CITY OF CLARKSTON
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Planning & Zoning Board
April 16, 2024, Meeting Minutes

NOTE: Lisa Cameron of the Planning & Economic Development Department transcribed these minutes. These minutes are a summation of the events of the meeting and not intended to be a verbatim transcription of the meeting.

The meeting was called to order at 7:03pm by Chairperson McFarland. The following members were present: Vice Chair Felicia Weinert, Birendra Dhakal, and Lisa Williams. Ms. Amy Medford and Naomi Medford from the public were also in attendance.

Lisa Williams made the motion to approve the Agenda of April 16, 2024. Seconded by Vice Chair Weinert. Chairperson McFarland called for a vote. The vote was unanimous with 4.0.

Lisa Williams made the motion to approve the December 26, 2023, Special-called meeting minutes. Birendra Dhakal seconded the motion. The motion was carried by a vote of 4.0.

Under Old Business, the Board discussed the Architectural Design Requirements proposed by the Planning & Economic Development Director Lisa Cameron. She also provided the Board with other Architectural Designs samples to consider. She asked each member to review the samples in accordance with the proposed standards and provide her with their recommendation(s). From there, she would combine the collection of their architecture and design choices and present them at their next public meeting.

Ms. Medford was recognized to make public comments. She was concerned that the proposed architectural design standards might be too costly for residents to afford renovations, if necessary.

Chairperson McFarland thanked Ms. Medford and closed public comments.

Lisa Williams made the motion to defer the decision on the architectural standards until each member review the other Architectural Designs samples in concert with the proposed design standards and provide Ms. Cameron with their design choices in order for her to compile the architecture and design choices and present at their next public meeting. Vice Chair Weinert seconded the motion. Chairperson McFarland called for a vote. The vote was unanimous with 4.0.

Under new business, Vice Chair Weinert made the motion to amend the bylaws adopted on March 19, 2013, with the following changes:
Under Purpose: Chapter 14 will be changed to Chapter 15
Under Article I. Meetings: Add statement that Zoom will be offered from time to time for individuals who cannot attend the in-person meeting.

Under Article V. Agenda – Agenda Items: Sign Permits paragraph will be deleted (removed) to reflect current standards and duties of the Board as stated in the City Code.

Under Article V. Agenda – Agenda Items: Public Hearings paragraph the word "Georgia" Zoning Procedures Law will replace the word "State's" Zoning Procedures Law.

The words "Planning & Economic Development Director" will replace the "Planning & Development Manager."
The last sentence of that paragraph will also be deleted since it longer reflects current standards and duties of the Board as stated in the City Code.

Mr. Dhakal made the motion to adjourn the April 16, 2024, meeting. Vice Chair Weinert seconded the motion. Chairperson McFarland called for the vote. The motion was carried by a vote of 4-0.

The meeting was adjourned at 8:12p.m.

Submitted by Lisa Cameron