

**MINUTES OF
THE CITY COUNCIL OF CLARKSTON, GEORGIA
HELD IN PERSON AND BY TELECONFERENCE, ZOOM AUDIO/VIDEO
IN SAID CITY ON TUESDAY, JULY 7, 2026**

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER

Mayor Burks called the meeting to order at 7:00 PM.

2. ROLL CALL

Present:

Mayor Beverly H. Burks

Vice Mayor Debra Johnson

Councilmembers Dean Moore, Sharifa Adde, YT Bell, Mark Perkins, and Lynn Bayonne

Absent: None

Staff present:

ChaQuias Miller-Thornton (City Manager)

Cynthia Hanson (City Clerk)

3. APPROVAL OF THE AGENDA

Councilmember Bell made a motion to move Item 8C: Approval of a Conditional Use Permit (CUP2026-002) to establish a coin-operated laundry at 3635 Church Street (parcel ID: 18 066 01 013), from the Consent Agenda to New Business, making it Item 9B. Councilmember Moore duly seconded the motion. Mayor Burks called for the vote and declared the motion approved/denied (6-0).

4. PRESENTATION/ ADMINISTRATIVE BUSINESS

A. Employee of the Month - June 2026

City Manager, Ms. Miller-Thornton presented the June 2026 Employee of the Month to Court Record Clerk, Susie Keys.

B. Consideration of Meeting Minutes:

- City Council Meeting - June 2, 2026
- Special Called City Council Meeting and Public Hearing for Millage Rate - June 16, 2026 at 10:00AM
- Special Called City Council Meeting and Public Hearing for Millage Rate - June 16, 2026 at 6:30PM
- Special Called City Council Meeting and Public Hearing for Millage Rate - June 23, 2026 at 6:00PM

- City Council Work Session - June 23, 2026

Vice Mayor Johnson made a motion to approve the minutes of five (5) meetings as presented. Councilmember Moore seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

5. REPORTS

A. City Manager's Report

City Manager, ChaQuias Miller-Thornton gave a report covering events and project updates for all departments.

B. City Attorney's Report

No report.

C. City Council Reports

Council members gave reports regarding activities and trainings they participated in throughout June.

D. Mayor's Report

Mayor Burks reported on events, activities, and trainings that she participated in during the month of June.

6. PUBLIC COMMENTS

Any member of the public may address the Council during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the City Clerk in writing. This will facilitate follow-up by the council or staff. The City Council desires to allow an opportunity for public comment; however, the business of the city must proceed in an orderly, timely manner.

No public comments were made

7. OLD BUSINESS

8. CONSENT AGENDA

Councilmember Perkins made a motion to approve the Consent Agenda, Items 8A through 8B. Councilmember Bell duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

A. Approval for Proclamation declaring July 2026 Parks and Recreation Month

B. Approval of Ordinance No. 543 to amend the Fiscal Year 2025 General Fund Budget for the City of Clarkston, Georgia, appropriating the amounts in the expenditures/expenses as amended, adopting the items of revenue

anticipations as amended and prohibiting expenditures or expenses from exceeding the actual funding available, and for other purposes.

9. NEW BUSINESS

- A.** Consideration of the Civil Engineering Technical and Fee Proposal for the development of concept plans and set of biddable construction plans for the conversion of the Milam Park grass football field to a multi-purpose recreational field.

City Engineer, Larry Kaiser reported that four firms answered the Request for Technical Proposals, with one firm being disqualified from consideration. Skyline Engineering and Construction was determined to be the most qualified company for the project. The civil engineer design of the project will be funded out of SPLOST II.

Councilmember Perkins made a motion to award the bid to provide professional consulting services in the amount of \$237,530.00.

Councilmember Perkins rescinded his first motion and made a new motion to award the bid to provide professional consulting services in the amount of \$237,530.00 and approve the contract with Skyline Engineering and Construction. Councilmember Moore duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

- C.** Approval of a Conditional Use Permit (CUP2026-002) to establish a coin-operated laundry at 3635 Church Street (parcel ID: 18 066 01 013).

Moved from Consent Agenda to New Business during the Agenda Approval process.

Councilmember Bell made a motion to approve CUP 2026-002 with the condition that there is no expansion to the boundaries of the current footprint. Vice Mayor Johnson duly seconded the motion. Mayor Burks called for the vote and declared the motion approved (6-0).

10. ADJOURNMENT

Councilmember Moore made a motion to adjourn the meeting. Councilmember Perkins duly seconded the motion. Mayor Burks called for the vote and declared the meeting adjourned (6-0).

The meeting was adjourned at 8:30 p.m.

ATTEST:


Cynthia Hanson
City Clerk


Beverly H. Burks
Mayor