	1,131	51	1,182	1,260	1,298
DIVERSITY EQUITY & INCLUSION RETIREMENT			-		-	12,230	12,230	18,246	18,794
DIVERSITY EQUITY & INCLUSION MEDICAL					-	10,380	10,380	-	-
ADMINISTRATIVE STAFF-SALARIES	260-1590-10-511100	33,143	58,000	82,918	90,418	-	90,418	-	
ADMINISTRATIVE STAFF-FICA	260-1590-10-512100	2,050	2,050	-	-	-	-	-	
ADMINISTRATIVE STAFF-MEDICARE	260-1590-10-512300	479	480	-	-	-	-	-	
ADMINISTRATIVE STAFF-CUSTOMER SERVICE	260-1590-10-521100	22,295			-	-	-	-	
MUNICIPAL COURT SALARIES & WAGES-REGULAR	260-2650-20-511100	5,229		-	-	-			
MUNICIPAL COURT EMPLOYEE BENEFITS-SOCIAL	260-2650-20-512200	324		-		-			
MUNICIPAL COURT EMPLOYEE BENEFITS-MEDICA	260-2650-20-512300	76		-		-			
MUNICIPAL COURT EMPLOYEE BENEFITS-WORKER	260-2650-20-512700	-		-		-			
PUBLIC SAFETY SOCIAL INTERVENTION-SALARY	260-3200-30-511100	-	85,000	25,827	25,827	-	25,827	-	
PUBLIC SAFETY SOCIAL INTERVENTION-FICA	260-3200-30-512200	-	5,270	1,595	5,270	-	5,270	-	
PUBLIC SAFETY SOCIAL INTERVENTION-MEDICARE	260-3200-30-512300	-	1,233	373	1,233	-	1,233	-	
PUBLIC SAFETY SOCIAL INTERVENTION - RETIREMENT							3,460		
PUBLIC SAFETY SOCIAL INTERVENTION - HEALTH INSURANCE							4,391		
RECORD CLERK	260-3200-30-51230							56,303	57,992
RECORD CLERK - SOCIAL SECURITY								3,491	3,596
RECORD CLERK - MEDICARE								816	841
RECORD CLERK HEALTH INSURANCE								11,856	14,227
RECORD CLERK RETIREMENT								9,572	9,859
POLICE SALARIES & WAGES-REGULAR EMPLOYEE	260-3200-30-511100	122,293				-			
POLICE EMPLOYEE BENEFITS-SOCIAL SECURITY	260-3200-30-512200	7,582				-			
POLICE EMPLOYEE BENEFITS-MEDICARE	260-3200-30-512300	1,773				-			
POLICE-IT IMPLEMENT NEW PRINTING POLICE VEHICLES	260-3200-30-521300	32,586				-			
PUBLIC WORKS OTHER PURCHASED SERVICES-DU	260-3200-30-512700	-				-			
PUBLIC SAFETY VIOLENT CRIME REDUCTION GRANT-CAPITAL	260-3200-30-542500			19,574	19,574	-	19,574		
PUBLIC WORKS SALARIES & WAGES-REGULAR EM	260-4000-40-511100	19,835				-		7,696	
PUBLIC WORKS EMPLOYEE BENEFITS-SOCIAL SE	260-4000-40-512200	1,230				-			
PUBLIC WORKS EMPLOYEE BENEFITS-MEDICARE	260-4000-40-512300	288				-			
PUBLIC WORKS OTHER PURCHASED SERVICES-DU	260-4000-40-512700	-				-			
PARKS OTHER CAPITAL OUTLAY	260-6200-60-542500	-				-			
PLANNING AND ZONING SALARIES & WAGES-REG	260-7400-74-511100	6,514				-			
PLANNING AND ZONING EMPLOYEE BENEFITS-SO	260-7400-74-512200	404				-			

12/18/2024
LG

Council Approved 12/18/2024.

Reallocated from ARPA to General Fund.

Council Approved 12/18/2024. Awaiting signature on contract extension form.

Council Approved 12/18/2024. Move cost from APRA to General Funds for General Fund Salaries

Position Funded for 2025 only with ARPA Funds

General Fund Funded in 2026

Approved by Council 12/18/2024 to fund existing General Fund positions.

Council Approved 12/18/2024. Per City Attorney a PO to VC3 is allow

Council Approved 12/18/2024. Per City Attorney a PO to VC3 is allow

ARPA Funds obligated. Position Currently Filed.

Council approved on 12/18/2024. Reallocated from ARPA to General Fund.

Council approved on 12/18/2024. Reallocated from ARPA to General Fund.

Council approved on 12/18/2024. Reallocated from ARPA to General Fund.

Council approved on 12/18/2024. Reallocated from ARPA to General Fund.

Approved by Council 12/18/2024. Defunded for 2025 and 2026

Reallocated from ARPA to General Fund existing public safety positions.

Approved by Council 12/18/2024.

Position reallocated from Public Safety Social Intervention Salary

Council Approved 12/18/2024 to allocate balance of ARPA funds to General Funds existing positions.

ARPA GRANT FUND EXPENDITURES		CITY OF CLARKSTON AMENDED FY 2024 BUDGET							
As of October 11, 2024		2023 ACTUAL	2024 ADOPTED BUDGET	2024 ACTUAL AS OF 11/21/2024	2024 AMENDED BUDGET	Increase/(Decrease) in ARPA Funding	2024 PROPOSED BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
PLANNING AND ZONING EMPLOYEE BENEFITS-ME	260-7400-74-512300	94				-			
PLANNING AND ZONING EMPLOYEE BENEFITS-WORKER	260-7400-74-512700	-				-			
CODE ENFORCEMENT OFFICER-SALARY	260-7400-74-511110	-	70,000	50,792	70,000	-	70,000	72,100	
CODE ENFORCEMENT OFFICER-FICA	260-7400-74-512100	-	4,340	3,130	4,340	-	4,340	4,470	
CODE ENFORCEMENT OFFICER-MEDICARE	260-7400-74-512200	-	1,015	732	1,015	-	1,015	940	
CODE ENFORCEMENT OFFICER HEALTH INSURANCE					-	9,672	9,672	15,141	
CODE ENFORCEMENT OFFICE RETIREMENT					-	11,900	11,900	12,000	
COMMUNITY ACTION PROJECTS PURCHASED SERV	260-7600-10-521200	-				-			
COMMUNITY ACTION-TECHNOLOGY	260-7600-10-521300	21,352							
BANK SERVICE CHARGES/FEES	260-7600-10-523920	80		70	70	(70)		70	
SUPPLIES - SIGNAGE	260-7600-10-531140	-				-			
CONTRIBUTIONS TO OTHER AGENCIES-FRESH HARVEST	260-7600-10-572000	20,000				-			
CONTRIBUTIONS TO OTHER AGENCIES-STORYWALK CDF	260-7600-10-572000	889				-			
GA STATE UNIV-MOU	260-7600-10-572010	-				-			
VETERAN'S COMMUNITY OUTREACH-MOU	260-7600-10-572020	9,637		1,677	7,495	(7,495)			
MOU-EMPOWER CLARKSTON TEKTON TRAINING	260-7600-10-572025					-			
MOU-AMANI WOMEN CENTER ASSISTANCE	260-7600-10-572030	-				-			
MOU-AMANI WORKFORCE DEVELOPMENT	260-7600-10-572030					-			
ARPA-HOME WEATHERIZATION/REPAIRS ASSIST	260-7600-10-573080	381,363		80,592	80,593	-	80,593	-	
RESIDENTIAL LEGAL AID ASSISTANCE	260-7600-10-573081		50,000		50,000	(45,000)	5,000	30,000	
CLARKSTON COMMUNITY CENTER-ESL	260-7600-10-573082	22,169	40,000	3,576	40,000	(15,000)	25,000	30,000	
MOU-AMANI WOMENS CENTER WORKFORCE DEVELOPMENT	260-7600-10-573083	52,030	82,800		82,800	(39,800)	43,000	39,800	
FAÇADE IMPROVEMENT	260-7600-10-573085	-				-			
COVID19 RAPID TESTS	260-7600-10-573090	-				-			
ARPA-HEALTH INITIATIVES	260-7600-10-573091	2,378				-			
COVID19-FOOD DISTRIBUTION	260-7600-10-573092	105,494	100,000	50,934	105,000	-	105,000	136,023	
COVID19 VACCINATION INCENTIVE GIFT CARDS	260-7600-10-573093	-				-			
COVID ASSISTANCE-BUSINESS	260-7600-10-573094	-				-			
COVID19 RENTAL ASSISTANCE PROGRAM	260-7600-10-573095	77,583				-			
CORONAVIRUS RELIEF-MORTGAGE ASSISTANCE	260-7600-10-573096	-				-			
CORONAVIRUS RELIEF-UTILITY ASSISTANCE	260-7600-10-573097	17,873		2,520		-			
ARPA-QUARANTINE INCOME LOSS	260-7600-10-573098	-				-			
BALANCE TO BE ALLOCATED	260-7600-10-573098					-		-	-
Total ARPA Grants Fund		1,027,142	852,128	505,120	979,923	(167,186)	812,737	718,879	251,649
		REMAINDER AVAILABLE 2025-2026		970,529		812,737		970,529	

AMERICAN RESCUE PLAN GRANT AMOUNT	4,719,115		
SPENT IN FY2021	(1,012,864)		
SPENT IN FY2022	(895,843)		
SPENT IN FY2023	(1,027,142)	\$	1,783,266 Balance 12/31/2023
PROJECTED SPENDING FY24	(812,737)	\$	970,529 Projected balance 12/31/ 2024
PROJECTED SPENDING FY25	(718,879)	\$	251,649 Projected balance 12/31/2025
PROJECTED SPENDING FY26	(251,649)	\$	0 Projected balance 12/31/2026
Projected Available funds 12/31/2026	\$ 0		

	Approved Budget FY 2024	Proposed FY 2026
	Proposed Amendment for FY 2024 (Based on 12/18/2024 Amended ARPA Budget)	
	Proposed For FY 2025	

12/18/2024
LG

Council approved 12/18/2024 to allocated benefits paid out of Gen Fund to ARPA Funds.

Council approved 12/18/2024. Awaiting signature on contract.

Council approved 12/18/2024. Awaiting signature on contract.

Council approved 12/18/2024. Awaiting signature on contract.

Council Approved 12/18/2024. Awaiting signature on contract.