MINUTES OF A WORK SESSION
OF THE CITY COUNCIL OF CLARKSTON, GEORGIA
HELD BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON TUESDAY, AUGUST 27, 2024

On the 27th day of August 2024, at 7:00 p.m., the City Council of Clarkston, Georgia met in a Work Session in-person and by teleconference, Zoom Audio/Video in said City. Mayor Burks called the meeting to order. The following members of the City Council were present: Vice Mayor Debra Johnson and Councilmembers Yterenickia Bell; Mark Perkins; and Susan Hood. Absent: Jamie Carroll. The following City staff were present: Tammi Saddler Jones (Interim City Manager); Dan Defnall (Finance Director); Christine Hudson (Police Chief); Lisa Cameron (Planning and Economic Development Director); Tomika R. Mitchell (City Clerk); and Stephen Quinn (City Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

2. ROLL CALL
   Councilmember Jamie Carroll was absent.

   Councilmember Perkins made a motion to remove Item 4B. Vice Mayor Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (4-0).

3. PUBLIC COMMENTS
   Mayor Burks read the Resident Comment Policy.

4. PRESENTATION/ ADMINISTRATIVE BUSINESS
   A. Presentation of an Investigator Award from the Clarkston Police Department to Detective Greg Feltman.

   Sgt. Trumble presented an Investigator Award to Detective Greg Feltman for his hard work and professionalism which led to a break in a case. The case is in reference to an Armed Robbery/Hijacking a Motor Vehicle/Kidnapping call at Mirador on Idlewood Apartments on June 22, 2024.

   B. Presentation by CHA Consulting, Inc. regarding potential grant opportunities.

   This item was removed per the motion made by Councilmember Perkins at the beginning of the meeting.

C. Presentation by Davenport & Company, LLC on the SPLOST Plan of Finance for the 2024 Series Bond issue against future SPLOST II revenues.

First Vice Presidents, Ricardo Cornejo and Doug Gebhardt presented the SPLOST Plan of Finance and timelines to complete the SPLOST 2 2024 Series Bond.

5. OLD BUSINESS

A. To discuss a resolution committing matching funds in the event that the city is awarded the Atlanta United GA 100 Pitch Grant to fund the installation of lights at the Milam Park Soccer field in the amount of $100,000 to be funded out of SPLOST II.

Interim City Manager, Tammi Saddler Jones stated Items 5A, 5B, and 5C were formally approved by City Council, however, it was recommended that a resolution be approved to formalize where the matching funds up to $100,000 would come from.

This item will be placed on the Consent Agenda.

B. To discuss a resolution committing matching funds to the proposed projects for the 2023 and 2024 Local Maintenance & Improvement Grant (LMIG) funding in the amount of $61,332.95 to be funded out of SPLOST II.

Interim City Manager, Tammi Saddler Jones stated as the previous item, this item was approved back in January and staff is just identifying where the matching funds are coming from.

This item will be placed on the Consent Agenda.

C. To discuss a resolution committing matching funds for the Infrastructure Investment Jobs Act (IIJA) "Safe Streets For All" (SS4A) Transportation Planning Grant in the amount of $250,000 to be funded out of SPLOST II.

Interim City Manager, Tammi Saddler Jones stated the city was awarded $1 million and would like to recognize that the city received the largest award for the state of Georgia for the "Safe Streets For All" (SS4A). Staff is recommending approval of the resolution for the matching funds in the amount of $250,000 to be funded out of SPLOST II.

This item will be placed on the Consent Agenda.

D. To discuss a resolution confirming the 2024 SPLOST II Resurfacing Project List.

Larry Kaiser from Collaborative Infrastructure stated the list of projects from the 2024 SPLOST II Resurfacing Project List was discussed at the Council Retreat and Work Session. Mr. Kaiser requested removal of three projects from the 2024 SPLOST II projects list, Jamieson Pl., College Ave., and Mauck St. and expressed the rational for the request for the removal of these three roads.

The Council briefly discussed the item.

Mr. Kaiser will present the roads with a narrative to the City Council and the next Council meeting.

This item will be placed on the next Council agenda for further discussion.

6. NEW BUSINESS
   A. To discuss a change of ownership alcohol license application for Mansi 7311, LLC d/b/a Lulu's Package located at 3900 E. Ponce De Leon Ave., Clarkston, GA 30021.

City Clerk, Tomika Mitchell stated the Alcohol Review Committee (ARC) has received and reviewed an ownership change application for alcohol beverage package store for Beer/Wine/Malt Beverages and Distilled Spirits. The location to be considered for this alcohol beverage license is Mansi 7311, LLC d/b/a Lulu's Package located at 3900 E. Ponce De Leon Ave., Clarkston, GA 30021.

The ARC shall consist of the Chief of Police or his/her designee and the Quality-of-Life Officer, the City Clerk and Planning & Development Manager.

The ARC shall review new licenses, renewals of licenses and make administrative recommendations to the Mayor and Council. The Mayor and Council shall make all final decisions regarding alcohol beverage licenses. The ARC determined that all of the required inspections and the required background check have been passed and the location complies with proximity requirements.

However, the City Code has not allowed new licenses for the package sale of alcohol since July 3, 2016 (with the exception of certain specialty uses – "growler shop," "specialty wine shop," "grocery store" "retail delivery shop" – that do not apply here). City Code Section 3-54 allowed existing (a/k/a "grandfathered") package stores to transfer their license to a new owner prior to January 1, 2023. This ability to transfer such licenses to a new owner expired twenty months ago. The subject application should be denied under Clarkston Code Sec. 3-54.

City Attorney, Stephen Quinn presented clarification on the current City Code of ordinance regarding alcohol license, focusing on Sections 3-70b and 3-54d.

The Council briefly discussed the item.

City Attorney, Stephen Quinn stated the Council had three options, repeal or modify the existing ordinance or deny the application. He then explained the appeal process of the application, if denied. If the Council would like to repeal the ordinance and staff will notify in writing stating, they agree to postpone the decision on their application.

Mr. Quinn stated the Council would need to decide next week to approve, deny, or defer the application, with the applicant's consent to defer this application. If deferred, it would be ready next Work Session with an ordinance amendment followed by a vote on this application.

Planning and Economic Development Director, Lisa Cameron spoke in regard to the Zoning Rewrite.

Business owner Mansi Patel and her representative Ms. Yvette Smiley presented comments on this item.

This item will be deferred to the next Council agenda for further discussion.

E. To discuss a change of ownership alcohol license application for Yetayal Enterprise, LLC d/b/a Ponce Café located at 3652 Market St., Suite C2, Clarkston, GA 30021.

City Clerk, Tomika Mitchell stated the ARC determined that all of the required inspections and the required background check have been passed and the location complies with proximity requirements. The Code Compliance Division has measured the location and found the proximity requirements regarding schools, churches, libraries, parks and adult entertainment are met at this location. The application is for Beer/Wine/Malt beverages and Distilled Spirits by the drink at a restaurant.

City Attorney Stephen Quinn presented clarification on the current City Code of ordinance regarding alcohol license, focusing on Section 3-96, stating the City Council was free to approve or deny the application based on its merits.

The applicant's representative spoke pertaining to the City Code of Ordinance and the alcohol license.

The Council briefly discussed the item.

This item will be placed on the next Council agenda for further discussion.

C. To discuss continuation of the audio-visual services by Ikon Filmworks until October 1, 2024, for the council work sessions, council meetings, and special called meetings in an amount not to exceed $25,000 to be funded out of Professional Services.

Interim City Manager, Tammi Saddler Jones stated The City engaged the services of Ikon Filmworks in November 2023 to provide audio visual services for council work sessions and regular council meeting. The City Council approved for the services to be continued from January 1, 2024, through August 1, 2024.

With this in mind, a Request for Proposal (RFP) to obtain bids from companies was posted on July 12 to Georgia Procurement Registry, BIdNet and the City's Website. It closed on July 30, 2024, and only 2 bids were received. On August 2, 2024, it was subsequently discovered that the Georgia Procurement Registry failed to "go live" with our solicitation on their website. As a result, we had to reject the two bids received and re-advertise the bid.
The Bid was re-opened on August 8 and will close on September 4, 2024. A mandatory pre-bid meeting was scheduled for Thursday, August 22, 2024, where multiple vendors attended.

We expect to have a recommendation for the award of the AV Services Bid to the most responsive and most responsive bidder included on the September 24, 2024, work session and the October 1, 2024, city council meeting with an effective date of on or around October 8, 2024.

Staff recommends approval of the continuation of the audio-visual services by Ikon Filmworks until October 1, 2024, for council work sessions, council meetings, and special called meetings in an amount not to exceed $25,000 to be funded out of Professional Services.

The Council briefly discussed this item. Councilmember Bell recommended extending the services with Ikon Filmworks until November 1.

Ms. Saddler Jones stated if services continued until November 1, 2024, the amount would increase to an amount not to exceed $30,000.

Councilmember Perkins recommended there be options for the budget and funds for additional months of services.

Councilmember Bell also recommended an internal staff person's responsibility to run the equipment for the meetings.

James Hammond from Ikon Filmworks will run the analytics regarding viewers from the City's YouTube channel.

This item will be placed on the next Council agenda for further discussion.

D. To discuss appointing a member to fill a vacancy on the Clarkston Historic Preservation Commission.

Interim City Manager, Tammi Saddler Jones stated the Planning and Economic Development Director, Lisa Cameron, had to leave but Ms. Cameron has provided the Council with one recommendation, Robyn Anderson Sands.

The Council briefly discussed the item.

Mr. Quinn provided clarity on approving one recommendation for the Clarkston Historic Preservation Commission.

Ms. Sands introduced herself to the Mayor and City Council and expressed why she was interested in being a part of the commission.

This item will be placed on the next Council agenda for further discussion.

7. ADJOURNMENT

Councilmember Hood made a motion to adjourn the meeting. Councilmember Perkins duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (4-0).

The meeting adjourned at 8:46 p.m.

ATTEST:

Tomika R. Mitchell
City Clerk

Beverly H. Burks
Mayor