



Historic Preservation Commission Meeting (HPC)

Regular Commission Meeting
October 16, 2024, at 10:00 A.M.
1055 Rowland Street, Clarkston, GA 30021
Conference Room

AGENDA

Note: The Historic Preservation Commission may go into Closed/Executive Session to deliberate any item on this agenda as authorized by the Georgia Open Meetings Act, Georgia Government Code Chapter O.C.G.A. § 50-14-1.

- I. Meeting Called to Order:
- II. Roll Call
- III. Approval of the Agenda of October 16, 2024
- IV. Approval of the Minutes
 - a. August 21, 2024, Meeting Minutes
 - b. September 4, 2024, Joint Meeting with the Transportation and Environmental Committee
- V. Business arises from minutes.
- VI. **Public Comments:** Any member of the public may address the Historic Preservation Commission (HPC) during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the Planning & Economic Development Director in writing. This will facilitate follow-up by the council or staff. The HPC desires to allow an opportunity for public comment; however, the business of the city must proceed in an orderly, timely manner.
- VII. Old Business: Update on the preservation of historic buildings – the Sutton house and other historic areas in the city.
- VIII. New Business:
 - A. Discussion of new meeting date and time.
 - B. Discussion to appoint the City Clerk to perform the statutory duties and maintain communication between the Commission and the public.
 - C. Discuss the requirements and status of Certified Local Government designation.
 - A. Adjournment



Historic Preservation Commission (HPC) Joint Meeting

Meeting Minutes

September 4, 2024, at 6:30pm
Joint Meeting with the Transportation & Environment Committee
3913 Church Street, Clarkston, GA 30021

NOTE: Lisa Cameron of the Planning and Economic Development Department transcribed this summary of the meeting. The summary is an overview of the meeting and not intended to be a verbatim transcription of the meeting.

The meeting was called to order at 6:36 by Councilwoman Susan Hood.

The following HPC board members were present: Chairperson Dean Moore, Ashton Walker, newly appointed Robyn Sands, staff Lisa Cameron. Other members in attendance from the Transportation & Environment Committee. Was Councilwoman Susan Hood, Lisa Williams, and Debbie Gathman. Member Adria Marshall was absent. There were three members from the public in attendance.

Chair Moore gave an overview of his perspective of the position of the City Council regarding the structure in 40 Oaks.

Mr. Walker gave an overview of the previous projects and work that had already started by previous members. He also explained the National Registry of Historic Preservation (NRHP) process, potential resources and support, and the process for the Certified Local Government (CLG) designation.

Mr. Walker requested the committee to provide the HPC with proof of cost \$600K - \$950K to refurbish the property (where did the numbers come from).

The committee had an extensive discussion on developing a strategic plan to present to the City Council at the Oct 1, 2024, public meeting.

Chairman Moore made the motion to adjourn. Seconded by Lisa Williams. The meeting was adjourned at 8:10pm.

CITY ADMINISTRATION

Mayor & City Council

Under The City Charter, the elected City Council consists of a mayor and four council members. All policy and legislative decisions are the responsibility of the council. The council delegates the administrative duties to a City Manager.

City Manager

The City Manager is appointed by the council and reports to the council. The manager is responsible for effective administration of City business in accordance with council decisions and management of City staff.

City Clerk

The office of the City Clerk carries out various statutory duties and maintains communication between the City Council, Boards and Commissions and the public. The office prepares agenda packets for City Council meetings and maintains a record of all Council proceedings. They also administer elections, including accepting filings for City offices, hiring and training election judges, assisting residents with absentee voting, and certifying election results.



Certified Local Governments

CLG

PROGRAM BENEFITS

- Eligible to apply for federal Historic Preservation Fund grants
- Opportunity to review National Register of Historic Places nominations
- Access to technical assistance
- Partnerships among local, state, and federal preservation groups and organizations

ELIGIBILITY

- Enactment of a historic preservation ordinance
- Ordinance enforcement through a local preservation commission
- Meet requirements outlined in Procedures for Georgia's Certified Local Government Program

Program Overview

The Certified Local Government (CLG) program is a partnership between the National Park Service (NPS), HPD, and local jurisdictions that integrates historic preservation into local planning decisions. Enhancing the local government's role in preservation, the CLG program connects local communities to subject matter experts in the NPS and HPD, as well as jurisdictions nationwide through the National Alliance of Historic Preservation Commissions. Participation is open to local governments of any size, but they must be qualified by the Georgia Department of Community Affairs (DCA).

Certified Local Government Program: Preservation through Local Planning

Preservation activity occurs first at the local level; therefore, a community is in the best position to identify and protect its own resources. The Certified Local Government (CLG) program assists local governments with integrating historic preservation concerns into local planning decisions. Joining the CLG program is an important and effective way to preserve Georgia's historic places.

With the National Historic Preservation Act of 1966, a federal and state partnership was initiated that created a national preservation program. The CLG program extends that federal and state preservation partnership to the local level. It enhances the local government role in preservation by strengthening a community's preservation program and its link with HPD.

In Georgia, the CLG program builds upon the longstanding working relationship between HPD and the local governments by expanding the scope of local responsibilities and opportunities for preservation. Any city, town, or county that has enacted an historic preservation ordinance, enforces that ordinance through a local preservation commission, and has met requirements outlined in the Procedures for Georgia's Certified Local Government Program, is eligible to become a CLG.

What are the benefits of becoming a CLG?

Once certified, a local government becomes eligible to:

- Apply for federal historic preservation grant funds only available to CLGs.
- Participate directly in the National Register of Historic Places program by reviewing local nominations prior to the GA National Register Review Board.
- Access technical assistance in the form of training sessions, information material, statewide meetings, workshops and conferences.
- Participate in partnerships among local, state, and federal preservation groups and organizations.

For more information, visit www.dca.ga.gov/georgia-historic-preservation-division, or contact Sandra Hall, Certified Local Government Coordinator, at Sandra.Hall@dca.ga.gov.