



DOWNTOWN DEVELOPMENT AUTHORITY

Regular Board Meeting

June 9, 2025

10:00 A.M

3921 Church Street, Clarkston, GA 30021

AGENDA

Note: The Board of Directors may go into Closed/Executive Session to deliberate any item on this agenda as authorized by the Georgia Open Meetings Act, Georgia Government Code Chapter O.C.G.A. § 50-14-1.

- I. **Meeting Called to Order**
- II. **Roll Call**
- III. **Approval of the June 9, 2025, Agenda**
- IV. **Approval of the May 12, 2025, Meeting Minutes**
- V. **Approval of the April 14, 2025, Meeting Minutes**
- V. **Public Comments:** Any member of the public may address the Board during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the Planning & Economic Development Director in writing. This will facilitate follow-up by the council or staff. The DDA desires to allow an opportunity for public comment; however, the business of the DDA must proceed in an orderly, timely manner.
- VI. **Presentation**
- VII. **Old Business**
 - a) Update on the Georgia Tech Economic Development Research Program contract
 - b) Update on the legal representation contract status
 - c) Progress update on the Downtown Development Authority Business Survey
 - d) Status report on Branding and Logo Development project
 - e) Review and discussion of Financial Documents
 - f) Discussion of DDA Board Training Completion
 - g) Strategic brainstorming session for future DDA special projects
- VIII. **New Business**
 - a) Review and discussion of Secretary Documents

- b) Discussion on upcoming guidance meeting with Decide DeKalb Development Authority regarding DDA direction and strategic planning
- c) Discussion on the development of a formal procurement policy
- d) Planning and recognition of upcoming Clarkston Business of the Month events
- e) Attorney review of documents

IX. Adjournment