



**HISTORIC PRESERVATION COMMISSION Regular Board Meeting MEETING AGENDA**  
**THURSDAY, JANUARY 15, 2026 - 3:00 PM**  
**736 PARK NORTH BOULEVARD, SUITE 120 ♦ CLARKSTON, GEORGIA 30021**  
**(404) 296-6489 ♦ [WWW.CLARKSTONGA.GOV](http://WWW.CLARKSTONGA.GOV)**

---

**Note:** The Historic Preservation Commission may go into Closed/Executive Session to deliberate any item on this agenda as authorized by the Georgia Open Meetings Act, Georgia Government Code Chapter O.C.G.A.

---

**I. MEETING CALLED TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF THE 01/15/2026, AGENDA**

**IV. ELECTION OF OFFICERS**

- a) Election of a Chairperson
- b) Election of a Vice-Chairperson

**V. APPROVAL OF MEETING MINUTES**

- a) Approval of the 11/20/2025 Meeting Minutes
- b) Approval of the 12/18/2025 Meeting Minutes

**VI. PUBLIC COMMENTS**

Any member of the public may address the Board during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 30 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the Planning & Economic Development Director in writing. This will facilitate follow-up by the HPC or staff. The HPC desires to allow an opportunity for public comment; however, the business of the HPC must proceed in an orderly, timely manner.

**VII. PRESENTATIONS**

**VIII. OLD BUSINESS**

- a) Discussion on The Sutton House

b) Discussion on Historic Resources Survey

**IX. NEW BUSINESS**

**X. ADJOURNMENT**

MINUTES OF A REGULAR BOARD MEETING  
OF THE HISTORIC PRESERVATION COMMISSION OF CLARKSTON, GEORGIA  
IN SAID CITY ON THURSDAY, NOVEMBER 20, 2025

On Thursday, November 20, 2025 at 3:00 PM, the Historic Preservation Commission of Clarkston, Georgia met in a Regular Board Meeting in-person at 736 Park North Blvd, Ste 120, Clarkston, GA 30021. Chairman Dean Moore called the meeting to order at 3:19 PM. The following members of the Historic Preservation Commission were present: Robyn Sands. Absent: Ashton Walker. The following City staff were present: Richard Edwards (Planning and Economic Development Director).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

**I. MEETING CALLED TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF THE AGENDA**

- a) Approval of the October 20, 2025 HPC Agenda

Dean Moore moved to approve the October 20, 2025 Historic Preservation Agenda; seconded by Robyn Sands. Motion passed (2-0).

**IV. APPROVAL OF MEETING MINUTES**

- a) Approval of the September 25, 2025 HPC Meeting Minutes

Robyn Sands moved to approve the September 25, 2025 Historic Preservation meeting minutes; seconded by Dean Moore. Motion passed (2-0).

- b) Approval of the October 16, 2025 HPC Meeting Minutes

Robyn Sands moved to approve the October 16, 2025 Historic Preservation meeting minutes; seconded by Dean Moore. Motion passed (2-0).

**V. PUBLIC COMMENTS**

Any member of the public may address the Board during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The

public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the Planning & Economic Development Director in writing. This will facilitate follow-up by the council or staff. The DDA desires to allow an opportunity for public comment; however, the business of the DDA must proceed in an orderly, timely manner.

## **VI. PRESENTATIONS**

### **VII. OLD BUSINESS**

#### **a) Discussion on The Sutton House**

Larry Kaiser, City Engineer, provided information on previous bids and discussions on mothballing and encapsulating the Sutton House.

Robyn Sands provided background and information on the HPC's efforts to preserve the Sutton House.

Dean Moore provided background on previous City Council efforts to preserve the Sutton House.

#### **b) Discussion on the draft Historic District Guidelines**

Richard Edwards gave an update on the Historic District Guidelines.

#### **c) Discussion on the Local Historic District boundaries**

Richard Edwards introduced potential Local Historic District boundaries maps.

Dean Moore and Robyn Sands verbally agreed with staff recommendation to start surveying the properties on the "Proposed LHD 2" map.

### **VIII. NEW BUSINESS**

### **IX. ADJOURNMENT**

Robyn Sands moved to adjourn at 4:04 P.M.; seconded by Dean Moore. Motion passed (2-0).

ATTEST:

---

Richard Edwards  
City Clerk

---

Dean Moore  
Chair



MINUTES OF A REGULAR BOARD MEETING  
OF THE HISTORIC PRESERVATION COMMISSION OF CLARKSTON, GEORGIA  
HELD IN PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO  
IN SAID CITY ON THURSDAY, DECEMBER 18, 2025

On Thursday, December 18, 2025 at 3:00 PM, the Historic Preservation Commission of Clarkston, Georgia met in a Regular Board Meeting in-person at 736 Park North Blvd, Ste 120, Clarkston, GA 30021. Chairman Dean Moore called the meeting to order at 3:03 PM. The following members of the Historic Preservation Commission were present: Ashton Walker and Robyn Sands. Absent: None. The following City staff were present: Richard Edwards (Planning and Economic Development Director).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

**I. MEETING CALLED TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF THE 12/18/2025, AGENDA**

Ashton Walker moved to approve the December 18, 2025 Historic Preservation Commission Agenda; seconded by Dean Moore. Motion passed (2-0).

**IV. APPROVAL OF THE MM/DD/YYYY, MEETING MINUTES**

**V. PUBLIC COMMENTS**

Any member of the public may address the Board during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the Planning & Economic Development Director in writing. This will facilitate follow-up by the council or staff. The DDA desires to allow an opportunity for public comment; however, the business of the DDA must proceed in an orderly, timely manner.

**VI. PRESENTATIONS**

**VII. OLD BUSINESS**

**a) Discussion on The Sutton House**

Richard Edwards informed the board that the City Council approved a contract to

encapsulate The Sutton House.

Richard Edwards informed the board that Friends of Forty Oaks submitted a grant application to The Georgia Trust for a \$10,000 matching grant.

Robyn Sands arrived to the meeting.

**b) Discussion on Historic Resources Survey**

Richard Edwards provided an update on the Historic Resources Survey.

**VIII. NEW BUSINESS**

**a) Review of the 2026 Historic Preservation Commission meeting calendar.**

Ashton Walker moved to approve the 2026 Historic Preservation meeting calendar; seconded by Robyn Sands. Motion passed (3-0).

**IX. ADJOURNMENT**

Ashton Walker moved to adjourn at 4:24 P.M.; seconded by Robyn Sands. Motion passed (3-0).

ATTEST:

---

Richard Edwards  
Secretary

---

Dean Moore  
Chair