

MINUTES OF A SPECIAL CALLED BOARD MEETING
OF THE DOWNTOWN DEVELOPMENT AUTHORITY OF CLARKSTON, GEORGIA
HELD IN PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON MONDAY, JANUARY 26, 2026

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

I. MEETING CALLED TO ORDER

Vice Chairperson Adria Marshall called the meeting to order at 1:24 PM

II. ROLL CALL

The following Board members were present: Vice Chairperson Adria Marshall, Director Beverly Burks, Secretary/Treasurer Michele Maserijan, and Director Akber Lassi. The following City of Clarkston staff were present: Richard Edwards, Planning and Economic Development Director, and Jacob Bouie, Economic Development Coordinator.

III. APPROVAL OF THE 1/26/2026, AGENDA

Vice Chairperson Adria M. motioned to approve the 1/26/2026 meeting agenda. The motion was seconded by Secretary/Treasurer Michele M.

IV. APPROVAL OF THE 1/12/2026, MEETING MINUTES

- a) 1/12/2026 Meeting Minutes

Secretary/Treasurer Michele M. motioned to defer the approval of the 1/12/2026 meeting minutes to the next meeting. The motion was seconded by Director Beverly B.

V. PUBLIC COMMENTS

Any member of the public may address the Board during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the Planning & Economic Development Director in writing. This will facilitate follow-up by the council or staff. The DDA desires to allow an opportunity for public comment; however, the business of the DDA must proceed in an orderly, timely manner.

VI. PRESENTATIONS

VII. OLD BUSINESS

- a) Review, discussion, and adoption of the mission statement, vision statement, and report for Clarkston Downtown Development Authority. — Georgia Tech Center for Economic Development Research
 - 1. Legal counsel comments on proposed Mission and Vision Statement - Update
 - 2. Final proposed Mission and Vision Statement

Director Berly B. motioned to approve the mission statement, vision statement, and report for the Clarkston Downtown Development Authority — Georgia Tech Center for Economic Development Research. The motion was seconded by Director Akber L. Motion passed 4-0.

VIII. NEW BUSINESS

- a) Discussion and Action on Renewal of Legal Services Contract for DDA Legal Counsel

Director Beverly B. motioned to approve the renewal of the legal services contract for DDA legal counsel. The motion was seconded by Director Akber L. Motion passed 4-0.

- b) Discussion and Action of the Phase 2 Strategic Planning Services Proposal Contract. — Georgia Tech Center for Economic Development Research

- 1. Phase 2 Strategic Planning Services Proposed Contract

Director Beverly B. made the motion to approve the Phase 2 Strategic Planning Services Proposal Contract. — Georgia Tech Center for Economic Development Research. The motion was seconded by Director Akber L. Motion passed 4-0.

- c) Proposed Change to February 9, 2026 DDA Meeting Date

Director Beverly B. made the motion to change the February 9, 2026, meeting to February 17, 2026, at 1:00 PM. The motion was seconded by Secretary/Treasurer Michele M. Motion passed 4-0.

IX. ADJOURNMENT

Director Beverly B. motioned to adjourn the meeting at 2:10PM. The motion was seconded by Secretary/Treasurer Michele M. Motion passed 4-0.

