

MINUTES OF A WORK SESSION
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA
HELD BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON THURSDAY, JUNE 26, 2025

On the 26th day of June 2025, at 7:10 p.m., the City Council of Clarkston, Georgia met in a Work Session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Beverly Burks called the meeting to order. The following members of the City Council were present: Vice Mayor Debra Johnson and Councilmembers Sharifa Adde; Yterenickia Bell (virtual); Jamie Carroll; Susan Hood; and Mark Perkins. Absent: None. The following City staff were present: ChaQuias Miller- Thornton (City Manager); Tomika R. Mitchell (City Clerk - virtual); Cynthia Hammond (Finance Director); June Davis (Administrative Assistant); Xavier Todd (Assistant Police Chief); and Stephen Quinn (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

The meeting was called to order at 7:10 p.m.

2. ROLL CALL

All members of Council were present.

Councilmember Carroll made a motion to add the item "To discuss a four-year lease with maintenance agreement with Toshiba for six copy machines in the amount of \$49,968" to the agenda for discussion. Councilmember Perkins duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

3. PUBLIC COMMENTS

Mayor Burks read the Resident Comment Policy.

4. PRESENTATION/ ADMINISTRATIVE BUSINESS

A. To discuss a proclamation designating July as "Park and Recreation Month".

Michael Duncan, Parks and Recreation Director presented for approval a proclamation designating July as "Park and Recreation Month".

This item will be included on the next City Council Meeting agenda under the Consent Agenda.

5. OLD BUSINESS

No items of old business were discussed.

6. NEW BUSINESS

- A. To discuss a resolution approving an Intergovernmental Agreement for beautification of interchange at East Ponce de Leon off-ramp and Church Street on-ramp between Dekalb County and the City of Clarkston.

City Engineer, Larry Kaiser gave a brief overview of the Intergovernmental Agreement for beautification of interchange at East Ponce de Leon off-ramp and Church Street on-ramp between Dekalb County and the City of Clarkston. The City desires to complete a beautification project at the I-285 Interchange at the East Ponce de Leon off-ramp, which is located in unincorporated DeKalb County, and the Church Street on-ramp, which is located within the municipal boundaries of the City of Clarkston ("the Project") and the County desires to contribute to the cost of the Project for the use and enjoyment of all County and City residents.

The DeKalb County Governing Authority approved the allocation of \$30,000.00 for the Project and the City has obtained all necessary approvals to enter into this agreement. The County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions.

This matter was discussed by the Council.

Byron Delgado presented public comments.

This item will be included on the next City Council Meeting agenda under the Consent Agenda.

- B. To discuss the Safe Streets for All (SS4A) Review Committee's recommendation of the highest ranked consultant proposal.

City Engineer, Larry Kaiser gave a brief overview of the SS4A and recommended selecting the highest ranked SS4A proposal and move forward with a contract to commence with SS4A scope of work as outlined in the RFP prepared by staff and approved by the US Department of Transportation. The Review Committee ranked the firms and met. Each committee member provided their scoring matrix and Kimley-Horn was unanimously selected by all committee members.

The City Engineer, with council approval, will meet with Kimley-Horn representatives prior to July 1st to refine the scope of work & to ensure compliance with the City's agreement with the US Department of Transportation.

This matter was discussed by the Council.

Byron Delgado presented public comments.

This item is set to appear on the next City Council Meeting agenda.

- C. To discuss a four-year lease with maintenance agreement with Toshiba for six copy machines in the amount of \$49,968.

City Manager, Ms. Miller-Thornton, presented a four-year lease with maintenance agreement with Toshiba for six copiers that will be placed at the new city hall location and one at the Public Works building, replacing the current lease. The monthly amount is \$1,041 per month.

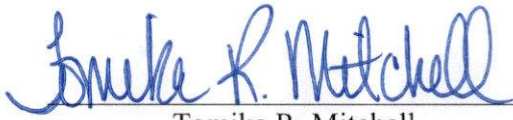
This item will be included on the next City Council Meeting agenda under the Consent Agenda.

7. ADJOURNMENT

Councilmember Bell made a motion to adjourn the meeting. Councilmember Carroll duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (6-0).

The meeting was adjourned at 7:41 p.m.

ATTEST:



Tomika R. Mitchell
City Clerk



Beverly H. Burks
Mayor